



Saginaw City Council Agenda

1315 S. Washington Avenue
Council Chamber - Room 205
989.399.1311
February 17, 2020
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Certificate of Recognition for ? and the Mysterians.

PUBLIC HEARINGS:

1. 2020 Single Lot Special Assessment Tax Roll.
2. 2020-2021 Community Development Block Grant Program, Emergency Solutions Grant Program, and HOME Investment Partnership Program.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the February 3, 2020 committee of the whole and regular council meeting minutes.
2. Approve Petition #20-01 from the Saginaw County Bar Association to erect a banner in the 500 block of Court Street from April 15 to May 14, 2020 to promote "Law Day."
3. Approve the mid-year changes to the FY 2020 Personnel Complement.
4. Ratification of a purchase with Pro-Tech Cabling Systems, Inc. for \$4,763 for the emergency repair of a fiber optic cable connected to the Fire Department's Station Four.
5. Approve the amendments to the FY 2020 Approved Budget to recognize changes that have occurred during the December period.
6. Approve the second amendment to the FY 2018-19 HOME Subrecipient Agreement with Saginaw-Shiawassee Habitat for Humanity to include the specific addresses and estimated funds for each project.

7. Approve the amendments to the FY 2019-20 Community Development Block Grant Subrecipient Agreement with Hearts for the Community for \$2,500 and with Women of Colors for \$2,500.
8. Approve the increase to the blanket purchase order with Cummins Bridgeway, LLC by \$5,000, for a new total of \$10,000, for apparatus repairs for the Fire Department.
9. Approve the purchase with Michigan Cat for \$126,363 for a 2018 Caterpillar Backhoe and hammer for the Maintenance and Service Division.
10. Approve the Municipal Vehicle Buy-Back program with McDonald Ford. Further, approve the purchase with McDonald Ford through the Municipal Vehicle Buy-Back program, for \$113,624 for four 2020 Ford F-250 Pickup Trucks for the Facilities Division.
11. Approve the purchase with Signature Ford Sales for \$46,654 for an equipped Ford F350 4x4 one-ton dump truck for the Maintenance and Service Division.
12. Approve the purchase with Woodland Industries for \$13,792 for an enclosed trailer for the Streets Section, Right of Way Division.
13. Approve the purchase with Woodland Industries for \$8,697 for an enclosed trailer for the Maintenance and Service Division.
14. Approve the purchase with Falcon Asphalt Repair Equipment for \$24,522 for a hot patch machine, as specified for the Streets Section, Right of Way Division.
15. Approve the contract with Dore and Associates Contracting for \$638,200 for the demolition of Parking Ramp One, 220 Baum Street, for the Engineering Section, Right of Way Division.
16. Approve the purchase with Compass Minerals America, Inc. for \$110,940 for seasonal road salt for the Streets Section, Right of Way Division.
17. Approve the amendment to the Michigan Department of Natural Resources Parks and Recreation Division Agreement for the Iron Belle Trail-Mini Grant for the Engineering Section, Right of Way Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Approve the HOME Program Submission Program for 2020-2021.
2. Approve the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for 2020-2021.

3. Approve the Community Development Block Grant Program Submission Program Year for 2020-2021.
4. Adopt the resolution to approve the Cost Agreement with the Michigan Department of Transportation for the reconstruction of Niagara Street from CMRC railroad tracks to Genesee Avenue for the Engineering Section, Right of Way Division.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

CERTIFICATE OF RECOGNITION

Presented to

? and the Mysterians

WHEREAS, a local American garage rock band of teenage boys from Saginaw and Bay City formed in the early 1960's. Inspired by the Japanese science-fiction film "The Mysterians," the boys decided to call themselves ? and the Mysterians. The band was recognized for their music style which set a pattern for other music groups to follow; and

WHEREAS, in 1966 the band released its first and most acclaimed single, "96 Tears" which was written by Rudy Martinez, aka ?. "96 Tears" was number one on the Billboard Hot 100 in October of 1966 and in November the single was certified as Gold by the Recording Industry Association of America. "96 Tears" was listed at number 210 on the 2004 Rolling Stone magazine's feature, "The 500 Greatest Songs of all Time."

NOW, THEREFORE BE IT RESOLVED, that I, Floyd Kloc, Mayor of the City of Saginaw, hereby urge all citizens of Saginaw to recognize, honor, and celebrate the outstanding accomplishments of ? and the Mysterians.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 17th day of February in the year of our Lord two thousand twenty.



Floyd Kloc, Mayor

Councilpersons

Brenda F. Moore, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Jamie Forbes,
John Milne, Bill Ostash, and Autumn L. Scherzer

February 17, 2020

Timothy Morales, City Manager



City of Saginaw

PUBLIC NOTICE

Pursuant to Title III, Administration, Chapter 33, "Taxation and Assessment," Section 33.22, "Assessment Roll Hearing and Confirmation," of the City of Saginaw Code of Ordinances, O-204, notice is hereby given that the Council of the City of Saginaw, Michigan, will meet at **6:30 p.m. Monday, February 17, 2020**, in the Council Chamber of City Hall and review the following single lot special assessment rolls:

1. Nuisances: Weed Cutting WC20, Yard Violations YV20, Board Ups BU20, and Wrecker Service WR20
2. False Alarms PF20: Fire & Police
3. Sewer Connections SEW20
4. Site Obstruction SO20

Anyone objecting to such an assessment may appear in person at the hearing to protest or may file an objection in writing with the City Clerk prior to the close of said hearing, which written objection shall specify in what respect the objection is made. Postmark date will not be honored and no phone call objections will be accepted.

An appearance and protest at the hearing in this assessment proceeding is required in order to appeal the amount of the special assessment to the Michigan State Tax Tribunal. Such appeal must be submitted within 30 days of the City Council having approved the single lot special assessment tax roll. The single lot special assessment rolls are on file in the office of the City Clerk and are available for inspection during regular office hours up to the time of the hearing.

Janet Santos, CMMC/MMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted
By: _____



CITY COUNCIL PUBLIC HEARING NOTICE

Funding recommendations for Fiscal Year 2020-2021 CDBG, HOME and ESG programs.

**In compliance with requirements of Public Act 267 of 1976,
the following notice is posted:**

Notice is hereby given that the Saginaw City Council has scheduled a public hearing for Monday, February 17, 2020 at 6:30 p.m. in Council Chamber, City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the Fiscal Year 2020-2021 Funding Recommendations for CDBG, HOME and ESG programs. All interested parties are invited to attend and provide input.

Leticia C. Trevino
Block Grant Specialist

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 2-6-2020

Posted By: _____

REV: FEB 2020

A COMMITTEE OF THE WHOLE MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, FEBRUARY 3, 2020, AT 6:00 P.M. IN THE COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Milne led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Floyd Kloc: 9. Council Members absent: 0.

PUBLIC INPUT

No members of the public addressed the Council.

MISCELLANEOUS BUSINESS

Discussion was held regarding the C7 committee and other Council matters.

ADJOURNMENT

Mayor Kloc adjourned the Committee of the Whole at 6:33 p.m.

As recorded by

Janet Santos, CMMC/MMC
City Clerk

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, FEBRUARY 3, 2020, AT 6:45 P.M. IN COUNCIL CHAMBER AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Milne offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Jamie Forbes, Clint Bryant, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Floyd Kloc: 9. Council Members absent: 0.

PUBLIC INPUT

Public Input that addressed the Council were: Raymond Tyson, Sr., Sheldon Matthews, Sushma Jones, Geordie Wilson, Darwin Baranski, Marcia Buchanan, and Bill Schaiberger.

REPORTS FROM CITY MANAGER

City Manager Morales provided updates on City events and projects.

Manager Morales reported that a video was created to introduce the new Absentee Ballot envelopes. This video was viewed by Council.

Manager Morales introduced Brian Lechel, Saginaw County Parks and Recreation Director. Mr. Lechel gave a presentation of the activities held in the county parks with data regarding the attendance at each park.

CONSENT AGENDA:

Mayor Kloc asked if there were any exceptions to the consent agenda. An exception was given to item #3 by Council Member Ostash, and to item #7 by Council Member Balls.

1. Approve the January 24, 2020 regular council meeting minutes.
2. Approve the revised guidelines for applicants requesting Poverty Exemptions.
3. Approve the Addendum to the Professional Services Agreement with Saginaw Future, Inc. for \$25,000 for professional planning services.
4. Approve the purchase with Regional Alliance for Firefighter Training for \$15,000 for the delivery of Incident Safety Officer training for all Fire Department personnel.
5. Adopt the resolution authorizing sponsors of various community events to use amplifying equipment for 2020.
6. Adopt the resolution authorizing the sale and consumption of alcoholic beverages during various community events for 2020.
7. Approve the purchase with TKS Security for \$13,800 for locksmith work within City Hall for the Facilities Division.

8. Approve the purchase with Signature Ford Lincoln for \$119,206 for two 2020 Police Interceptor Utility Vehicles and one Super Crew Police Responder Pickup Truck for the Police Department.
9. Approve the purchase with Eramosa, a sole source, for \$3,500 for the e-Ris Medium Partner renewal fee for the Instrumentation and Process Controls Division.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve consent agenda items 1, 2, 4, 5, 6, 8 and 9, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Ostash, seconded by Mayor Pro Tem Moore to approve consent agenda item 3 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Balls, seconded by Mayor Pro Tem Moore to approve consent agenda item 7 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARDS/COMMISSION/COMMITTEE REPORTS

Council Member Scherzer reported that the Saginaw Economic Development Corporation has funding available for local businesses that apply for consideration, and the Saginaw Soup event is planned.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Mayor Pro Tem Moore, seconded by Council Member Balls to approve the Manager's reappointment of Dawn Goodrow to the Downtown Development Authority – resident position, with a term to expire December 31, 2023.

ORDINANCE INTRODUCTION

Moved by Council Member Milne, seconded by Mayor Pro Tem Moore to introduce an ordinance to amend the official city map to rezone the E 1/2 of lot 6, blk 24, Penoyer Farm, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Kloc announced that the ordinance is laid over under Charter provision.

Moved by Council Member Milne, seconded by Council Member Boensch to introduce an ordinance to amend the official city map to rezone the E 1/2 of lot 1, E 1/2 of lot 2, blk 9, Penoyer Farm, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Kloc announced that the ordinance is laid over under Charter provision.

Moved by Council Member Milne, seconded by Council Member Boensch to introduce an ordinance to amend the official city map to rezone the W 1/2 of lot 1 exc W 20 ft, W 1/2 of lot 2, blk 9, Penoyer Farm, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Kloc announced that the ordinance is laid over under Charter provision.

RESOLUTIONS

Moved by Mayor Pro Tem Moore, seconded by Council Member Bryant to adopt a resolution approving the issuance of Hospital Revenue and Revenue Refunding Bonds by the City of Saginaw Hospital Finance Authority for the benefit of Covenant Medical Center, Inc. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Mayor Pro Tem Moore encouraged residents to respond to the Citizens Census Count.

Council Member Milne reported that the Brownfield Redevelopment Authority recently held an organizational meeting with no other action taken.

Council Member Bryant acknowledged Troop 366 member Kylie Kienitz in the audience. Ms. Kienitz stated that she attended the meeting to earn a special badge.

ADJOURNMENT

Moved by Mayor Pro Tem Moore, seconded by Council Member Bryant to adjourn the meeting at 8:03 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by

Janet Santos, CMMC/MMC
City Clerk

Petition for Banner

PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at one or two locations marked below. We understand that the **\$150.00 banner fee per location** must be paid to prior to display at either the Engineering Department or the Treasurer's Office. Banners must be made to City specifications. Display start and end dates cannot be on a weekend and cannot exceed a 30-day span.

☒ 500 Block of Court Street

☐ 300 Block of South Michigan

☐ 200 Block of West Genesee

☐ 1000 Block of East Genesee Avenue

Saginaw County Bar Association
Organization Name

Promote Law Day(5-1)+Mock Trials (4-30)
Purpose of Banner

BANNER MESSAGE:

Law Day - May 1

DISPLAY:

April 15, 2020 to

May 14, 2020

Deliver to Engineering Dept. within 2 weeks of this date

Pick-up within 10 days after this date or they will be disposed of

PETITIONER/S:

1 Kelli Scorsone

2 Millicent Shek

CONTACT:

NAME Kelli Scorsone PHONE 989 790-5285

ADDRESS 111 S Michigan Ave, Saginaw, MI 48602

EMAIL soba@saginawcounty.com

----- CLERK'S OFFICE USE ONLY -----

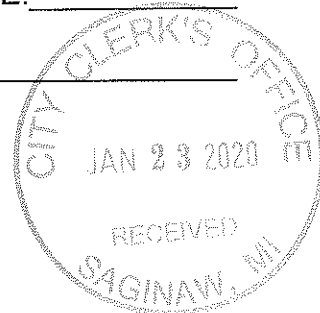
EMAIL: Engineer@saginaw-mi.com

BY: _____

DATE: _____

COUNCIL APPROVED: _____

Janet Santos, MMC
CITY CLERK



From: Timothy Morales, City Manager

Subject: FY 2020 Mid-Year Personnel Complement Changes

Prepared by: Grace DeLeon, Human Resource Generalist

Manager's Recommendation:

I recommend approval of the following mid-year changes to the 2019 – 2020 Personnel Complement as reflected in the attached sheets. Such changes stem from efforts to structure employee job duties and responsibilities in such ways as to continue the delivery of effective yet efficient City services while monitoring costs as appropriate.

Justification:

Each job vacancy is examined by the Management Review Team to ensure it is filled at an appropriate staffing level with an appropriate wage. In addition, the Team continuously examines current staffing within departments and recommends staffing changes as needed. The result of such recent activity is an overall recommended staffing increase of .6 full-time employees with an overall wage cost impact of \$46,762 to the General Fund.

Council Action:

Motion to approve the recommendation of the City Manager.

FY2020 PROPOSED MID-YEAR PERSONNEL COMPLEMENT CHANGES
Effective January 1, 2020

ADDITIONS TO STAFF

Dept./Division	Job Title	Pay Grade	FTE	Mid-Year Cost	Funding
<u>Fire</u>					
Suppression	Firefighter	F-1	1.00	\$18,570	GF
<u>Public Services</u>					
Facilities Division	Cemeteries/Grounds Administrator	M62	1.00	\$30,439	GF
<u>Water/Wastewater</u>					
Operations	Operating Foreman	M55	2.00	\$50,654	NGF
			Total:	4.00	\$99,663

DELETIONS TO STAFF

Dept./Division	Job Title	Pay Grade	FTE	Mid-Year Cost	Funding
<u>Water/Wastewater</u>					
Operations	Plant Operator B	G-19	2.00	\$45,729	NGF
<u>Public Services</u>					
Facilities	Celebration Park Coordinator (T)	\$10.00 - \$14.00	0.70	\$3,650	GF
	Celebration Park Attendant (T)	\$9.65 - \$10.50	0.70	\$3,522	GF
			Total:	3.40	\$52,901

FY2020 PROPOSED MID-YEAR PERSONNEL COMPLEMENT CHANGES

SUMMARY OF ACTION TAKEN

	<u>FTE</u>	<u>Cost Impact</u>
Additions to Staff	4.00	\$99,663
Deletions to Staff	(3.40)	(\$52,901)
Reclass/Reallocations	0.00	\$0
Total:	0.60	\$46,762

<u>Funding</u>	
\$41,837	GF
\$4,925	NGF
\$46,762	

From: Timothy Morales, City Manager
Subject: Ratification for Emergency Fiber Repair
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend ratification of a purchase with Pro-Tech Cabling Systems, Inc. for \$4,763.00 for the emergency repair of a fiber optic cable connected to the Fire Department's Station Four.

Justification:

On January 17, 2020, the fiber optic communications line to Station Four, State Street Fire Department was damaged. This line carries phone and computer network service to the station and it was important that these services be restored quickly. Repair of fiber optic cable is highly specialized work requiring special equipment and training. Pro-Tech Cabling Systems, Inc. performed the initial installation of the cable. They also performed satisfactory fiber repairs for the City on prior occasions. Pro-Tech had technicians that could be sent immediately to make the repair.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Technical Services - Information Services Fund, General Repairs Account No. 658-1720-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: December Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2019/2020 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of December.

Justification:

The 2019/2020 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2020 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for December, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$911,906 from \$35,932,989 to \$36,844,895

- A budget adjustment is required to recognize the additional funds received from the State of Michigan for the State Fire Protection Funds. Therefore, the General Fund, State Fire Protection Account No. 101-0000-574.009 should be increased by \$52,906. Since these funds can only be utilized for fire protection services, the General Fund, Community Public Safety - Fire, Fire Operations Division, Salaries Account No. 101-3551-702.000 will be increased \$29,165 and Repairs and Replacement account should be increased by \$23,741 for the replacement of a roof at Station 4.
- A budget adjustment is required to recognize \$13,636 from FEMA for the Incident Safety Officer class. Revenues will be realized in the General Fund Revenue, FEMA Account No. 101-0000-501.012. To offset the increase in revenues will be an increase to the Community Public Safety – Fire, Fire Technical Services Division, Training and Development Account No. 101-3552-823.003 by the same.
- A budget adjustment is required to recognize the unanticipated General Fund revenues for Cemeteries Material and Services Account No. 101-0000-644.003 in the amount of \$23,485. This increase in revenues will be utilized to purchase a vehicle for the Department of Public Services. Expenditures will be recognized in the Department of Public Services, Abatement and

Nuisance Division, Vehicle Account No. 101-7571-982.000 by the same amount.

- A budget adjustment should be completed to recognize unanticipated revenues for the sale of scrap metal in the amount of \$858 from the Cemeteries Division to Rifkin. Revenues will be recognized in the General Fund Revenues, Sale of Property Account No. 101-0000-642.007. To offset this increase will be the same increase to the Department of Public Services, Cemeteries Division, Office Supplies Account No. 101-1747-740.000.
- A budget adjustment should be completed to recognize the restricted fund balance for the planned and approved capital improvement projects that will be recognized in the Capital Project Fund. City Administration will utilize restricted fund balance that was previously assigned to other building upgrades to design, remediate and demolish the 220 S. Baum Street parking garage in the amount of \$800,000; upgrades to the security system \$13,000 as approved by city council on February 3; and the continued improvements to the Tuscola Pedestrian Pathway Projects. Revenues will be realized in the General Fund Revenues, Use of Restricted Fund Equity Account No. 101-0000-989.000 in the amount of \$821,020. To offset the increase in revenues will be an increase in the General Fund, Operating Transfer to the Capital Project Fund Account No. 101-9660-999.401 by the same amount.

The Major Street Fund (202) should be increased from \$8,113,553 to \$8,189,698. This represents a \$76,145 increase. This increase is to recognize the carryover of purchase order 050545 for the purchase of a single axle plow and salt hook loader for FY 2020. Expenditures will be recognized in the Major Street Fund, Routine Maintenance Division, Vehicle Account No. 202-4651-982.000 in the amount of \$76,145. To offset the increase in expenditures will be an appropriation of fund equity.

The Commerce Center Fund (242) should be increased from \$0 to \$6,762. This increase in revenues is to recognize the cash balance that must be expended in order to close the TIF district. To offset the increase in revenues will be an increase to the Transfers-Out Account No. 242-9660-999.000 for the same amount in order to transfer the balance to the Downtown Development Authority – 2011 fund.

The Downtown Development Authority (DDA) – 2011 Fund should be increased from \$450,678 to \$457,440. This represents a \$6,762 increase. This increase is to recognize the cash balance that was obtained in the Commerce Center Fund that can be utilized in the DDA district. The Commerce Center would have been in the DDA district if it was not its own district. To offset the increase in revenue will be an increase to the Use of Fund Equity Account No. 259-8559-989.001 by the same amount.

The Capital Project Fund (401) should be increased \$821,020 from \$612,100 to \$1,433,120. This increase is needed to recognize various planned and approved projects as detailed below:

- On February 3 city council approved the subcontracting with TKS Security for locksmith work at City Hall. This budget adjustment is to recognize additional funds needed to upgrade safety services. Expenditures will be recognized in the Capital Project Fund, Facilities Division, Repair and Replacement Account No. 401-7575-974.000 in the amount of \$13,000. As this is a planned and approved project, an operating transfer from the General Fund's restricted fund balance will cover the cost of this upgrade.
- A budget adjustment is required to recognize the additional cost of engineering design for the Tuscola Pedestrian Pathway Project in the amount of \$8,020. Expenditures will be recognized in the Capital Project Fund, Engineering Division, Engineering Services Account No. 401-4611-802.000. As this is a planned and approved capital project, an operating transfer from the General Fund's restricted fund balance will cover the cost of this upgrade.
- A budget adjustment is requested for the engineering design, demolition, and lead abatement of the 220 Baum Street parking garage in the amount of \$800,000. As this was a planned and approved project, expenditures will be recognized in the Capital Project Fund, Parking Operations and Maintenance Division, Repair and Replacement Account No. 401-3868-974.000. As this is a planned and approved capital project, an operating transfer from the General Fund's restricted fund balance will cover the cost. This project will commence in March 2020.

The Motor Pool Operations Fund (661) should be increased from \$2,402,625 to \$2,414,412. This represents an \$11,787 increase. This increase is due to an increase to Contribution from Other Funds to cover expenditures that have been incurred. To offset the increase in revenues will be an increase to the Motor Pool Operations Fund – Garage Division's Motor Vehicle Supplies Account No. 661-4481-737.000 by \$11,787.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Saginaw Shiawassee Habitat for Humanity Second Amendment to Subrecipient Agreement

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the Second Contract Amendment to the Subrecipient HOME Agreement for FY 2018-19 with Saginaw Shiawassee Habitat for Humanity \$103,422.00 for the rehabilitation of 14 Geneva Court and 524 South Eleventh Street.

Justification:

On September 24, 2018, Council approved the HOME Agreement with Habitat without addresses because at the time they were not known. Habitat has completed the rehabilitation of the residences at 220 South Fourth Street and 841 South Fifteenth Street. The cost for rehabilitating 220 South Fourth Street was \$26,000.00 and 841 South Fifteenth Street was \$13,000.00. The total cost of both properties was \$39,000.00 and was included in the First Contract Amendment approved on March 18, 2019.

The Second Amendment (2nd Amendment) is for properties located at 14 Geneva Court for \$53,501.00 and 524 South Eleventh Street for \$49,921.00. The total cost for both properties is \$103,422.00. Funds approved for the FY 2018-2019 Agreement will pay the costs for both of the new addresses provided in the 2nd Amendment herein and does not increase the original contract amount. The homes will be sold to low to moderate income buyers. Habitat must complete both projects by June 30, 2021. The original Agreement outlines the HOME Program, which includes the purchase of materials for rehabilitation of property and operation expenses. Council approved the City's submission to the Department of Housing and Urban Development for these funds on February 19, 2018.

The Amendment is approved by the City Manager as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: First Contract Amendments to Subrecipient Agreements with Hearts for the Community and Women of Colors

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval two separate First Contract Amendments to the Subrecipient CDBG Agreements for FY 2019-2020. The first contract amendment is with Hearts for the Community for \$2,500.00. The next amendment is with Women of Colors for \$2,500.00.

Justification:

On September 9, 2019, Council approved the CDBG Agreements with Hearts for the Community (HFTC) for \$5,450.00 and Women of Colors (WOC) for \$9,180.00 for their after school programs. The Community Action Committee (CAC) was allocated \$5,000 for their Literacy + One program in the same funding year. CDBG staff was contacted by CAC and notified that the program was cancelled and they were not able to fulfill their contractual obligation for this specific program which left CDBG with \$5,000 to assign to another program or programs. After a thorough assessment of the matter, it was determined that the funds would be reallocated equally between two programs that have the same HUD reporting matrices. HFTC Subrecipient Agreement for FY 2019-2020 is now increased to a total of \$7,950.00 and WOC is now a total of \$11,680.00. Funds approved for the FY 2019-2020 have not increased. CDBG is reallocating existing funds between the two subrecipients. Council approved the City's submission to the Department of Housing and Urban Development for these funds on March 4, 2019.

I have approved the Amendment as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Order for Apparatus Repairs
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval to increase a blanket purchase order issued to Cummins Bridgeway, LLC by \$5,000, for a new total of \$10,000, for apparatus repairs for the Fire Department.

Justification:

On July 7, 2019, purchase order 506451 was created for Cummins Bridgeway, LLC in the amount of \$5,000. The Fire Department uses multiple outside vendors to mechanically maintain and repair the Saginaw Fire Department fleet. The request for an increase of this purchase order is the result of our ongoing cost and efficiency evaluation process. As a result, Cummins Bridgeway, LLC will be providing additional services and repairs in FY20 that will require and increase to their blanket purchase order. To offset this increase, funding has been reduced in another vendor's FY20 blanket purchase order.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Apparatus and Maintenance Division's Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Replacement Backhoe and Hammer
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Michigan Cat for \$126,362.19 for a 2018 Caterpillar Backhoe and hammer for the Maintenance and Service Division.

Justification:

The Maintenance and Service Division has budgeted in FY 2020 to purchase a new 2018 Caterpillar 430F2 Backhoe with hammer as a front line piece of equipment that will be used daily and required for emergency situations for the maintenance and repairs of utilities within the City. This 2018 backhoe is identically equipped to the 2020 model and results in a cost savings of \$4,000. This purchase will be made using Source Well Contract Number 032119-CAT.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division, Maintenance Equipment Account No. 591-4740-978.000 \$63,181.09 and the Sewer Operations and Maintenance Fund, Surplus Division, Maintenance Equipment Account No. 590-4840-978.000 \$63,181.10.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Purchase Pickup Trucks

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a Municipal Vehicle Buy-Back Program with McDonald Ford. Further, I recommend approval of a purchase with McDonald Ford through the Municipal Vehicle Buy-Back Program for \$113,624.00 for four 2020 Ford F-250 pickup trucks for the Facilities Division.

Justification:

The Facilities Division will be replacing two 1998 GMC Sierra 1500 extended cab, a 2001 2500 Dodge Ram, and a 2004 GMC Silverado that were scheduled for replacement in 2005, 2008, and 2011. These trucks are in immediate need of extensive repairs and have rust and dependability issues regarding engine, transmission, and electrical systems. The trucks are used in the summer transporting mower trailers, work crews, and equipment. Without the replacement of these support pickups, this division will be unable to complete the required operations. Operating efficiency, operator safety, and loss of productivity due to down time contribute to the need to replace these vehicles. These trucks will be replaced with four new 2020 Ford F-250 4X4 Pickup trucks equipped as specified. This purchase will be made using the Government Price Concession that is only available to municipalities through Ford's fleet division.

Through the Municipal Vehicle Buy-Back Program, McDonald Ford offers to buy back these municipal vehicles at the vehicles original purchase price when a replacement vehicle's purchase from McDonald Ford is finalized 12 months after the original purchase date. The Buy-Back vehicle remains in operation with the municipality until the replacement vehicle is delivered. This Buy-Back program will remain in effect for five years and extend annually thereafter upon mutual agreement.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Abatement of Nuisances Division's Vehicles Account No. 101-7571-982.000 \$41,662.13, Major Street Fund, Routine Maintenance Division's Vehicle Account No 202-4651-982.000 \$28,027.25, Local Street Fund, Routine Maintenance Division's Vehicle Account No 203-4651-982.000 \$28,027.25, and Department of Public Service Fund, Public Works Building Fund, Public Works Division's Vehicles Account No. 641-4439-982.000 \$15,907.36.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: One-Ton Dump Truck Purchase
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Signature Ford Sales for \$46,654.00 for an equipped 2020 Ford F350 4X4 one-ton dump truck for the Maintenance and Service Division.

Justification:

The Maintenance and Service Division has budgeted in FY 2020 to replace a 2004 Chevrolet one-ton dump truck scheduled for replacement in 2014. This truck will be a front line vehicle used daily and in emergency situations for the maintenance and repairs of utilities for the City. This purchase will be made using Macomb County Contract Bid #21-18. T.11

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division's Vehicles Account No. 591-4721-982.000 \$23,327.00 and the Sewer Operations and Maintenance Fund, Maintenance and Service Division's Vehicles Account No. 590-4821-982.000 \$23,327.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Tool and Equipment Trailer

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Woodland Industries for \$13,792.00 for an enclosed trailer for the Streets Section, Right of Way Division.

Justification:

On January 28, 2020, one qualified bid was received for an enclosed trailer equipped as specified. The Streets Division has budgeted to purchase a 2020 8.5' x 24' tandem axle trailer. This trailer is used by the Streets Division to haul tools, equipment, forms and barricades for concrete and asphalt repairs to various job sites within the City of Saginaw. The following is the bid received:

<u>Vendor</u>	<u>Total Cost</u>
Woodland Industries Kawkawlin, MI	\$13,792.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Routine Maintenance Division's Maintenance Equipment Account No 202-4651-978.000 \$13,792.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Tool and Equipment Trailer

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Woodland Industries for \$8,697.00 for an enclosed trailer for the Maintenance and Service Division.

Justification:

On January 28, 2020, one qualified bid was received for an enclosed trailer equipped as specified. The Maintenance and Service Division has budgeted to replace a 2012 7' x 14' tandem axle trailer. This trailer is used by the Maintenance and Service Division to haul tools, equipment, forms and barricades for various repairs on job sites within the City of Saginaw. The following is the bid received:

<u>Vendor</u>	<u>Total Cost</u>
Woodland Industries Kawkawlin, MI	\$8,697.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Maintenance and Service Division, Repairs and Replacements Account No. 591-4721-974.000 \$4,348.50 and the Sewer Operations and Maintenance Fund, Maintenance and Service Division, Repairs and Replacements Account No. 590-4821-974.000 \$4,348.50.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Purchase Replacement Hot Patch Machine

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Falcon Asphalt Repair Equipment for \$24,521.50 for a hot patch machine as specified by the Streets Section, Right of Way Division.

Justification:

The Streets Section, Right of Way Division has budgeted, in fiscal year 2020, to purchase a 4 ton asphalt recycler and hot box trailer. This will replace one of two eight year old hot patch machines that has extensive wear causing this unit to be expensive to maintain for daily use. Operating efficiency, operator safety, and loss of productivity due to down time contribute to the need to replace this piece of equipment. This unit is one of two units used for temporary repairs in maintaining the City's over 300 lane miles of paved streets and state highways. This purchase will be made using MiDeal State bid pricing contract number 071B770092.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Routine Maintenance Division's Maintenance Equipment Account No 202-4651-978.000 \$24,521.50.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Demolition of Parking Ramp #1 220 Baum, C-1655
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend approval of contract C-1655 with Dore and Associates Contracting for \$638,200 for the Demolition of Parking Ramp One, 220 Baum, for the Engineering Section, Right of Way Division.

Justification:

On October 29, 2019, the City received five bids for the Demolition of Parking Ramp One, 220 Baum Street. Dore and Associates Contracting was the low bidder with a bid of \$638,200. This contract includes the demolition of the parking structure and site restoration. Parking Ramp One was constructed in the 1950's and has developed significant structural problems requiring the ramp to be closed in December of 2018. An engineering study was completed to determine the cost and feasibility of repairing the ramp. The study determined that the ramp has deteriorated to a point that makes rehabilitation of the structure cost prohibitive. After the demolition has been completed, bids will be solicited for the construction of a parking lot at the site.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Dore and Associates Contracting Bay City, MI	\$638,200
SC Environmental Services, LLC Lansing, MI	\$731,897
Homrich Management Corp. Carleton, MI	\$811,000
Bierlein Companies, Inc. Midland, MI	\$996,635
Bolle Contracting Clare, MI	\$1,140,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Capital Projects Fund, Parking Operations Division, Repairs and Replacements Division's Account No. 401-3868-974.000.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Seasonal Road Salt Purchase
Prepared by: Beth D. London, Public Service Department

Manager's Recommendation:

I recommend the approval of a purchase with Compass Minerals America, Inc. for \$110,940 for 1,500 tons of seasonal road salt for the Streets Section, Right of Way Division.

Justification:

On April 18, 1977, City Council approved a cooperative purchasing agreement with the State of Michigan, which allows the City to purchase material and equipment at State bid pricing. The City has used this agreement to purchase road salt for ice control in the past. In March of 2019, the City placed an order for 1,500 tons of seasonal road salt for this winter.

Compass Minerals America, Inc. of Overland, Kansas was the low bidder on the State bid at \$73.96 per ton. This per ton price includes the salt, weighing, loading, handling and the truck freight charges.

The 2019 unit price for seasonal road salt was \$67.27 and the 2018 unit price for seasonal road salt was \$34.91 per ton. This year's unit price for seasonal road salt represents a 10% increase over the 2019 unit price and a 111% increase over the 2018 unit price. The unit price for early fill road salt last fall was \$70.96 per ton. This represents a 4% increase over last fall's unit price for early fill road salt. The City purchased 2,000 tons of early-fill road salt last fall, 2,000 tons of seasonal road salt in 2019 and 3,250 tons of seasonal road salt in 2018.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Winter Maintenance Division's Street and Road Materials Account No. 202-4655-743.000 \$44,376, Major Streets Fund, State Winter Maintenance Division's Street and Road Materials Account No. 202-4692-743.000 \$49,923, and Local Streets Fund, Winter Maintenance Division's Street and Road Materials Account No. 203-4655-743.000 \$16,641.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Iron Belle Trail Mini Grant 18-12 Agreement Amendment
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of the Michigan Department of Natural Resources Parks and Recreation Division Agreement Amendment for the Iron Belle Trail Mini-Grant, IBTMG 18-12 for the Engineering Section, Right of Way Division.

Justification:

On May 7, 2018, City Council approved an Iron Belle Trail Mini-Grant in the amount of \$6,500 to be utilized to fund the fabrication of signs and purchase of materials for the installation of Iron Belle Trail (IBT) signage along the portions of the IBT that are located in the City of Saginaw. The City provided the labor and equipment to install the signs. The fabrication and purchase of materials for the sign installation cost less than anticipated, leaving \$2,777.01 of grant funds unspent.

On November 18, 2019, City Council approved an Iron Belle Trail Challenge Grant, IBTCH 19-15, in the amount of \$24,780 for a feasibility study for the completion of the layout, design and topographic survey for approximately 1 mile of IBT that will connect the existing Saginaw Riverfront Trail / Iron Belle Trail at the intersection of Janes Avenue and Water Street to the start of the IBT in Carrollton Township at the intersection of Carrollton Road and Weiss Street. The total estimated cost of the feasibility study is \$41,300.

The Agreement Amendment to the IBTMG 18-12 grant modifies the scope of the grant to include the scope of the IBTCH 19-15 grant. This will allow the City to utilize the unspent funds from the IBTMG 18-12 grant, in the amount of \$2,777.01, on the feasibility study, decreasing the City's match for the IBTCH 19-15 grant from \$16,520 to \$13,742.

The IBT was created in 2013 by Governor Snyder to highlight Michigan's natural, historic, and cultural resources as well as the communities they traverse, with an overall goal of linking the wealth of Michigan's existing trails, while promoting partnerships to develop and maintain segments of the IBT. The IBT spans from Belle Isle in Detroit to Ironwood in the western Upper Peninsula.

I have approved the Amendment as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

APPROVING THE HOME PROGRAM SUBMISSION PROGRAM YEAR 2020-21

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS: Under the provisions of Title II of the National Affordable Housing Act of 1990, as amended, the Secretary of Housing and Urban Development is authorized to make entitlement awards to states and units of general local government that have been designated as a participating jurisdiction to help finance housing programs approved in accordance with the provisions of Title II; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$397,542 in HOME funds to carry out the 2020-2021 year program; and

WHEREAS: The application has been completed in accordance with provisions of Title II of the National Affordable Housing Act of 1990, as amended, which identified housing programs that would be carried out with 2020-21 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the HOME application for program year 2020-21 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 17, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

APPROVING THE HOMELESS ASSISTANCE PROGRAM EMERGENCY SOLUTIONS GRANT SUBMISSION PROGRAM YEAR 2020-2021

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS: Under the provisions of McKinney-Vento Homeless Assistance Act of 2009, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general government to promote community-wide commitment to the goal of ending homelessness; provide funding for efforts to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation experienced by homeless individuals, families, and communities by homelessness; promote access to and effective utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$181,809 in Emergency Solutions Grant funds to carry out the 2020-2021 year program; and

WHEREAS: The application has been completed in accordance with provisions of the McKinney-Vento Homeless Assistance Act of 1987, which identified operating activities that could be carried out with 2020-2021 year funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the McKinney-Vento Homeless Assistance application for program year 2020-21 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 17, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBMISSION PROGRAM YEAR 2020-2021

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS: Under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general local government to help finance community development programs approved in accordance with the provisions of Title 1; and

WHEREAS: The Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$2,126,460 in Block Grant funds to carry out the 2020-2021 year program; and

WHEREAS: The application has been completed in accordance with provisions of Title I of the Housing and Community Development Act of 1974, as amended, which identified housing and community development programs that would be carried out with 2020-2021 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the Community Development Block Grant application for program year 2020-2021 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 17, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk

From: Timothy Morales, City Manager

Subject: MDOT Cost Agreement 19-5615, Niagara Street, RR tracks to Genesee

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of Cost Agreement 19-5615 with the Michigan Department of Transportation for the reconstruction of Niagara Street from CMRC railroad tracks to Genesee Avenue for the Engineering Section, Right of Way Division.

Justification:

Michigan Department of Transportation Cost Agreement 19-5615 fixes the rights and obligations of the parties in agreeing to the following road improvements:

Part A - Federal Participation

Hot mix asphalt surfacing work along Niagara Street from the CMRC railroad tracks northerly to Genesee Avenue; including concrete curb and gutter, concrete sidewalk and ramp, permanent signing and pavement marking work; and all together with necessary related work.

Part B – No Federal Participation

Water main installation work within the limits as described in Part A; and all together with necessary related work.

The total estimated project cost is \$1,400,300. The estimated Part A project cost is \$1,307,400, and is partially funded with Federal Surface Transportation Urban Local (STUL) Funds. Federal STUL Funds shall be applied to the Part A portion of the project cost up to the lesser of (1) \$954,000 or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part A project costs, after deduction of all Federal STUL Funds, shall be paid by the City of Saginaw. In summary, Federal STUL Funds will pay for \$954,000 of the Part A project costs. The City's estimated share of the Part A project costs is \$353,400.

The estimated project cost for Part B is \$92,900. Part B work is not eligible for federal funds and all costs associated with Part B are the responsibility of the City. Therefore, the City's cost obligation for this project is \$446,300 of the estimated total project cost of \$1,400,300. The City is also responsible for any cost overruns.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-4740-822.000 \$92,900, Sewer Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 590-4840-822.000 \$100,000 and the Major Street Fund, Street Project Division's Construction Project Account No. 202-4614-822.000 \$20,000, and will be budgeted in the FY 2021 Major Street Fund, Street Project Division's Construction Project Account No. 202-4614-822.000 \$233,400, upon approval of the FY 2021 budget.

I have approved the cost agreement as to substance and the City Attorney as to form.

Council Action:

This Council Communication is for informational purposes of the resolution to be adopted.

**APPROVING MDOT COST AGREEMENT No. 19-5615
FOR THE RECONSTRUCTION OF NIAGARA STREET
FROM RR TRACKS TO GENESEE AVENUE**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement No. 19-5615 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in the cost of hot mix asphalt surfacing for roadway reconstruction work along Niagara Street from CMRC railroad tracks northerly to Genesee Avenue; including concrete curb and gutter, concrete sidewalk and ramp, permanent signing, pavement marking, and water main installation work; and all together with necessary related work; and

WHEREAS: Cost Agreement No. 19-5615 has been approved by the City Manager as to substance and the City Attorney as to form; and

WHEREAS: By virtue of their positions, the Mayor and City Manager are authorized to sign the cost agreement contract.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 19-5615 submitted by the Michigan Department of Transportation.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 17, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/MMC
City Clerk