



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
March 16, 2020
12:00 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation presented to the American G.I. Forum declaring March 31, 2020 as Cesar Chavez Day.

PUBLIC HEARINGS:

1. Regarding the Urban Cooperation Agreement with the City of Midland.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the March 2, 2020 committee of the whole, special meeting and regular council meeting minutes.
2. Approve the recommendations for the 2020 Single Lot Assessment Tax Roll.
3. Approve the amendments to the FY 2020 Approved Budget to recognize changes that have occurred during the January period.
4. Approve the grant agreement between the Saginaw Housing Commission and the U.S. Department of Housing and Urban Development for the FY 2019 Family Self Sufficiency Program.
5. Approve the agreement with SMG Worldwide Entertainment and Convention Venue for the use of City owned parking parcels.
6. Approve the purchase with Enforcement Technology Group, Inc., a sole source, for \$28,500 for a Direct-Link Crisis Response throw phone system for the Police Department.
7. Approve the purchase with Pinnacle Electric, Inc. for \$4,685 for exterior lighting at the Police Department.

8. Approve the purchase with Altec Industries, a sole source, for \$3,367 for parts for the Traffic Engineering Aerial Truck for the Motor Pool Division.
9. Approve the Permanent Easement Agreement with Genesee Street Investment, LLC for \$1.00 for the Engineering Section, Right Way of Division.
10. Approve the purchase with Hamilton Electric Company for \$29,895 for the repair of an ABS pump motor for the Remote Facilities Division.
11. Approve the purchase with HydroDynamics, Inc., a sole source, for \$11,428 for raw sewage pump repairs at the Wastewater Treatment Division.
12. Accept the award for \$25,000 from the Michigan Municipal League to the City of Saginaw to assist the City's 2020 Census Awareness Campaign efforts.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Certifying the 2020 Single Lot Assessment Tax Roll.
2. Approving the 2019 Homeland Security Program Subrecipient Funding Agreement and Addendum.
3. Authorizing the submission of a Michigan Natural Resources Trust Fund grant application for the development and construction of the Saginaw Riverfront Trail/ Iron Belle Trail through Wickes Park for the Engineering Section, Right of Way Division.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, Cesar Chavez, the most important Latino leader in U. S. history, was born March 31, 1927 in Yuma, Arizona to Librado and Juana Chavez; and

WHEREAS, Young Cesar and his family moved to California following seasonal work after losing both their farm and store in 1937 as depression intensified and years of drought forced thousands off the land; and

WHEREAS, Cesar Chavez toiled as a migrant farm worker alongside men, women, and children who performed daily, backbreaking labor for meager pay and in deplorable conditions. Cesar Chavez devoted his life to correcting these injustices, and to remind us that every job has dignity, every life has value, and every person should have the chance to get ahead; and

WHEREAS, Cesar Chavez, an American labor leader, co-founded the National Farm Workers Association, also known as the UFW. Cesar Chavez became the best known Latino American civil rights activist, and was strongly promoted by the American labor movement. Chavez led his demonstrations with non-violence and was instrumental in defending and protecting the rights for farm workers; and

WHEREAS, The values that Cesar Chavez strove to live out in all his endeavors include: service to others, sacrifice, a preference to help the most needy, determination, non-violence, tolerance, respect for life, celebrating community, knowledge and innovation; and

WHEREAS, 2020 marks the seventeenth year of the American G.I. Forum of Saginaw, a Veterans Organization, celebrating and honoring Cesar E. Chavez. Since 2003, the American GI Forum has upheld his legacy of service, conviction and principled leadership that serves as an inspiration for all Americans.

NOW, THEREFORE BE IT RESOLVED, I, Floyd Kloc, Mayor of the City of Saginaw, on behalf of my fellow Councilmembers, do hereby proclaim Tuesday, March 31, 2020 as **Cesar Chavez Day** in the City of Saginaw and call upon the citizens of this community to reflect on and honor the life of this distinguished leader, veteran, and American.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 16th day of March in the year of our Lord two thousand twenty.



March 16, 2020

Floyd Kloc, Mayor

Councilpersons

Brenda F. Moore, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Jamie Forbes, John Milne, Bill Ostash,
Autumn L. Scherzer and Reggie Williams II

Timothy Morales, City Manager



CITY OF SAGINAW

PUBLIC HEARING SAGINAW CITY COUNCIL

In compliance with requirements of Act 267, P.A. 1976, the following notice is posted:

URBAN COOPERATION AGREEMENT BETWEEN CITY OF SAGINAW AND THE CITY OF MIDLAND

Notice is hereby given that the Saginaw City Council has scheduled a public hearing on the proposed Urban Cooperation Agreement between the City of Saginaw and the City of Midland. The purpose of the Agreement is to pass through 2019 Homeland Security Grant Program Funds to Saginaw.

The public hearing will be held **March 16, 2020 at 12:00 p.m.** in the Council Chamber of the City Hall located at 1315 S. Washington Avenue. The proposed agreement is on file in the City Clerk's Office. All interested persons are invited to attend this public hearing.

Janet Santos, CMMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: March _____, 2020
By: __jks_____

A COMMITTEE OF THE WHOLE MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, MARCH 2, 2020, AT 4:00 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Floyd Kloc: 8. Council Members absent: 0.

Mayor Kloc announced that the purpose of the Committee of the Whole meeting is to conduct interviews of applicants to fill the vacant Council position. Each applicant will be given a fifteen minute time limit.

Council Members interviewed five applicants for the vacant City Council seat: Nathan Collison, Lynn Elliott, Paul Mason, Dawn Goodrow Hillier, and Reginald Williams II. Applicant Jasmine Calhoun did not attend.

PUBLIC INPUT

No members of the public addressed the Council.

ADJOURNMENT

Mayor Kloc adjourned the Committee of the Whole at 4:56 p.m.

As recorded by

Janet Santos, CMMC/MMC
City Clerk

A SINGLE-SUBJECT SPECIAL MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, MARCH 2, 2020, AT 6:00 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Balls offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Mayor Floyd Kloc: 8. Council Members absent: 0.

PUBLIC INPUT

No members of the public addressed the Council.

MOTIONS AND MISCELLANEOUS BUSINESS

Mayor Kloc called for nominations for the vacant City Council seat. Council Member Milne nominated Reginald Williams II. Council Member Forbes nominated Dawn Goodrow Hillier. Council Member Ostash nominated Nathan Collison. Mayor Kloc closed the nominations. Mayor Kloc asked City Clerk Santos to conduct a roll call vote.

Council Member Milne	Williams
Council Member Boensch	Hillier
Council Member Forbes	Hillier
Mayor Pro Tem Moore	Williams
Council Member Scherzer	Williams
Council Member Balls	Williams
Council Member Ostash	Hillier
Mayor Kloc	Hillier

City Clerk Santos announced the vote: Reginald Williams II – 4, and Dawn Goodrow Hillier – 4. Tie vote.

Mayor Kloc asked City Clerk Santos to conduct a roll call vote.

Council Member Milne	Williams
Council Member Boensch	Williams
Council Member Forbes	Hillier
Mayor Pro Tem Moore	Williams
Council Member Scherzer	Williams
Council Member Balls	Williams
Council Member Ostash	Hillier
Mayor Kloc	Williams

City Clerk Santos announced the vote: Reginald Williams II – 6, and Dawn Goodrow Hillier – 2.

Applicant Reginald Williams II having received the majority of votes will fill the vacant City Council seat.

Mayor Kloc invited Reginald Williams II forward to take the Oath of Office which was administered by Clerk Santos.

Mayor Kloc announced that Council Member Williams will take office at the next regularly scheduled Council meeting. The next regularly scheduled Council meeting is Monday, March 2, 2020 at 6:30 p.m.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Mayor Pro Tem Moore to adjourn the meeting at 6:10 p.m. 8 ayes, 0 nays, 0 absent. Motion approved.

Submitted by

Janet Santos, CMMC/MMC
City Clerk

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, MARCH 2, 2020, AT 6:30 P.M. IN COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Balls offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Reginald Williams II, Jamie Forbes, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash and Floyd Kloc: 9. Council Member absent: 0.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- That absentee ballots for the March 10 Presidential Primary are available in the City Clerk's Office during regular business hours.
- The City Clerk's Office will be open Saturday, March 7 from 8:00 a.m. until 4:00 p.m. for absentee voting.
- Council's next regular meeting is March 16 at 12:00 p.m. for Student Government Day.

PUBLIC INPUT

Public Input that addressed the Council were: Glendorah Lawrence, Karen Lawrence-Webster, Glenn Steffens, Charles Coleman, Terry Pruitt, Joyce Seals, Bill Schaiberger, and Mark Schwager.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Moore, Boensch, Forbes, Williams, Ostash, Balls, Milne, Scherzer, and Mayor Kloc.

REPORTS FROM CITY MANAGER

City Manager Morales provided updates on City events and projects. Manager Morales introduced Saginaw Transit Authority Regional Services (STARS) Executive Director, Glenn Steffens. Mr. Steffens presented an update regarding STARS services and funding.

Council Member Scherzer left the meeting at 7:22 p.m. and returned at 7:25 p.m.

CONSENT AGENDA:

Mayor Kloc asked if there were any exceptions to the consent agenda. No exceptions were made.

1. Approve the February 17, 2020 regular council meeting minutes.
2. Approve the purchase with Top Flight Tree Removal, LLC for \$73,365 for the removal of 82 trees within the City cemeteries.
3. Approve the purchase with Woodland Industries for \$8,697 for an enclosed trailer for the Maintenance and Service Division.
4. Approve the purchase with Airgas USA for \$5,570 for an Ingersoll Rand large air drill for the Maintenance and Service Division.

5. Approve the purchase with Standard Electric for \$10,294 for Lumecon Ring of Fire LED light fixtures for the Traffic Maintenance Section, Right of Way Division.
6. Approve the purchase with Great Lakes Process Controls, Inc. for \$2,153 for Supervisory Control and Data acquisition back-up controllers at the Water Treatment Plant for the Instrument and Process Controls Division.
7. Approve the purchase with Kendall Electric, a sole source, for \$218,254 for programmable logic controllers and equipment to upgrade the Supervisory Control and Data Acquisition panels at the Water and Wastewater Treatment Plants.

Moved by Mayor Pro Tem Moore, seconded by Council Member Scherzer to approve consent agenda items 1 through 7, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE CONSIDERATION AND ADOPTION

Moved by Mayor Pro Tem Moore, seconded by Council Member Milne to adopt an ordinance to amend the official city map to rezone the E 1/2 of lot 6, blk 24, Penoyer Farm, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Moore, seconded by Council Member Boensch to adopt an ordinance to amend the official city map to rezone the E 1/2 of lot 1, E 1/2 of lot 2, blk 9, Penoyer Farm, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Council Member Boensch to adopt an ordinance to amend the official city map to rezone the W 1/2 of lot 1 exc W 20 ft, W 1/2 of lot 2, blk 9, Penoyer Farm, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Scherzer, seconded by Council Member Boensch to adjourn the meeting at 7:48 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by

Janet Santos, CMMC/MMC
City Clerk

COUNCIL COMMUNICATION

CC-2

From: Timothy Morales, City Manager
Subject: 2020 Single Lot Special Assessment Tax Roll
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend the approval of the departmental recommendations to the 2020 SLSA objections filed and the adoption of the resolution confirming the 2020 Single Lot Special Assessment Tax Roll.

Justification:

City Council conducted a public hearing on February 17, 2020 on the Single Lot Special Assessment Tax Roll for: Sewer Connections, Nuisances of Weed Cutting/Yard Violations/Board Ups/Wrecker Services, Police False Alarms, and Site Obstruction. A notice of the hearing was mailed to approximately 323 property owners affected by the assessments as shown on the City Assessor records. These assessments represent fees and expenses incurred by the City for improvements constructed, false alarms, alarm system registration, and for abatement of nuisances of which expenses are charged against individual properties.

My recommendation is based upon review of the appropriate department's research and response. A recap of the written objections filed with the City Clerk's Office and the oral objections presented to City Council up to the close of the public hearing is as follows:

Written objections received and filed with the City Clerk

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
02 0141 00000	318 Astor	Benjamin Trust	\$75.00	WR20

Objection: Fee must be waived due to legal settlement agreement.

Department Reply: Fee remained outstanding while legal case was processed.

Recommendation: The single lot special assessment should be removed from the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
17 0382 00000	519 S. Bond	Richard Grundas	\$75.00	PF20

Objection: Past tenant installed an alarm without his knowledge. The tenant failed to register the alarm.

Department Reply: This location is not in the alarm system.

Recommendation: The single lot special assessment should be removed from the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
10 1371 00000	2211 E. Holland	John Mackey	\$150.00	PF20

Objection: Claims there is not an alarm system at this address.

Department Reply: This location is not in the alarm system.

Recommendation: The single lot special assessment should be removed from the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
20 0321 00000	1503 Birney	P. Michael McGowan	\$25.00	PF20

Objection: Aware of one response to this property on or about October 2018.

Department Reply: This location is not in the alarm system.

Recommendation: The single lot special assessment should be removed from the tax roll.

Public comments presented during the Public Hearing on February 17, 2020

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
20 0573 00000	141 Harrow	DL Properties of MI	\$75.00	WR20

Objection: Multiple units at this locations and does not know which one this is for. If he knew he could have contacted the renter and had this paid.

Department Reply: Wrecker service was for a vehicle at location 817 S. Bates.

Recommendation: The single lot special assessment should remain on the tax roll.

Department Adjustment Recommendation

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
16 0276 00000	814 Court	Levante Carrington	\$311.04	BU20

Objection: Inspection Division initiated the Board Up.

Department Reply: The amount is billed in error.

Recommendation: The single lot special assessment should be removed from the tax roll.

Also, a comparison review was conducted with the contracted alarm company, PMAM Corporation. The comparison revealed several inaccuracies. Therefore, the recommendation is to reduce the amount in favor of the affected property owner. The reduction adjustments are listed as follows:

Code	Property #	Address	Property Owner	Fee	Reduce Amount	Final Fee
PF20	18 0581 00000	604 N. Wheeler	Anthony Karpinski	25.00	25.00	0.00
PF20	21 0875D50400	911 Veterans Memorial Pkwy	A&B Equipment Sons Inc.	100.00	25.00	75.00
PF20	01 0332 00000	1001 N. 6th Ave	Joaquin Mojica-Lopez	150.00	150.00	0.00
PF20	06 0491 00100	1333 Cherry St.	Tena Murray	25.00	25.00	0.00
PF20	20 2105 00000	1416 Ames	James Hemingway	25.00	25.00	0.00
PF20	20 2259 0000	3505 State St.	Scott Rice	75.00	75.00	0.00
PF20	09 0318 00000	1918 Collingwood	Wardell Amos	75.00	75.00	0.00
PF20	21 0402A20300	3217 S Arvin Dr.	Lillie Mae Cooper	25.00	25.00	0.00
PF20	19 0028 00000	1529 Greenwich	Richard Bofferding	25.00	25.00	0.00
PF20	14 0097 00000	1108 W. Holland	C & P Investments	25.00	25.00	0.00
PF20	08 0068 00000	1612 Cedar	James E. Swilley	675.00	600.00	75.00
PF20	12 1224 00000	1402 Hess	Larry Clemmons	75.00	75.00	0.00
PF20	21 0875D49800	1421 Veterans Memorial Pkwy	New Fellowship Church	75.00	25.00	50.00
				1,375.00	1,175.00	200.00

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: January Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2019/2020 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of January.

Justification:

The 2019/2020 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2020 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for January, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$204,024 from \$36,844,895 to \$37,048,919

- During the 2nd quarter of FY 2020, four employees left employment from Community Public Safety - Fire. This budget adjustment recognizes the payment to these employees for their accumulated compensatory and paid time off payouts in the amount of \$182,029. These expenditures will be partially offset by the additional Public Act 425 monies and an appropriation of fund balance.
- A budget adjustment should be completed to recognize unanticipated revenues for Community Public Safety – Fire in the total amount of \$1,845. Revenues should be recognized in the General Fund Revenue, Sale of Property/Fire Department Account No. 101-0000-673.004 in the amount of \$769, Fire Department Training Services Account No. 101-0000-628.004 in the amount of \$631, and FEMA Account No. 101-0000-501.012 in the amount of \$445 for the air compressors. *(Please note that these were additional funds received from the grant approved and recognized in October 2019).* To offset the increase in revenues will be an increase to the Community Public Safety – Fire, Fire Training Division, General Repairs Account No. 101-3552-930.000 in the amount of \$1,400 and Community Public Safety – Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000 in the amount of \$445.

- A budget adjustment should be completed to recognize the restricted fund balance for the planned and approved capital improvement projects that will be recognized in the Capital Project Fund. City Administration will appropriate \$20,150 for engineering services for the City Hall Employee Parking lot and the Security System Upgrades at City Hall. To offset the increase in revenues will be an increase in the General Fund, Operating Transfer to the Capital Project Fund Account No. 101-9660-999.401 by the same amount.

The Major Street Fund (202) should be increased from \$8,189,698 to \$8,462,537. This represents a \$272,839 increase. This increase is needed to recognize projects as detailed below:

- A budget adjustment is required for the resurfacing of .41 miles of (M-13) Washington Avenue from Johnson Street to Potter Street. The City will receive a reimbursement from MDOT for this project. Revenues will be recognized in the Major Street Fund, MDOT Project Account No. 202-0000-576.003 in the amount of \$181,824. To offset the increase in revenues will be the same increase to the Major Street Fund, Street Project Division, Street Resurfacing Account No. 202-4614-821.000.
- In addition, in September 2019, city council approved the purchase of a single axle cab and chassis from Tri-County International Truck for the ROW division of the Department of Public Services in the amount of \$91,015. This budget adjustment recognizes the appropriation of funds for this purchase. Expenditures will be realized in the Major Street Fund, Routine Maintenance Division, Vehicles Account No. 202-4651-982.000 in the amount of \$63,710 and the Winter Maintenance Division, Vehicles Account No. 202-4655-982.000 in the amount of \$27,305. To offset the increase in expenditures will be an appropriation of available fund balance.

The CDBG Residential Loan Fund (276) should be increased \$80,000 from \$598,849 to \$678,849. This increase is to recognize the donation from Isabella Bank to the City's residential housing rehabilitation program. Revenues will be recognized in the CDBG Residential Loan Fund's Surplus Receipts Account No. 276-0000-671.002. To offset the increase in revenues will be the same increase to the Single Family Division's Loan Disbursement Account No. 276-6550-965.003.

The Capital Project Fund (401) should be increased \$20,150 from \$1,433,120 to \$1,453,270. This increase is needed to recognize engineering services for planned and approved projects for the City Hall Security System Upgrades and the City Employee Parking lot. Both projects will be recognized in the Capital Project Fund, Facilities Division, Engineering Services Account No. 401-7575-802.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Saginaw Housing Commission
Subject: Saginaw Housing Commission Grant Agreement
Prepared by: Lesley Foxx, Executive Director, Saginaw Housing Commission

Recommendation:

I recommend approval of the grant agreement between the Saginaw Housing Commission and the U.S. Department of Housing and Urban Development for the FY 2019 Family Self-Sufficiency Program.

Justification:

In accordance with §12.036(B)(3) of the Saginaw Code of Ordinances, the Saginaw Housing Commission shall obtain City Council approval prior to entering or accepting any grant agreements in the name of the Saginaw Housing Commission. In accepting the grant agreement, the Saginaw Housing Commission agrees that it will comply with all the terms and conditions of the agreement, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the Family Self Sufficiency (FSS) Program and other applicable laws. The effective date of each agreement shall be the date of execution as set forth by the U.S. Department of Housing and Urban Development.

The Saginaw Housing Commission was notified by HUD on February 14, 2020 that they were selected to receive an award for the FY 2019 Family Self Sufficiency Program in the amount of \$75,689. The Saginaw Housing Commission has been awarded the FSS Program Grant since 2005. The purpose of the FSS program is the development of local strategies to coordinate the use of assistance with public and private resources to enable participating families to increase earned income, reduce or eliminate the need for welfare assistance and make progress toward achieving economic independence and housing self-sufficiency. Participating families are in the Public Housing or Housing Choice Voucher Section 8 program.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: SMG Parking/Storage Agreement
Prepared by: John Stemple, Dir. Neighborhood Services

Manager's Recommendation:

I recommend approval of the agreement with SMG Worldwide Entertainment & Convention Venue Management.

Justification:

Annually, SMG Worldwide Entertainment & Convention Venue Management (SMG) hosts a Jehovah's Witness convention at the DOW Event Center. This event brings thousands of people to the City of Saginaw. Due to the number of attendees SMG desires to use three City owned parcels for the purposes of parking, 172 Davenport, 122 Davenport, and 200 N. Weadock.

Additionally, the DOW Event Center annually hosts the Monster Truck show which requires soils to be brought in to the arena. The DOW would like to store these soils on the property located at 172 Davenport due to its close proximity to the event center. The soils will be placed in an inconspicuous location and will be shaped to look like a berm so that it is not unsightly.

The term of the agreement is from March 16, 2020 to March 16, 2021 and may be terminated by either party with fourteen days notice. The agreement indemnifies and holds the City harmless and SMG has named the City of Saginaw as additional insured on its general liability policy.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Emergency Services Team Throw Phone Purchase
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of purchase with Enforcement Technology Group, Inc., a sole source, for \$28,499.95 for a new Direct-Link Crisis Response throw phone system.

Justification:

On October 7, 2019, City Council provided approval of the Saginaw Police Department's request to accept the 2019 State Homeland Security Grant award of \$28,499.95 in order to fund the purchase of a throw phone system to be utilized by the Saginaw Police Department Emergency Services Team.

Enforcement Technology Group, Inc. is the sole-source provider for Direct-Link Crisis Response throw phone systems.

Throw phones are utilized by Emergency Services Teams to establish a line of communication with persons in an area of danger where personnel entry into the zone may be deemed too hazardous. Throw phones incorporate multiple communication and covert features to aid in scenarios such as hostage/crisis negotiation; its purpose is to assist Tactical and Command personnel in attaining a safe and successful outcome when responding to an emergency/crisis situation.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Community Public Safety Police, Police Technical Services, Capital Outlay Less Than \$5,000, Account No. 101-3515-971.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Police Department Exterior Lighting Upgrade
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Pinnacle Electric, Inc. for \$4,685.00 for the retrofitting and replacement of exterior lighting at the Police Department.

Justification:

On February 20, 2020, the City received eight bids for the LED retrofit and replacement of 53 exterior lights in the parking area at the police department. This includes the removal of the existing lights and the replacement with energy efficient fixtures. The replacement of the old fixtures will increase the safety of the area and save energy costs. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Total Bid</u>
Pinnacle Electric, Inc. Saginaw, MI	\$4,685.00
Praise Sign Company Grandville, MI	\$6,328.00
William F. Nelson Electric, Inc. Saginaw, MI	\$7,545.00
Control Solutions, Inc. Troy, MI	\$9,350.00
Van Herweg Electric, Inc. Saginaw, MI	\$9,394.00
J. Ranck Electric, Inc. Mount Pleasant, MI	\$12,168.00
MHM Construction Armada, MI	\$20,149.00
Klein Electric Saginaw, MI	\$21,949.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Clean Energy Coalition Fund, Clean Energy Coalition Division's Parts and Supplies Account No. 230-1795-742.000 \$4,668.08 and the General Fund, Department of Public Services, Facilities Division's General Repairs Account No. 101-7575-930.000 \$16.92.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Parts
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Altec Industries, a sole source, for \$3,366.17 for parts for the Traffic Engineering Aerial Truck for the Motor Pool Division.

Justification:

On February 19, 2020, a quote was received from Altec Industries for parts needed to make repairs to Traffic Division's Aerial Truck. Defects were found during an annual inspection and must be addressed in order to maintain the unit in a safe and dependable condition to avoid future downtime.

Altec Industries is the sole source vendor for these replacement parts for this Altec Model AT-35-G Telescopic/Articulating Aerial Device.

This truck is used for traffic signals, street lighting, and street sign repair and replacement throughout the City of Saginaw.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$3,366.17, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Permanent Easement Agreement for Riverfront Saginaw Sign

Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the approval of the Permanent Easement Agreement with Genesee Street Investment, LLC for \$1.00 for the Engineering Section, Right of Way Division.

Justification:

The sole purpose of the easement agreement is to allow the City to maintain, repair, inspect, improve, replace, and/or remove a Riverfront Saginaw sign, including any associated landscaping or lighting fixtures which are located within the easement located on private property on the southeast corner of the N. Michigan Avenue and State Street (M-58) intersection. The easement agreement also grants the City a utility easement to allow electricity to be provided to the Riverfront Saginaw sign.

The City agrees to indemnify Genesee Street Investment, LLC harmless from any claims arising out of or relating to the easement area and/or improvements.

Funds are budgeted in the General Fund, Department of Public Services, Engineering Division's, Operating Services Account No. 101-4611-805-000 \$1.00.

I have approved the Permanent Easement Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Hamilton Electric Pump Motor Repair
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Hamilton Electric Company for \$29,895.00 for the repair of an ABS pump motor for the Remote Facilities Division.

Justification:

On January 29, 2020, we received a quote from Hamilton Electric Company for repairs to an ABS pump motor. Remote Facilities staff also received a quote of \$148,000.00 for a new pump. The City's Remote Facilities Division operates and maintains seven Retention and Treatment Basins (RTB's). Two of these RTB's are equipped with pumps which enable us to relieve the interceptor sewer and prevent basement flooding. The Emerson RTB has three 150hp submersible pumps that perform this function. During heavy rains in the past, all three of these pumps have been used. One of these pumps failed and was removed from service and taken to Hamilton Electric where it was disassembled and tested. Hamilton determined that the motor needs to be rewound, all seals and O-rings replaced, and the rotor and impeller balanced. It was determined that the best course of action is to have Hamilton Electric complete the repairs as they have done this type of repair for us in the past, have already disassembled the pump to diagnose the problem, and the pump is extremely heavy and not easily transported.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Repairs and Replacements Account No. 590-4835-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: HydroDynamics Pump Parts
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with HydroDynamics, Inc., a sole source, for \$11,428.00 for the purchase of a shaft and two wear rings needed to repair raw sewage pump #2 at the Wastewater Treatment Division.

Justification:

On February 18, 2020, we received a quote from HydroDynamics, Inc. for a shaft and two wear rings to repair raw sewage pump #2. City maintenance staff recently disassembled and inspected raw sewage pump #2 after hearing an abnormal noise. Inspection revealed that the pump shaft's tapered threaded end had broken. We were able to complete a temporary repair in order to return it to service, but a new shaft is needed, as well as replacement wear rings that were damaged when the shaft broke. The Wastewater Plant has six raw sewage pumps that lift the sewage from fifty feet below the surface and pump it through the plant. These pumps have been in service since 1950. Fairbanks Morse, the manufacturer, has been out of business for years. When they went out of business they sold their drawings to ABBA Pump Parts and Service, who continue to manufacture parts for these pumps. HydroDynamics is the representative for ABBA, and the sole source for parts for Fairbanks Morse Pumps in our area.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Approval of the 2020 Census Awareness Funding Award from the Michigan Municipal League

Prepared by: Vicki Davis, City Manager's Office

Manager's Recommendation:

I recommend the acceptance of the award for \$25,000 from the Michigan Municipal League to the City of Saginaw to assist the City's 2020 Census Awareness Campaign efforts.

In addition, it is also recommended that a budget adjustment be completed to increase the General Fund Revenues State Grant Account No. 101-0000-539.000 in the amount of \$25,000 for the 2020 Census Awareness Campaign efforts. To offset the increase in revenues will be the same increase to the General Fund, Office of General Government, Office of City Council, Marketing Account No. 101-0101-881.000 by \$10,000, Capital Less Than \$5,000 Account No. 101-0101-881.000 by \$10,000, and Public Meals Account No. 101-0101-961.000 in the amount of \$5,000.

Justification:

This allocation of funds was sought to assist the City of Saginaw with our 2020 Census Awareness Campaign efforts. The State of Michigan has secured state resources to mobilize the "Be Counted 2020 Census" campaign with a focus on hard-to-count communities. Through a data driven process, the City of Saginaw has been identified as having significant hard-to-count populations.

On March 9, 2020, the City Manager's Office submitted a proposal totaling \$25,000 to the Michigan Municipal League for funds to promote the 2020 Census Awareness Campaign and to increase the general public's awareness of the 2020 Census and its impact on federal funding for vital community programs.

On March 12, 2020, the City Manager's office was notified that our proposal was approved. The total award will be \$25,000 with no matching fund requirement by the City of Saginaw.

Monies received will fund community awareness events, which will create a fun environment and help our citizens understand that the Census is easy, safe, and important. At these events, we will provide Census information packets and reminders to citizens and immediate online access to complete the Census.

Council Action:

Motion to approve the recommendation of the City Manager.

CERTIFYING THE 2020 SINGLE LOT SPECIAL ASSESSMENT TAX ROLL

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City Council has complied with the requirements of ordinances of the City relative to making special assessments to include: Site Obstruction, Sewer Connections, False Alarms and unregistered alarms, and Nuisances of Weed Cutting, Board-Ups, Wrecker Services, and Yard Violations; and

WHEREAS: a Public Hearing was conducted on February 17, 2020 during which objections were heard and written objections were accepted until the time of said Hearing; and

WHEREAS: all objections have been reviewed and the single lot special assessments have been determined to be the responsibility of the property owners.

NOW THEREFORE BE IT RESOLVED: that the City Clerk is hereby directed to transmit immediately said assessment rolls to the City Treasurer for collection of the assessments therein contained together with interest and penalties as provided in the City Charter and in Title III, Section 33.24, of the City of Saginaw Code of Ordinances; and

BE IT FURTHER RESOLVED: that all single lot special assessments assessed to properties owned by the Saginaw County Land Bank Authority or the Michigan Land Bank Fast Track Authority shall be removed from the Tax Roll; and

BE IT FURTHER RESOLVED: that each assessment in rolls in Sewer and Water are payable in 10 annual installments, assessments in rolls for False Alarms, Site Obstruction, and Nuisances of Board-Ups, Wrecker Services, Weed Cutting, and Yard Violations, are payable in one installment, and the rate of interest to be charged on unpaid installments shall be eight percent (8%) per annum.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 16, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: 2019 Homeland Security Program Subrecipient Agreement
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the adoption of the resolution approving the 2019 Homeland Security Program Subrecipient Funding Agreement.

Justification:

The City of Saginaw Police and Fire Departments receive funding for equipment and personnel overtime reimbursements for training through the Homeland Security Grant Program (HSGP) which is administered through the State of Michigan Region 3 Homeland Security Planning Board (R3HSPB). On June 3, 2019, the City of Midland was elected to serve as the fiduciary for the R3HSPB for the purpose of passing through 2019 HSGP funds to the City of Saginaw and other local units within Region 3. On March 2, 2020, the R3HSPB approved a subrecipient agreement between the City of Midland and all local units seeking funding through the 2019 HSGP. The subrecipient agreement is an Urban Cooperative Agreement (UCA) that outlines the mutual promises, obligations, representations, and assurances between the City of Midland and any local units receiving 2019 HSGP funds.

Since it is a UCA, the subrecipient agreement must be adopted by resolution by Saginaw City Council in order for the Saginaw Police and Fire Departments to receive equipment and personnel training overtime reimbursements through the 2019 HSGP.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

This Council Communication is for informational purposes of the resolution to be adopted.

2019 HOMELAND SECURITY PROGRAM SUBRECIPIENT FUNDING AGREEMENT

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: on June 3, 2019, pursuant to the Urban Cooperation Act of 1967, 1967 PA 7, MCL 124.501, et seq., the City of Midland was elected by the Region 3 Homeland Security Planning Board as the fiduciary for the purpose of passing through 2019 Homeland Security Grant Program (HSGP) funds to the various Subrecipient of the grant; and

WHEREAS: the City of Saginaw is a Subrecipient that qualifies to receive funding; and

WHEREAS: it will greatly benefit the City of Saginaw to participate in the 2019 HSGP; and

WHEREAS: the City of Saginaw has the authority to execute this Agreement pursuant to resolution of its governing body.

NOW, THEREFORE BE IT RESOLVED: the City of Saginaw finds it is in the best interest of its citizens from a safety and fiscal standpoint to approve this Agreement.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 16, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: MNRTF Grant Submission - Iron Belle Trail (Wickes Park Segment)
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend adoption of the resolution authorizing the submission of a Michigan Natural Resources Trust Fund grant application for the development and construction of the Saginaw Riverfront Trail / Iron Belle Trail through Wickes Park.

Justification:

The Iron Belle Trail (IBT) was created in 2013 by Governor Snyder to highlight Michigan's natural, historic, and cultural resources as well as the communities they traverse, with an overall goal of linking the wealth of Michigan's existing trails, while promoting partnerships to develop and maintain segments of the IBT. The route of the Iron Belle Trail spans from Belle Isle in Detroit to Ironwood in the western Upper Peninsula and passes through the City of Saginaw along the east side of the Saginaw River.

There are three distinct segments of the Iron Belle Trail through the City: 1) Wickes Park segment; 2) Existing Saginaw Riverfront Trail segment; and, 3) North Connector segment. This grant application is for \$300,000 for the construction of the Wickes Park trail segment and includes construction of new trail along portions of Wickes Park Drive and the conversion of portions of Wickes Park Drive to a new trail. The Wickes Park segment is 1.86 miles long and extends from the southern City limits at the intersection of Wickes Park Drive and East Street (M-13) through Wickes Park to the north end of Wickes Park at the start of the existing Saginaw Riverfront Trail just south of the Rust Street (M-46) Bridge.

Funds for the match for this grant will be budgeted in the FY 2022 General Fund, Public Services Department, Street Lighting Division's, Construction Projects Account No. 101-4620-822.000 \$250,000 and in the FY 2021 and FY 2022 Major Street Fund, Street Projects Division's, Construction Projects Account No. 202-4614-822.000 \$350,000, pending Council approval.

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

SUPPORT FOR A MNRTF GRANT APPLICATION AND LOCAL MATCH FOR CONSTRUCTION OF THE IRON-BELLE TRAIL THROUGH WICKES PARK

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: The City of Saginaw supports the submission of an application titled, "Saginaw Riverfront Trail / Iron Belle Trail - Wickes Park Segment" to the Michigan Department of Natural Resources for a Natural Resources Trust Fund grant for the development and construction of 1.86 miles of Saginaw Riverfront / Iron Belle Trail through Wickes Park; and

WHEREAS: The proposed application is supported by the Community's 5-year approved Parks and Recreation Plan; and

WHEREAS: The City is hereby making a financial commitment to the project in the amount of \$600,000 matching funds, in cash and/or force account.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw hereby authorizes submission of a Michigan Natural Resources Trust Fund grant application for \$300,000, and further resolves to make available its financial obligation amount of \$600,000 (67%) of a total \$900,000 project cost during the 2021 and 2022 fiscal years.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 16, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk