



Saginaw City Council Agenda

1315 S. Washington Avenue
VIA TELECONFERENCE
PER PA 267 OF 1976
December 21, 2020
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the December 7, 2020 regular council meeting minutes.
2. Approve the amendment to the City Fees and Rates Schedule by adding a Marihuana Establishment application fee of \$4,000 for the City Clerk's Office.
3. Approve the purchase with Bit Direct for \$11,655 for software and licenses for the INFOR Servers migration and update for the Technical Services Department.
4. Approve a five-year lease with Ricoh USA for \$5,244.60, with \$1,049 in annual payments, for a multi-function copier for the Water Treatment Division.
5. Approve the purchase with Barrett Sign Company for \$21,000 for the professional services for the design, installation and construction of a digital sign for Fire Station No. 2.
6. Approve the purchase with Allie Bros., Inc. for \$8,145 for fifteen ballistic vests for the Fire Department.
7. Approve the adoption agreement and purchase with Michigan Doodle Rescue Connect, Inc. for \$1.00 to adopt a therapy dog to be utilized by the Saginaw Police Department's Victim Services Unit.
8. Approve the purchase with CMP Distributors, Inc. for \$10,148 for FY 2021; and pending budget approval for \$10,443 for FY 2022 and \$10,756 for FY 2023, for Point Blank tactical body armor and tactical body armor plates for the Saginaw Police Department Emergency Services Team.
9. Approve the purchase with Y&S Technologies, Inc. for \$13,573 for fourteen laptops for the Saginaw Police Department.

10. Approve to increase the blanket purchase order with Clean Team, Inc. by \$3,001, for a new total of \$5,000, for bi-weekly disinfection of common use areas for City Hall.
11. Ratification of a purchase with Interstate Truck Source, a sole source, for \$4,302 for engine repairs for a packer truck for the Yard waste Division. Further, approve to increase the blanket purchase order with Interstate Truck Source by \$6,500, for a new total of \$9,000, for the Motor Pool Division.
12. Approve the signatory authorization for the Drinking Water Asset Management Grant application process and for the grant period, if awarded.
13. Approve the purchase with Dell, Inc. for \$3,409 for new computers for the camera security and door access systems at the Water and Wastewater Treatment Division, Instrumentation and Process Controls Division.
14. Approve to increase the purchase order with Holzberg Communications, Inc. by \$12,834, for a new total of \$85,685, for replacement radios for the Security Video Network at the Water Treatment Division, Instrumentation and Process Controls Division.
15. Approve the purchase with Delta Door Sales, Inc. for \$8,600 for the replacement of two gate operators on the vehicle entrance gates for the Wastewater Treatment Division.
16. Approve the purchase with DTN, LLC, a sole source, for \$4,500 to provide weather services for the Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the City Manager appointment of Mary Malocha to the Brownfield Redevelopment Authority with a term to expire December 31, 2022.
2. Approve the Council appointment of Ann E. Boensch to the Saginaw County 911 Communications Center Authority as Council representative.
3. Approve the City Manager appointment of Amy Spadafore to the Downtown Development Authority with a term to expire December 31, 2024.
4. Approve the Council appointment of Breana Kocher to the Human Planning Commission - District 21 with a term to expire December 31, 2022.
5. Approve the Council appointment of Michael Balls to the MBS International Airport Commission with a term to expire October 31, 2022.
6. Approve the Council appointment of William Ostash to the Planning Commission with a term to expire November 1, 2022.
7. Approve the City Manager appointment of Darrick Huff to the Downtown Development Authority with a term to expire December 31, 2024.
8. Approve the Council reappointment of Bruce Gale to the Board of Appeals on Zoning with a term to expire December 31, 2023.

9. Approve the Mayoral reappointment of Brenda Kolka to the Housing Board of Appeals with a term to expire December 31, 2021.
10. Approve the Mayoral reappointment of Thomas Darnell to the Board of Building Appeals & Fire Code Appeals with a term to expire December 21, 2022.

ORDINANCE INTRODUCTION:

ORDINANCE CONSIDERATION AND ADOPTION:

1. An ordinance to amend §153.460 “Definitions,” §153.063 “Outside Storage and Parking on Residentially Zoned and/or Use Lots,” §§153.181 through 386, “Principal Permitted Uses,” §153.347 “Permitted Uses After Special Approval,” and §153.491 “Temporary Buildings,” of Chapter 153, “Zoning Regulations,” Title XV, “Land Usage,” of the City of Saginaw Code of Ordinances, O-204.

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

1. Consideration of a FOIA Appeal submitted by Charles Blackwell.

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, DECEMBER 7, 2020, AT 6:30 P.M. VIA VIDEO/TELECONFERENCE PER PUBLIC ACT 267 OF 1976. THE MEETING WAS STREAMED LIVE VIA THE CITY'S WEBSITE AND ON SGTV.

ROLL CALL

Clerk Santos called the meeting to order. Council Members present: Reggie Williams II, attending remotely from Saginaw, MI, Annie Boensch, attending remotely from Saginaw, MI, George Copeland, attending remotely from Saginaw, MI, Bill Ostash, attending remotely from Saginaw, MI, Autumn Scherzer, attending remotely from Saginaw, MI, Monique Lamar-Silvia, attending remotely from Saginaw, MI, Michael Flores, attending remotely from Saginaw, MI, Brenda Moore, attending remotely from Saginaw, MI: 8. Council Members absent: Michael Balls: 1.

PUBLIC INPUT

Public Input that addressed the Council was: Elisa Urtiaga-Medina, and Cirven Merrill.

Mayor Pro Tem Balls entered the meeting at 6:37 p.m. attending remotely.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Flores, Boensch, Ostash, Copeland, Lamar-Silvia, Williams, Scherzer, Balls, and Moore.

REPORTS FROM CITY MANAGER

City Manager Morales provided information and updates regarding City projects.

Manager Morales introduced Jamie L. Rivette, CPA, CGFM, Principal, Yeo & Yeo CPA's and Business Consultants. Ms. Rivette presented the Fiscal Year 2020 Annual Audit.

Manager Morales introduced Joann Crary, President, Tom Miller, Jr., Vice President-Project Development, and Cassi Miller, Business Development Manager, of Saginaw Future. They presented details on projects and programs that have direct benefits in the community.

CONSENT AGENDA:

Mayor Moore asked if there were any exceptions to the consent agenda. No exceptions were made.

1. Approve the November 23, 2020 regular council meeting minutes.
2. Approve the 2021 City Council meeting schedule.
3. Approve the purchase with Mike's Wrecker for \$2,700 for a cargo storage container for the Election Division.
4. Approve to increase the blanket purchase order with Lansing Sanitary Supply by \$4,850, for a new total of \$6,750, for janitorial supplies for the Facilities Division.
5. Approve the purchase with AIS Construction Equipment Company for \$26,200 for a Coneqtec Manhole Saw Skid Steer attachment for the Maintenance and Service Division.

6. Approve the purchase with Airgas USA, LLC for \$6,410 for a Miller Bobcat 225 Welder and accessories for the Maintenance and Service Division.
7. Approve the purchase with Hamilton Electric Company for \$3,695 for repairs to dewatering pump No. 4 at the Webber Retention Basin for the Remote Facilities Division.
8. Approve the purchase with Beyer Roofing for \$19,942 for replacement roofs at the Emerson Retention Basin for the Remote Facilities Division.

Moved by Council Member Copeland, seconded by Council Member Lamar-Silvia to approve consent agenda items 1 through 8 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Ostash reported that the Board of Appeals on Zoning approved a façade project at a gas station on S. Michigan Avenue.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Council Member Ostash, seconded by Council Member Boensch to approve the following:

1. the Mayoral appointment of Jamie Forbes to the Saginaw Economic Development Corporation with a term to expire June 30, 2023, and
2. the Council reappointment of Evelyn McGovern to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2023.

9 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE CONSIDERATION AND ADOPTION

Moved by Council Member Boensch, seconded by Council Member Scherzer to adopt the ordinance to amend §118, "Procedure for Application," of Chapter 118, "Licensing of Marihuana Establishments," of Title XI, "Business Regulations," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Lamar-Silvia, seconded by Mayor Pro Tem Balls to enter a closed session pursuant to MCL 15.268(h), to consider material, the written opinion of legal counsel, exempt from discussion or disclosure by state or federal statute. Mayor Moore asked Clerk Santos to conduct a roll call vote.

Ayes: Scherzer, Copeland, Lamar-Silvia, Flores, Williams, Balls, Boensch, Ostash, Moore

Nays: None

Motion approved.

Council entered closed session at 8:02 p.m.

Moved by Council Member Lamar-Silvia, seconded by Mayor Pro Tem Balls to return to regular session at 8:16 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Balls, seconded by Council Member Lamar-Silvia to approve the recommendation of legal counsel as discussed in closed session. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Ostash, seconded by Council Member Flores to conduct the December 21, 2020 regular Council meeting via video/teleconference. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Lamar-Silvia, seconded by Council Member Williams to include the opening prayer in all video/teleconference Council meetings. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Flores, seconded by Council Member Copeland to adjourn the meeting at 8:22 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by

Janet Santos, MiPMC/MMC
City Clerk

From: Tim Morales, City Manager
Subject: City Fees and Rates Schedule
Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of an amendment to the City Fees and Rates Schedule by adding the Marihuana Establishment application fee and license renewal fee of \$4,000 each for the City Clerk's Office.

Justification:

On August 27, 2018, City Council approved the City Fees and Rates Schedule. City ordinance contains the language "the fee shall be established by Council and available in the Office of the City Clerk." The City Council has the authority to establish fees and rates by amending the City Fees and Rates Schedule as necessary for the operation of City business.

On September 14, 2020, City Council adopted ordinance O-222 for Marihuana Establishments, and on December 7, 2020, adopted ordinance O-230 amending the ordinance. Ordinance §118.09 (A) (1) states "The same application procedures, including the non-refundable fee, that apply to the submittal of a new license application shall apply to renewal or amendment of existing licenses." Ordinance §118.04 (A) (9) states in part that, ".....The annual license fee shall be established by Council and on file in the Office of the City Clerk."

City staff reviewed the application process requirements. Consideration was given to the time of additional departments and/or divisions, and existing fees established by Michigan municipalities. Therefore, a Marihuana Establishment application fee and a separate license renewal fee of \$4,000.00, is expected to sufficiently cover the costs to the City. The maximum amount allowed per State Law is \$5,000.00.

The additional rate will have an immediate effect upon Council approval. The City Fees and Rates Schedule is maintained by and on file at the City Clerk's Office, available at all Departments, and posted on the City website.

Council Action:

Motion to approve the recommendation of the City Manager.

**City of Saginaw
Fee Schedule**

DEPT	DESCRIPTION	FEE
City Clerk		
Licenses and Registrations		
<i>*annual fee unless otherwise indicated and not inclusive of inspection fees</i>		
Boiler Operator		\$50.00
Building Wrecker		\$125.00
Dance School		\$170.00
Dog Registration - one time fee		\$25.00
	additional signs	\$10.00
Dry Cleaning Establishments		\$125.00
Dry Cleaning Pick-Up Station		\$80.00
Encroachment Permit	Class I	\$35.00
	Class II	\$75.00
Food Vendor		\$25.00
Gasoline Service Station		\$150.00
General Business	0 - 2,500 sq ft	\$75.00
	2,501 - 9,999 sq ft	\$125.00
	10,000 + sq ft	\$175.00
House Mover/House Raiser * bond required		\$75.00
Junk & Scrap Metal Dealer		\$200.00
Liquor License - one time fee	New and/or transfer	\$350.00
Marihuana Establishment License Application	Non-Refundable	\$4,000.00
Marihuana Establishment License Renewal	Annual	\$4,000.00
Non-Owner Occupied Dwelling	1 - 2 Units	\$150.00
	per Unit fee for 3 and above	\$10.00
Outdoor Theater		\$90.00
Pawnbroker * bond required		\$500.00
	per transaction fee	\$2.00
Peddler / Hawker		\$50.00
Precious Items Dealer * bond required		\$50.00
	per transaction fee	\$2.00
Public Dance Hall		\$300.00
Second Hand Dealer * bond required		\$50.00
	per transaction fee	\$2.00
Special Dance Hall		\$325.00
Special Event Vendor Sponsor		\$50.00
Tent Permit	120 - 500 sq ft	\$52.00
	each addition 500 sq ft	\$12.00
Theater		\$165.00
Transient Merchant		\$50.00
Unoccupied Property		\$150.00

REV 12/21/20

From: Timothy Morales, City Manager
Subject: Windows Server 2019 and SQL 2019 licenses
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend approval of the purchase with Bit Direct for \$11,654.90 for Windows Server 2019 and SQL software and licenses for the INFOR Servers migration and update for the Technical Services Department.

Justification:

On November 17, 2020, bids were received for multiple Windows Server and SQL licenses in preparation of a hardware and software update for INFOR software application which is used by Waste Water, Water Treatment and Maintenance and Service. Bit Direct had the lowest bid that matched the requested software and licenses.

The following is a listing of the bids received:

Vendor	Total Cost
Bit Direct Fort Lauderdale, FL	\$11,654.90
Howard Technology Solutions Laurel, MS	\$11,829.00
Yeo & Yeo Computer Consulting Saginaw, MI (Out-City)	\$11,925.35
CDW Government, LLC Vernon Hills, IL	\$12,410.89
Zones, LLC Auburn, WA	\$13,182.19

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Instrumentation and Process Controls Division's Computer Software Acct. No. 591-4715-741.000 \$5,827.45 and the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Computer Software Acct. No. 590-4815-741.000 \$5,827.45.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ricoh Multi-Function Copy Machine Lease
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend approval of a purchase with Ricoh USA at the State Bid price of \$5,244.60 for a multi-function copier with \$1,048.92 in annual payments due on one five-year lease for the Water Treatment Division.

Justification:

The Technical Services Department conducted a copy/print study in 2011. The study concluded the City would see a dramatic decrease in print related cost if it were to remove all personal desktop printers from employees' desks and replace them with multi-function printers that were shared by a group of employees.

The Water Treatment Administration Division will be leasing one new multi-function copy machine. The new lease will be responsible for monthly payments for the next five years.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Administration Division, Operating Services Account No. 590-4810-805.00 \$524.46. Water Operations and Maintenance Fund, Administration Division, Operating Services Account No. 591-4710-805.000 \$524.46.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Station No. 2 Digital Sign

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Barrett Sign Company for \$21,000 for professional services for the design, installation and construction of a digital sign for Fire Station No. 2.

Justification:

The Fire Department requested and received three quotes for the design and installation of a digital sign for fire safety messaging in the front of Fire Station No. 2, 1305 Gratiot. It was determined that Barrett Sign Company's quote included the most desirable design, along with the costs associated with designing, installing and constructing the structure to which the sign will be mounted. After researching the various digital sign units offered by each vendor it was determined that the quality of the sign offered by Barrett Sign Company surpassed the others, thus ensuring a reliable and durable sign for years to come.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Operations Division's Repairs and Replacements Account No. 101-3551-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Fire Department Ballistic Vests

Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Allie Bros., Inc. for \$8,145 for fifteen ballistic vests for the Fire Department.

Justification:

Civil unrest and active assailant incidents pose an increased risk of violence toward first responders. To protect firefighters as they perform their critical role as first responders, it is necessary to have ballistic vests available, when needed, for our personnel's safety. For this project, we will provide universal fit, fire department specific ballistic vests for all seated positions on our fire apparatus. The vests will be available for use by our personnel at active assailant incidents or any other incidents where there is a potential threat of violence toward fire personnel. The ballistic vests that we have specified are compliant with National Fire Protection Association (NFPA) Standard 3000, feature a ballistic rating of IIIA, and are of the same color and markings as our current firefighter turnout gear.

On December 8, 2020, bids were received for fifteen fire department ballistic vests. The second lowest vendor bid was selected because the low bid vendor did not provide universal fit ballistic vests as specified. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Sarkar Tactical, Inc. El Paso, TX	\$6,450.00
Allie Bros., Inc. Livonia, MI	\$8,145.00
Michigan Police Equipment Co. Charlotte, MI	\$8,415.00
Fire Armor, LLC Palm Beach Gardens, FL	\$9,113.04
Dinges Fire Company Amboy, IL	\$10,790.00
Galls, LLC Lexington, KY	\$10,800.00
Supplycore, Inc. Rockford, IL	\$11,324.25

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Technical Services, Clothing & Supplies, Account No. 101-3552-728.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Saginaw Police Department Victim Services Unit Therapy Dog
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of an adoption agreement and purchase with Michigan Doodle Rescue Connect, Inc. in the amount of \$1.00 to adopt a therapy dog to be utilized by the Saginaw Police Department's Victim Services Unit.

Justification:

The acquisition of a therapy dog will allow the Saginaw Police Department Victim Services Unit to enhance its support for victims experiencing trauma, promote victim advocacy, promote employee wellness, as well as promote and support community engagement. The therapy dog will not be utilized, nor receive the same training, as the Patrol K-9s.

Within a law enforcement setting, a therapy dog can greatly reduce heightened short-term anxiety following a critical situation with the added effect of assisting victims with potentially increasing their sense of recall during their interaction with the investigation division. This in turn will increase the chances for a successful investigation and prosecution.

Michigan Doodle Rescue Connect, Inc. will cover any and all expenses related to the feeding, licensing, training, and medical care of this canine.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Police Justice Grant Fund, PD Justice Victims Services Grant Division, Professional Services, Account No. 268-3343-801.000.

I have approved the adoption agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Point Blank Tactical Body Armor
Prepared by: Brian Rowell, Community Public Safety - Police

Manager's Recommendation:

I recommend the approval of a purchase with CMP Distributors, Inc. for \$10,147.16 for FY 2021; and pending budget approval, \$10,442.33 for FY 2022, and \$10,755.64 for FY 2023, for Point Blank tactical body armor and tactical body armor plates for the Saginaw Police Department Emergency Services Team.

Justification:

On November 10, 2020, the City received bids from four vendors in response to the City's request for bids. As part of their uniform, all Emergency Services Team members are equipped with tactical body armor and tactical body armor plates. New and replacement body armor and plates are purchased on an as needed basis. The following is a recap of the bids received.

Product	Galls	Drellishak	CMP Distributors	Allie Bros
<u>Point Blank Body Armor - Model #DR3AXDCS0D</u>				
First Year Cost	7,200.00	7,335.00	7,194.00	7,930.50
Second Year Cost	7,425.00	7,635.00	7,400.55	8,327.04
Third Year Cost	7,650.00	7,860.00	7,622.58	8,743.38
<u>Tactical Body Armor Plate - Model #10046</u>				
First Year Cost	2,870.00	2,716.00	2,953.16	2,240.00
Second Year Cost	3,010.00	2,828.00	3,041.78	2,352.00
Third Year Cost	3,150.00	2,940.00	3,133.06	2,464.00
<u>Yearly Totals</u>				
First Year Cost	10,070.00	10,051.00	10,147.16	10,170.50
Second Year Cost	10,435.00	10,463.00	10,442.33	10,679.04
Third Year Cost	10,800.00	10,800.00	10,755.64	11,207.38
Grand Total – Year One through Year Three	31,305.00	31,314.00	31,345.13	32,056.92

CMP Distributors, Inc. of Portland, Michigan is the recommended bidder due to being the only in state bidder and an already City approved vendor. Tactical body armor requires the wearer to be measured to ensure proper fit and results in the best protection. CMP will send a representative to our location to professionally measure our team members. It has been our experience that out-of-state vendors will require us to measure team members, leaving us responsible and liable for any errors made in doing so.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety-Police, Police Building Management Division, Clothing Supplies, Account No. 101-3514-728.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Saginaw Police Department Laptop Purchase
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a purchase with Y&S Technologies, Inc. for \$13,573.00 for fourteen Lenovo laptop computers for the Saginaw Police Department.

Justification:

Nine qualified vendors submitted quotes in response to the City of Saginaw's request for quotes for fourteen Lenovo 20RD002RUS laptop computers, fourteen four-year extended service agreements, and fourteen Lenovo 4XA0E97775 DVD writers. The following is a tabulation of the quotes received:

VENDOR & LOCATION	TOTAL COST
Y&S Technologies Brooklyn, NY	\$13,573.00
The Horus Group, LLC Rowlett, TX	\$15,305.40
Zones, LLC Auburn, WA	\$15,720.32
Ocean, Inc Grand Rapids, MI	\$15,862.00
Hypertec USA, Inc Tempe, AZ	\$15,968.96
Sai Systems International, Inc Shelton, CT	\$16,373.00
Adorama, Inc New York, NY	\$16,993.62
Howard Technology Solutions Laurel, MS	\$16,674.00
Yeo & Yeo Computer Consulting, LLC Saginaw, MI	\$16,993.62

The Bureau of Justice Assistance has authorized and approved the Saginaw Police Department's purchase due to the ongoing COVID-19 health pandemic, which has significantly affected the ability of public entities worldwide to provide direct service. This purchase will enable the Saginaw Police Department Investigative Services personnel and administrative staff to continue to perform the bulk of their duties remotely in the event there is a department-wide outbreak or some other event rendering it unsafe to occupy the building.

This purchase will be funded by the U.S. Department of Justice, Office Justice Programs, Bureau of Justice Assistance, FY 20 Coronavirus Emergency Supplemental Funding Program, FY 2020 Coronavirus Emergency Grant.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Coronavirus Emergency Supplemental Fund, Parts and Supplies Account No. 270-3518-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Cleaning Services Purchase Order Increase
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend approval to increase blanket purchase order No. 509042 with Clean Team Inc. by \$3,001.00, for a new total of \$5,000.00, for bi-weekly disinfection of common use areas in City Hall.

Justification:

In response to the COVID-19 pandemic, the City Hall contracted with Clean Team Inc. to disinfect all common use areas on a bi-weekly basis. The cost for the bi-weekly disinfection is \$300. Due to the uncertain nature of the pandemic, we would like to increase the purchase order, created on July 1, 2020, so that these services can continue being used for the remainder of FY 2021, if needed.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services Facilities Division's Operating Services Account No.101-7575-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Packer Truck Repairs
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend ratification of the purchase with Interstate Truck Source, a sole source, for \$4,301.44 for engine repairs for a packer truck for the Yard Waste Division. Further, I recommend an increase to blanket purchase order No. 508619 to Interstate Truck Source by \$6,500 for the Motor Pool Division.

Justification:

On November 10, 2020, packer truck No. 76-0703, a 2016 Mack with 38,500 miles, began running poorly and needed to be hauled to Interstate Truck Source for what was believed to be emissions issues, which would be covered under warranty. Once Interstate Truck Source performed the needed repairs to the emissions system the failure codes remained. Further diagnostics identified fuel system problems. The fuel pump was removed and replaced, which is not covered under the truck's warranty. These costs exceeded the City's current blanket PO balance with this vendor necessitating the recommended increase to cover this cost and projected future repair costs for the remainder of the fiscal year. This vendor is the sole source for repairs to Mack Trucks. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
508619	Interstate Truck Source	<u>\$2,500</u>	<u>\$6,500</u>	<u>\$9,000</u>

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000, \$9,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Authorization of Signatory

Prepared by: Paul Reinsch, Director Water and Wastewater

Manager's Recommendation:

I recommend Council grant signatory authorization to Paul D. Reinsch for the limited purpose of executing documents related to the Drinking Water Asset Management Grant application process.

Justification:

This fall, "The State of Michigan" announced the availability of "The MI Clean Water Plan" including grants, loans with principal forgiveness, and low interest loans in the amount of \$207 million for clean safe drinking water infrastructure efforts statewide.

One of the grants available is the Drinking Water Asset Management Grant. There are \$37.5 million allocated for this grant. The City has developed and is implementing an asset management plan. However, there is grant funding available for service line material verifications, which are required by the State of MI Lead and Copper Rule.

We will apply for \$1 million of funds to help support our lead and copper plan required activities. \$1 million is the limit available for an individual water system. If the City is awarded the grant, the funding would relieve some of the financial burden related to lead and copper rule requirements of the City of Saginaw and its customers.

The City Manager has the authority to execute these documents on behalf of the City. However, grant applications are due January 1, 2021, and the grants will be available on a first come first serve basis. It is necessary that authority to execute the documents related to the application process is granted to Mr. Reinsch to ensure that the City meets this application deadline in a timely manner.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Computer Purchase
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Dell, Inc. for \$3,408.38 for new computers for the camera security and door access systems at the Water and Wastewater Treatment Divisions, for the Instrumentation and Process Controls Division.

Justification:

On December 7, 2020, we received a quote from Dell, Inc. for computers for the camera security and door access systems at the Water and Wastewater Treatment Divisions. The current computers are over 7 years old and obsolete. Dell, Inc. was awarded the MiDEAL State bid contract #071B6600111 to provide these items for governmental agencies in the State of Michigan.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Division's Capital Outlay less than \$5,000 Account No. 590-4815-971.000 \$772.10 and Water Operations and Maintenance Fund, Instrumentation and Process Controls Division's Capital Outlay less than \$5,000 Account No. 591-4715-971.000 \$2,636.28 for Fiscal Year 2021.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Security Camera Network Upgrade Purchase Order Increase

Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval to increase purchase order No. 509427 with Holzberg Communications, Inc. by \$12,833.41, for a new total of \$85,684.23, for additional replacement radios for the Security Video Network at the Water Treatment Division, through the Instrumentation and Process Controls Division.

Justification:

The City received quotes in August 2020 from four reputable vendors to upgrade the aging radio telemetry network, which is part of our Supervisory Control and Data Acquisition systems at the Water and Wastewater Treatment Divisions. As the system has grown, the existing network has proven to be too slow for current operations. While working on this upgrade, it was determined that the current radios in the security camera network at the Water Treatment Division are insufficient for the demand. Adding new ones at this time will save on tower installation costs, update the network for current demands, and provide more reliable security surveillance. Holzberg Communications had the low quote in August and has agreed to hold their pricing. On December 10, 2020, we received a quote from them for the additional replacement radios.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Instrumentation and Controls Division's Capital Outlay less than \$5,000 Account No. 591-4715-971.000 for Fiscal Year 2021.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Vehicle Entrance Gates
Prepared by: John F. Frollo, Water & Wastewater

Manager's Recommendation:

I recommend approval of the purchase with Delta Door Sales, Inc. for \$8,600.00 to replace two gate operators on the vehicle entrance gates for the Wastewater Treatment Division.

Justification:

On December 1, 2020, we received bids to replace two gate operators on the Wastewater Treatment Division's vehicle entrance gates. The Wastewater Treatment Plant has two vehicle gates that are used for vendors, employees, and contractors. Currently, both gates are out of service due to a lightning strike and can only be operated locally at the gate. The inability to operate these gates with key cards or remote switches requires plant personnel to be paged from their designated work stations to manually operate the gates.

Delta Door Sales, Inc. Saginaw, MI (Out-City)	\$8,600.00
Altech Doors Livonia, MI	\$9,332.24
Bay Farm Services, Inc. Bay City, MI	\$11,636.78

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's General Repairs Account No. 590-4830-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: DTN Weather Services
Prepared by: Dan Simmer, Water & Wastewater

Manager's Recommendation:

I recommend approval of a purchase with DTN, LLC, a sole source, for \$4,500.00 to provide weather services for the Water Treatment Division.

Justification:

This service allows the Water Treatment Plant staff to track incoming storms and properly assess the need for emergency power generation. Information provided by this service includes radar, lightning strike occurrences, and wind speeds, to allow for a faster response for approaching storms. Generators are run when storms approach to help maintain proper water pressure. DTN, LLC is the sole provider of this service and has been providing it to us since September of 1996.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Instrumentation and Process Controls Division's Subscription/Reference Account No. 591-4715-823.002.

Council Action:

Motion to approve the recommendation of the City Manager.

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND §153.021 "DEFINITIONS," §153.063 "OUTSIDE STORAGE AND PARKING ON RESIDENTIALLY ZONED AND/OR USE LOTS," §§153.181 THROUGH 386, "PRINCIPAL PERMITTED USES," §153.347 "PERMITTED USES AFTER SPECIAL APPROVAL," AND §153.491 "TEMPORARY BUILDINGS," OF CHAPTER 153 "ZONING REGULATIONS," TITLE XV, "LAND USEAGE," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw Ordains:

An ordinance to amend §153.460 "Definitions," §153.063 "Outside Storage and Parking on Residentially Zoned and/or Use Lots," §§153.181 through 386, "Principal Permitted Uses," §153.347 "Permitted Uses After Special Approval," and §153.491 "Temporary Buildings," of Chapter 153, "Zoning Regulations," Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204.

§ 153.021 DEFINITIONS

TENT. A shelter of canvas or the like supported by poles and fastened by cords or pegs driven into the ground and shall not include those types of tents used solely for children's recreational purposes.

TEMPORARY BUILDINGS OR PORTABLE STORAGE CONTAINERS: Temporary buildings or portable storage containers considered incidental to construction work or designed or constructed to ship, store or handle bulk goods or items, or which are substantially similar to such containers in appearance. These include portable office trailers or reusable steel boxes, cargo containers, shipping containers, MODS/PODS, Conex boxes and similar containers designed for use in parking, shipping, and storage of freight, articles of goods or commodities. These are generally capable of being mounted or moved by truck trailer, rail car or loaded on a ship. TEMPORARY BUILDINGS OR PORTABLE STORAGE CONTAINERS are a permitted use in all zoning districts for the time limits and under an issued permit as specified in accordance with § 153.491.

TOWER. A structure, such as a lattice tower, guy tower, or monopole tower constructed as a freestanding structure or in association with a building, other permanent structure, or equipment on which is located one or more antennas intended for transmitting or receiving analog, digital, microwave, cellular telephone, personal wireless service, or similar forms of electronic communication. The term includes microwave towers, common carrier towers, and cellular telephone towers.

§ 153.063 OUTSIDE STORAGE AND PARKING ON RESIDENTIALLY ZONED AND/OR USED LOTS.

(A) For motor homes, travel trailers, folding-type trailers, pick-up campers, snowmobiles on trailers, boats, and similar and related type units, the regulations of outside storage on all lots zoned and used for residential purposes are as follows.

(1) A total of three but not more than one of each of the above units may be stored or parked outside on a lot which is zoned and used for residential purposes, except that in regard to snowmobiles up to four such units may be stored or parked outside on a lot. The ownership of such units shall be in the name of a member of the immediate family of the lot's owner, tenant, or lessee.

(2) The above units, when stored outside, shall be located a minimum of five feet to the rear of the front building line, except as provided in the case of vacant lots under division (C) following.

(3) The combined area covered by the dwelling, accessory buildings, other above-grade structures, swimming pool, and the area covered by the outside storage of the above units may not exceed 40% of the total area of the lot; provided, however, that not more than three such units may be stored or parked outside on any lot regardless of the restrictions of this subdivision.

(4) All of the above-described units shall be locked or secured at all times while stored or parked so as to prevent injury to any person or property.

(5) None of the above units or any recreational equipment parked or stored outside shall be connected to electricity, water, gas, or sanitary facilities for living, lodging, or housekeeping purposes and none of the same shall be used for living, lodging, or housekeeping purposes.

(6) All recreation equipment and vehicles shall be maintained in good condition, shall be operable, and shall have a current license or registration.

(B) The parking or storage of buses and converted buses in excess of 18 feet in length, and boats in excess of 22 feet in length, on residentially zoned lots, is prohibited. A suitable covering shall be placed over all boats whenever stored outside.

(C) Not more than one recreational unit, motor home, travel trailer, pick-up camper, folding-type trailer, boat, or similar and related type units may be parked or stored on vacant residentially zoned lots. When stored on vacant lots, said units shall be located only on the rear half of said lots.

(D) Commercial vehicles, as defined in § 153.021, shall not be parked or stored at any time on property used or zoned residentially.

(E) This section does not apply to temporary buildings or portable storage containers as defined in 153.021

§ 153.181 PRINCIPAL PERMITTED USES.

In the R-1 District, no uses shall be permitted unless otherwise provided in this subchapter, except the following:

- (A) Single-family detached dwellings;
- (B) Municipal, county, state, or federal administrative or service buildings;
- (C) Planned developments as provided in §§ 153.400 through 153.406;
- (D) Public, parochial, or private elementary, junior, and senior high schools, and colleges offering courses in general education, not operated for profit;
- (E) Publicly-owned and operated parks, play fields, golf courses, community center buildings, museums, libraries, and other community facilities;
- (F) Home occupations as defined in § 153.021, as regulated under § 153.069(D);
- (G) An adult foster care family home providing supervision or care, or both, to six or fewer persons. This division (G) shall not apply to adult foster care facilities licensed by a state agency for care and treatment of persons released from or assigned to adult correctional institutions. At least 45 days before licensing a residential facility herein described, the state licensing agency shall notify the Zoning Administrator of the city where the proposed facility is to be located to review the number of existing or proposed similar adult foster care family homes whose property lines are within a 1,500-foot radius of the property lines of the location of the applicant. The Zoning Administrator shall, when a proposed facility is to be located within the city, give appropriate notification of the proposal to license the facility to those residents whose property lines are within a 1,500-foot radius of the property lines of the proposed facility. A state licensing agency shall not license a proposed adult foster care family home when another such facility exists within a 1,500-foot radius, unless elsewhere permitted by this subchapter, of the proposed location or when the issuance of the license would substantially contribute to an excessive concentration of adult foster care family homes within the city. The foregoing notice and distance requirements shall not apply

to state licensed residential facilities caring for four or fewer minors. These regulations shall not apply to a state licensed adult foster care residential facility licensed before March 31, 1977, or to a residential facility which was in the process of being developed and licensed before March 31, 1977, if approval had been granted by the City Council; (Refer also to §§ 153.455 through 153.491 for applicable standards.)

(H) Accessory buildings and uses customarily incidental to the above principal permitted uses, subject to requirements of § 153.070;

(L) Signs as provided in §§ 153.145 through 153.169;

(J) Off-street parking in accordance with the requirements of §§ 153.125 through 153.132; and

(K) Temporary buildings or portable storage containers as defined in 153.021 and as regulated in § 153.491.

§ 153.196 PRINCIPAL PERMITTED USES.

In the R-1A District, no uses shall be permitted unless otherwise provided in this subchapter, except the following:

(A) All principal permitted uses in the R-1 District;

(B) Farms (except commercial animal, poultry, or pet enterprises), gardens, plant material nurseries, and greenhouses, provided no buildings, yards, or runs for the care, shelter, or confinement of animals or fowl or the storage of manure is located nearer than 100 feet from a lot line;

(C) Golf courses, including clubhouse facilities and service buildings;

(D) Universities, colleges, and seminaries, including fraternity and sorority houses, and customary recreational facilities in connection with such use located on the same property;

(E) Home occupations as defined in § 153.021 and regulated under § 153.069(D);

(F) Accessory buildings and uses customarily incidental to the above principal permitted uses, subject to requirements of § 153.070;

(G) Signs as provided in §§ 153.145 through 153.169;

(H) Off-street parking in accordance with the requirements of §§ 153.125 through 153.132; and

(I) Temporary buildings or portable storage containers as defined in 153.021 and as regulated in § 153.491.

§ 153.211 PRINCIPAL PERMITTED USES.

In the R-2 District, no uses shall be permitted unless otherwise provided in this subchapter, except the following:

(A) All principal permitted uses in the R-1 District;

(B) Two-family dwellings not to exceed one two-family dwelling per lot, except in the case of a multiple dwelling maintained since January 1, 1950, in which event said multiple dwelling may be continued to the extent so maintained for a continuous period since January 1, 1950, and shall hereafter be subject to all the provisions pertaining to legally established nonconforming uses. The burden of proof as to the date of establishment of any use provided for in this section shall be upon the owner;

(C) Accessory buildings and uses customarily incidental to the above principal permitted uses;

(D) Signs as provided in §§ 153.145 through 153.169;

(E) Off-street parking in accordance with the requirements of §§ 153.125 through 153.132; and

(F) Temporary buildings or portable storage containers as defined in 153.021 and as regulated in § 153.491.

§ 153.226 PRINCIPAL PERMITTED USES.

In the R-3 District, no uses shall be permitted unless otherwise provided in this subchapter, except

the following:

- (A) All principal permitted uses in the R-2 District;
- (B) Multiple-family dwellings, including apartments, townhouses, terraces, and row houses provided all such dwellings shall have at least one property line abutting a major or secondary thoroughfare as classified in the city's Trafficways Plan, or have vehicular access to such a thoroughfare through property zoned R-3 or R-4. All ingress and egress shall be directly onto said thoroughfare;
- (C) Adult foster care small and large group homes subject to standards established in §§ 153.455 through 153.491;
- (D) Boarding or rooming houses, lodging houses, and tourist homes subject to standards established in §§ 153.455 through 153.491;
- (E) Community garages, provided that not more than two commercial vehicles of not over one and one-half ton capacity are housed therein;
- (F) Convalescent and nursing homes subject to standards in §§ 153.455 through 153.491;
- (G) Convents and nurses homes;
- (H) Day care centers subject to standards established in §§ 153.455 through 153.491;
- (I) Hospitals subject to site design standards in §§ 153.455 through 153.491;
- (J) Private museums;
- (K) Private school and educational institutions;
- (L) Accessory buildings and uses customarily incidental to the above principal permitted uses;
- (M) Signs as provided in §§ 153.145 through 153.169;
- (N) Off-street parking in accordance with the requirements of §§ 153.125 through 153.132; and
- (O) Temporary buildings or portable storage containers as defined in 153.021 and as regulated in § 153.491.

§ 153.246 PRINCIPAL PERMITTED USES.

In the R-4 District, no uses shall be permitted unless otherwise provided in this subchapter, except the following:

- (A) All principal permitted uses in the R-3 District;
- (B) High rise apartment structures;
- (C) Accessory buildings or uses customarily incidental to the above principal permitted uses;
- (D) Signs as provided in §§ 153.145 through 153.169;
- (E) Off-street parking in accordance with the requirements of §§ 153.125 through 153.132;
- (F) Incidental services within high rise apartment buildings for the convenience of occupants, such as news, tobacco, or candy stands, delicatessens, restaurants, personal service shops, and similar uses, provided the following conditions are filled:
 - (1) At least 75 dwelling units shall be contained within the apartment building or apartment building group;
 - (2) A total of not more than 2% of the gross floor area of the building shall be used;
 - (3) All such incidental services shall be situated within the interior of the building so that no part thereof shall be directly accessible to the general public or to tenants from any street, or public or private way;
 - (4) No sign or window display shall be discernible or visible from a sidewalk, street, or public or private way; and
 - (5) Such incidental services shall not be provided on the same floor as dwelling units are situated, unless separated therefrom by a fireproof wall as provided in the building regulations.
- (G) Temporary buildings or portable storage containers as defined in 153.021 and as regulated in § 153.491.

§ 153.266 PRINCIPAL PERMITTED USES.

In the RO-1 District, no uses shall be permitted unless otherwise provided in this subchapter, except the following:

- (A) Dwellings containing four or fewer units;
- (B) Adult foster care family homes and adult foster care small and large group homes subject to standards established in §§ 153.455 through 153.491;
- (C) Hospitals subject to site design standards in §§ 153.455 through 153.491;
- (D) Day care centers, nursery schools, day nurseries, or child care centers subject to the requirements of § 153.477;
- (E) Senior citizen and community education facilities;
- (F) Accessory buildings and uses customarily incidental to the above permitted principal uses subject to the requirements of § 153.070;
- (G) Signs as provided in §§ 153.145 through 153.169;
- (H) Off-street parking in accordance with the requirements of §§ 153.125 through 153.132;
- (I) Home occupations as defined in § 153.021 and regulated under § 153.069(D); and
- (J) Temporary buildings or portable storage containers as defined in 153.021 and as regulated in § 153.491.

§ 153.281 PRINCIPAL PERMITTED USES.

In the B-1 District, no uses shall be permitted unless otherwise provided in this subchapter, except the following:

- (A) Business services, including the following:
 - (1) Business, professional, or governmental;
 - (2) Commercial parking lots;
 - (3) Financial institutions, including banks, savings and loan association offices, credit unions, and loan production offices; and
 - (4) Post offices or postal stations.
- (B) Clothing service, including the following:
 - (1) Dressmaking shops;
 - (2) Dry cleaning establishments occupying a total floor area not to exceed 2,000 square feet and using not more than two clothes cleaning units, neither of which shall have a rated capacity of more than 40 pounds, using cleaning fluid which is non-explosive and non-flammable;
 - (3) Laundry agencies;
 - (4) Millinery shops;
 - (5) Self-service laundry and dry cleaning establishments; and
 - (6) Tailor and pressing shops.
- (C) Equipment service, including the following:
 - (1) Electric appliance repair shops;
 - (2) Radio and electronic repair, television shops;
 - (3) Shoe repair shops; and
 - (4) Watch repair shops.
- (D) Food service (excluding drive-in type businesses), the business of which shall be conducted entirely within an enclosed building, including, but not limited to, the following:
 - (1) Bake shops;
 - (2) Dairy stores;
 - (3) Delicatessens;
 - (4) Groceries;
 - (5) Meat, fish, and poultry markets;
 - (6) Restaurants; and
 - (7) Taverns.

- (E) Medical offices, including the following:
 - (1) Doctor, dentist, chiropractic offices;
 - (2) Medical centers, industrial health clinics;
 - (3) Medical laboratories, testing, research establishments; and
 - (4) Veterinary hospitals and clinics, kennels, excluding outside exercise yards and pens.
- (F) Personal service, including the following:
 - (1) Barber shops;
 - (2) Beauty shops;
 - (3) Funeral homes;
 - (4) Health salons; and
 - (5) Photographic studios.
- (G) Retail service and retail stores, generally, including the following:
 - (1) Antique shops;
 - (2) Apparel shops;
 - (3) Bicycle sales and service;
 - (4) Book stores;
 - (5) Camera shops;
 - (6) Drugstores;
 - (7) Flower shops;
 - (8) Gift shops;
 - (9) Hardware, paint, and wallpaper stores;
 - (10) Hobby shops;
 - (11) Household appliances;
 - (12) Jewelry stores;
 - (13) Newsdealers;
 - (14) Picture framing stores;
 - (15) Radio, television, and record shops;
 - (16) Stationers; and
 - (17) Variety stores.
- (H) Membership clubs, fraternal, or recreational buildings;
- (I) All dwellings, including apartments, townhouses, terraces, and row houses;
- (J) Uses similar to the above, as determined by the City Planning Commission;
- (K) Accessory buildings and uses customarily incidental to the above principal permitted uses, subject to requirements of § 153.070;
- (L) Signs as provided in §§ 153.145 through 153.169;
- (M) Off-street parking and loading facilities in accordance with the requirements of §§ 153.125 through 153.132; and
- (N) Temporary buildings or portable storage containers as defined in 153.021 and as regulated in § 153.491.

§ 153.301 PRINCIPAL PERMITTED USES.

In the B-1A District, no uses shall be permitted, unless otherwise provided in this subchapter, except the following:

- (A) All principal permitted uses and all permitted uses after special approval in the B-1 District;
- (B) Accessory buildings and uses customarily incidental to the above principal permitted uses subject to the requirements of § 153.070;
- (C) Signs as provided in §§ 153.145 through 153.169;
- (D) Off-street parking and loading facilities in accordance with the requirements of §§ 153.125 through 153.132; and
- (E) Temporary buildings or portable storage containers as defined in 153.021 and as regulated

in § 153.491.

§ 153.316 PRINCIPAL PERMITTED USES.

In the B-2 District, no uses shall be permitted unless otherwise provided in this subchapter, except the following:

- (A) All principal permitted uses in the B-1 District;
- (B) Any service establishment of an office, showroom, or workshop nature, such as a decorator, upholsterer, caterer, exterminator, building contractor, and similar establishments that require a retail outlet;
- (C) Assembly halls;
- (D) Automobile service stations subject to site design standards in § 153.071;
- (E) Automobile, truck, motorcycle, trailer, recreation vehicle, or boat showrooms, including outdoor storage or display of sales product;
- (F) Automotive service establishments, entirely within an enclosed building, limited to the following: body repair; painting and refinishing; motor repair; truck equipment installation; auto glass installation; waxing and polishing; tire sales and tire mounting; and muffler and battery service;
- (G) Bus, transit and train passenger terminals;
- (H) Business schools or private schools operated for a profit;
- (I) Business service establishments, such as office machine and typewriter repair, printing, photostating, blueprinting;
- (J) Cocktail lounges, night clubs, taverns, supper clubs, and private clubs, subject to standards in §§ 153.455 through 153.491;
- (K) Commercial recreation uses, including the following:
 - (1) Indoor theaters;
 - (2) Bowling alleys;
 - (3) Billiard rooms;
 - (4) Dance halls; and
 - (5) Skating rinks.
- (L) Colleges or universities;
- (M) Department stores;
- (N) Funeral homes;
- (O) Government buildings and uses;
- (P) Hotels and motels;
- (Q) All dwellings, including apartments, townhouses, terraces, and row houses;
- (R) Physical cultural facilities, such as gymnasiums, reducing salons, beauty schools;
- (S) Printing and publishing establishments;
- (T) Public utility offices, telephone exchanges, and public utility substations within a completely enclosed building (not necessarily roofed);
- (U) Railroad freight stations or sidings;
- (V) Retail business whose principal activity is the sale or rental of merchandise within a completely enclosed building;
- (W) Garages to be used exclusively for the storage of commercial and or passenger motor vehicles;
- (X) Accessory buildings and uses customarily incidental to the above principal permitted uses, subject to the requirements of § 153.070;
- (Y) Signs as provided in §§ 153.145 through 153.169;
- (Z) Off-street parking and loading facilities in accordance with the requirements of §§ 153.125 through 153.132; and
- (AA) Temporary buildings or portable storage containers as defined in 153.021 and as

regulated in § 153.491.

§ 153.331 PRINCIPAL PERMITTED USES.

In the B-3 District, no uses shall be permitted, unless otherwise provided in this subchapter, except the following:

- (A) All principal permitted uses in the B-2 District, except automobile service stations;
- (B) Accessory buildings and uses customarily incidental to the above principal permitted uses, subject to requirements of § 153.070;
- (C) Signs as provided in §§ 153.145 through 153.169;
- (D) Off-street parking and loading facilities including parking structures in accordance with the requirements of §§ 153.125 through 153.132;
- (E) Temporary buildings or portable storage containers as defined in 153.021 and as regulated in § 153.491.

§ 153.346 PRINCIPAL PERMITTED USES.

Any of the following uses are permitted when the manufacturing compounding or processing is conducted entirely within a completely enclosed building:

- (A) Industrial establishments:
 - (1) Assembly, fabrication, manufacture, packaging or treatment of such products as food products (excluding butchering, animal slaughtering), candy, drugs, cosmetics and toiletries, musical instruments, optical goods, toys, novelties, electrical instruments and appliances, radio and phonographs, pottery and figurines or other ceramic products using only previously pulverized clay;
 - (2) Assembly, fabrication, manufacture, or treatment of such products from the following previously prepared materials: bone; canvas; cellophane; cloth; cork; felt; fibre; glass; leather; paper; plastics; precious or semi-precious metals or stones; sheet metal (excluding large stampings such as automobile fenders or bodies); shell; textiles; wax; wire; wood (excluding power saw and planing mills); and yarns;
 - (3) Bakeries (wholesale);
 - (4) Buffing, polishing, or electric plating, excluding heat treating furnaces;
 - (5) Building supply, solid fuel businesses or contracting firms with incidental storage yards on the same lot, including building and allied craft contractors, subject to standards established in §§ 153.455 through 153.491;
 - (6) Central dry cleaning plants and laundries;
 - (7) Laboratories—research or testing;
 - (8) Tool and die shops; metalworking machine shops involving the use of grinding or cutting tools; manufacturing of tools, dies, jigs, fixtures; publishing, printing, or forming of box, carton, and cardboard products, bookbinding, printing, or engraving;
 - (9) Painting and sheet metal shops, tire vulcanizing and recapping shops, undercoating and rustproofing shops, welding shops, automobile bump shops, grinding shops, machine rebuilding, and spray painting establishments;
 - (10) Pickle processing, subject to standards established in §§ 153.455 through 153.491;
 - (11) Recreational vehicle storage yards, subject to standards established in §§ 153.455 through 153.491;
 - (12) Truck, bus, and train terminals; and
 - (13) Truck tractor and trailer sales and display, rental, and repair.
- (B) Docks, wharves, and boat storage;
- (C) Public and private utility buildings, telephone exchange buildings, electric transformer stations and substations, gas regulator stations, municipal pumping stations, lines, easements,

installations and facilities, including storage yards;

(D) Public buildings and service uses, not dealing directly with the general public on an individual basis;

(E) Automobile repair or service facilities, parking garages, and lots;

(F) Recreation vehicle storage yards subject to standards established in §§ 153.455 through 153.491;

(G) Wholesale and warehousing: the sale at wholesale or warehousing of automotive parts and equipment; dry goods and apparel; groceries and related products; raw farm products except livestock and noxious fertilizers; electrical goods, hardware, plumbing, heating equipment and supplies; machinery and equipment; tobacco and tobacco products; paper and paper products; furniture and home furnishings, and any commodity the manufacture of which is permitted in this district;

(H) Any other uses similar to any of the above principal permitted uses, as determined by the City Planning Commission;

(I) Accessory buildings and uses customarily incidental to the above principal permitted uses;

(J) Signs as provided in §§ 153.145 through 153.169;

(K) Off-street parking and loading facilities in accordance with the requirements of §§ 153.125 through 153.132; and

(L) Temporary buildings or portable storage containers as defined in 153.021 and as regulated in § 153.491.

§ 153.366 PRINCIPAL PERMITTED USES.

In the M-2, General Industrial District, no uses shall be permitted, unless otherwise provided in this subchapter, except the following:

(A) All principal permitted uses in the M-1 District;

(B) All permitted uses after special approval in the M-1 District;

(C) Assembly and/or manufacture of motor vehicles and components, cigars and cigarettes, electrical fixtures, batteries, and other electrical apparatus and hardware;

(D) Business machine manufacturing;

(E) Cold storage plants;

(F) Commercial ice manufacturing;

(G) Electroplating;

(H) Foundries;

(I) Heat treating;

(J) Metal stamping, pressing, and buffing plants;

(K) Millwork lumber and power saw and planing mills;

(L) Nut, bolt, or screw manufacturing;

(M) Paint manufacturing;

(N) Pharmaceutical products manufacturing;

(O) Railroad freight depots and classification yards;

(P) Steel fabrication;

(Q) Any other uses similar to any of the above principal permitted uses, as determined by the City Planning Commission;

(R) Accessory buildings and uses customarily incidental to the above principal permitted uses;

(S) Signs as provided in §§ 153.145 through 153.169;

(T) Off-street parking and loading facilities in accordance with the requirements of §§ 153.125 through 153.132; and

(U) Temporary buildings or portable storage containers as defined in 153.021 and as regulated in § 153.491.

§153.386 PRINCIPAL PERMITTED USES.

In the M-3, Heavy Industrial District, no uses shall be permitted, unless otherwise provided in this subchapter, except the following:

- (A) All principal permitted uses in the M-2 District;
- (B) All permitted uses after special approval in the M-2 District, except penal and correctional institutions and detention facilities;
- (C) Any other uses similar to any of the above principal permitted uses, as determined by the City Planning Commission;
- (D) Accessory buildings and uses customarily incidental to the above principal permitted uses;
- (E) Signs as provided in §§ 153.145 through 153.169;
- (F) Off-street parking and loading facilities in accordance with the requirements of §§ 153.125 through 153.132; and
- (G) Temporary buildings or portable storage containers as defined in 153.021 and as regulated in § 153.491.

§ 153.347 PERMITTED USES AFTER SPECIAL APPROVAL.

The following uses may be permitted subject to applicable site design standards in §§ 153.455 through 153.491 and subject further to the approval of the City Planning Commission in accordance with processing procedures in § 153.562:

- (A) The following retail and service establishments, provided that such establishments are clearly ancillary to the permitted industrial uses and are in keeping with the intent of the M-1 Districts:
 - (1) Automobile service stations;
 - (2) Barber and beauty shops;
 - (3) Eating and drinking establishments when food or beverage is consumed within a completely enclosed building; and
 - (4) Hotels and motels.
- (5) Temporary or portable storage container sales and display, rental, and repair of same as defined in § 153.021 and as regulated in § 153.491
- (B) Railroad freight depots and classification yards; and
- (C) Penal and correctional institutions and detention facilities subject to the standards in §§ 153.455 through 153.491.

§153.491 TEMPORARY BUILDINGS OR PORTABLE STORAGE CONTAINERS.

The following regulations shall apply to temporary buildings for use incidental to construction work and/or temporary portable storage containers as defined in §153.021:

- (A) Zoning district in which permitted: all districts;
- (B) Minimum lot area: none specified;
- (C) Special minimum yard space and lot width requirements: none specified;
- (D) Special screening requirements: none specified;
- (E) Placement: no person shall store or place a temporary building or portable storage container upon the public right-of-way, public property, or between the sidewalk and curb within the city. Clear vision areas shall be maintained at all times, and portable storage containers shall not obstruct the flow of pedestrian or vehicular traffic.
- (F) Other requirements: allowed for the following type of structure or use and for the following specified duration and required permit:

ORDINANCE

O-1

Structure or Use Section	Duration	Permit Required
Construction-related temporary buildings	1 Year	None
Temporary portable storage containers-Zones B-1A, B-2, B-3, M-1, M-2 and M-3	90 days, up to 2 times in 12 months	Yes
Temporary portable storage containers-Zones R-1, R-1A, R-2, R-3, R-4, RO-1, B-1 and RMU.	30 days, up to 3 times in 12 months	Yes

This ordinance shall become effective December 31, 2020.
Enacted: December 21, 2020.

Yeas:
Nays:
Absent:

Brenda F. Moore
Mayor

Janet Santos
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on December 21, 2020, the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos
City Clerk