Saginaw City Council Agenda

1315 S. Washington Avenue
VIA TELECONFERENCE
PER PA 267 OF 1976/PA 228 of 2020
and Local Emergency Declaration dated April 8, 2021
June 21, 2021
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation declaring June 28, 2021 as "Pride Day."

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the June 7, 2021 regular council meeting minutes.
2. Approve Petition 21-02 from Bridge the Gap to erect banners at Court Street and East Genesee Avenue from July 29 to August 23, 2021 to promote the "Feed the City Event."
3. Approve the insurance renewals with Saginaw Bay Underwriters under Argonaut Insurance Company, Arch Insurance Company, and BCS Insurance Company for a total cost of $748,404.
4. Approve the purchase with Advanced Business Communications in the amount of $3,440 for four surveillance cameras for the ballot drop boxes for the Election Division.
5. Approve the amendments to the FY 2021 Approved Budget to recognize changes that have occurred during the June period.
6. Approve the third amendment to the FY 2019-2020 HOME Subrecipient Agreement with Saginaw Shiawassee Habitat for Humanity to include a specific address and estimated funds for this project.
7. Approve the blanket purchase order in an amount not to exceed $370,000 for qualified vendors for demolition services for the Inspections Department.
8. Approve the blanket purchase with CFS Inspections for $2,500 for annual ground and aerial ladder testing for the Fire Department for FY 2022.

9. Approve the blanket purchase with MES/Douglass Safety Systems, a sole source, for $8,000 for self-contained breathing apparatus parts for the Fire Department for FY 2022.

10. Approve the blanket purchase order MES/Douglass Safety Systems for $4,000 for annual maintenance of the Fire Department's three breathing air compressor systems for FY 2022.

11. Approve the blanket purchase with Phoenix Safety Outfitters for $25,000 for turnout gear for the Fire Department for FY 2022.

12. Approve the blanket purchases to various vendors for a total of $134,000 for apparatus services and repairs for the Fire Department for FY 2022.

13. Approve the blanket purchases to various vendors for a total of $13,000 for vehicle services and repairs for the Fire Department for FY 2022.

14. Approve the purchase with Koch Construction, Inc. for $4,965 for inspection and maintenance of the radio tower for the Traffic Maintenance Section, Right of Way Division.

15. Approve the purchase with Champagne & Marx for $17,270 for FY 2022; and pending budget approval, for $19,000 for FY 2023 for Mason Sand and Stone Aggregate mix for the Maintenance and Service Division.

16. Approve a one-year Adopt-A-Park Agreement with Covenant Medical Center, and authorize the City Manager to approve extensions of the Agreement for subsequent years.

17. Approve the purchase with Unique Paving Materials for $125,000 for cold patch asphalt for the Maintenance and Service Division for FY 2022.

18. Approve the purchase with Unique Paving Materials for $50,000 for cold patch asphalt for the Streets Division for FY 2022.

19. Approve the purchase with Eggers Excavating, LLC for $25,000 for FY 2022; and pending budget approval, for $25,000 in FY 2023 for receiving excavated spoils for the Maintenance and Service Division.

20. Approve the purchase with a purchase with Champagne & Marx Excavating, Inc. for $11,305 for FY 2022; and pending budget approval, for $11,480 for FY 2023 for dozing and grading services for the Maintenance and Service Division.

21. Approve the purchase with Corrpro Companies, Inc. for $3,236 for FY 2022; and pending budget approval, for $3,333 for FY 2023 and $3,433 for FY 2024 for Cathodic Protection Preventative Maintenance Services for the Maintenance and Service Division.

22. Approve the purchase with D.H.T. Transport for $98,040 for FY 2022 and FY 2023, pending budget approval, for 6AA Stone and 22A Stonecrete for the Maintenance and Service Division.

23. Approve the contract with contract with Champagne and Marx Excavating, Inc. for $122,543 for the MDOT Improvements for M-13 at M-81 for the Engineering Section, Right of Way Division.

24. Approve the purchase with Leica Geosystems, Inc. for $46,883 for two Leica CS20 LTE data collectors for the Engineering Section, Right of Way Division.

25. Approve the proposed parking and traffic regulation changes as recommended by the Traffic Committee.

26. Approve the blanket purchase with Larry's Auto Parts for $4,000 for various fleet supplies for the Garage Operations Division.

27. Approve the blanket purchases to the City's primary suppliers of local fleet vehicle services for various amounts for a total of $130,500 for various vehicle services and repairs for the Garage Division for FY 2022.

28. Approve the blanket purchases to primary suppliers of local fleet parts and supplies for $380,700 for vehicle parts and supplies for the Garage Division for FY 2022.

29. Approve the Purchase and Development Agreement with the State of Michigan, Department of Military & Veterans Affairs related to property located on the other side of Naval Reserve Drive from the U.S. Naval Reserve Training Center.

30. Approve the purchases with Tri County International Trucks for $75,984 for a 2022 International MV607 SBA Cab and Chassis; and Versalift Midwest for $107,058 for equipment installation for the Streets Division.

31. Approvel of a purchase with Polydyne, Inc. for $20,640 for Liquid PolyDADMAC for the Water Treatment Division for FY 2022.

32. Approve a purchase with Univar USA, Inc. for $86,250 for Hydrofluorosilicic Acid for the Water Treatment Division for FY 2022.

33. Approve a purchase with Carmeuse Lime & Stone for Calcium Oxide in the amount of $316,000 for the Wastewater Treatment Plant and for $49,438 for the Water Treatment Plant for FY 2022.

34. Approve a purchase with PVS Technologies, Inc. for Ferric Chloride in the amount of $120,600 for the Water Treatment Division and $34,974 for the Wastewater Treatment Division for FY 2022.

35. Approve the purchase with JCI Jones Chemical Corporation for $28,200.00 for chlorine for the Wastewater Treatment Division for FY 2022.

36. Approve the purchase with Jones Chemical Corporation for $135,450 for Sodium Hypochlorite for the Remote Facilities Division; and for $92,880 for the Water Treatment Division for FY 2022.

37. Ratification of the emergency purchase with Kendall Electric, Inc. for $11,276.79 for an uninterruptible power supply unit for the Water Treatment High Service Pump Station.

38. Approve the Workers Compensation Insurance Renewal with Midwest Employers Casualty Company for an annual premium of $106,990, for a term of July 1, 2021 through June 30, 2022.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council appointment of Quincy Hayes to the Board of Review with a term to expire December 31, 2021.

2. Approve the Mayoral reappointment of Williams Keys to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2024.

3. Approve the Mayoral appointment of Indigo Dudley to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2024.

4. Approve the Mayoral reappointment of Kevin Albosta to the Saginaw Economic Development Corporation with a term to expire June 30, 2024.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

1. Motion to receive and file Recommendation Report from the Local Officers Compensation Commission.

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, the historic turning point in the movement toward equal rights for lesbian, gay, bisexual and transgender (LGBT) people a occurred on June 28, 1969, in New York City with the onset of the Stonewall Riots; and

WHEREAS, with these riots, LGBT citizens rose up and fought against the discriminatory criminal laws that have since been declared unconstitutional; and

WHEREAS, LGBT pride celebrations have taken place around the country every June to commemorate the beginning of the Stonewall Riots; and

WHEREAS, June is celebrated as LGBT Pride Month nationwide; and

WHEREAS, our nation was founded on the principle of equal rights for all people, but the fulfillment of this promise has been long in coming for many Americans. Some of the most inspiring moments in our history have arisen from various civil rights movements that have brought one group after another from the margins to the mainstream of American society; and

WHEREAS, the City of Saginaw supports the rights of every citizen to experience equality and freedom from discrimination; and

WHEREAS, on April 12, 2021, the Saginaw City Council passed a Resolution in Support of Legislation Recognizing Lesbian, Gay, Bisexual, Transgender, and Queer/Question (LGBTQ+) individuals as a protected class.

NOW, THEREFORE, BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw, do hereby proclaim June 28, 2021, as

"PRIDE DAY"

in the City of Saginaw and urge residents to celebrate with our members of the LGBTQ+ community. Furthermore, recognizing the contributions made by members of the LGBTQ+ community and actively promote the principles of equality, liberty, and justice.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this twenty-first day of June in the year of our Lord two thousand twenty-one.

Brenda F. Moore

Brenda F. Moore, Mayor

Councilpersons
Michael D. Balls, Mayor Pro Tem
Annie Boensch, George Copeland, Jr.,
Michael Flores, Monique Lamar-Silvia, Bill Ostash,
Autumn Scherzer, and Reggie Williams II

June 21, 2021

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JUNE 7, 2021, AT 6:30 P.M. VIA VIDEO/TELECONFERENCE PER PUBLIC ACT 267 OF 1976/PUBLIC ACT 228 OF 2020 AND LOCAL EMERGENCY DECLARATION DATED APRIL 8, 2021. THE MEETING WAS STREAMED LIVE VIA THE CITY'S WEBSITE AND ON SGTV.

OPENING PRAYER

Mayor Pro Tem Balls offered the opening prayer and led the Pledge of Allegiance to the Flag.

ROLL CALL

Council Members present: Reggie Williams II, attending remotely from Saginaw, MI, Michael Balls, attending remotely from Saginaw, MI, Annie Boensch, attending remotely from Saginaw, MI, Bill Ostash, attending from Saginaw, MI, Autumn Scherzer, attending remotely from Saginaw, MI, George Copeland, attending remotely from Saginaw, MI, Monique Lamar-Silvia, attending remotely from Saginaw, MI, Michael Flores attending remotely from Kalamazoo, MI, and Brenda Moore, attending remotely from Saginaw, MI: 9. Council Member absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced that a revised agenda has been distributed for the addition of consent agenda item #17 regarding a purchase with McDonald Ford for $12,343 for the Traffic Engineering Division.

Council Member Lamar-Silvia presented a proclamation declaring June 19, 2021 as "Juneteenth."

PUBLIC HEARINGS

Clerk Santos announced the public hearing regarding the proposed Lead Service Line Replacement Project. Mayor Moore called for comments. Paul Reinsch, Director of Water and Wastewater, spoke in favor of the project and presented information regarding the project. Mayor Moore called for additional comments. John Milne spoke in favor of the project. Mayor Moore called for comments for a third time. No additional comments were made.

Moved by Council Member Lamar-Silvia, seconded by Mayor Pro Tem Balls to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

Clerk Santos announced the public hearing regarding the proposed Urban Cooperation Agreement with James Township, Village of St. Charles, and Swan Creek Township Water Authority to provide water services. Mayor Moore called for public comments. Paul Reinsch, Director of Water and Wastewater, spoke in favor of the agreements. Mayor Moore called for comments two additional two times. No additional comments were made.

Moved by Council Member Boensch, seconded by Council Member Lamar-Silvia to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Public input that addressed the Council: Robert Buggia, John Milne, Indigo Dudley, and Angie Miller.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Scherzer, Copeland, Lamar-Silvia, Williams, Flores, Boensch, Ostash, Balls, and Moore.

Council Member Scherzer left the meeting at 7:02 p.m. and returned at 7:10 p.m.

REPORTS FROM CITY MANAGER

City Manager Morales provided information and updates regarding City projects.

Manager Morales introduced Jody Wilk from the Saginaw Valley Canine Association. Ms. Wilk provided an update regarding the donation of canine Officer Ares to the City.

Council Member Lamar-Silvia left the meeting at 7:53 p.m. and returned at 7:55 p.m.

Manager Morales introduced Phil Karwat, Director of Public Services. Director Karwat presented information regarding the Lead Service Line Replacement Project.

CONSENT AGENDA:

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to approve the consent agenda, allowing room for exceptions. An exception was made to item 3. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the May 24, 2021 regular council meeting minutes.

2. Approve the amendments to the FY 2021 Approved Budget to recognize changes that have occurred during the May period.

3. Approve the Professional Services Agreement with Aberro Creative for $16,000 for video production services.

4. Approve the acceptance of the 2021 Blight Elimination Grant for $200,000 from the Department of Treasury and State Land Bank for services associated with the demolition of 1010 Hess Avenue. Further, approve a budget adjustment for FY 2021 to recognize these funds.

5. Approve the donation of a police canine at no cost to the Saginaw Police Department from the Saginaw Valley Police Canine Association.

6. Approve the purchase with Webster Garner for $4,796 for FY 2022; and pending budget approval, for an annual amount of $4,796 for FY 2023 and FY 2024 for the annual propane delivery service at Green Point Nature Center and Oakwood Cemetery.

7. Approve the purchase with Great Lakes Window Cleaning for $8,320 for FY 2022; and pending budget approval, for an annual amount of $8,320 for FY 2023 and FY 2024 for annual window cleaning services at various city facilities.

8. Approve the purchase with Bit-Mat Products of Michigan for $16,125 for FY 2022 for tack coat and emulsified asphalt for the Streets Division.

9. Approve the purchase with I.E., LLC for $23,100 for FY 2022; and pending budget approval, for an annual amount of $23,100 for FY 2023 and FY 2024 for compost grinding services for the Streets Division.

10. Approve the purchase with Wirt Saginaw Stone Dock for $8,100 for FY 2022 for crushed stone for the Durapatch machine for the Streets Division.

11. Approve the purchase with Pomp's Tire Service for $5,400 for FY 2022; and pending budget approval, for an annual amount of $6,000 for FY 2023 and FY 2024 for tire recycling for the Streets Division.

12. Approve the blanket purchase orders to Marshall E. Campbell Company and Standard Electric Company for $6,000 each for FY 2022 for electrical parts and supplies for the Traffic Maintenance Section, Right of Way Division.

13. Approve the blanket purchase order to Carrier & Gable, Inc. for $12,000 for FY 2022 for traffic signal equipment repairs for the Traffic Maintenance Section, Right of Way Division.

14. Approve the Water Service Agreement with James Township, Village of St. Charles, and Swan Creek Water Service Authority.

15. Approve the Urban Cooperation Agreement with James Township, Village of St. Charles, and Swan Creek Water Service Authority.

16. Approve Petition 21-03 from Wolverine Fireworks Display, Inc. to display fireworks on Ojibway Island on July 4, 2021 at dusk.

17. Approve a purchase with McDonald Ford for $12,343 for engine and steering repairs for an aerial truck for the Traffic Engineering Division. Further, approve an increase to a blanket purchase order with McDonald Ford by $12,000, for a new total of $16,500, for the Motor Pool Division.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve consent agenda item 3, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Scherzer reported that the Saginaw Economic Development Corporation has vacancies and an update regarding the Bearinger Building is forthcoming.

Mayor Moore reported that the Region VII Area Agency on Aging has many successful programs and encouraged residents to participate.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Copeland, seconded by Council Member Scherzer to approve the appointments as follows:

1. the Mayoral reappointment of Suzanne Skrelunas to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2024.
2. the City Manager appointment of Eric Tankersley to the Brownfield Redevelopment Authority with a term to expire December 31, 2023.

9 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE INTRODUCTION

Moved by Council Member Boensch, seconded by Council Member Williams to introduce the ordinance to amend the official city map to rezone the newly split lot to be located at 3111 Sheridan Avenue from R-1, Single Family Residential to B-2, General Business. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Moore announced that the ordinance will be laid over for 30 days.

RESOLUTIONS

Moved by Council Member Scherzer, seconded by Council Member Boensch to adopt the resolution adopting a final Project Plan for water system improvements and designating an authorized project representative. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Council discussion and consent to continue meeting virtually according to Public Act 267 of 1976 and Public Act 228 of 2020 and Local Emergency declaration dated April 8, 2021.

ADJOURNMENT

Moved by Council Member Lamar-Silvia, seconded by Council Member Boensch to adjourn the meeting at 8:36 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by,

Janet Santos, MiPMC/MMC
City Clerk

Petition for Banner

#21-02

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at one or two locations marked below. We understand that the **$150.00 banner fee per location** must be paid to prior to display at either the Engineering Department or the Treasurer's Office. Banners must be made to City specifications. Display start and end dates cannot be on a weekend and cannot exceed a 30-day span.

- [x] 500 Block of Court Street
- [ ] 300 Block of South Michigan
- [ ] 200 Block of West Genesee
- [x] 1000 Block of East Genesee Avenue

BRiDGe The GAP
Organization Name

ADVeRTise FOR FeeD The CiTY
Purpose of Banner

BANNER MESSAGE: BRiDGe The GAP PResents FeeD The CiTY (FRee FOOD

DISPLAY: 7/29/21 to 8/23/21
Deliver to Engineering Dept. within 2 weeks of this date — Pick-up within 10 days after this date or they will be disposed of

PETITIONER/S:
1 AYiTeh SowAh 2 ____

CONTACT:
NAME AYiTeh SowAh PHONE (517)974-6707
ADDRESS 4322 N. WAYSiDe DRive SAGinAW MI 48603
EMAIL AYitehSowAh@hoTMAiL.com

---- CLERK'S OFFICE USE ONLY ----

EMAIL: Engineer@saginaw-mi.com BY: ____ DATE: ____

COUNCIL APPROVED: ____

CITY CLERK'S OFFICE
JUN 02 2021
RECEIVED
SAGINAW, MI

Janet Santos, MMC
CITY CLERK

Ord §96.023 6/2019

COUNCIL COMMUNICATION CC- 3

From: Tim Morales, City Manager

Subject: Insurance Policy Renewal

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the insurance proposals under Argonaut Insurance Company for the City's General Liability, Employee Benefits Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability and Automobile Liability; with Argonaut Insurance Company for Automobile Physical Damage; with Old Republic, Gemini and Arch Insurance Company for the Excess (Umbrella) Liability Policies with a policy term from July 2, 2021 to July 2, 2022; and with BCS Insurance Company for the Cyber Liability Policy with a policy term from July 1, 2021 to July 1, 2022. I, and/or my designee shall be authorized to execute any and all necessary insurance documents under the plans as necessary throughout the policy term, including, but not limited to, removing and/or adding automobiles as the City acquires and/or disposes of same.

Justification:

Saginaw Bay Underwriters obtained quotes from the City's current insurance providers and other insurance providers for the City's policies expiring on July 2, 2021. Saginaw Bay Underwriters seeks quotes from multiple companies every two to three years. After review and consideration, this year I am recommending the following carriers and policies with coverage, premiums and deductibles:

Argonaut Insurance Company: premium is $242,916. The coverage is for General Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability and Automobile Liability and will have a limit of $2,000,000 with a $500,000 self-insured retention. The policy also provides $250,000 for sexual abuse and molestation coverage. For the Automobile Physical Damage the deductible is $25,000.

Argonaut Insurance Company: This year for Personal Injury Protection (PIP) coverage the City has opted to purchase $500,000 of coverage rather than unlimited coverage which eliminated the Michigan Catastrophic Claims Association (MCCA) charge. This reduced the premium by $19,344.

Old Republic, Gemini & Arch Insurance Companies. This is for the Excess (Umbrella) Liability Coverage, providing an additional $13,000,000 in liability coverage for General Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability, Employee Benefits Liability, Employers Liability and Auto Liability. The total premium quoted is $470,000.

BCS Insurance Company. This is the Cyber and Privacy Liability coverage protecting the City from cyber theft of personally identifiable information of City residents and employees and ransomware coverage. The limit is $3,000,000 with a $10,000 deductible. The premium quoted is $35,488.

Comparison between last year's premium and the renewal premium for FY2021-2022 is as follows:

Description of Coverage	***2020-21 Premium Argonaut & Arch***	***2021-22 Premium Argonaut & Arch***	***Difference***
Liability Coverages	$342,565 (10 million in limits)	$242,916 (2 million in limits)	($99,649)
Commercial Auto MCCA Charge	Included Above $21,300	Included Above $0	($21,300)
<u>BCS Insurance Company</u> Cyber Liability	$11,177	$35,488	$24,311
Excess Liability	$75,000 (5 million in limits)	$470,000 (13 million in limits)	$395,000
Total Estimated Premium	**$450,042**	**$748,404**	**$298,362**

The City will see an overall increase of $298,362 in insurance costs for FY2021-2022 as compared to FY2020-2021. The increase is a reflection of the insurance marketplace which is experiencing significant price increases on excess liability (Umbrella) and cyber liability policies. The price increases are being driven by larger verdicts on law enforcement liability claims, automobile liability claims and an increase on cyber liability claims including ransomware attacks. Quotes received were comparable to those of the industry standards and all insurance carriers have excellent ratings according to the Best Guide, which determines the financial stability of insurance companies.

As in the past, the City has opted to exclude coverage for terrorism losses under the Terrorism Risk Insurance Act of 2002. This election was made due to the fact that the "act of terrorism" only covers an act that is certified by the Secretary of the Treasury in concurrence with the Secretary of State, and the Attorney General of the United States.

Funds are available in the Self-Insurance Fund Insurance Account No. 677-1762-806.000. Funds for insurance premiums are budgeted and collected from all departmental budgets and deposited into the Self-Insurance Fund. General and excess liability policies are charged against the division and/or department's budget pursuant to its size. Auto physical damage is charged to each division and/or department based on the number of vehicles assigned.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance and the City Attorney's approval as to form.

Council Action:

Motion to approve the recommendation from the City Manager.

COUNCIL COMMUNICATION CC-4

From: Timothy Morales, City Manager

Subject: Ballot Drop Box Surveillance Camera Purchase

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the purchase with Advanced Business Communications in the amount of $3,439.76 for four surveillance cameras for the ballot drop boxes for the Election Division.

Justification:

On October 12, 2020, Council approved the purchase of four ballot drop boxes to be placed throughout the City to provide voters with a convenient, secure, and cost effective option to return their absentee ballots. The ballot drop boxes were implemented for the November 3, 2020 General Election. The camera purchase will utilize remaining funds from the grant that was received from the Center for Tech and Civic Life.

Each of the ballot drop boxes are covered by exterior surveillance cameras at each location. As an added level of security, Amcrest UltraHD surveillance cameras will be placed inside each of the four ballot drop boxes. Similar to ATM cameras, they are equipped with 360 degree panoramic coverage and night vision. Micro SD cards and 12 volt batteries will be included with the purchase. The vendor will retro fit a custom shelf for the battery to be contained inside each box. The cameras will be protected from the elements by the camera housing that is already in place. The location of the four ballot drop boxes are:

La Union Civica Mexicana	2717 Wadsworth Road
Wanigas Credit Union	1837 Bagley Street/Roberts Street
Fordney Park – City Property	1100 Chestnut/Gratiot Avenue
Davenport Manor	2811 Davenport Avenue

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Office of General Government, Election Division, Capital Outlay - Less than $5,000 Account No. 101-1731.971.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Timothy Morales, City Manager

Subject: June Budget Adjustment

Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2020/2021 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of June.

Justification:

The 2020/2021 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2021 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for June, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by a net $362,845 from $42,085,904 to $42,448,749.

- A budget adjustment is required in the total amount of $361,844 to recognize the paid time off and compensatory payout of five police officers, the Fire Chief, and four firefighter positions during fiscal year 2021. An appropriation of fund balance will be utilized to cover these unbudgeted expenditures.

- This budget adjustment is required to recognize a donation to Community Public Safety – Police from Wanigas Credit Union in the amount of $1,000. Revenues will be realized in the General Fund Revenue's Police Donations Account No. 101-0000-674.009. To offset this increase in revenues will be the same increase to Community Public Safety – Police, Police Administration Division, Operating Services Account No. 101-3512-805.000.

- In review of the June's general fund revenues, the following revenues should be increased due to additional revenues received: local stabilization fund $56,944, marihuana application fees $4,000, general business licenses $26,663, reimbursements $10,055, state fire protection $3,216 and non-owner occupied registration fees $219,713. To offset these increases will be a reduction in unrealized revenues: Reimbursement/Medicare Part D $100,000, parking violations fines – delinquent $90,000, Saginaw County $50,000 due to an over allocation of funds, and Special Assessments $80,591.

The Rubbish Collection Fund (226) should be increased by $9,000 from $4,563,980 to $4,572,980. This adjustment is required to recognize the reallocation of the purchase of cameras for environmental improvement services as well as the appropriation of grant funds to cover this expenditure. Expenditures will be recognized in this fund's, Environmental Improvement Division, Capital Outlay less than $5,000 Account No. 226-4583-971.000 in the amount of $9,000. To offset the increase in expenditures will be an increase to the Rubbish Collection Fund Revenues, Transfer in from Community Development Block Grant Account No. 226-0000-699.275 by the same amount.

The Andersen Enrichment Center Fund (236) should be increased from $88,579 to $95,879. This is a $7,300 increase. This increase recognizes unanticipated revenues for grants received from the Saginaw Arts and Enrichment Commission in the amount of $5,300 and additional funds paid by the Saginaw Arts and Enrichment Commission for rent in the amount of $2,000. Revenues will be recognized in this fund's Andersen Center Grants Account No. 236-0000-580.001 in the amount of $5,300 and in the Andersen Center Other Revenue Account No. 236-0000-674.004 in the amount of $2,000. To offset the increase in revenues will be an increase to the Increase in Fund Equity Account No. 236-8559-989.001 by $7,300.

The Saginaw Arts and Enrichment Commission Fund (237) should be increased from $198,265 to $220,935. This represents a $22,670 increase. This increase is to recognize unanticipated revenues for Arts Commission Reimbursements Account No. 237-0000-676.013 in the amount of $5,943, Donations – Grants Account No 237-0000-580.003 in the amount of $8,750, and Sale of Material and Services Account No 237-0000-674.005 in the amount of $7,977. To offset this increase in revenues will be the same increase to Increase in Fund Equity Account No. 237-8559-989.001.

The Boat Launch Operations Fund (239) should be increased by $5,758 from $22,000 to $27,758. This increase is to recognize unanticipated revenues from the change to a kiosk system. Revenues should be realized in this fund's Boat Launch Fees Account No. 239-0000-607.010 in the amount of $5,758. To offset the increase in revenues will be the same increase to this fund's Increase to Fund Equity Account No. 239-8559-989.001.

The Downtown Development Authority (DDA) 2011 Fund (259) should be increased from $313,140 to $331,676. This represents an $18,536 increase. This increase is to recognize the carryover of funds from the previous fiscal year for services provided by the DDA. Revenues will be recognized in this fund's Transfers In from Community Development Block Grant Fund Account No. 259-0000-699.275 in the amount of $18,536. To offset the increase in revenues will be the same increase to this fund's Increase to Fund Equity Account No. 259-8559-989.001.

The Self Insurance Fund (677) should be increased from $1,296,936 to $1,622,586. This represents a $325,650 increase. This increase is to realize unanticipated revenues from the AIC Program. Revenues will be realized in the Self Insurance Fund, Reimbursement Account No. 677-0000-676.000 in the amount of $325,650. To offset the increase in revenues will be an increase to the Self Insurance Fund, Insurance Account No 677-1762-803.000 in the amount of $26,085 and the Claims Account No. 677-1762-827.001 in the amount of $299,565.

The Perpetual Care Non-Exp. Fund (713) should be increased from $0 to $697. This increase is to realize unanticipated interest income. Revenues will be recognized in this fund's Gain/Loss on Investments Account No. 713-0000-671.014. To offset this increase in revenue will be the same increase to this fund's Increase to Fund Equity Account No. 713-8559-989.001.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-6

From: Timothy Morales, City Manager

Subject: Saginaw Shiawassee Habitat for Humanity Third Amendment to Subrecipient Agreement

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the Third Contract Amendment to the Subrecipient HOME Agreement for FY 2019-2020 with Saginaw Shiawassee Habitat for Humanity for $120,372.00 for the construction of new residence on the property located at 1611 N. Charles, Saginaw, Michigan 48602.

Justification:

On September 29, 2019, Council approved the HOME Agreement with Habitat without addresses because at the time they were not known. Habitat will construct a new residence at 1611 N. Charles. The total cost of this new construction project is $120,372.00. Funds approved for the FY 2019-2020 Agreement will pay the costs for the project. The home will be sold to low to moderate income buyers. Habitat must complete the project by December 31, 2022. Due to unforeseen circumstances Habitat withdrew a home project from their roster which allowed for additional funds to be allocated to this new construction project. The original Agreement outlines the HOME Program, which includes the purchase of materials for rehabilitation or construction of property and operation expenses. Council approved the City's submission to the Department of Housing and Urban Development (HUD) for these funds on March 4, 2019.

The Amendment is approved by the City Manager as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Timothy Morales, City Manager

Subject: Demolition Contractor

Prepared by: John Stemple, Director of Neighborhood Services

Manager's Recommendation:

I recommend the approval to purchase services for Fiscal Year 2021-2022 by individual project to the applicable qualified vendor for a cumulative total of $370,000 for the Inspections Department.

Justification:

On April 27, 2021 the City received bids for demolition, curb replacements, concrete removal, tree removal, and debris removal for various buildings in the City. Bids were received from the following firms:

Rohde Bros. Excavating Inc. 1240 N. Outer Drive Saginaw, MI 48601	Bolle Contracting LLC 408 E. 4th St. Clare, MI 48617

Both bidders are qualified and the bids from both firms will be accepted. Work will be assigned to each bidder at the sole discretion of the City based on each firms work load and their availability to meet the volume demands of the City.

Bids were evaluated based on the firm's ability to meet production goals within timelines, demonstration of the firms understanding of the scope of work, readiness to proceed and availability to complete work assigned, the provision of a letter from the City or County indicating that the firm is a certified HUD Section 3 business concern, the firm is located within Saginaw County, and price. In this case both bidders scored essentially the same and therefore it is in the best interest of the City to utilize the services of both bidders.

The bids submitted by these firms meet City specifications and the contractors are currently in compliance with the City's dangerous building demolition contracting policy.

The term of these services will be for two years commencing on July 1, 2021, with an optional third year assuming both parties agree and pricing for the third year to be the same as the second year pricing.

All vendors listed meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure, of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code" of the Saginaw Code of Ordinances O-204.

Funds are budgeted and available in the Community Development Block Grant Fund – Special Project Division's Demolitions Account No. 275-6511-816.000 for $300,000.00 and the General Fund Department of Neighborhood Services and Inspections, Inspections Division, Demolition Account No. 101-3865-816.000 for $70,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC- 8

From: Tim Morales, City Manager

Subject: Annual Ladder Testing for FY22

Prepared by: Thomas Raines, Interim Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with CFS Inspections for $2,500.00 for annual ground and aerial ladder testing for the Fire Department for FY 2022.

Justification:

Fire department ground ladders and aerial ladders are required to be tested annually in accordance with National Fire Protection Association (NFPA) Standard 1932 – *Fire Service Ground Ladders*. Additionally, fire department aerial ladders are required to be tested annually in accordance with NFPA Standard 1911 – *Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles.* The annual testing of our 685 feet of ground ladders and our two ladder truck aerial devices ensures that they are safe to use and fit for service.

CFS Inspections has performed ground and aerial ladder testing for the Saginaw Fire Department since 2015 based on the quality of their services and competitive pricing. Through collaboration with Saginaw County's fire departments, we have coordinated testing dates for all departments participating to expedite the process and reduce testing costs.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety - Fire, Fire Operations Division, Operating Services account No. 101-3551-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Tim Morales, City Manager

Subject: MES/Douglass Safety Systems – SCBA Parts for FY22

Prepared by: Thomas Raines, Interim Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with MES/Douglass Safety Systems, a sole source provider, for $8,000 for the purchase of self-contained breathing apparatus (SCBA) parts for the Fire Department for FY 2022.

Justification:

The Saginaw Fire Department uses Avon SCBA equipment exclusively and MES/Douglass Safety Systems LLC is a sole source provider of Avon parts. These parts are needed in order to maintain and make repairs to our self-contained breathing apparatus.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety - Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Tim Morales, City Manager

Subject: Annual Breathing Air Compressor System Maintenance for FY22

Prepared by: Thomas Raines, Interim Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with MES/Douglass Safety Systems for $4,000 for annual maintenance of the Fire Department's three breathing air compressor systems for FY 2022.

Justification:

Fire department breathing air compressor systems are required to be maintained and serviced in accordance with National Fire Protection Association (NFPA) Standard 1989 – *Standard on Breathing Air Quality for Emergency Services Respiratory Protection* as well as the individual manufacturer recommendations. Annual maintenance and service of our three breathing air systems ensures that we are able to provide clean and safe breathing air for our firefighters when wearing their self-contained breathing apparatus (SCBA).

MES/Douglass Safety Systems has performed maintenance and service on our breathing air systems for several decades and they are the manufacturer's authorized service provider for our systems.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety - Fire, Fire Operations Division, Operating Services account No. 101-3551-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC- 11

From: Tim Morales, City Manager

Subject: Phoenix Safety Outfitters – Turnout Gear for FY22

Prepared by: Thomas Raines, Interim Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Phoenix Safety Outfitters for $25,000 for turnout gear for the Fire Department for FY 2022.

Justification:

Lion V-Force turnout gear is the specified turnout coats and pants for all of our firefighters based on quality and price. The Lion V-Force line of turnout gear is fully compliant with the NFPA Standard 1851 for Protective Ensembles.

It is necessary to purchase new turnout gear for new hires as turnout gear is specifically sized and fitted to each firefighter's body measurements. In addition, for the safety of firefighting personnel; due to normal wear and tear and damage that occurs to firefighter turnout gear from use, it is necessary to replace some current firefighter turnout gear during the course of the year.

This purchase will be made utilizing pricing established through the competitive bid process of the government cooperative procurement organization NPPGov contract # PS 16008.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety Fire, Fire Technical Services Division, Clothing Supplies Account No. 101-3552-728.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-12

From: Timothy Morales, City Manager

Subject: Apparatus Services and Repairs – Blanket Purchase Orders for FY22

Prepared by: Thomas Raines, Interim Fire Chief

Manager's Recommendation:

I recommend approval of blanket purchases orders to various vendors totaling $134,000 for apparatus services and repairs for the Fire Department for FY 2022.

Justification:

Outside vendor services are used to mechanically maintain and repair the Saginaw Fire Department fleet. The vendors listed are either certified to perform repairs and preventive maintenance services on fire apparatus pumps, apparatus hydraulic systems and valves, or they have the capabilities to perform heavy truck repairs in a timely manner to limit our out of service time for front line fire apparatus. The use of these vendors has proven to be cost efficient and effective at reducing the out of service time for our apparatus. Quotes are solicited between vendors for specific services to ensure that the City pays the lowest price when multiple vendors can perform the same services within the same limited timeframes. The list of vendors is as follows:

Vendor	Area		Amount
Front Line Services	Freeland out-City		$50,000
CSI Fire Apparatus	Grayling out-City		$25,000
Diesel Truck Sales	Saginaw in-City		$20,000
Michigan Truck Spring	Saginaw out-City		$14,000
Cummins Bridgeway	Saginaw out-City		$10,000
Meekhof Tire Sales	Saginaw out-City		$15,000
		TOTAL	$134,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Apparatus Operations/Maintenance, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-13

From: Timothy Morales, City Manager

Subject: Truck Repairs and Service - Blanket Purchase Orders for FY22

Prepared by: Thomas Raines, Interim Fire Chief

Manager's Recommendation:

I recommend approval of blanket purchase orders for various vendors for a total of $13,000 for vehicle services and repairs for the Fire Department for FY 2022.

Justification:

Time and experience have shown that the listed vendors reliably provide the lowest price on certain services and repairs for our smaller vehicles, fire trucks, and engines. These services include all repairs necessary in order for apparatus and vehicles to function dependably, such as brakes, alignments, oil changes, sirens, horns, warning lights, etc. while maintaining quick turnaround times. The blanket purchase order will be issued as follows:

Vendor	Area	Amount
Kurtz-Hillman Tire Center	Saginaw in-City	$5,000
All-Auto and Truck	Saginaw in-City	$3,000
M&R Auto Electronics	Saginaw out-City	$5,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Apparatus Operations/Maintenance, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC- 14

From: Timothy Morales, City Manager

Subject: Radio Tower Inspection

Prepared by: Louis Taylor, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Koch Construction, Inc. for $4,965.00 for inspection and maintenance of the radio tower for the Traffic Maintenance Section, Right of Way Division.

Justification:

On January 25, 2021, a sole source quote was received from Koch Construction, Inc. for the technical inspection and re-guying of the radio tower located at the City's Traffic Maintenance facility at 1741 S. Jefferson Avenue. Anderson Radio is the City approved vendor for our radio equipment and subcontracts all tower inspection services and maintenance to Koch Construction. The inspection will include the existing tension cabling, tower lighting, top tower beacon, all 7/8 inch coaxial cable, UHF antenna and bracket and attachments.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Radio Tower Operation Division's Operating Services Account No. 101-4910-805.000 $4,965.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-15

From: Timothy Morales, City Manager

Subject: Annual Supply of Aggregate

Prepared by: Wayne W. Tornberg II, Public Service Department

Manager's Recommendation:

I recommend the approval of a purchase with Champagne & Marx for $17,270.00 for FY 2022 for Mason Sand and Stone Aggregate mix for the Maintenance and Service Division; and pending budget approval, for $19,000.00 for FY 2023 for the Maintenance and Service Division.

Justification:

On May 18, 2021, the City received two bids for the 60/40 Gravel and Mason Sand. The Maintenance and Service Division uses different types of sand and aggregate materials daily in the maintenance and repair of the City's water distribution and sewer collection systems. The following is a tabulation of the bids received:

Vendor	Material	Tons	FY22	FY23
Champagne & Marx Excavating Inc.	60/40 Gravel	500	$ 9,200.00	$10,120.00
Saginaw, MI (out of City)	Mason Sand	600	$ 8,070.00	$ 8,880.00
	Total:	1,100	$17,270.00	$19,000.00
D.H.T. Transport	60/40 Gravel	500	$11,195.00	$11,565.00
Reese, MI	Mason Sand	600	$ 9,498.00	$ 9,750.00
	Total:	1,100	$20,693.00	$21,315.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000, $8,635.00 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000, $8,635.00 for Fiscal Year 2022 and will be budgeted in the same accounts for Fiscal Year 2023, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-16

From: Timothy Morales, City Manager

Subject: Adopt-A-Park Agreement – Bliss Park

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend approval of the one-year Adopt-A-Park Agreement with Covenant Medical Center, Inc. and that the City Manager be authorized to approve extensions of the Agreement for subsequent years.

Justification:

Covenant Medical Center, Inc. has completed an Adopt-A-Park application seeking the City's approval to adopt and maintain Bliss Park in the manner set forth in its Adopt-A-Park application and Agreement. The City of Saginaw is the owner of the property as described. The described work to be performed includes signage, sidewalk replacement and repairs, ground maintenance and beautification.

Upon approval by City Council of the above application, the City shall enter into an Agreement with the applicant requiring a one-year commitment to the performance of revitalizing the current park with; fence repairs, ground maintenance and beautification. The applicant will be responsible for having the proposed work approved by the City Manager; complying with all applicable laws; obtaining liability insurance, if necessary; and holding the City harmless from any claims arising from applicant's adoption of the public area and work performed at same.

I have approved as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-17

From: Timothy Morales, City Manager

Subject: Annual Supply of Cold Patch Asphalt

Prepared By: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Unique Paving Material for $125,000.00 for cold patch asphalt for the Maintenance and Service Division for FY 2022.

Justification:

On April 17, 2018, the Maintenance and Service Division received a two year bid for cold patch asphalt for FY 2019 and FY 2020. Unique Paving Materials has agreed to extend their FY 2020 bid price for FY 2022. The Maintenance and Service Division excavates approximately 900 water and sewer repairs annually that requires cold asphalt for temporary pavement repairs in the City's ROW.

Vendor	FY 2020	FY 2022
Unique Paving Material Saginaw, MI (out city)	$89.00 /ton picked-up $91.75 /ton delivered	$89.00 /ton picked-up $91.75/ton delivered

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's, Street and Road Materials Account No. 591-4722-743.000 $56,250.00, Water Operation and Maintenance Fund, Maintenance and Service Division's Street and Road Materials Account No. 591-4721-743.000 $25,000.00 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Street and Road Materials Account No. 590-4821-743.000 $43,750.00 for FY 2022.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-18

From: Timothy Morales, City Manager

Subject: Annual Supply of Cold Patch Asphalt

Prepared by: Simeon Martin, Public Service Department

Manager's Recommendation:

I recommend the approval of a purchase with Unique Paving Materials in the amount of $50,000.00 for cold patch asphalt for the Streets Division for FY 2022.

Justification:

On April 17, 2018, the City received a two year bid for cold patch asphalt for FY 2019 and FY 2020. Unique Paving Materials has agreed to extend their FY 2020 bid price for FY 2022. The Streets Division purchases approximately 500 tons of cold patch asphalt for the filing of potholes on local and major streets and state highways annually.

Vendor	FY 2020	FY 2022
Unique Paving Materials	$89.00 /ton picked-up	$89.00 /ton picked-up
Saginaw, MI (out city)	$91.75 /ton delivered	$91.75/ton delivered

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2021 Major Streets Fund, Routine Maintenance Division's Street and Road Material Account No. 202-4651-743.000 $40,000 and Local Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 203-4651-743.000 $10,000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC- 19

From: Timothy Morales, City Manager

Subject: Annual Excavated Spoils Receiving

Prepared by: Wayne W. Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Eggers Excavating, LLC, for $25,000 for FY 2022; and pending budget approval, for $25,000 in FY 2023 for receiving excavated spoils for the Maintenance and Service Division.

Justification:

On May 18, 2021, the Maintenance and Service Division received a sole two year bid for disposing of up to 25,000 cubic yards of excavation spoils consisting of concrete, asphalt, clay, and sand. The Maintenance and Division performs approximately 900 excavations in the repair of the City's water distribution, transmission and sewer collection systems in the City's Right of Way annually.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 591-4721-805.000, $8,250.00, Sewer Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 590-4821-805.000, $8,250.00 and Water Operation and Maintenance Fund, Lead and Copper Service Division's Operating Services Account No. 591-4722-805.000 $8,500.00 for FY 2022 and will be budgeted in the same accounts for FY 2023, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-20

From: Timothy Morales, City Manager

Subject: Dozing and Grading Services

Prepared by: Wayne W. Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Champagne & Marx Excavating, Inc. for $11,305.00 for FY 2022; and pending budget approval, for $11,480.00 for FY 2023 for dozing and grading services for the Maintenance and Service Division.

Justification:

On May 18, 2021, the Maintenance and Service Division received two multi-year bids for dozing and grading of its First Street Spoils Dump Site on an "as needed" basis with three (3) site visits annually. Excavated materials from approximately 900 water and sewer repairs per year are trucked to this site for disposal. The following is a tabulation of the bids received:

Vendor	FY 2022	FY 2023
Champagne & Marx Exc. Saginaw, MI, (Out of City)	$11,305.00	$11,480.00
Mead & Sons Contracting Saginaw, MI (Out of City)	$21,000.00	$21,000.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 591-4721-805.000 $5,652.50, Sewer Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 590-4821.805.000 $5,652.50 for FY 2022 and will be budgeted in the same accounts for FY 2023, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-21

From: Timothy Morales, City Manager

Subject: Annual Cathodic Protection Maintenance Services

Prepared by: Wayne W. Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Corrpro Companies, Inc. for $3,236.00 for FY 2022; and pending budget approval, for $3,333.00 for FY 2023 and $3,433.00 for FY 2024 for Cathodic Protection Preventative Maintenance Services for the Maintenance and Service Division.

Justification:

On May 18, 2021, the Maintenance and Service Division received one qualified multiyear bid to perform preventive maintenance to the City's Cathodic Protection System for the twin 30" water mains crossing under the Saginaw River. Cathodic Protection prevents the water main from corroding. The following is tabulation of the bids received:

Vendor	FY2022	FY2023	FY2024
Corrpro Companies Inc. Medina, Ohio	$3,236.00	$3,333.00	$3,433.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 591-4721-805.000 and will be budgeted in the same account for FY 2023 and FY 2024 pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-22

From: Timothy Morales, City Manager

Subject: Annual Supply of Aggregate

Prepared by: Wayne W. Tornberg II, Public Service Department

Manager's Recommendation:

I recommend the approval of a purchase with D.H.T. Transport for $98,040.00 for FY 2022 and FY 2023, pending budget approval, for 6AA Stone and 22A Stonecrete for the Maintenance and Service Division.

Justification:

On May 18, 2021, the City received two bids for the 6AA Stone and 22A Stonecrete. The Maintenance and Service Division uses different types of aggregate materials daily in the maintenance and repair of the City's water distribution and sewer collection systems. The following is a tabulation of the bids received:

Vendor	Material	Tons	FY22	FY23
D.H.T Transport	6AA Stone.	1,000	$ 22,680.00	$ 22,680.00
Reese, MI	22A Stonecrete	4,000	$ 75,360.00	$ 75,360.00
	Total	5,000	$ 98,040.00	$ 98,040.00
Champagne & Marx Excavating Inc.	6AA Stone.	1,000	$ 24,500.00	$ 26,950.00
Saginaw, MI(Out-City)	22A Stonecrete	4,000	$ 72,600.00	$ 79,920.00
	Total:	5,000	$ 97,100.00	$106,870.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division's Road Materials Account No. 591-4721-743.000, $24,510.00 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Road Materials Account No. 590-4821-743.000, $24,510.00 and Water Operation and Maintenance Fund, Lead and Copper Service Division's Road Materials Account No.591-4722-743.000 $49,020.00 for Fiscal Year 2022 and will be budgeted in the same accounts for Fiscal Year 2023, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-23

From: Timothy Morales, City Manager

Subject: MDOT Improvements for M-13 at M-81

Prepared by: Louis J. Taylor, Public Services Department

Manager's Recommendation:

I recommend the approval of the contract with Champagne and Marx Excavating, Inc. in the amount of $122,542.37 for the MDOT Improvements for M-13 at M-81 for the Engineering Section, Right of Way Division.

Justification:

On June 1, 2021, the City received a single qualified bid for the MDOT Improvements for M-13 (Veteran's Memorial Highway) at M-81 (Washington Avenue) (C-1670).

The project includes removing the southbound right turn lane, installing new curb and gutter, drainage modifications, HMA surface and pavement makings.

This work is being funded by MDOT. The City will be reimbursed for the cost of this work as part of the MDOT payment process for trunkline maintenance. The City will receive an additional 8.0% to cover overhead costs to administer this project. The 8.0% administration reimbursement will be based on the final cost of the contract. The process for administering the subcontracting of MDOT maintenance projects/purchases is included in Section 9, Subcontracts, within the "Michigan Department of Transportation State Trunkline Maintenance Contract City of Saginaw" dated January 23, 2020, which was approved by City Council on October 7, 2019. The contract with MDOT for State Trunkline Maintenance is for five years and expires on September 30, 2024. The following is a tabulation of the bid received:

Vendor	Cost
Champagne and Marx Excavating, Inc. Saginaw, MI (out-city)	$122,542.37

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 22 Major Street Fund, State Routine Maintenance Division's Construction Projects Account No. 202-4691-822.000, $122,542.37.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-24

From: Timothy Morales, City Manager

Subject: Purchase of Leica Data Collectors

Prepared by: Louis J. Taylor, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Leica Geosystems, Inc. for $46,882.85 for the purchase of two Leica CS20 LTE data collectors for the Engineering Section, Right of Way Division.

Justification:

On April 27, 2021, the City received a sole quote from Leica Geosystems, Inc. for two Leica CS20 LTE data collectors. The current equipment purchased in 2013 has become obsolete and needs to be upgraded with the current model. The systems are used to inspect and record as-constructed information for all road, water, and sewer construction within the right of way Leica Geosystems, Inc. is the certified Michigan supplier of Leica data collector equipment. This purchase will be made using MiDeal State bid pricing contract numbers 180000000005.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Public Service's Engineering Administration Maintenance Equipment Account No. 202-4612-978.000 $15,627.61, the Sewer Operations and Maintenance Fund, Surplus Division's Maintenance Equipment Account No. 590-4840-978.000 $15,627.62, and the Water Operations and Maintenance Fund, Surplus Division's Maintenance Equipment Account No. 591-4740-978.000 $15,627.62.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-25

From: Timothy Morales, City Manager

Subject: Parking and Traffic Regulation Changes

Prepared by: Louis Taylor, Public Services Department

Manager's Recommendation:

I recommend that the following proposed parking and traffic regulation changes be approved, each of which is recommended by the Traffic Committee.

1. Establishment of Parking Regulation, N. 4th Street (800 block);
No person shall park a vehicle at or behind the curb on the west side of N. 4th St., beginning at the south curb line of Sears St. extended and running southerly to the railroad tracks.

2. Abolishment of Parking Regulations, Mackinaw Street (3000-3100 blocks);
All parking limitations on both sides of Mackinaw Street, beginning at a point from the north curb line of Congress Street extended and running northerly to the south curb line of Adams Avenue, are hereby abolished.

3. Establishment of Parking Regulations, Mackinaw Street (3000-3100 blocks);
No Stopping Standing Parking allowed on the east and west side of Mackinaw Street between Congress Avenue and Adams Avenue with the exception of the bus parking in the back of curb parking area located on the west side of Mackinaw Street from 350 feet north to 770 feet north of the north curb line of Congress Avenue.

4. Abolishment of Parking Regulations, Mackinaw Street (3200-3500 blocks);
All parking limitations on both sides of Mackinaw Street, beginning at a point from the north curb line of Adams Avenue extended and running northerly to the south curb line of State Street (M-58), are hereby abolished.

5. Establishment of Parking Regulations, Mackinaw Street (3200-3500 blocks);
No parking allowed on the east and west side of Mackinaw Street between Adams Avenue and State Street (M-58).

6. Abolishment of Traffic Signal Control at W. Genesee Avenue and N. Mason Street;
Traffic Signal Control at the intersection of W. Genesee Avenue and N. Mason Street shall be abolished.

7. Establishment of Multi-Way Stop Control at W. Genesee Avenue and N. Mason Street;
No person driving a vehicle on either W. Genesee Avenue or N. Mason Street shall enter or cross either N. Mason Street or W. Genesee Avenue respectively, without first bringing said vehicle to a complete stop.

8. Abolishment of Traffic Signal Control at W. Genesee Avenue and N. Woodbridge Street;
Traffic Signal Control at the intersection of W. Genesee Avenue and N. Woodbridge Street shall be abolished.

9. Establishment of Stop Control at W. Genesee Avenue and N. Woodbridge Street;
No person driving a vehicle on N. Woodbridge Street shall enter or cross W. Genesee Avenue without first bringing said vehicle to a complete stop.

10. Abolishment of Traffic Signal Control at Cherry Street and E. Genesee Avenue;
Traffic Signal Control at the intersection of E. Genesee Avenue and Cherry Street shall be abolished.

11. Establishment of Stop Control at Cherry Street and E. Genesee Avenue;
No person driving a vehicle on Cherry Street shall enter or cross W. Genesee Avenue without first bringing said vehicle to a complete stop.

12. Abolishment of Traffic Signal Control, E. Genesee Avenue at Perkins Street;
Traffic Signal Control at the intersection of E. Genesee Avenue and Perkins Street shall be abolished.

13. Establishment of Stop Control at E. Genesee Avenue and Perkins Street;
No person driving a vehicle on Perkins Street shall enter W. Genesee Avenue without first bringing said vehicle to a complete stop.

14. Abolishment of Traffic Signal Control at Fifth Avenue and Janes Avenue;
Traffic Signal Control at the intersection of Fifth Avenue and Janes Street shall be abolished.

15. Establishment of Stop Control at Fifth Avenue and Janes Avenue;
No person driving a vehicle on Fifth Avenue shall enter or cross Janes Avenue without first bringing said vehicle to a complete stop.

16. Abolishment of Traffic Signal Control at Janes Avenue and Sixth Avenue;
Traffic Signal Control at the intersection of Sixth Avenue and Janes Avenue shall be abolished.

17. Establishment of Stop Control at Janes Avenue and Sixth Avenue;
No person driving a vehicle on Sixth Avenue shall enter or cross Janes Avenue without first bringing said vehicle to a complete stop.

18. Abolishment of Stop Control at N. Bond Street and Houghton Street;
The stop control for N. Bond Street at its intersection with Houghton Street is hereby abolished.

19. Establishment of Multi-Way Stop Control at N. Bond Street and Houghton Street;
No person driving a vehicle on either N. Bond Street or Houghton Street shall enter or cross either Houghton Street or N. Bond Street respectively, without first bringing said vehicle to a complete stop.

20. Establishment of Stop Control at S. Charles Street and S. Lyon Street;
No person driving a vehicle on S. Lyon Street shall enter or cross S. Charles Street without first bringing said vehicle to a complete stop.

21. Establishment of Stop Control at Athens Street and Cathay Street;
No person driving a vehicle on Athens Street shall enter Cathay Street without first bringing said vehicle to a complete stop.

22. Abolishment of Yield Control at Athens Street and McGill Street;
The yield control for Athens Street at its intersection with McGill Street is hereby abolished.

23. Establishment of Stop Control at Athens Street and McGill Street;
No person driving a vehicle on Athens Street shall enter or cross McGill Street without first bringing said vehicle to a complete stop.

24. Establishment of Stop Control at Athens Street and Snelling Place;
No person driving a vehicle on Snelling Place shall enter Athens Street without first bringing said vehicle to a complete stop.

25. Establishment of Stop Control at Bethany Street and Cathay Street;
No person driving a vehicle on Bethany Street shall enter Cathay Street without first bringing said vehicle to a complete stop.

26. Abolishment of Yield Control at Bethany Street and McGill Street;
The yield control for Bethany Street at its intersection with McGill Street is hereby abolished.

27. Establishment of Stop Control at Bethany Street and McGill Street;
No person driving a vehicle on Bethany Street shall enter or cross McGill Street without first bringing said vehicle to a complete stop.

28. Establishment of Stop Control at Bethany Street and Snelling Place;
No person driving a vehicle on Bethany Street shall enter Snelling Place without first bringing said vehicle to a complete stop.

29. Establishment of Stop Control at Cathay Street and Snelling Place;
No person driving a vehicle on Snelling Place shall enter Cathay Street without first bringing said vehicle to a complete stop.

30. Establishment of Stop Control at Cass Street and S. Charles Street;
No person driving a vehicle on S. Charles Street shall enter or cross Cass Street without first bringing said vehicle to a complete stop.

31. Establishment of Stop Control at Dearborn Street and S. Fayette Street;
No person driving a vehicle on S. Fayette Street shall enter or cross Dearborn Street without first bringing said vehicle to a complete stop.

32. Establishment of Stop Control at N. Granger Street and Monroe Street;
No person driving a vehicle on Monroe Street shall enter or cross S. Granger Street without first bringing said vehicle to a complete stop.

33. Abolishment of Yield Control at Cathay Street and McGill Street;
The yield control for Cathay Street at its intersection with McGill Street is hereby abolished.

34. Establishment of Stop Control at Cathay Street and McGill Street;
No person driving a vehicle on Cathay Street shall enter or cross McGill Street without first bringing said vehicle to a complete stop.

Justification:

These proposed changes in parking and traffic regulations are a result of separate studies performed at the request of the public and the Engineering Section of the Right of Way Division. The City Engineer and the Traffic Committee have approved these changes, which should have a positive impact on traffic safety in these areas.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC- 26

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Motor Pool Supplies

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchase order to Larry's Auto Parts for $4,000 for the purchase of various fleet supplies for the Garage Operations Division.

Justification:

The City's Municipal Garage often requires the purchase of a variety of supplies and small equipment sold by Larry's Auto Parts to be used in the support of the maintenance and repair of the City's fleet vehicles from July 1, 2021 to June 30, 2022. The Garage purchases supplies such as batteries, gloves, drain pans, floor dry, etc. from Larry's Auto Parts as they provide the City with discounts of up to 37% or more. Issuing individual purchase orders is costly and administratively time consuming. The Municipal Garage personnel will price quote parts and supplies and award purchases to the lowest and best vendor for each item. This represents a 0.0% increase from last year's requests, and accurately reflects the previous year's expenditures. It is in the best interest of the City to continue this procedure for Fiscal Year 2022.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operation's Division's Parts and Supplies Account No. 661-4481-742.000, $4,000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-27

From: Timothy Morales, City Manager

Subject: Blanket Purchase Orders for Services of Local Vendors

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchase orders to the City's primary suppliers of local fleet vehicle services in the amounts listed below totaling $130,500 for FY 2022 for various vehicle services and repairs for the Garage Division.

Justification:

The City's Municipal Garage requires the services of local vendors for various repairs of fleet vehicles from July 1, 2021 to June 30, 2022. There is no feasible means to predetermine what type of services will be needed to include suspension, engine, upholstery repairs, etc. These are random services that are needed in any given time period. Issuing individual purchase orders is costly and administratively time consuming. This represents a 37.8% increase from last year's requests, and more accurately reflects the previous year's expenditures to each vendor. The Municipal Garage personnel will price quote individual services and select the lowest and best vendor for each service, with the cost charged to the respective blanket purchase order. It is clearly in the best interest of the City to continue this procedure for Fiscal Year 2022 as follows:

Vendor	Cost
AIS Equipment Co. Bridgeport, MI (out city)	$15,000
Engel's Auto Body Saginaw, MI (out city)	$15,000
Garber Chevrolet Saginaw, MI (out city)	$10,000
Interstate Truck Source Saginaw, MI (out city)	$ 7,500
McDonald Ford Saginaw, MI (out city)	$12,000
Michigan Cat Saginaw, MI (out city)	$12,500
Michigan Truck Spring Saginaw, MI (out city)	$8,000
Mike's Bumping and Painting Inc. Saginaw, MI (in city)	$5,000

Versalift Midwest Shelby Township, MI (out city)	$3,500
Wieland Truck Center Saginaw, MI (out city)	$30,000
Wilson Ford Saginaw, MI (out city)	$12,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000 $130,500.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-28

From: Timothy Morales, City Manager

Subject: Blanket Purchase Orders for Vehicle Parts and Supplies

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of blanket purchase orders to primary suppliers of local fleet parts and supplies for a total of $380,700 for vehicle parts and supplies for the Garage Division.

Justification:

The City's Municipal Garage requires the purchase of a vast array of original equipment manufacturer/distributor vehicle parts and supplies for the maintenance of the fleet vehicles from July 1, 2021 to June 30, 2022. A yearly contract proposal is not feasible because it is not possible to determine the parts and quantities that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming. The Municipal Garage personnel will price quote parts and award purchases to the lowest and best vendor for each item. This represents a 10.86% decrease from last year's requests, and more accurately reflects the previous year's expenditures to each vendor. It is clearly in the best interest of the City to continue this procedure for Fiscal Year 2022 as follows:

Vendor	Cost
AIS Equipment Co. Bridgeport, MI (out city)	$23,000
Alta Equipment LLC New Hudson, MI (out city)	$ 3,500
Bandit Industries Inc. Remus, MI (out city)	$ 4,500
Bell Equipment Co. Lake Orion, MI (out city)	$11,500
Diesel Truck Sales Saginaw, MI (in city)	$ 3,500
Garber Chevrolet Saginaw, MI (out city)	$11,000
Interstate Truck Source Inc. Saginaw, MI (out city)	$ 6,500
Jack Doheny Supplies Northville, MI (out city)	$19,000
Larry's Auto Supply	$45,000

Saginaw, MI (in city)

M Tech Co. Cleveland, OH (out city)	$28,000
Mc Donald Ford Freeland, MI (out city)	$4,000
Meekhof Tire Sales & Service Saginaw, MI (out city)	$21,500
Michigan Cat Saginaw, MI (out city)	$30,000
Michigan Truck Equipment Inc. Saginaw, MI (in city)	$ 2,900
Michigan Truck Spring Saginaw, MI (out city)	$ 5,500
Ritter Technology LLC. Saginaw, MI (out city)	$ 7,000
Scientific Brake & Equipment Co. Saginaw, MI (in city)	$14,000
Spartan Distributors Inc. Detroit, MI (out city)	$12,000
Tire Man Auto Service Centers Bay City, MI (out city)	$65,000
Truck and Trailer Specialties Inc. Dutton, MI (out city)	$18,000
Wieland Truck Center Saginaw, MI (out city)	$30,500
Wilson Ford-Lincoln LLC. Saginaw, MI (out city)	$11,000
Winter Equipment Co. Willoughby, OH (out city)	$ 3,800

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing,” of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, $380,700, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-29

From: Timothy Morales, City Manager

Subject: Purchase and Development Agreement

Prepared by: Phillip Karwat, Public Services Director

Manager's Recommendation:

I recommend the approval of the Purchase and Development Agreement with the State of Michigan, Department of Military & Veterans Affairs related to a portion of property located on the other side of Naval Reserve Drive from the U.S. Naval Reserve Training Center.

Justification:

The City of Saginaw owns property adjacent to Naval Reserve Drive between Wickes Park Drive and Douglass Street. City staff has confirmed that this property is not dedicated park land.

The State of Michigan, Department of Military & Veterans Affairs (DMVA) is in need of additional land for the operation of its U.S. Naval Reserve Training Center, specifically for the creation of additional parking. The City will sell approximately 2 acres of the property to the DMVA for one dollar ($1.00) subject to the following conditions:

1. The DMVA's construction of a parking lot on the property, including laying gravel or crushed concrete, installing fencing and a gate, and installing lighting;
2. The DMVA's timely payment of the real or personal property taxes that are assessed to the property, if any, for the duration of its use of the property;
3. The DMVA's continued use of the U.S. Naval Reserve Training Center for the duration of its use of the property; and
4. The DMVA's continued maintenance of all improvements made to the property for the duration of its use of the property.

Should the terms of this agreement not be met, or should the DMVA discontinue its use of the U.S. Naval Reserve Training Center, the DMVA shall re-convey the property to the City with all costs of said re-conveyance to be paid by the DMVA.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC- 30

From: Timothy Morales, City Manager

Subject: Replacement Forestry Aerial Truck

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of purchases with Tri County International Trucks for $75,983.45 for a 2022 International MV607 SBA Cab and Chassis; and Versalift Midwest for $107,058.00 for equipment installation for the Streets Division.

Justification:

The Streets Division has budgeted in FY 2021 to purchase a 2022 International MV607 Forestry Aerial Truck replacing a 2001 Freightliner with over 6,200 hours, scheduled for replacement in 2021 that will be sold at auction. It has extensive rust, fatigue to the body, and frame along with mechanical issues that make this vehicle expensive to maintain to DOT and OSHA standards. This truck is one of two Aerial Trucks used in the daily maintenance of the City's 60,000+ parkway trees and also in emergency situations for storm damage, trimmings, and removals. As an emergency response vehicle, it must be maintained in a constant state of readiness. This purchase will be made using MiDeal State bid pricing contract numbers 071B6600122 and 071B7700166.

The vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Routine Maintenance Division's Vehicle Account No 202-4651-982.000 $183,041.45.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-31

From: Timothy Morales, City Manager

Subject: Liquid PolyDADMAC Polymer Purchase, Joint-Bid

Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Polydyne, Inc. for $20.640.00 for 24,000 pounds of Liquid PolyDADMAC for the Water Treatment Division for FY 2022.

Justification:

Liquid PolyDADMAC Polymer is used as a coagulant aid to improve removal of suspended particles in the water treatment process. The Cities of Saginaw and Bay City issued a Joint-Bid for chemical purchases. On May 18, 2021, sealed bids were opened. The low bid of $0.86 per pound is an increase of 32.3% from FY 2021. Following is a tabulation of the bids received:

	Per Lb.	Total Bid
Polydyne, Inc. Riceboro, GA	$0.86	$20,640.00
Nalco Company Naperville, IL	$0.95	$22,800.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-32

From: Timothy Morales, City Manager

Subject: Hydrofluorosilicic Acid Purchase, Joint Bid

Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Univar Solutions USA, Inc. for $86,250.00 for 150 tons of Hydrofluorosilicic Acid for the Water Treatment Division for FY 2022.

Justification:

Hydrofluorosilicic Acid (Fluoride) is added to the drinking water for the prevention of tooth decay. The Cities of Saginaw and Bay City issued a Joint Bid for chemical purchases. On May 18, 2021, sealed bids were opened. The low bid of $575.00 per ton is an increase of 28% from Fiscal Year 2021. Following is a tabulation of the bids received:

	Per Ton	Total Bid
Univar Solutions USA, Inc. Fairfield, OH	$575.00	$86,250.00
Alexander Chemical Corp. Laporte, IN	$658.00	$98,700.00
PVS Nolwood Chemicals, Inc. Detroit, MI	$740.00	$111,000.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-33

From: Timothy Morales, City Manager

Subject: Calcium Oxide Purchase, Joint Bid

Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Carmeuse Lime & Stone for $316,400.00 for Calcium Oxide for the Wastewater Treatment Plant and for $49,437.50 for the Water Treatment Plant for FY 2022.

Justification:

Calcium Oxide (Lime) is used in the treatment of both water and wastewater for pH control and for bio-solids stabilization. The Cities of Saginaw and Bay City issued a Joint Bid for chemical purchase through the City of Saginaw's Purchasing Department. On May 18, 2021, sealed bids were opened. The sole bid of $197.75 per ton is a 3.2% increase from Fiscal Year 2021. Following is a tabulation of the bids received:

	Cost / Ton	Wastewater (1,600 tons)	Water (250 tons)
Carmeuse Lime & Stone Pittsburgh, PA	$197.75	$316,400.00	$49,437.50

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 $49,437.50; and in the Sewer Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 590-4830-727.000 $316,400.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-34

From: Timothy Morales, City Manager

Subject: Ferric Chloride Purchase, Joint Bid

Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with PVS Technologies, Inc. for $120,600.00 for 200 tons of Ferric Chloride for the Water Treatment Division and for $34,974.00 for 58 tons for the Wastewater Treatment Division for FY 2022.

Justification:

Ferric Chloride is used as the primary coagulant in the water treatment process for improved particulate removal. The Cities of Saginaw and Bay City issued a Joint Bid for chemical purchases. On May 18, 2021, sealed bids were opened. The low bid of $603.00 per ton for Water and Wastewater Treatment is an overall increase of less than 1.0% from FY 2021. Following is a tabulation of the bids received:

	Per Ton	Total Bid Water	Total Bid Wastewater
PVS Technologies Detroit, MI	$603.00	$120,600.00	$34,974.00
Kemira Water Sol. Lawrence, KS	$619.00	$123,800.00	$35,902.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 $120,600.00; and in the Sewer Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 590-4830-727.000 $34,974.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-35

From: Timothy Morales, City Manager

Subject: Chlorine Purchase, Joint Bid

Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with JCI Jones Chemical Corporation for $28,200.00 for sixty tons of chlorine for the Wastewater Treatment Division for FY 2022.

Justification:

Chlorine is used at the Wastewater Treatment Division for disinfection of treated water prior to its discharge to the Saginaw River. The Saginaw-Midland Municipal Water Supply Corporation (SMMWSC) jointly specifies and competitively bids chlorine for its annual needs and for the requirements of several other communities, including the City of Saginaw. The Board of Trustees of SMMWSC, at their regular meeting on April 15, 2021, moved to approve the lone bid, from JCI Jones Chemicals, Inc. as the exclusive supplier of chlorine for the Corporation at a firm price of $391.00 per ton for FY 2022. As a member of the bidding consortium, the City of Saginaw is also afforded this price, which represents a $2.03/ton cost increase from FY 2021.

On May 27, 2021, JCI Jones Chemicals Corporation contacted participants of the joint bid regarding an unforeseen cost increase of $79.00 per ton, citing an increased demand for chlorine and chlorine derivatives, and bringing the cost per ton to $470.00, an $81.03/ton cost increase from FY 2021.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 590-4830-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-36

From: Timothy Morales, City Manager

Subject: Sodium Hypochlorite Purchase, Joint Bid

Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Jones Chemical Corporation for $135,450.00 for 175,000 gallons for Sodium Hypochlorite for the Remote Facilities Division; and for $92,880.00 for 120,000 gallons for the Water Treatment Division for FY 2022.

Justification:

Sodium Hypochlorite is used at both the Water Treatment and Remote Facilities Divisions for disinfection during the water treatment process. The Cities of Saginaw and Bay City issued a joint bid for chemical purchases. On May 18, 2021, sealed bids were opened. The low bid of $0.774 per gallon represents a 0.1% decrease from FY 2021. Following is a tabulation of the bids received:

	Water		Remote Facilities	
	Per Gallon	Total Bid	Per Gallon	Total Bid
JCI – Jones Chemical Inc. Riverview, MI	$0.774	$92,880.00	$0.774	$135,450.00
PVS Nolwood Chemicals Detroit, MI	$0.875	$105,000.00	$0.875	$153,125.00
Alexander Chemical Co. Peru, IL	$1.15	$138,000.00	$1.15	$201,250.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 $92,880.00; and in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Chemicals Account No. 590-4835-727.000 $135,450.00 for FY 2022.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-37

From: Timothy Morales, City Manager

Subject: Ratification of Emergency Purchase of Uninterruptable Power Supply

Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend ratification of an emergency purchase with Kendall Electric, Inc. for $11,276.79 for replacement of an uninterruptible power supply unit for the Water Treatment High Service Pump Station for FY 2022.

Justification:

On June 10, 2021, emergency purchase order #511016 was issued to Kendall Electric, Inc. for purchase of an uninterruptible power supply to replace a failed unit on the incoming power to the high service panel at Water Treatment. The high service panel controls the high service pumps that provide pressure to the system and is a critical component of our pumping system.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Instrumentation and Controls Division's Parts and Supplies Account No. 591-4715-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-38

From: Timothy Morales, City Manager

Subject: Workers' Compensation Insurance Renewal

Prepared by: Dennis Jordan, ACM/Director of Human Resources

Manager's Recommendation:

I recommend the approval of the Workers' Compensation Insurance Renewal with Midwest Employers Casualty Company for an annual premium of $106,990 for the Excess Insurance coverage on the City of Saginaw's Self-Funded Workers' Compensation Program with a term of July 1, 2021 through June 30, 2022.

Justification:

The City is self-insured for worker's compensation illnesses and injuries which covers indemnity and medical claims as well as associated legal services up to a specific dollar limit per claim. At such time a claim reaches the specific retention limit, those claims then become the liability of the excess insurance company.

The City obtained quotes from multiple workers' compensation excess insurance companies, including our current company. Midwest Employers Casualty Company provided the most favorable pricing and terms.

Comparison between the expiring and renewal premium and retention limit is as follows:

	Expiring	Renewal
Specific Retention Limit	$750,000	$750,000
Annual Excess Premium	$82, 036	$106,990

Other quotes provided were $139,859 with a $1,000,000 retention limit and $167,716 with a $750,000 retention limit.

The primary reason for these significant increases is a hard market which means there are fewer Insurance Companies quoting this line of business. With less competition, and companies tightening their underwriting rules, pricing tends to increase.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Workers' Compensation Fund, Employee Health Insurance Account No. 678-1751-806.000.

Council Action:

Motion to approve the recommendation of the City Manager.