



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
December 18, 2023
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Fiscal Year 2023 Annual Audit, Jamie L. Rivette, CPA, CGFM, Principal, Assurance Service Line Leader, Yeo & Yeo CPA's and Business Consultants.
2. Medical Diamond Update, Tom Miller, Jr., Vice President, Saginaw Future.

CONSENT AGENDA:

1. Approve the December 4 regular council meeting minutes.
2. Approve the amendments to the FY 2024 Approved Budget to recognize changes that have occurred during the October period.
3. Approve the professional service proposal from AKT Peerless to conduct an environmental assessment for the South Water Street Project.
4. Approve the amendment to the lease agreement with the Saginaw Community Food Club and Kitchen for 1910 Fordney Street.
5. Approve the Professional Services Agreement with Studio Gang Architects, Ltd. for \$847,695 for Preliminary Design Services of the Medical Diamond Project and potential Central Michigan University College of Medicine building.
6. Approve the acceptance of the State of Michigan, 2024 Department of Labor and Economic Opportunity Grant Agreement for \$30.3 million to implement infrastructure improvements for the development of a medical facility. Further, approve a budget adjustment for FY 2024 to recognize these funds.
7. Approve the purchase with Todd Wenzel Buick GMC for \$54,817 for a 2023 Chevrolet Tahoe 4WD PPV utility patrol vehicle and upfitting for the Police Department.
8. Approve the purchase with Thomas Dodge Chrysler Jeep of Highland, Inc. for \$53,566 for a 2023 Dodge Durango Pursuit AWD vehicle for the Police Department.

9. Approve the purchase with Clockwork Collision for \$3,565 for repairs to a 2021 Ford Police Interceptor for the Public Services Department, Garage Operations Division.
10. Approve the purchase with Allied, Inc. for \$28,833 for two mobile column lift systems for the Public Services Department, Motor Pool Division.
11. Approve to increase the blanket purchase order with Interstate Truck Source by \$20,000, for a new total of \$22,500, for vehicle repair services for the Public Services Department, Motor Pool Division.
12. Approve the purchase with Truck and Trailer Specialties, Inc. for \$183,380 to upgrade a 2011 plow truck to a Swaploader truck for the Public Services Department, Streets Division.
13. Approve the purchase with Bell Equipment Company for \$435,300 for a 2024 Heil Half/Pack - 28 YD Front Loader on a Mack LR64 Chassis for the Public Services Department, Streets Division.
14. Approve the purchase with Penchura, LLC, a sole source, for \$5,093 for three benches for the Public Services Department, Engineering Division.
15. Approve the purchase with Professional Pump, Inc. for \$2,970 for a self-priming pump for the Water and Wastewater Treatment Services Department, Water Treatment Division.
16. Approve the purchase with DTN, LLC, a sole source, for \$5,328 to provide weather services for the Water and Wastewater Treatment Services Department, Water Treatment Division.
17. Approve the purchase with Val-Matic, a sole source, for \$6,900 for four 6" swing-flex check valves for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
18. Approve the purchase with YSI Incorporated, a sole source, for \$15,469 for three 3017M online DPD chlorine analyzers for the Water and Wastewater Treatment Services Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council reappointment of Timothy Morales to the Saginaw Midland Municipal Water Supply Corporation with a term to expire December 31, 2029.
2. Approve the Council reappointment of Kathleen Miller to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2026.
3. Approve the Council reappointment of Henry Porterfield to the Human Planning Commission with a term to expire December 31, 2025.
4. Approve the Council reappointment of Evelyn McGovern to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2026.

5. Approve the Council reappointment of Debra Melkonian to the Human Planning Commission with a term to expire December 31, 2025.
6. Approve the Council reappointment of George Copeland to the Zoning Board of Appeals with a term to expire December 31, 2026.

ORDINANCE INTRODUCTION:

1. An ordinance to amend the official city map to vacate the northly portion of N. Charles Street lying south of the south line of Weiss Street extending south approximately 106.84 feet.

ORDINANCE ADOPTION:

1. To amend the official city map to rezone, lots 1, 2, 3, 4, 5, 6 & 7, Saginaw Heights, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business district.

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

1. Consideration of a motion to go into closed session to discuss pending litigation in Haynes v. City of Saginaw and Kadlec v. City of Saginaw per MCL 15.268(e).

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, DECEMBER 4, 2023, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Michael Balls, Annie Boensch, Priscilla Garcia, Michael Flores, Brenda Moore: 6. Council Members absent: Reggie Williams, William Ostash, George Copeland: 3.

ANNOUNCEMENTS

City Clerk Kristine Bolzman made the following announcements:

- This is the last week for yard waste collection. Yard waste in bags or containers may be placed at the curb for collection on your regular trash day through Friday. Citizens are reminded that leaves may not be blown or raked into the street.
- The convenience station will be open this Saturday, December 9, from 8:00 a.m. to noon. City residents can drop off items not picked up at the curb and other miscellaneous bulky items.
- The Mid Michigan Waste Authority is holding a holiday light recycling drive. The Public Services building, at 1435 S. Washington, is a drop-off location. Old lights may be dropped off Monday through Friday between 8:00 a.m. and 4:00 p.m. and the drive runs through January 15, 2024.

PUBLIC INPUT

No members of the public addressed the Council.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Garcia, Flores, Silvia, Balls, Boensch, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

Manager Morales introduced Jill Bahm, AICP, Partner, of Giffels Webster Engineering Consultants. Ms. Bahm presented an overview of the proposed comprehensive rewrite of the zoning ordinance.

Council Member Williams entered the meeting at 6:44 p.m.

Council Member Flores left the meeting at 6:53 p.m. and returned at 6:55 p.m.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to approve the consent agenda, allowing room for exceptions. No exceptions were made. 7 ayes, 0 nays, 2 absent. Motion approved.

1. Approve the November 20 regular council meeting minutes.

2. Approve the first amendment to the polling location agreement with the Saginaw Public School District.
3. Approve the contract with Giffels Webster Engineering Consultants for \$101,456 for the assistance with rewriting the Zoning Ordinance.
4. Approve the purchase with Henderson Brothers Service for an amount not to exceed \$3,000 for the undercoating and rustproofing of a 2023 International Lighting Loader truck for the Neighborhood Services and Inspections Department, Environmental Division.
5. Approve to increase the blanket purchase order with Dover Company by \$2,001, for a new total of \$4,000, for overhead door repairs for the Public Services Department, Maintenance and Services Division.
6. Approve the purchase with PR Diamond Products, Inc. for \$3,750 for ten Husqvarna diamond saw blades for the Public Services Department, Maintenance and Service Division.

RESOLUTIONS

Moved by Mayor Pro Tem Boensch, seconded by Council Member Garcia to adopt the resolution approving the polling location change for precinct 10. 7 ayes, 0 nays, 2 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Flores, seconded by Council Member Balls to not pay Council Member Flores for this meeting and have the funds go back into the General Fund. Discussion held.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote.

Ayes:

Nays: Silvia, Williams, Balls, Boensch, Garcia, Flores, Moore

Absent: Ostash, Copeland

Motion denied.

ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Flores to adjourn the meeting at 7:09 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: October Budget Adjustment
Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2023/2024 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of October.

Justification:

The 2023/2024 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2024 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for October, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$1,115,209, from \$45,255,106 to \$46,370,315.

- A budget adjustment is needed to account for the \$14,413 in additional State Shared Revenues that were allocated to Public Safety. Revenues will be recognized in the General Fund Revenues, CVTR Supplemental Account No. 101-0000-574.011. Expenditures will be recognized in the General Fund, Community Public Safety – Police, Police Administration Services Division, Parts and Supplies Account No. 101-3512-742.000 in the amount of \$8,648 and Community Public Safety – Fire, Fire Suppression Division, Parts and Supplies Account No. 101-3551-742.000 in the amount of \$5,765.
- A budget adjustment is needed to recognize \$1,029,091 in funds received for the 2023 Installment Purchase Contract for the purchase of a fire truck, aerial truck, pole setting truck, and bond counsel services. Revenues will be recognized in the General Fund Revenue Installment Contract Proceeds Account No. 101-0000-671.004. To offset the increase in revenues will be an increase in the Community Public Safety – Fire, Fire Apparatus and Maintenance Division, Vehicle Account No. 101-3554-982.000 of \$698,236 and Professional Services Account No. 101-3554-801.000 of \$5,853, and the Department of Public Services, Street Lighting Division, Vehicle Account No. 101-4620-982.000 of \$322,300 and Professional Services Account No. 101-4620-801.000 of \$2,702.
- A budget adjustment is needed to recognize the additional funds received on the Ballistic Vest Reimbursement of \$3,933 and Police Reimbursements of \$48,394

from the State of Michigan. Revenues will be recognized in the General Fund Revenues, Other Federal Grants Account No. 101-0000-501.027 in the amount of \$3,933 and Reimbursement Account No. 101-0000-676.020 in the amount of \$48,394. To offset the increase in revenues will be an increase to Community Public Safety – Police, Police Administration Division, Parts and Supplies Account No. 101-3512-742.000 in the amount of \$3,933 and Police Building Management Division, Training and Development Account No. 101-3514-823.003 in the amount of \$48,394.

- A budget adjustment is required to recognize an additional \$14,078 of Restricted Fund Balance – Rutledge Funds for the Bearcat. Revenues will be recognized in the General Fund Revenues, Use of Fund Equity – Restricted Account No. 101-0000-989.000. To offset the increase in revenues will be the same increase to Community Public Safety – Police, Police Building Management Division, Vehicles, Account No. 101-3514-982.000.
- A budget adjustment is needed in the amount of \$5,300 for the completion of an environmental assessment for the South Water Street Project as part of the Community Project Fund grant. These funds will be reimbursed by the grant. Funds will be realized in the Department of Public Services, HUD Community Project Fund Division, Professional Services Account No. 101-4693-801.000. To offset this increase in expenditure will be an appropriation of the available fund balance.

The Major Streets Fund (202) should be increased from \$8,246,050 to \$8,419,895. This represents a \$173,845 increase. This amendment reflects the installment loan revenues and purchase of an aerial truck and pole setting truck that was approved by City Council on November 6, 2023. The cost of the trucks and bond counsel services are shared with the General Fund. Revenues will be recognized in the Major Street Fund, Installment Contract Proceeds Account No. 202-0000-671.004 in the amount of \$173,845. To offset the increase in revenues will be an increase to the Traffic Engineering Division, Vehicle Account No. 202-4621-982.000 in the amount of \$172,400 for the purchase of the vehicle and Professional Services Account No. 202-4621-801.000 in the amount of \$1,445 for the service payment to Dickenson Wright PLLC.

The Downtown Development Authority Fund (259) should be increased from \$189,849 to \$216,849, representing a \$27,000 increase. This increase in this fund is to provide funds to support the Stars Riverfront transit loop during the 2024 Memorial Cup. Expenditures will be recognized in this fund's 2-Mill Levy Division, Professional Services Account No. 259-1777-801.000 in the amount of \$27,000. To offset the increase in expenditure will be an appropriation of the available fund balance.

The Police Training Fund (261) should be increased to \$10,258 from \$9,000. This represents a \$1,258 increase. This increase is due to an increase in the additional revenues received by Police Training grant revenues. Revenues will be recognized in the Police Training Grant, Police Training Account No. 261-0000-575.002. To offset the

increase in revenues will be the same increase to this funds Training and Development Account No. 261-3323-823.003.

The American Rescue Plan Act Fund (285) should be increased from \$23,727,251 to \$24,178,354. This is an increase of \$906,103. The following represents the reason for the increase:

- A budget adjustment is required to recognize additional funds needed of \$489,000 for approved projects for Technical Services and Public Services to not exceed City Council approved allocation. These expenditures will be recognized in the Revenue Replacement Division, Professional Services Account No. 285-1783-801.000. To offset this increase in these expenditures will be an appropriation of the available fund balance.
- A budget adjustment is required to roll forward \$417,103 for purchase order 0512783 to Guidehouse that was approved by City Council in February 2021. Expenditures will be recognized in this fund's Administration Division, Professional Services Account No. 285-1784-801.000. To offset this increase in these expenditures will be an appropriation of the available fund balance.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Environmental Assessment of the South Water Street Project
Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend the approval of the professional service proposal from AKT Peerless to conduct an environmental assessment for the South Water Street Project.

Justification:

On March 2, 2023, the City of Saginaw was notified that it was a recipient of the Department of Housing and Urban Development (HUD), Community Project Funding in the amount of \$3,000,000 for the necessary relocation and burial of high voltage utility lines on South Water Street to enable future development. Staff have been in the process of completing all the necessary documentation in order to provide it to HUD to complete the grant agreement. As part of the required documentation, an environmental assessment must be conducted. This proposal provides for the environmental assessment to be completed.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, HUD Community Project Fund Division, Professional Services Account No. 101-4693-801.000.

This agreement is subject to the City Manager and City Attorney approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Amendment to Lease Agreement with Saginaw Community Food Club and Kitchen

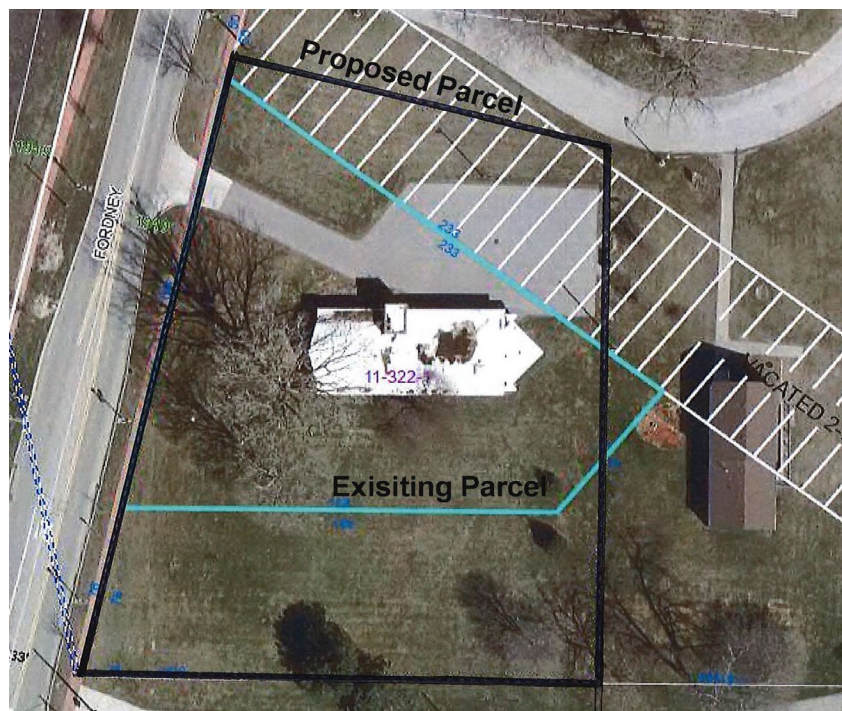
Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend the approval of the Amendment to the Lease Agreement with the Saginaw Community Food Club and Kitchen for 1910 Fordney Street.

Justification:

A lease agreement was entered into on October 23, 2023, with the Saginaw Community Food Club and Kitchen (Food Club). To make better use of this property, the Food Club has requested an expansion of the property that is subject to the lease, resulting in an amendment to the legal description of the leased property. The amended legal description will square off the property to include more of the corner of Rust Avenue and Fordney Street. This change will provide adequate space for the planned development of the Food Club, as depicted below.



The Amendment is subject to the approval of the City Manager as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager

Subject: Studio Gang Architects, Ltd. Professional Services Agreement

Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend the approval of the Professional Services Agreement with Studio Gang Architects, Ltd. for \$847,695 for Preliminary Design Services of the Medical Diamond Project and potential Central Michigan University College of Medicine building.

Justification:

The City of Saginaw, in collaboration with Saginaw County, is seeking to develop an area of downtown Saginaw along Washington Avenue to create a medical diamond to include a new College of Medicine building for Central Michigan University, a public health and mental health building, and a mixed-use development potentially comprised of housing, a hotel, public health and professional services, retail and various commercial and civic-focused spaces for lease. Studio Gang Architects, Ltd. (Studio Gang) scope of services for the Preliminary Design Phase will include 3 primary tasks, including Master Planning, College of Medicine Programming, and College of Medicine Concept Design.

Studio Gang is an architecture and urban design practice headquartered in Chicago with offices in New York, San Francisco, and Paris. Studio Gang is experienced in large-scale design projects of this nature and is the preferred vendor for the Medical Diamond Project. Studio Gang will serve as the Prime Consultant leading the Master Planning and site plan efforts. Studio Gang will begin services immediately upon approval of the agreement with a proposed completion schedule anticipated at 4 months.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds will be made available through grant funding from Saginaw County, State of Michigan, and federal government. Funding information will be provided with the acceptance of the grant agreements.

This agreement has been approved by the City Manager as to substance and by the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: State of Michigan FY 2024 Department of Labor and Economic Opportunity - Grant Agreement

Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend the acceptance of the State of Michigan, 2024 Department of Labor and Economic Opportunity Grant Agreement for \$30.3 million to implement critical infrastructure improvements for a development of a medical facility to improve the health outcomes in the City of Saginaw.

I also recommend that a budget adjustment be completed to increase the State of Michigan (SOM) Downtown Saginaw Medical Facility Grant Fund, SOM Downtown Medical Facility Grants Account No. 286-0000-539.004 from \$0 to \$30,300,000. This increase is to recognize the SOM 2024 Department of Labor and Economic Opportunity Grant. To offset this increase in revenues will be an increase to this fund's Professional Services Account No. 286-1785-801.000 for \$570,000 and Construction Project Account No. 286-1784-822.000 for \$29,730,000.

Justification:

Earlier this year, the City of Saginaw, with the assistance of Saginaw Future, applied for funding for infrastructure improvements to prepare a site on Washington Avenue for a transformational development project. In June 2023, the Michigan legislature passed the fiscal year 2023/2024 budget, which includes \$30.3 million in funding for Saginaw's Medical Diamond project.

A grant agreement was received on December 13, 2023. These funds have been awarded in accordance with Public Act 119 of 2023, Article 9, Section 1010 and are administered by the State of Michigan Department of Labor and Economic Opportunity.

The grant will fund environmental assessment work, preliminary design services, water & sewer infrastructure, burial of utility lines, installation of a seawall and road infrastructure. The grant will be distributed on a reimbursement basis. The grant must be completed by September 30, 2028.

This agreement has been approved by the City Manager as to substance and by the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: 2023 Chevrolet Tahoe PPV Utility Vehicle
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Todd Wenzel Buick GMC for \$54,816.58 for a 2023 Chevrolet Tahoe 4WD PPV Utility patrol vehicle and upfitting for the Police Department.

Justification:

In FY 2023, the Saginaw Police Department budgeted to replace three patrol vehicles. The Police Department's replacement schedule on patrol vehicles is every three years due to the high use and continuous idling of these vehicles. This replacement plan contributes to ensuring the Police Department's fleet is in a ready-to-use state. Due to production delays at the Ford Motor Company, they have been unable to purchase replacements. This has caused the Police Department to have a reduced number of in-service vehicles and this department needs all vehicles in working order daily. This vehicle will have the drive train, interior, suspension, and trim to make it suitable for police operations. This purchase will be made using MIDeal contract # 071B7700178, Spec #1010-POL pricing.

This vehicle will be added to the fleet of patrol vehicles, which are used to transport Police Officers and incident command tools to traffic monitoring events and emergency incidents throughout the City 24 hours a day, 7 days a week, and 365 days a year. Additional equipment carried in patrol vehicles include: radio communications equipment, personnel accountability equipment, security gate and camera equipment.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Local Law Enforcement – JAG Fund, JAG 2022 Division, Vehicles Account No. 263-3345-982.000 \$35,334.00 and the General Fund, Community Public Safety – Police, Police Building Management Division Vehicle Account No. 101-3514-982.000 \$19,482.58.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Police Patrol Vehicle
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Thomas Dodge Chrysler Jeep of Highland, Inc. for \$53,565.31 for a 2023 Dodge Durango Pursuit AWD vehicle for the Police Department.

Justification:

On December 4, 2023, the City received a quote for the purchase of a 2023 Dodge Durango Pursuit AWD vehicle from Thomas Dodge Chrysler Jeep of Highland, Inc. This is the only vehicle available near Michigan with upfitting and graphics to match the Police Department's standards.

In FY 2023, the Saginaw Police Department budgeted to replace three patrol vehicles. The Police Department's replacement schedule on patrol vehicles is every three years due to the high use and continuous idling of these vehicles. This replacement plan contributes to ensuring the Police Department's fleet is in a ready-to-use state. Due to production delays at the Ford Motor Company, they have been unable to purchase replacements. This has caused the Police Department to have a reduced number of in-service vehicles and this department needs all vehicles in working order daily. When complete, this vehicle will have the drive train, interior, suspension, and trim to make it suitable for police operations.

This vehicle will be added to the fleet of patrol vehicles, which are used to transport Police Officers and incident command tools to traffic monitoring events and emergency incidents throughout the City 24 hours a day, 7 days a week, and 365 days a year. Additional equipment carried in patrol vehicles include: radio communications equipment, personnel accountability equipment, security gate and camera equipment.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Police, Police Building Management Division Vehicle Account No. 101-3514-982.000 \$11,894.31, and the Local Law Enforcement Fund, JAG 2023 Division, Vehicles Account No. 263-3347-982.000 \$41,671.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Vehicle Body Repairs
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Clockwork Collison for \$3,564.11 for vehicle bodywork repairs to a 2021 Ford Police Interceptor for the Public Services Department, Garage Operations Division.

Justification:

On November 6, 2023, the City received two quotes for the repair of vehicle #90-1199. Clockwork Collision holds the lowest pricing. This vehicle was recently involved in an accident which caused significant damage to the exterior. The Police Department currently has a reduced number of in-service vehicles; therefore, we need to get the repairs made to this vehicle immediately. Patrol vehicles are used during traffic monitoring events and to transport Police Officers and incident command tools to emergency incidents throughout the City 24 hours a day, 7 days a week, and 365 days a year, which requires multiple working vehicles.

<u>Vendor</u>	<u>Total Cost</u>
Clockwork Collision Saginaw, MI (Out-City)	\$3,564.11
Engel's Auto Body Saginaw, MI (City)	\$5,106.46

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operation Division Motor Vehicle Repairs Account No. 661-4481-931.000 for \$3564.11.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Post Mobile Column Lift
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Allied, Inc. for \$28,832.50 for two mobile column lift systems for the Public Services Department, Motor Pool Division.

Justification:

The City of Saginaw received three quotes for the purchase of two mobile column lifts. The Motor Pool repairs numerous large class vehicles such as Plow Trucks, Sewer Jets, Dump Trucks, etc. The post column lift system will improve Technician safety and efficiency when making daily repairs and inspections. The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
Allied, Inc. Ann Arbor, MI	\$28, 832.50
Equipment Distributors, Inc. Fair Haven, MI	\$34,000.00
Stertil-Koni USA, Inc. Stevensville, MD	\$30,292.58

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division Shop Equipment Account No. 661-4481-979.000 \$28,832.50.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Orders – Vehicle Repair Services
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend approval of an increase to blanket purchase order number 516429 with Interstate Truck Source by \$20,000, for a new total of \$22,500, for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

In FY 2024, the blanket purchase order listed below was issued to Interstate Truck source (Mack Truck Dealer) in the amount of \$2,500. The City's Municipal Garage requires the services of this vendor for various repairs from July 1, 2023 to June 30, 2024. This vendor repairs our front load packer truck fleet which is used to collect yard waste and recycling. We currently have a packer truck that is at this vendor for diagnostic repairs. It is vital for operations that all six packer trucks are always in service.

There are no feasible means to predetermine what services will be needed. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
516429	Interstate Truck Source	\$2,500	\$20,000	\$22,500

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Repairs Account No 661-4481-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Upfitting/Upgrading of a Plow truck
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Truck and Trailer Specialties, Inc. for \$183,380.00 to upgrade Plow Truck No. 53-0411 to a Swaploader truck for the Public Services Department, Streets Division.

Justification:

The City received quotes for the upfitting of plow truck 53-0411 on November 15, 2023, November 18, 2023, and November 20, 2023, from Truck & Trailer Specialists, Inc. The quotes are based on the City of Rochester Hills RFP-RH-20-23 contract. Plow truck 53-0411 is a 2011 International Chassis, upfitted in 2011 with parts from a 1999 vehicle involved in an accident. These parts are now 24 years old. When the new upfitting is done, plow truck 53-0411 will be able to apply standard salt and pre-wet salt. Pre-wet salt has less bounce and better retention than standard salt. The upfitting will also allow the truck to transition to an anti-ice tank in order to pretreat roads ahead of severe weather storms. It will also transition to a woodchipper box, or to a standard dump box. The new controls for the application of standard salt, pre-wet salt, and anti-ice will regulate the amount of salt dispensed and reduce costs. This upgrade will greatly improve the versatility of use for this piece of equipment.

<u>Vendor</u>	<u>Total Cost</u>
Truck & Trailer Specialties, Inc. Howell, MI	\$183,380.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Winter Maintenance Division Equipment Maintenance Account No. 202-4655-978.00 \$67,989, Major Street Fund, Routine Maintenance Division Vehicle Account No. 202-4651-982.000 \$44,957, and Major Street Fund, Winter Maintenance Division Vehicle Account No. 202-4655-982.000 \$70,434.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Front Load Packer
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Bell Equipment Company for \$435,300.00, for a 2024 Heil Half/Pack - 28 YD Front Loader on a Mack LR64 Chassis, for the Public Service Department, Streets Division.

Justification:

On September 21, 2023, The City received a quote from Bell Equipment Company for the purchase of a 2024 Heil Half/Pack - 28 YD Front Loader on a Mack LR64 Chassis. They collect various recyclables throughout the year from over 300 lane miles of roadway. This is to replace the current 2016 Front load Packer which has 82,500 miles and is used daily year-round. Increased maintenance costs affect the ability to keep this truck in service. It may take one year or more for the delivery of the new truck. This purchase will be made using Sourcewell Contract #091219-THC pricing.

<u>Vendor</u>	<u>Total Cost</u>
Bell Equipment Company Lake Orion, MI	\$435,300.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Rubbish Collection Fund, Recycling Division, Vehicles Account No. 226-4586-982.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: DuMor Benches Purchase

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Penchura, LLC, a sole source, for \$5,093.00 for three benches for the Public Services Department, Engineering Division.

Justification:

On December 4, 2023, Penchura, LLC provided a quote for the replacement of two benches on Johnson Street in front of the Dow Event Center and one bench on Hamilton Street at Court Street. The three benches are being replaced due to sustained damage from vehicle accidents within the last few years. DuMor Site Furnishings is the sole manufacturer of the benches that are being replaced, and Penchura, LLC is their sole distributor for our region.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Engineering Administration Division Repairs and Replacements Account No. 202-4612-974.000 \$5,093.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Sethco Self Priming Pump
Prepared by: Ted Bomba, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Professional Pump, Inc. for \$2,970.00 for a self-priming pump for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Plant has two ferric transfer pumps to move ferric chloride into treatment tanks. This pump is to replace an in-service pump that has reached the end of its useful life.

On November 21, 2023, the City received sealed bids. Following is a tabulation of the qualified bids received:

<u>Vendor</u>	<u>Total Bid</u>
Professional Pump, Inc. Belleville, MI	\$2,970.00
Holzberg Communications, Inc. Totowa, NJ	\$3,108.00
MSC Industrial Supply Livonia, MI	\$3,271.96
Motion Industries Saginaw, MI (Out-city)	\$3,629.47

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division Parts and Supplies Account No. 591-4730-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: DTN Weather Services
Prepared by: Dan Simmer, Water & Wastewater

Manager's Recommendation:

I recommend approval of a purchase with DTN, LLC, a sole source, for \$5,328.00 to provide weather services for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

This service allows the Water Treatment Plant staff to track in-coming storms and properly assess the need for emergency power generation. Information provided by this service includes radar, lightning strike occurrences and wind speeds, to allow for faster response for approaching storms. Generators are run when storms approach, to help maintain proper water pressure. DTN, LLC is the sole provider of this service and has been providing this service to the City since September of 1996.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Instrumentation and Process Controls Division Subscription/Reference Account No. 591-4715-823.002.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Swing Check Valves
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Val-Matic, a sole source, for \$6,900.00 for four 6" swing-flex check valves for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.

Justification:

On November 27, 2023, we received a quote from Hamlett Environmental Technologies, the sole source manufacturer's representative for Val-Matic, the manufacturer of check valves used in the grit removal system.

The grit removal system consists of four grit channels, four head cells, four grit pumps, and two slurry cups. The grit pumps pump the grit slurry from the bottom of the head cells into the slurry cups for additional separation and dewatering. Located just after the grit pumps are check valves which prevent back flow through the pumps, when not in service. These check valves are under constant wear, due to the corrosive nature of the grit slurry, and require periodic replacement.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division Parts and Supplies Account No. 590-4830-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: 3017M Online DPD Chlorine
Prepared by: Eden Willcox, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with YSI Incorporated, a sole source, for \$15,469.00 for three 3017M Online DPD Chlorine Analyzers and required operating supplies for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Plant ran trials on multiple brands of chlorine analyzers. Performance, function and cost were compared. The YSI unit demonstrated superior performance, therefore, on December 7, 2023, the City requested and received a quote for the three 3017M Online DPD Chlorine Analyzers and required operating supplies. These units are used to comply with EGLE monitoring and reporting requirements and treatment operations. Monitoring of chlorine is required by EGLE for regulatory compliance. Without this replacement purchase the Water Treatment Plant may receive additional monitoring violations from the State of Michigan.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Laboratory Equipment Account No. 591-4730-977.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager

Subject: Amend the City Map by vacating approximately 106.84 ft. of N. Charles Street south of Weiss Street

Prepared by: Robert Gollin, Urban Planner

Manager's Recommendation:

I recommend that the official City map be amended by vacating approximately 106.84 ft. of N. Charles Street south of Weiss Street.

Justification:

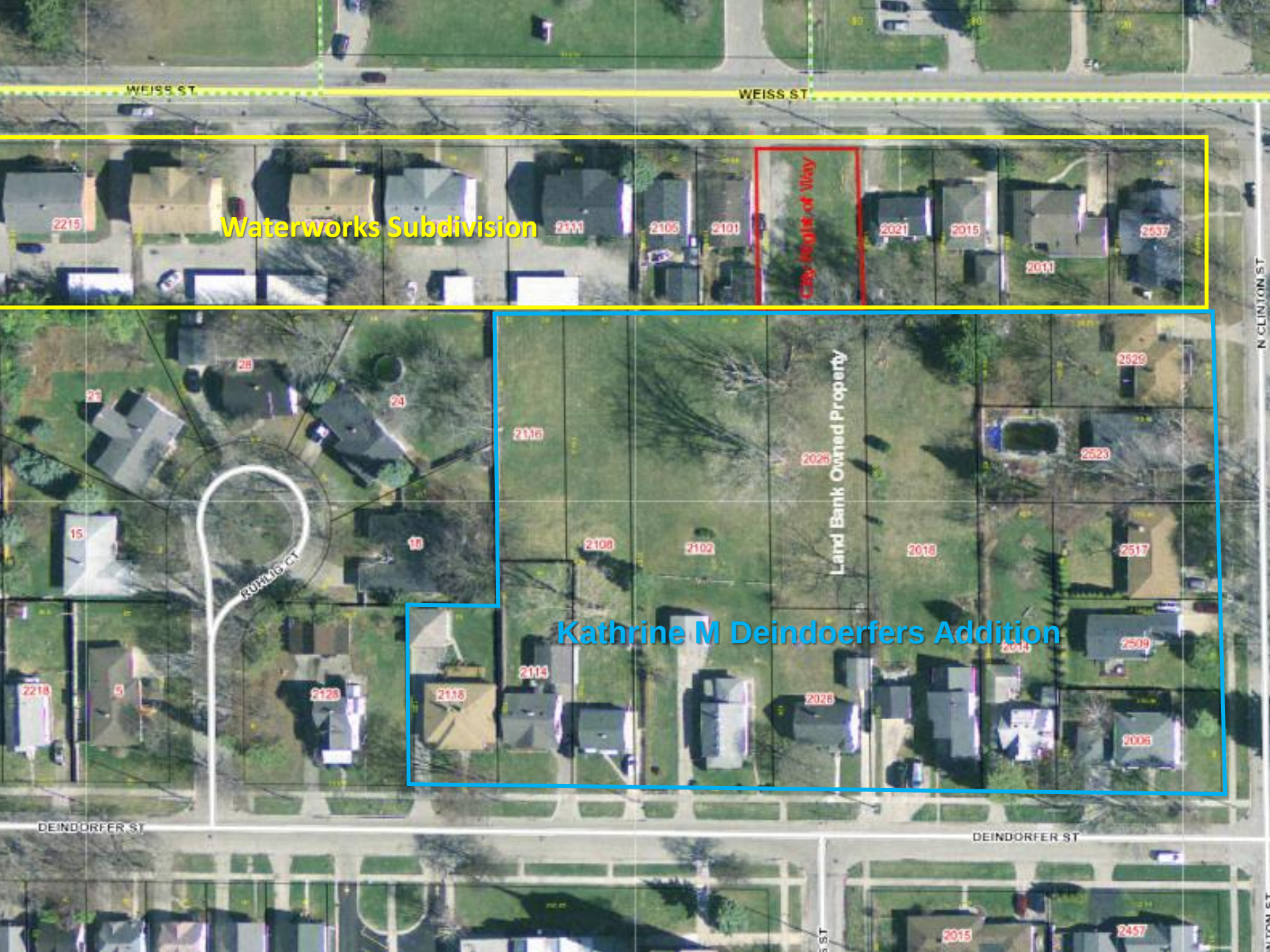
The property being considered is located between Weiss Street and Deindorfer Street and between N. Carolina and N. Clinton Street. This block was developed as part of three separate subdivisions. The properties along Weiss Street, of which the parcel in question is located, are part of the Waterworks Park subdivision. The area to the south of the proposed vacated right of way is part of the Katherine M Deindorfer's Addition subdivision. The Waterworks Park Subdivision set aside the parcel for N. Charles Street to continue through from Deindorfer Street to Weiss Street. However, the Katherine M Deindorfer's Addition did not include the street. The street was never completed. The proposal is to vacate this remaining right-of-way property and apportion it to the adjoining property owners. The Planning Commission held a public hearing on November 28, 2023, and all interested parties were given the opportunity to be heard. The Planning Commission found in favor of the petition to vacate the above referenced right-of-way and is recommending approval by the City Council.

The proposed vacation of the property will clean up existing right-of-way that has not been developed. Property owners adjacent to the Right of Way have signed the petition agreeing to the vacation. City staff has also conducted a review of the historical plat maps, underground utilities, future land use proposed by the Master Plan and concludes the following:

1. Poses no detrimental effect on traffic, emergency services, and utility facilities.
2. The current City's Master Plan indicates no change to the status of the property.
3. All public utilities have been contacted to determine if there were any objections to the proposed vacation.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Chapter, Section 22, titled "Ordinances."



WEISS ST

WEISS ST

Waterworks Subdivision

City Right of Way

Land Bank Owned Property

Kathrine M Deindoerfers Addition

DEINDORFER ST

DEINDORFER ST

N CLINTON ST

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE THE NORTHLY PORTION OF NORTH CHARLES STREET LYING SOUTH OF THE SOUTH LINE OF WEISS STREET EXTENDING SOUTH APPROXIMATELY 106.84 FEET.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on December 18, 2023 be taken up and enacted, entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE THE NORTHLY PORTION OF NORTH CHARLES STREET LYING SOUTH OF THE SOUTH LINE OF WEISS STREET EXTENDING SOUTH APPROXIMATELY 106.84 FEET.

The City of Saginaw Ordains:

Section 1. An ordinance to amend the official city map to vacate the northly portion of N Charles Street lying south of the south line of Weiss Street extending south approximately 106.84 feet.

Section 2. That there are presently no utilities located in the vacated area, however, there is hereby reserved, in the street vacated, an easement for such other public purposes as determined by the City of Saginaw, to the same extent as though said street had not been vacated and no structure shall hereafter be erected thereon without the consent of the City of Saginaw.

Section 3. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective February 1, 2024.

Enacted: January 22, 2024.

Yeas:

Nays:

Absent:

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC, CMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on January 22, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC, CMC
City Clerk

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on November 6, 2023, be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE, LOTS 1, 2, 3, 4, 5, 6 & 7, SAGINAW HEIGHTS, CITY OF SAGINAW, FROM RO-1, RESTRICTED OFFICE TO B-1, LOCAL BUSINESS DISTRICT.

The City of Saginaw Ordains:

Section 1. An ordinance to amend the official city map to rezone lots 1, 2, 3, 4, 5, 6 & 7, Saginaw Heights, City of Saginaw, from RO-1, Restricted Office to B-1, Local Business district.

Section 2. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective December 28, 2023.

Enacted: December 18, 2023.

Yeas:

Nays:

Absent:

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC, CMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on December 18, 2023; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC, CMC
City Clerk