



**City Planning Commission  
Minutes**

Tuesday, September 26, 2023  
1315 S Washington Avenue  
Council Chambers – Room 205  
989-754-8222

- I. **Call to Order** – Commissioner Milne called the meeting to order at 6:00 p.m.
- II. **Roll Call** – Cassi Zimmerman took roll.  
**Present:** Yolanda Bland, Michael Foust, Floyd Kloc, Carla LaMarr, Brenda Moore, Jack Nash, William Ostash, John Milne  
**Absent:** None  
**Staff:** Bob Gollin, Cassi Zimmerman, City Attorney Amy Lusk
- III. **Approval of Minutes** – Tuesday, June 27, 2023  
  
Commissioner Foust asked staff to amend the minutes to correct page two, last paragraph, Battle Creek to be two words.  
  
Commissioner Kloc asked for staff to amend the minutes to use his last name when addressed on page one. Commissioner Kloc asked staff to correct “Commission Faust” to “Commissioner Foust”, and “Commission Floyd” to be “Commissioner Kloc”.  
  
**Motion by Commissioner Milne, seconded by Commissioner Moore to approve the amended meeting minutes for the June 27, 2023, meeting. 8 ayes, 0 nays, 0 absent. Motion approved.**
- IV. **Approval of Agenda** – Tuesday, September 26, 2023  
  
**Motion by Commissioner Moore, seconded by Commissioner Bland to approve the agenda for the September 26, 2023, meeting. 8 ayes, 0 nays, 0 absent. Motion approved.**
- V. **New Business**
  - a. **J23-0201 Special Use Permit/Site Plan Review - Proposed City Owned Water Tower – 702 Webber & 605 Cambry**  
Commissioner Milne opened the public hearing and asked if anyone representing the project would like to speak. Mike Grenier, Director of water and wastewater treatment services, spoke on the need for a water tower to maintain safe water pressure during electrical outages.  
  
Commissioner Milne asked for additional comments three times. No additional comments were given.

**Motion to close the public hearing by Commissioner Moore, seconded by Commissioner Bland. 8 ayes, 0 nays, 0 absent. Motion approved.**

**Motion by Commissioner Foust, second by Commissioner Ostash to approve the Special Use Permit for case J23-0201, proposed city owned water tower at 702 Webber & 605 Cambry.**

Commissioner Moore wanted clarification on the location of the project. Staff Zimmerman provided clarification of location.

Commissioner Kloc voiced concerns about the shadow study provided with project materials, stating the shadows will be longer and last for a longer period than stated within the study.

Commissioner Kloc expressed concern about the surrounding properties and notices sent to the public.

Commissioner Moore asked if the project would be gated, Mike Grenier responded in the affirmative. Commissioner Milne asked for explanation of site plan diagram that appears there is another fence. Mr. Grenier stated that there is no other fence, but he would get back to the commissioners regarding an explanation.

**8 ayes, 0 nays, 0 absent. Motion approved.**

**VII. Public Comment - None**

**VIII. Old Business - None**

Staff Gollin announced that a consulting firm is being interviewed to rewrite the zoning ordinance and he will report back on the progress at the next meeting.

**IX. Adjournment**

**Motion by Commissioner Moore, seconded by Commissioner Ostash to adjourn the meeting at 6:29 p.m. 8 ayes, 0 nays, 0 absent. Motion approved.**

Prepared and submitted by

Cassi Zimmerman  
Director of Planning and Economic Development  
City of Saginaw