



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
March 2, 2020
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Saginaw Transit Authority Regional Services Update, Glenn Steffens, Executive Director.

CONSENT AGENDA:

1. Approve the February 17, 2020 regular council meeting minutes.
2. Approve the purchase with Top Flight Tree Removal, LLC for \$73,365 for the removal of 82 trees within the City cemeteries.
3. Approve the purchase with Woodland Industries for \$8,697 for an enclosed trailer for the Maintenance and Service Division.
4. Approve the purchase with Airgas USA for \$5,570 for an Ingersoll Rand large air drill for the Maintenance and Service Division.
5. Approve the purchase with Standard Electric for \$10,294 for Lumecon Ring of Fire LED light fixtures for the Traffic Maintenance Section, Right of Way Division.
6. Approve the purchase with Great Lakes Process Controls, Inc. for \$2,153 for Supervisory Control and Data acquisition back-up controllers at the Water Treatment Plant for the Instrument and Process Controls Division.
7. Approve the purchase with Kendall Electric, a sole source, for \$218,254 for programmable logic controllers and equipment to upgrade the Supervisory Control and Data Acquisition panels at the Water and Wastewater Treatment Plants.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

1. An Ordinance to amend the official city map to rezone the E 1/2 of lot 6, blk 24, Penoyer Farm, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business.
2. An Ordinance to amend the official city map to rezone the E 1/2 of lot 1, E 1/2 of lot 2, blk 9, Penoyer Farm, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business.
3. An Ordinance to amend the official city map to rezone the W 1/2 of lot 1 exc W 20 ft, W 1/2 of lot 2, blk 9, Penoyer Farm, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business.

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, FEBRUARY 17, 2020, AT 6:30 P.M. IN COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Scherzer introduced members of the Zeta Phi Beta Sorority, Inc. Zeta Omega Zeta Chapter and the Zeta Omega Zeta Chapter Archonettes, Amicettes, and Pearlettes. They offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Pro Tem Moore called the meeting to order. Council Members present: Jamie Forbes, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, and Bill Ostash: 7. Council Member absent: Kloc: 1.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- City Council will conduct a Committee of the Whole on March 2 at 4:00 p.m. for the purpose to interview applicants for the Council vacancy position.
- Council will hold a Single-Subject Special meeting March 2 at 6:00 p.m. to consider appointment to fill the Council vacancy.
- Council's next regular meeting is March 2 at 6:30 p.m.

Council Member Forbes presented a certificate of recognition to ? and the Mysterians. Band members were present and thankfully received the certificate.

PUBLIC HEARINGS

Clerk Santos announced the public hearing regarding the 2020 Single Lot Special Assessment Tax Roll. Mayor Pro Tem Moore called for comments. The following person presented their objection to Council: Matthew Wideman.

Mayor Pro Tem Moore called for public comments two more times. There were no additional objections.

Moved by Council Member Scherzer, seconded by Council Member Boensch to close the public hearing. 7 ayes, 0 nays, 1 absent. Motion approved.

Clerk Santos announced the public hearing regarding the 2020-2021 Community Development Block Grant Program, Emergency Solutions Grant Program, and HOME Investment Partnership Program. Mayor Pro Tem Moore called for comments. Dan Fitzpatrick, Human Planning Commission member, spoke in favor of the programs recommended for funding.

Mayor Pro Tem Moore called for public comments two more times. Persons speaking in favor of their programs were: Mary Ellen Johnson, Bill Schaiberger, and Audra Davis.

Moved by Council Member Milne, seconded by Council Member Boensch to close the public hearing. 7 ayes, 0 nays, 1 absent. Motion approved.

PUBLIC INPUT

Public Input that addressed the Council were: Eric Karbin, Mark Schwager, Bill Schaiberger, and Thomas Mudd.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Scherzer, Boensch, Forbes, Ostash, Balls, Milne, and Mayor Pro Tem Moore.

REPORTS FROM CITY MANAGER

City Manager Morales provided updates on City events and projects.

CONSENT AGENDA:

Mayor Pro Tem Moore asked if there were any exceptions to the consent agenda. An exception was given to items #5 and 15 by Council Member Ostash.

1. Approve the February 3, 2020 committee of the whole and regular council meeting minutes.
2. Approve Petition #20-01 from the Saginaw County Bar Association to erect a banner in the 500 block of Court Street from April 15 to May 14, 2020 to promote "Law Day."
3. Approve the mid-year changes to the FY 2020 Personnel Complement.
4. Ratification of a purchase with Pro-Tech Cabling Systems, Inc. for \$4,763 for the emergency repair of a fiber optic cable connected to the Fire Department's Station Four.
5. Approve the amendments to the FY 2020 Approved Budget to recognize changes that have occurred during the December period.
6. Approve the second amendment to the FY 2018-19 HOME Subrecipient Agreement with Saginaw-Shiawassee Habitat for Humanity to include the specific addresses and estimated funds for each project.
7. Approve the amendments to the FY 2019-20 Community Development Block Grant Subrecipient Agreement with Hearts for the Community for \$2,500 and with Women of Colors for \$2,500.
8. Approve the increase to the blanket purchase order with Cummins Bridgeway, LLC by \$5,000, for a new total of \$10,000, for apparatus repairs for the Fire Department.
9. Approve the purchase with Michigan Cat for \$126,363 for a 2018 Caterpillar Backhoe and hammer for the Maintenance and Service Division.
10. Approve the Municipal Vehicle Buy-Back program with McDonald Ford. Further, approve the purchase with McDonald Ford through the Municipal Vehicle Buy-Back program, for \$113,624 for four 2020 Ford F-250 Pickup Trucks for the Facilities Division.
11. Approve the purchase with Signature Ford Sales for \$46,654 for an equipped Ford F350 4x4 one-ton dump truck for the Maintenance and Service Division.
12. Approve the purchase with Woodland Industries for \$13,792 for an enclosed trailer for the Streets Section, Right of Way Division.

13. Approve the purchase with Woodland Industries for \$8,697 for an enclosed trailer for the Maintenance and Service Division.
14. Approve the purchase with Falcon Asphalt Repair Equipment for \$24,522 for a hot patch machine, as specified for the Streets Section, Right of Way Division.
15. Approve the contract with Dore and Associates Contracting for \$638,200 for the demolition of Parking Ramp One, 220 Baum Street, for the Engineering Section, Right of Way Division.
16. Approve the purchase with Compass Minerals America, Inc. for \$110,940 for seasonal road salt for the Streets Section, Right of Way Division.
17. Approve the amendment to the Michigan Department of Natural Resources Parks and Recreation Division Agreement for the Iron Belle Trail-Mini Grant for the Engineering Section, Right of Way Division.

Moved by Council Member Balls, seconded by Council Member Scherzer to approve consent agenda items 1 through 4, 6 through 14, 16 and 17, as presented. 7 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Ostash, seconded by Council Member Boensch to approve consent agenda item 5 as presented. 7 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council member Scherzer to approve consent agenda item 15 as presented. Mayor Pro Tem Moore asked Clerk Santos to conduct a roll call vote.

Ayes: Milne, Balls, Forbes, Boensch, Scherzer, Moore

Nays: Ostash

Absent: Kloc

Abstain: None

6 ayes, 1 nay, 1 absent. Motion approved.

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Boensch reported that the City/School/County Liaison committee will meet on Thursday at 5:30 p.m. in the County Commissioner chambers.

RESOLUTIONS

Moved by Council Member Balls, seconded by Council Member Scherzer to adopt a resolution approving the HOME Program Submission Program for 2020-2021. 7 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Milne to adopt a resolution approving the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for 2020-2021. 7 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Milne to adopt a resolution approving Approve the Community Development Block Grant Program Submission Program Year for 2020-2021. Mayor Pro Tem Moore asked Clerk Santos to conduct a roll call vote.

Ayes: Balls, Ostash, Boensch, Moore, Milne
Nays: None
Absent: Kloc
Abstain: Forbes, Scherzer
5 ayes, 0 nays, 1 absent, 2 abstain. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Scherzer to adopt a resolution approving the Cost Agreement with the Michigan Department of Transportation for the reconstruction of Niagara Street from CMRC railroad tracks to Genesee Avenue for the Engineering Section, Right of Way Division. 7 ayes, 0 nays, 1 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Forbes, seconded by Council Member Milne to direct the City Manager to continue to work with the County Controller regarding potential site locations for the Animal Shelter project. 7 ayes, 0 nays, 1 absent. Motion approved

Moved by Council Member Milne to direct the City Manager to provide a report regarding the local impact of Public Act 51 versus the State Highway bond funding proposal. Motion is denied due to lack of a second.

Manager Morales addressed Council stating that it is premature to know the full impact regarding Public Act 51 funding if the State approves a bond for road projects.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Milne to adjourn the meeting at 8:19 p.m. 7 ayes, 0 nays, 1 absent. Motion approved.

As recorded by

Janet Santos, CMMC/MMC
City Clerk

From: Timothy Morales, City Manager
Subject: Tree Removal
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Top Flight Tree Removal, LLC for \$73,365.00 for the removal of 82 trees within the City cemeteries.

Justification:

On February 18, 2020, bids were received to remove 82 dangerous trees within the City cemeteries. The majority of these trees are dead and have the potential to cause injury and costly property damage. The bid included cutting down the specified trees, stump grinding, debris removal and backfilling the areas with top soil and seed. The following is a list of the bids received:

<u>Vendor</u>	<u>Total Bid</u>
Top Flight Tree Removal, LLC Saginaw, MI	\$73,365.00
Alpine Tree Service, LLC Newago, MI	\$97,800.00
Treeworks Inc. Coopersville, MI	\$156,900.00
Branch Tree Service Warren, MI	\$167,010.00
Jack's Tree Service Saginaw, MI	\$267,100.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Cemeteries Division's Repairs and Replacements Account No. 101-1747-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Tool and Equipment Trailer

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Woodland Industries for \$8,697.00 for an enclosed trailer for the Maintenance and Service Division.

Justification:

On January 28, 2020, one qualified bid was received for an enclosed trailer equipped as specified. The Maintenance and Service Division budgeted to replace one 7' x 14' tandem axle enclosed trailer, which was approved for purchase by council on February 17, 2020. However, Maintenance and Service is in need of a second trailer to be replaced as a catastrophic failure has occurred to the suspension. This trailer is one of four used by the Maintenance and Service Division to haul tools, equipment, forms and barricades for various repairs on job sites within the City. The following is the bid received:

<u>Vendor</u>	<u>Total Cost</u>
Woodland Industries Kawkawlin, MI	\$8,697.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division, Repairs and Replacements Account No. 591-4721-974.000 \$4,348.50 and the Sewer Operation and Maintenance Fund, Maintenance and Service Division, Repairs and Replacements Account No. 590-4821-974.000 \$4,348.50.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ingersoll Rand Air Drill
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Airgas for \$5,570.00 for the purchase of an Ingersoll Rand large air drill for the Maintenance and Service Division.

Justification:

On February 11, 2020, the City received bids for the purchase of an Ingersoll Rand large air drill Model: #33SJA. This is a front line piece of equipment used within Maintenance and Service Division to locate leaks on water main within the City's Right of Way. This air drill is a direct replacement of a 20+ year old drill that is in disrepair. The following is the tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Airgas USA, LLC Saginaw, MI	\$5,570.00
H&P Technologies Warren, MI	\$6,290.00
Wotco Inc. Charlotte, NC	\$6,950.00
Power Tools & Supply Commerce Township, MI	\$7,533.31
Air Center Inc. Madison Heights, MI	\$7,796.64

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Maintenance Equipment Account No. 591-4721-978.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Ring of Fire LED Light Fixtures
Prepared by: Louis Taylor, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Standard Electric for \$10,293.92 for Lumecon Ring of Fire LED light fixtures for the Traffic Maintenance Section, Right of Way Division.

Justification:

On February 11, 2020, the City received five bids for thirteen post top Lumecon Ring of Fire LED light fixtures, which will be used to upgrade the street lighting in the Anderson Enrichment Center parking lot and along the Ojibway Island roadway. These street lights are currently high pressure sodium and mercury vapor light fixtures that are owned and maintained by Consumers Energy. The City is in the process of taking over ownership of these street lights and will upgrade the fixtures to LED once ownership has been transferred. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Costs</u>
Standard Electric Saginaw, MI (out city)	\$10,293.92
McNaughton McKay Flint, MI	\$11,323.00
Marshall Campbell Saginaw, MI (in city)	\$11,674.00
Michigan Electric Supply Burton, MI	\$11,687.00
Medler Electric Bay City, MI	\$11,810.50

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Clean Energy Coalition Fund, Clean Energy Coalition Division's Parts and Supplies Account No. 230-1795-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: SCADA Back-up Controllers
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Great Lakes Process Controls, Inc. for \$2,152.87 for Supervisory Control and Data Acquisition back-up controllers at the Water Treatment Division for the Instrument and Process Controls Division.

Justification:

On January 17, 2020, the City of Saginaw received quotes for back-up controllers for the Supervisory Control and Data Acquisition (SCADA) system, which controls all of the equipment at the Water Treatment Plant and the Aqua Pump Station. Quotes were solicited from several vendors, but Great Lakes Process Controls is the only distributor of this equipment in Michigan and they are sending someone up for the day to help us program the equipment. Only one other vendor supplied a quote for only two of the items needed and at a higher price. Back-up controllers control the pumps if the SCADA panel goes down or if maintenance is being performed on it.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Instrumentation and Process Controls Parts and Supplies Account No. 591-4715-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: SCADA PLC Panel Upgrade
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Kendall Electric, a sole source, for \$218,253.34 for Programmable Logic Controllers and equipment to upgrade the Supervisory Control and Data Acquisition panels at the Water and Wastewater Treatment Plants.

Justification:

In January and February of 2020, the City received quotes for Programmable Logic Controllers (PLC's) and equipment to upgrade the Supervisory Control and Data Acquisition (SCADA) panels for high service at the Water Plant, the Aqua Pump Station and the Weiss Street Retention Basin. The SCADA system controls all of the equipment at the Water and Wastewater Treatment Plants and their outlying stations. The current PLC's and equipment that are critical to the system are obsolete and are being upgraded to the newest platform to prevent problems in the future. Kendall Electric is the distributor for Rockwell Automation, Inc. and the sole provider of this equipment.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division Repairs and Replacements Account No. 590-4840-974.000 \$94,207.05 and the Water Operations and Maintenance Fund, Surplus Division Repairs and Replacements Account No. 591-4740-974.000 \$124,046.29.

Council Action:

Motion to approve the recommendation of the City Manager.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on February 3, 2020 be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE THE E 1/2 OF LOT 6, BLK 24, PENOYER FARM, CITY OF SAGINAW, FROM RO-1, RESTRICTED OFFICE TO B-1, LOCAL BUSINESS.

The City of Saginaw Ordains:

Section 1. That the E ½ of lot 6, BLK 24, Penoyer Farm, City of Saginaw be rezoned from RO-1, Restricted Office to B-1, Local Business.

Section 2. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective: March 12, 2020.

Enacted: March 2, 2020.

Yeas:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 2, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/ MMC
City Clerk

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on February 3, 2020 be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE THE E 1/2 OF LOT 1, E 1/2 OF LOT 2, BLK 9, PENOYER FARM, CITY OF SAGINAW, FROM RO-1, RESTRICTED OFFICE TO B-1, LOCAL BUSINESS.

The City of Saginaw Ordains:

Section 1. That the E ½ of lot 1, E ½ of lot 2, BLK 9, Penoyer Farm, City of Saginaw be rezoned from RO-1, Restricted Office to B-1, Local Business.

Section 2. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective: March 12, 2020.

Enacted: March 2, 2020.

Yeas:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 2, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/ MMC
City Clerk

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on February 3, 2020 be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE THE W 1/2 OF LOT 1 EXC W 20 FT, W 1/2 OF LOT 2, BLK 9, PENOYER FARM, CITY OF SAGINAW, FROM RO-1, RESTRICTED OFFICE TO B-1, LOCAL BUSINESS.

The City of Saginaw Ordains:

Section 1. That the W ½ of lot 1 exc W 20 ft, W ½ of lot 2, block 9, Penoyer Farm, City of Saginaw be rezoned from RO-1, Restricted Office to B-1, Local Business.

Section 2. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective: March 12, 2020.

Enacted: March 2, 2020.

Yeas:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED

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Janet Santos, CMMC/ MMC
City Clerk