



City Planning Commission
1315 S Washington Avenue
Council Chambers – Room 205
989-754-8222

Minutes

Tuesday, September 24, 2024

I. **Call to Order** – Commissioner Milne called the meeting to order at 6:00 p.m.

II. **Roll Call** – Bob Gollin took roll.

Present: Yolanda Bland, Floyd Kloc, John Milne, Jack Nash, and Charlene Orange

Absent: Michael Foust, Brenda Moore, Bill Ostash (excused),

Staff: Bob Gollin, Cassi Zimmerman, City Attorney Amy Lusk

III. **Approval of Minutes** – June 25, 2024

Motion by Commissioner Kloc, seconded by Commissioner Bland to approve the meeting minutes for the June 25, 2024, meeting. 5 ayes, 0 nays, 3 absent. Motion approved.

IV. **Approval of Agenda**

Motion by Commissioner Nash, seconded by Commissioner Kloc, to approve the agenda for the September 24, 2024, meeting. 5 ayes, 0 nays, 3 absent. Motion approved.

V. **New Business**

- a. **Public Hearing – Renaming of Symphony Lane to Henry Marsh Plaza.** Commissioner Milne opened the public hearing. Staff Gollin provided a description of the street under consideration. Symphony Lane runs parallel along the southern side of I-675 from the westerly most boundary of N Washington Ave approximately 240 ft. west to the easterly boundary of an unimproved right of way of N Water Street. There was no one present to comment.

Motion by Commissioner Kloc, seconded by Commissioner Bland, to close the public hearing. 5 ayes, 0 nays, 3 absent. Motion approved.

Motion by Commissioner Bland, seconded by Commissioner Nash, to approve the petition to rename Symphony Lane to Henry Marsh Plaza and forward the recommendations to City Council. 5 ayes, 0 nays, 3 absent. Motion approved.

- b. **J24-2800 Site Plan Review – Food Club - 310 Meridith and 321 Holden Street.**

Mike Rybicki, MLR Engineering, Freeland, MI, presented the project. The new building facility will be nearly 13,000 sq ft. He stated that the parking requirements have been met and agrees with staff's contingencies of engineering review and approval and securing the floodplain permit from EGLE. Commissioner Kloc inquired about the access for deliveries off Holden Street. Mr. Rybicki responded that there are a total of three approaches into the site and one is on Holden Street to allow for the delivery truck exit. Commissioner Kloc also asked for a description of the proposed bus stop and if it included a shelter. Tina Swanton, CEO of the Food Club, responded that it would be a shelter. She further explained that the stop on S Washington, near the site, would be removed and this new stop would be installed. Saginaw Area Transit Authority has approved the changes.

Commissioner Foust joined the meeting at 6:09 pm

Commissioner Foust asked if all stormwater would be captured on the site. Mr. Rybicki responded that it would be according to the City Ordinance. Commissioner Milne asked if the loading area would accommodate 53 ft semi trailers, Mr. Rybicki confirmed that it would.

Motion by Commissioner Kloc, seconded by Commissioner Nash, to approve the site plan contingent upon engineering review and approval and Issuance of a Floodplain Permit by Michigan EGLE.

6 ayes, 0 nays, 2 absent. Motion approved.

VI. **Public Comment** - None

VIII. **Old Business** – None

IX. **Adjournment**

Motion by Commissioner Foust, seconded by Commissioner Nash to adjourn the meeting at 6:14 p.m. 9 ayes, 0 nays, none absent. Motion approved.

Prepared and submitted by

Robert Gollin
Urban Planner
City of Saginaw