



Saginaw City Council Agenda

1315 S. Washington Avenue
VIA TELECONFERENCE
PER EXECUTIVE ORDER 2020-75
June 22, 2020
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the June 8, 2020 regular council meeting minutes.
2. Approve insurance renewals with Saginaw Bay Underwriters under Argonaut Insurance Company, Arch Insurance Company, and BCS Insurance Company for \$451,560 for liability and vehicle policies effective July 2, 2020 through July 1, 2021.
3. Approve the amendments to the FY 2020 Approved Budget to recognize changes that have occurred during the June period.
4. Approve the the professional services agreement with Full Steam Social Media for \$50,000 annually for FY 2021 through FY 2023, pending budget approval, to provide weekly social media stories, photos and related content.
5. Approve the blanket purchase with Kay Communications, a sole source, for \$10,000 for in-car camera repairs and replacements for Saginaw Police Department for FY 2021.
6. Approve the blanket purchase with CFS Inspections for \$2,200 for annual ground and aerial ladder testing for the Fire Department for FY 2021.
7. Approve the blanket purchase with Douglass Safety Systems, a sole source, for \$15,000 for firefighting foam for the Fire Department for FY 2021.
8. Approve the blanket purchase with Douglass Safety Systems, a sole source provider, for \$8,000 for self-contained breathing apparatus parts for the Fire Department for FY 2021.

9. Approve the blanket purchase with Phoenix Safety Outfitters for \$25,000 for turnout gear for the Fire Department for FY 2021.
10. Approve the blanket purchases to various vendors totaling \$149,000 for apparatus services and repairs for the Fire Department for FY 2021.
11. Approve the blanket purchases to various vendors for a total of \$13,000 for vehicle services and repairs for the Fire Department for FY 2021.
12. Ratification of the purchases with Fassezke Glass & Mirror Inc for \$12,642 for safety measures to protect from the spread of COVID-19 in City facilities.
13. Approve the purchase with Ultimate Landscaping, Inc. for \$10,000 for grass cutting services for the Facilities Weed Abatement Division.
14. Approve the blanket purchase orders to various vendors for \$94,700 for fleet vehicle services for the Garage Operations Division for FY 2021.
15. Approve the blanket purchase orders to various vendors for \$427,100 for vehicle parts and supplies for the Garage Operations Division for FY 2021.
16. Approve the blanket purchase order to Larry's Auto Parts for \$4,000 for various fleet supplies for the Garage Operations Division for FY 2021.
17. Approve the purchase with Great Lakes Window Cleaning for \$7,990 for annual window cleaning services for FY 2021.
18. Approve the purchase with City Sewer Cleaners for \$4,600 for eight portable toilet rentals and services for FY2021.
19. Approve the purchase order with Dover and Company for an amount not to exceed \$10,000 for annual overhead door maintenance service for the Facilities Division.
20. Approve the purchase with Otis Elevator for \$2,400 for Quarterly Elevator Inspection Services for FY 2021.
21. Ratification of the purchase with J. Ranck Electric for \$18,880 for labor and materials to construct two traffic signal strain pole foundations for the Traffic Maintenance Section, Right of Way Division.
22. Approve to increase the Professional Engineering Services Agreements with specific vendors by \$ 400,000, for a new annual amount not to exceed \$1,700,000, for FY 2020 through FY 2024, for services for the Engineering Section, Right of Way Division.
23. Approve the purchase with I.E. LLC for \$22,050 for compost grinding services for the Streets Division for FY 2021.
24. Approve the Agreement with the Saginaw County Road Commission for \$55,685 for the removal and reinstallation of a City of Saginaw water transmission main as part

of Saginaw County Road Commission's Dixie Highway reconstruction project for the Public Services Department.

25. Approve the purchase with William W. Meyer and Sons, Inc. for \$3,498 for a replacement 8 vane steel rotor airlock for the pneumatic lime transfer system for the Water Treatment Division.
26. Approve the purchases to Raftelis Financial Consultants, Inc., Bendzinski & Co. Municipal Financial Advisors, and Dickinson Wright, PLLC, for an annual maximum of \$100,000 for FY 2021; and pending budget approval, for FY 2022 and FY 2023 for financial advisory and bond counsel services for the Water and Wastewater Treatment and Public Services Departments.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Mayoral appointment of Kevin Rooker to the Saginaw Economic Development Corporation with a term to expire June 30, 2022.
2. Approve the Mayoral reappointment of James Graham to the Saginaw Economic Development Corporation with a term to expire June 30, 2023.
3. Approve the Mayoral reappointment of Craig Bell to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2023.
4. Approve the Mayoral reappointment of Leslie Tincknell to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2023.
5. Approve the Mayoral reappointment of Kristin Karwat to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2023.
6. Approve the Council reappointment of Diane Kloc to the Public Libraries of Saginaw with a term to expire June 30, 2024.
7. Approve the Mayoral reappointment of Joseph Turner to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2023.
8. Approve the Council appointment of Fenobia Dallas to the Board of Zoning Appeals with a term to expire December 31, 2021.
9. Approve the Mayoral reappointment of Clint Bryant to the Riverfront Development Commission with a term to expire April 1, 2025.
10. Approve the Mayoral reappointment of Burris Smith to the Saginaw Arts and Enrichment Commission with a term to expire June 30, 2023.

ORDINANCE INTRODUCTION:

1. An Ordinance to repeal Ordinance O-142 of "Table II: Street Vacations," of "Table of Special Ordinances," of the City of Saginaw Code of Ordinances, O-204.

2. An Ordinance to repeal Ordinance O-143 of “Table II: Street Vacations,” of “Table Of Special Ordinances,” of the City Of Saginaw Code of Ordinances, O-204.

ORDINANCE CONSIDERATION AND ADOPTION:

1. An Ordinance to amend the official city map to rezone block 77, Penoyer Farm, City of Saginaw from R-1, Single-Family Residential to RMU-Int, Riverfront Mixed Use – Institutional.
2. An Ordinance to amend §118.04, “Sunset,” of Chapter 118, "Prohibition of Marihuana Establishments and Facilities," of Title XI, “Business Regulations,” of the City of Saginaw Code of Ordinances, O-204.

RESOLUTIONS:

1. Establish an Intermunicipality Committee for the purpose of transportation planning in the Saginaw area and governance of the Saginaw Metropolitan Planning Organization.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JUNE 8, 2020, AT 6:30 P.M. VIA VIDEO/TELECONFERENCE PER GOVERNOR WHITMER'S EXECUTIVE ORDER 2020-75. THE MEETING WAS STREAMED LIVE VIA THE CITY'S WEBSITE AND ON SGTV.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Reginald Williams II, Jamie Forbes, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Michael Balls, Bill Ostash, and Floyd Kloc: 9. Council Members absent: 0.

ANNOUNCEMENTS

Mayor Kloc announced that a resolution was prepared regarding condemning racism and that he will ask Council to consider its adoption under Miscellaneous Business.

Council Member Forbes presented a certificate of recognition honoring the work and legacy of Bruce Leaman. John Vowell of Major Chords for Minors expressed appreciation for the recognition.

Mayor Kloc presented a certificate of recognition honoring the life and service of Louis J. Furlo, Sr. Paul Furlo expressed the family's appreciation for the recognition.

PUBLIC INPUT

Public Input that addressed the Council was: Alex DeParry, and Evelyn McGovern.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Milne, Scherzer, Moore, Boensch, Forbes, Williams, Ostash, Balls, and Mayor Kloc.

REPORTS FROM CITY MANAGER

City Manager Morales provided updates on City staffing and services under the Governor's "Stay Home, Stay Safe" order.

CONSENT AGENDA:

Mayor Kloc asked if there were any exceptions to the consent agenda. Council Member Scherzer made an exception to item #4.

1. Approve the May 18, 2020 regular council meeting minutes.
2. Approve the amendments to the FY 2020 Approved Budget to recognize changes that have occurred during the May period.
3. Approve the agreements with I.T.I., Inc. for \$23,478 for the maintenance of telephone equipment for the City's digital and Internet Protocol phone system.
4. Approve a purchase with Signature Ford Lincoln for \$37,541 for a 2021 Police Interceptor Utility vehicle for the Police Department.
5. Approve the blanket purchase order to Carrier & Gable, Inc. for \$12,000 for traffic signal equipment repairs for the Traffic Maintenance Section, Right of Way Division for FY 2021.

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6. Approve the blanket purchase orders to Marshall E. Campbell Company and Standard Electric Company for \$6,000 each for electrical parts and supplies for the Traffic Maintenance Section, Right of Way Division for FY 2021.
 7. Approve a purchase with West Shore Services, Inc. for \$2,580 for a controller for the tornado siren at 1741 S. Jefferson Avenue for the Traffic Section, Right of Way Division.
 8. Approve a purchase with Rock Products for \$200,000.00 for concrete ready mix for the Streets Division for FY 2021.
 9. Approve the blanket purchase orders with Begick Nursery and Garden Center and Kluck Nursery, Inc. for \$5,000 each for trees for the Streets Division for FY 2021.
 10. Approve a purchase with Unique Paving Materials for \$50,000 for cold patch asphalt for the Streets Division for FY 2021.
 11. Approve a blanket purchase order with Hymmco, LLC for \$15,000 for concrete restoration supplies for the Streets Division for FY 2021.
 12. Approve the purchase with Champagne & Marx for \$65,645 for Mason Sand and Stone Aggregate mix for the Maintenance and Service Division for FY 2021.
 13. Approve a purchase with Dave Hausbeck Trucking, LLC. for \$134,000 for Class II Sand for the Maintenance and Service Division for FY 2021.
 14. Approve to increase the purchase order with Rock Products by \$35,000, for a new total of \$299,000, for concrete ready mix for the Maintenance and Service Division for FY 2020.
 15. Approve a purchase with Rock Products for \$264,000 for concrete ready mix for the Maintenance and Service Division for FY 2021.
 16. Approve a purchase with Unique Paving Materials for \$125,000 for cold patch asphalt for the Maintenance and Service Division for FY 2021.
 17. Approve the First Amendment to the Statement of Agreement with the Downtown Development Authority for the Earth Planter flower pots.
 18. Approve the purchase with Wonderware North, a sole source, for \$26,106 for software customer support for the Supervisory Control and Data Acquisition systems at the Water Treatment, Wastewater Treatment and Remote Facilities Divisions, through the Instrumentation and Process Controls Division.
 19. Approve the purchase with Kendall Electric, a sole source, for \$13,675 for a variable frequency drive for the Wastewater Treatment Division.
 20. Approve the purchase with Polydyne, Inc. for \$13,000 for Liquid PolyDMAAC for the Water Treatment Division.

21. Approve the purchase with Thomas Scientific for \$11,374 for a Market Forge Autoclave for the Water Treatment Division.
22. Approve the purchase with Carmeuse Lime & Stone for Calcium Oxide in the amount of \$306,448 for the Wastewater Treatment Plant and \$47,883 for the Water Treatment Plant for FY 2021.
23. Approve the blanket purchase orders to various vendors for various parts and supplies and services for the Wastewater Treatment and Remote Facilities Divisions for FY 2021.
24. Approve a purchase with a purchase with Carbon Activated Corporation for \$47,600 for Powdered Activated Carbon for the Water Treatment Division.
25. Approve a purchase with Univar USA, Inc. for \$67,500 for Hydrofluorosilicic Acid for the Water Treatment Division.
26. Approve a purchase with PVS Technologies, Inc. for Ferric Chloride in the amount of \$119,400 for the Water Treatment Division and \$37,062 for the Wastewater Treatment Division for FY 2021.

Moved by Council Member Milne, seconded by Council Member Boensch to approve consent agenda items 1 through 3, and 5 through 26 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Scherzer, seconded by Council Member Williams to approve consent agenda item 4 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Moore reported that Region VII Area Agency on Aging was awarded a grant to provide weekly food boxes.

Council Member Milne reported that the MBS International Airport Commission hired James Canders as Airport Director.

Council Member Scherzer reported that the Saginaw Economic Development Corporation will hold a meeting this week.

Council Member Ostash reported that the Board of Appeals on Zoning approved a variance for the Rescue Mission.

Mayor Kloc reported that the Planning Commission will conduct a meeting on June 23 and the agenda includes the review of a draft Marihuana Opt-In ordinance.

ORDINANCE INTRODUCTION:

Moved by Mayor Pro Tem Moore, seconded by Council Member Milne to introduce an ordinance to amend §118.04, "Sunset," of Chapter 118, "Prohibition of Marihuana Establishments and Facilities," of Title XI, "Business Regulations," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Kloc announced that the ordinance will be laid over under Charter provision.

RESOLUTIONS:

Moved by Council Member Boensch, seconded by Council Member Scherzer to adopt the resolution permitting the service of alcoholic beverages on public property along Hamilton Street. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Mayor Kloc, seconded by Council Member Boensch to adopt the resolution condemning racism. Discussion was held.

Moved by Council Member Milne, seconded by Mayor Kloc to change the word "public health crisis" to "significant public health effects." Discussion was held. Mayor Kloc asked Clerk Santos for a roll call vote.

Ayes: Milne

Nays: Boensch, Moore, Scherzer, Balls, Ostash, Williams, Forbes, Kloc

Motion to amend was denied.

Discussion held on the main motion. Mayor Kloc asked Clerk Santos for a roll call vote.

Ayes: Forbes, Boensch, Moore, Scherzer, Milne, Balls, Ostash, Williams, Kloc

Nays: None

Motion is approved.

Moved by Council Member Forbes, seconded by Council Member Ostash to direct the City Manager to assemble a committee to form a Human Rights Commission. Discussion was held.

Moved by Mayor Kloc to postpone the topic of a Human Rights Commission review. No second was offered.

Moved by Council Member Forbes, seconded by Council Member Williams to amend the main motion to include that the committee will consist of the City Manager, three Council Members and any staff the Manager deems appropriate. 9 ayes, 0 nays, 0 absent. Motion approved.

A vote was taken on the main motion to direct the City Manager to assemble a committee to form a Human Rights Commission. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem Moore, seconded by Council Member Boensch to adjourn the meeting at 8:12 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by

Janet Santos, MiPMC/MMC
City Clerk

From: Tim Morales, City Manager

Subject: Insurance Policy Renewal

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the insurance proposals under Argonaut Insurance Company for the City's General Liability, Employee Benefits Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability and Automobile Liability; with Argonaut Insurance Company for Automobile Physical Damage; with Arch Insurance Company for the Excess (Umbrella) Liability Policy with a policy term from July 2, 2020 to July 2, 2021; and with BCS Insurance Company for the Cyber Liability Policy with a policy term from July 1, 2020 to July 1, 2021. I, and/or my designee shall be authorized to execute any and all necessary insurance documents under the plans as necessary throughout the policy term, including, but not limited to, removing and/or adding automobiles as the City acquires and/or disposes of same.

Justification:

Saginaw Bay Underwriters obtained quotes from the City's current insurance providers and other insurance providers for the City's policies expiring on July 1, 2020. Saginaw Bay Underwriters seeks quotes from multiple companies every two to three years. After review and consideration, this year I am recommending the following carriers and policies with coverage, premiums and deductibles:

Argonaut Insurance Company: premium is \$343,683. The coverage is for General Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability and Automobile Liability and will have a limit of \$10,000,000 with a \$250,000 self-insured retention. For the Automobile Physical Damage the deductible remains at \$10,000.

Argonaut Insurance Company: MCCA assessment is \$46,860. All auto insurance companies operating in Michigan are assessed to cover the catastrophic medical claims occurring in Michigan. The assessment per vehicle effective 7/1/20 is \$220 per vehicle. However, with the new no-fault reform that is going into effect on 7/2/20, the MCCA assessment is being reduced to \$100 per vehicle. Argonaut has agreed to extend the City's policy to run from 7/2/20-21 to save the City of Saginaw premium which reduces the MCCA assessment from \$46,860 to \$21,300. This provided a net savings of \$24,042. The City had 203 vehicles in 2019 and this year they have 213 which is an increase of 10 vehicles.

Arch Insurance Company. This is the Excess (Umbrella) Liability Policy, providing an additional \$5,000,000 in liability coverage for General Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability, Employee Benefits Liability, Employers Liability and Auto Liability. This limit compares to a \$10,000,000

limit provided last year which reflects the limited capacity in the insurance marketplace for municipalities. The premium quoted is \$75,000.

BCS Insurance Company. This is the Cyber and Privacy Liability coverage protecting the City from cyber theft of personally identifiable information of City residents and employees. The limit is \$3,000,000 with a \$10,000 deductible. The premium quoted is \$11,177.

Comparison between last year's premium and the renewal premium for FY2020-2021 is as follows:

<i>Description of Coverage</i>	<i>2019-20 Premium Argonaut & Arch</i>	<i>2020-21 Premium Argonaut & Arch</i>	<i>Difference</i>
Liability Coverages	\$328,089	\$342,565	\$15,594
Cost from 7/1/20 to 7/2/20		(10 more vehicles over last year) \$1,118	
Commercial Auto	Included Above	Included Above	-0-
MCCA Charge	\$44,660	\$21,300	(\$23,360)
<u>BCS Insurance Company</u> Cyber Liability	\$10,653	\$11,177	\$524
Excess Liability	\$63,000	\$75,000	\$12,400
Cost from 7/1/20 to 7/2/20		\$400	
Total Estimated Premium	\$446,402	\$451,560	\$5,158

The City will see an overall increase of \$5,158 in insurance costs for FY2020-2021 as compared to FY2019-2020. Quotes received were comparable to those of the industry standards and all insurance carriers have excellent ratings according to the Best Guide, which determines the financial stability of insurance companies.

As in the past, the City has opted to exclude coverage for terrorism losses under the Terrorism Risk Insurance Act of 2002. This election was made due to the fact that the "act of terrorism" only covers an act that is certified by the Secretary of the Treasury in concurrence with the Secretary of State, and the Attorney General of the United States.

Funds are available in the Self-Insurance Fund Insurance Account No. 677-1762-806.000. Funds for insurance premiums are budgeted and collected from all departmental budgets and deposited into the Self-Insurance Fund. General and excess liability policies are charged against the division and/or department's budget pursuant to its size. Auto physical damage is charged to each division and/or department based on the number of vehicles assigned.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance and the City Attorney's approval as to form.

Council Action:

Motion to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: June Budget Adjustment
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2019/2020 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of June.

Justification:

The 2019/2020 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2020 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for June, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by a net \$161,706 from \$37,566,515 to \$37,728,221:

- Several employees have left employment at the end of FY 2020 whose salaries and benefits were connected to the General Fund. This budget adjustment recognizes the payments to these employees for their accumulated compensatory and paid time off payouts in the amount of \$142,706. These expenditures will be offset by an appropriation of fund balance.
- As part of the Master Plan update, a Parks and Recreation Plan is being included that was Not originally budgeted. A budget adjustment is needed in the amount of \$19,000 and will be recognized in the General Fund, Department of Neighborhood Services and Inspections, Planning and Zoning Division, Professional Services Account No.. 101-3863-801.000. This amount will be offset by an appropriation of fund balance.
- A budget adjustment is required to reduce the available balance in the Department of Neighborhood Services and Inspections, Inspections Division, Demolition Account No. 101-3865-816.000 by \$38,024. These funds will be utilized to continue to pay the internal deficit elimination plan for the Neighborhood Stabilization Fund for cost incurred. To offset this reduction in expenditures will be the same increase to the General Fund – Other General Fund Expenditures, Operating Transfers Division, NSP Account No. 101-9660-999.279.

- In review of the 4th quarter, general fund revenues remain the same. The following revenues should be decreased due to projected reductions from the COVID 19 pandemic which did not allow for services to be provided as well as decreases in revenues due to collectability: Non owner occupied past due, Inspection services, Saginaw Housing Commission revenues, parking violation fines, parking lot receipts, special assessments, installment contract proceeds, interest on investments, sale of land/building, Saginaw County, and CVTRS Supplemental. To offset these reductions will be increase of unrealized revenues: Non owner occupied registration fees, inspection fees, building permits, reimbursement/Medicare Part D, Public Act 425, abatement fees, construction plan reviews, grave spaces, land and building rentals, gain/loss on investments, local community stabilization, general business licenses, and use of fund equity.

The Local Street Fund (203) should be increased from \$2,133,191 to \$2,152,265 for FY 2020. This represents a \$19,074 increase. During FY 2020, three employees whose salaries and benefits connected to the Local Streets Fund left employment. This budget adjustment recognizes the payments to these employees for their accumulated compensatory and paid time off payouts in the amount of \$19,074. These expenditures will be offset by an appropriation of available fund balance.

The Neighborhood Stabilization Fund (NSP) (279) should be increased from \$21,180 to \$59,204. This increase is to recognize a transfer in from the General Fund into the NSP Fund, General Fund Account No. 279-0000-699.101 in the amount of \$38,024 in order to continue to allocate funds for an internal deficit elimination plan. To offset the increase in revenues will be the same increase to the NSP Increase to Fund Equity Account No. 279-8559-989.001.

The Sewer Operations and Maintenance Fund (590) should be increased from \$30,554,682 to \$30,620,073, which represents a \$65,391 increase. During FY 2020, seven employees whose salaries and benefits connected to the Sewer Operations and Maintenance Fund left employment. This budget adjustment recognizes the payments to these employees for their accumulated compensatory and paid time off payouts in the amount of \$65,391. These expenditures will be offset by an appropriation of retained earnings.

The Water Operations and Maintenance Fund (591) should be increased from \$32,656,203 to \$32,739,761, which represents an \$83,558 increase. During FY 2020, eight employees whose salaries and benefits connected to the Water Operations and Maintenance Fund left employment. This budget adjustment recognizes the payments to these employees for their accumulated compensatory and paid time off payouts in the amount of \$83,558. These expenditures will be offset by an appropriation of retained earnings.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Professional Service Agreement with Full Steam Social Media
Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the professional services agreement with Full Steam Social Media for \$50,000 annually for FY 2021 through FY 2023, pending budget approval, to provide weekly social media stories, photos and related content for the City.

Justification:

In June 2019, city administration launched its marketing campaign with the reveal of "This is Saginaw" video. As the city moves forward with marketing and branding itself, it was pointed out in the city's marketing strategy that all forms of media – social, digital, and radio be addressed. This council communication reflects the social media component of the marketing strategy. The intent of pursuing this form of communication is to continue to change the entire narrative surrounding the City, cultivating pride and connection from the inside while attracting talent and investment from the outside.

The services provided by Full Steam Social Media will include content creation for the city's social media pages as well as ad spending to push high-value content in front of followers and potential followers. This agreement will begin July 1, 2020 through June 30, 2023. This includes a weekly story covered in writing, photography, videography, and audio form. These stories would highlight businesses, nonprofits, government leaders, and other individuals contributing to Saginaw's success.

By serving as a platform for the best Saginaw has to offer, Saginaw's social media will build its brand, increase its reputation and grow its following. With professional photography, videography, and writing, Full Steam Social Media will help the City to position itself as a place of pride, connection, and catalytic change.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Offices of General Government, Marketing Division, Professional Services Account No. 101-1736-801.000 in the amount of \$17,331, the Major Street Fund, Engineering Division, Professional Services Account No. 202-4612-801.000 in the amount of \$3,250, Rubbish Collection Fund, Administration Division, Professional Services Account No. 226-4581-801.000 in the amount of \$2,450, Downtown Development Authority Fund, 2 Mill Levy Division Professional Services Account No. 259-1777-801.000 in the amount of \$12,500, Sewer Operations and Maintenance Fund, Administration Division, Professional Services Account No. 590-4810-801.000 in the amount of \$7,064, and Water Operations and

Maintenance Fund, Administration Division, Professional Services Account No. 591-4710-801.000 in the amount of \$7,405. With the approval of fiscal years 2022 and 2023, these same funds will be budgeted in these same accounts.

This agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Kay Communications – Blanket Purchase Order
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Kay Communications of Saginaw, MI, a sole source provider, for \$10,000.00 for in-car camera repairs and replacements for Saginaw Police Department patrol vehicles for fiscal year 2021.

Justification:

The Saginaw Police Department patrol vehicles are equipped with in-car cameras that need service and repair, oftentimes unexpectedly. These cameras are a vital component of our officers' policing efforts and it is important that they are in working order and down time is limited when being serviced.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Saginaw Police, Drug Forfeiture Fund, Repairs and Replacements, Account No. 264-3040-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: FY21 Annual Ladder Testing
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with CFS Inspections for \$2,200.00 for annual ground and aerial ladder testing for the Fire Department.

Justification:

Fire department ground ladders are required to be tested annually in accordance with National Fire Protection Association (NFPA) Standard 1932 – *Fire Service Ground Ladders*. Additionally, fire department aerial ladders are required to be tested annually in accordance with NFPA Standard 1911 – *Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles*. The annual testing of our 685 feet of ground ladders and our 2 ladder truck aerial devices ensures that they are safe to use and fit for service.

CFS Inspections has performed ground and aerial ladder testing for the Saginaw Fire Department since 2015 based on the quality of their services and competitive pricing. Through collaboration with Saginaw County's fire departments, we have coordinated testing dates for all departments participating to expedite the process and reduce testing costs.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety - Fire, Fire Operations Division, Operating Services account No. 101-3551-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: Douglass Safety Systems - Firefighting Foam for FY21
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Douglass Safety Systems, a sole source provider, for \$15,000 for the purchase of firefighting foam for the Fire Department.

Justification:

The Saginaw Fire Department uses Micro Blaze-Out firefighting foam when fighting structure fires. This foam enhances the penetration of water during extinguishment which increases firefighting efficiency. This product is biodegradable so it can be used for firefighting and hazardous waste cleanup without harming the environment. Douglass Safety Systems, LLC is a sole source provider of Micro-Blaze Out firefighting foam.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: Douglass Safety Systems – SCBA Parts for FY21
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Douglass Safety Systems LLC, a sole source provider, for \$8,000 for the purchase of self-contained breathing apparatus parts for the Fire Department.

Justification:

The Saginaw Fire Department uses Avon self-contained breathing apparatus (SCBA) equipment exclusively and Douglass Safety Systems LLC is a sole source provider of Avon parts. These parts are needed in order to maintain and make repairs to the Fire Department's self-contained breathing apparatus.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety - Fire, Fire Operations Division, Parts and Supplies Account No. 101-3551-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager
Subject: Phoenix Safety Outfitters – Turnout Gear for FY21
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Phoenix Safety Outfitters for \$25,000 for the purchase of turnout gear for the Fire Department.

Justification:

Lion V-Force turnout gear is the specified turnout coats and pants for all of our firefighters based on quality and price. The Lion V-Force line of turnout gear is fully compliant with NFPA Standard 1851 for Protective Ensembles.

It is necessary to purchase new turnout gear for new hires as turnout gear is specifically sized and fitted to each firefighter's body measurements. In addition, for the safety of firefighting personnel; due to normal wear and tear and damage that occurs to firefighter turnout gear from use, it is necessary to replace some current firefighter turnout gear during the course of the year.

This purchase will be made utilizing pricing established through the competitive bid process of the government cooperative procurement organization NPPGov contract # PS 16008.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund Community Public Safety Fire, Fire Technical Services Division, Clothing Supplies Account No. 101-3552-728.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Apparatus Services and Repairs – Blanket Purchase Orders FY21
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend approval of blanket purchase orders to various vendors listed below totaling \$149,000 for apparatus services and repairs for the Fire Department.

Justification:

Outside vendor services are used to mechanically maintain and repair the Saginaw Fire Department fleet. The vendors listed are either certified to perform repairs and preventive maintenance services on fire apparatus pumps, apparatus hydraulic systems and valves, or they have the capabilities to perform heavy truck repairs in a timely manner to limit the out of service time for front line fire apparatus. The use of these vendors has proven to be cost efficient and effective at reducing the out of service time for our apparatus. Quotes are solicited between vendors for specific services to ensure that the City pays the lowest price when multiple vendors can perform the same services within the same limited timeframes. The list of vendors is as follows:

<u>Vendor</u>	<u>Area</u>	<u>Amount</u>
Front Line Services	Freeland out-City	\$40,000
CSI Fire Apparatus	Grayling out-City	\$27,000
Diesel Truck Sales	Saginaw in-City	\$42,000
Michigan Truck Spring	Saginaw out-City	\$15,000
Cummins Bridgeway	Saginaw out-City	\$10,000
Meekhof Tire Sales	Saginaw out-City	<u>\$15,000</u>
TOTAL		\$149,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Apparatus Operations/Maintenance, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Truck Repairs and Service Blanket Purchase Orders
Prepared by: Christopher Van Loo, Fire Chief

Manager's Recommendation:

I recommend approval of blanket purchase orders for each vendor listed below for a total of \$13,000 for vehicle services and repairs for the Fire Department.

Justification:

Time and experience have shown that the listed vendors reliably provide the lowest price on certain services and repairs for the smaller vehicles, fire trucks, and engines. These services include all repairs necessary in order for apparatus and vehicles to function dependably, such as brakes, alignments, oil changes, sirens, horns, warning lights, etc. while maintaining quick response times. The blanket purchase order will be issued as follows:

<u>Vendor</u>	<u>Area</u>	<u>Amount</u>
Kurtz-Hillman Tire Center	Saginaw in-City	\$5,000
All-Auto and Truck	Saginaw in-City	\$4,000
M&R Auto Electronics	Saginaw out-City	\$4,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund – Community Public Safety Fire, Fire Apparatus Operations/Maintenance, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification for Covid-19 Safety Measures
Prepared by: John Stemple, Inspections Department

Manager's Recommendation:

I recommend the ratification of the purchases with Fassezke Glass & Mirror, Inc. for \$12,641.44 for safety measures to protect from the spread of Covid-19, per the Governor's Executive Order.

Justification:

In order to follow the Governor's Executive Order to prevent the spread of Covid-19, the City is in the process of installing glass shields in multiple offices. This will help keep a separation between employees who have less than the required 6 feet of distancing and between the employees and the public.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Office of General Government, City Clerk's Office, Capital Less than \$5,000 Account No. 101-1730-971.000 in the amount of \$528.00, in the Election Division, Capital Less than \$5,000 Account No. 101-1731-971.000 in the amount of \$176.00, in the Department of Fiscal Services, Purchasing Division, Capital Less than \$5,000 Account No. 101-1742-971.000 in the amount of \$825.38, Treasury Division, Capital Less than \$5,000 Account No. 101-1743-971.000 in the amount of \$863.20, in the Assessor Division, Capital Less than \$5,000 Account No. 101-1744-971.000 in the amount of \$728.48, in Income Tax Division, Capital Less than \$5,000 Account No. 101-1745-971.000 in the amount of \$1,856.74, in the Office of Neighborhood Services and Inspections, Inspections Division, Capital Less than \$5,000 Account No. 101-3865-971.000 in the amount of \$210.00, in the Sewer Operations and Maintenance Fund, Customer Accounting Division, Capital Less than \$5,000 Account No. 590-5311-971.000 in the amount of \$3,521.58, in the Water Operations and Maintenance Fund, Customer Accounting Division, Capital Less than \$5,000 Account No. 591-5310-971.000 in the amount of \$3,487.06, and in the Workers Compensation Fund, Workers Compensation Administration Division, Capital Less than \$5,000 Account No. 678-1750-971.000 in the amount of \$445.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Grass Cutting Services
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Ultimate Landscaping, Inc. for \$10,000.00 for billable grass cutting services for the Facilities Weed Abatement Division.

Justification:

The Facilities Division's Weed Abatement program cuts the right of way, of properties that are in violation of the City's noxious weed ordinance. This year due to multiple hardships with weather and Covid-19, the City has decided to contract out this service. The City has multiple unfilled positions and this is the most economical way to continue to provide these services to combat the tall grass which causes blight, increased rodent and mosquito issues, and dumping of debris. Most of these properties are billable and will be invoiced for all costs including administration for their services. Saginaw Township has recently bid these services and Ultimate Landscaping, Inc., the low bidder, and has agreed to hold their prices for the City.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Abatements of Nuisances Division's Professional services Account No. 101-7571-801.000 for FY 2021.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchases for Services of Local Vendors
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchases to the City's primary suppliers of local fleet vehicle services in the amounts listed below totaling \$94,700 for FY 2021 for various vehicle services and repairs for the Garage Division.

Justification:

The City's Municipal Garage requires the services of local vendors for various repairs of fleet vehicles from July 1, 2020 to June 30, 2021. There is no feasible means to predetermine what type of services will be needed to include suspension, engine, upholstery repairs, etc. These are random services that are needed in any given time period. Issuing individual purchase orders is costly and administratively time consuming. This represents a 2.7% decrease from last year's requests, and more accurately reflects the previous year's expenditures to each vendor. The Municipal Garage personnel will price quote individual services and select the lowest and best vendor for each service, with the cost charged to the respective blanket purchase order. It is clearly in the best interest of the City to continue this procedure for Fiscal Year 2021 as follows:

<u>Vendor</u>	<u>Cost</u>
AIS Equipment Co. Bridgeport, MI (out city)	\$22,000
Bushey's Radiator & Glass Saginaw, MI (in city)	\$ 3,000
Engel's Auto Body Saginaw, MI (out city)	\$17,500
Interstate Truck Source Saginaw, MI (out city)	\$ 2,500
McDonald Ford Freeland, MI (out city)	\$ 4,500
Michigan Cat Saginaw, MI (out city)	\$13,500
Michigan Truck Spring Saginaw, MI (out city)	\$10,500

Mike's Bumping and Painting Inc. Saginaw, MI (in city)	\$12,000
Versalift Midwest Shelby Township, MI (out city)	\$ 2,200
West Michigan Automotive Saginaw, MI (in city)	\$ 2,500
Wieland Truck Center Saginaw, MI (out city)	\$ 4,500

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000 \$94,700.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchases for Vehicle Parts and Supplies
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of blanket purchases with primary suppliers for a total of \$427,100 for vehicle parts and supplies for the Garage Operations Division.

Justification:

The City's Municipal Garage requires the purchase of a vast array of original equipment manufacturer/distributor vehicle parts and supplies for the maintenance of the fleet vehicles from July 1, 2020 to June 30, 2021. A yearly contract proposal is not feasible because it is not possible to determine the parts and quantities that will be required in any given time period. Issuing individual purchase orders is costly and administratively time consuming. The Municipal Garage personnel will price quote parts and award purchases to the lowest and best vendor for each item. This represents a 0.0% increase from last year's requests, and more accurately reflects the previous year's expenditures to each vendor. It is clearly in the best interest of the City to continue this procedure for Fiscal Year 2021 as follows:

<u>Vendor</u>	<u>Cost</u>
AIS Equipment Co. Bridgeport, MI (out city)	\$25,000
Alta Equipment LLC New Hudson, MI (out city)	\$ 6,000
Bell Equipment Co. Lake Orion, MI (out city)	\$ 14,500
Diesel Truck Sales Saginaw, MI (in city)	\$ 4,500
Garber Chevrolet Saginaw, MI (out city)	\$17,500
Interstate Truck Source Inc. Saginaw, MI (out city)	\$ 6,500
Jack Doheny Supplies Northville, MI (out city)	\$12,500
Larry's Auto Supply Saginaw, MI (in city)	\$55,000

M Tech Co. Cleveland, OH (out city)	\$15,500
McDonald Ford Freeland, MI (out city)	\$10,000
Meekhof Tire Sales & Service Saginaw, MI (out city)	\$25,000
Michigan Cat Saginaw, MI (out city)	\$16,500
Michigan Truck Equipment Inc. Saginaw, MI (in city)	\$ 2,900
Michigan Truck Spring Saginaw, MI (out city)	\$ 4,000
Redmond Automotive Saginaw, MI (out city)	\$ 2,200
Ritter Technology LLC. Saginaw, MI (out city)	\$10,500
Scientific Brake & Equipment Co. Saginaw, MI (in city)	\$15,000
Spartan Distributors Inc. Detroit, MI (out city)	\$18,000
Tire Man Auto Service Centers Bay City, MI (out city)	\$70,000
Truck and Trailer Specialties Inc. Dutton, MI (out city)	\$30,000
Weller Truck Parts LLC. Grand Rapids, MI (out city)	\$ 8,000
Wieland Truck Center Saginaw, MI (out city)	\$43,000
Wilson Ford-Lincoln LLC. Saginaw, MI (out city)	\$15,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Supplies Account No. 661-4481-737.000, \$427,100, and will be accounted for in the Motor Pool Operation Fund, Inventory Account No. 661-0000-110.001.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Order for Motor Pool Supplies
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchase order to Larry's Auto Parts for \$4,000 for the purchase of various fleet supplies for the Garage Operations Division.

Justification:

The City's Municipal Garage often requires the purchase of a variety of supplies and small equipment sold by Larry's Auto Parts to be used in the support of the maintenance and repair of the City's fleet vehicles from July 1, 2020 to June 30, 2021. The Garage purchases supplies such as batteries, gloves, drain pans, floor dry, etc. from Larry's Auto Parts as they provide the City with discounts of up to 37% or more. Issuing individual purchase orders is costly and administratively time consuming. The Municipal Garage personnel will price quote parts and supplies and award purchases to the lowest and best vendor for each item. This represents a 0.0% increase from last year's requests, and accurately reflects the previous year's expenditures. It is clearly in the best interest of the City to continue this procedure for Fiscal Year 2021.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operation's Division's Parts and Supplies Account No. 661-4481-742.000, \$4,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Window Cleaning Services
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Great Lakes Window Cleaning in the amount of \$7,990 for annual window cleaning services for FY 2021.

Justification:

On September 12, 2017, Great Lakes Window Cleaning submitted a bid for annual window cleaning services for several City Facilities. This service requires that the windows be cleaned inside and out, including screens, twice per year. The City facilities to receive this service are City Hall, Police Department, Public Works and Maintenance and Services. Great Lakes Window Cleaning has agreed to extend the bid pricing for FY2021.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds for this purchase are budgeted in the General Fund, Department of Public Services, Facilities Division's Operating Services Account No. 101-7575-805.000 \$3,560, General Fund, Community Public Safety, Police, Building Management Division's Operating Services Account No. 101-3514-805.000 \$950, Public Works Building Fund Operating Services Account No. 641-4439-805.000 \$2,130, Sewer Operations and Maintenance Fund, Maintenance and Service Division's Professional Services Account No. 590-4821-801.000 \$555 and the Water Operations and Maintenance Fund, Treatment and Pumping Division's Professional Services Account No. 591-4721-801.000 \$555.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Portable Toilet Services
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with City Sewer Cleaners for \$4,600 for eight annual portable toilet rentals and services for FY2021.

Justification:

On April 18, 2017, City Sewer Cleaners submitted a bid for Annual Portable Toilet Services. This service requires that portable toilets be set out at designated City properties from May 1 thru October 31. The services also require the toilets be cleaned and restocked twice per week. The City properties that will receive these eight portable toilets include Bliss Park, Celebration Square, Splash Park, Crayola Park, Deindorfer Park, Lee Street Boat Launch, Garber Tennis Court, Ojibway Island and Fordney Park. The Parks Division provides the oversight for these services at various City properties. City Sewer Cleaners has agreed to extend the previous bid pricing for FY 2021.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Parks Division's Operating Services Account No. 101-7570-805.000 \$3,250, Boat Launch Operation Fund, Operating Services Account No. 239-7546-805.000 \$810, General Fund, Celebration Park, Operating Services Account No. 101-7580-805.000 \$540.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Overhead Door Services
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of an annual purchase order with Dover and Company for an amount not to exceed \$10,000 for the annual overhead door maintenance service for the Facilities Division.

Justification:

On December 18 2018, Dover and Company submitted a bid for annual overhead door maintenance service for City Hall and the Public Service Building. This purchase includes items such as, overhead/garage door repair/replacement, and associated hardware, supplies and materials on a cost not to exceed basis and proposal price will be on a per job basis, at the rates quoted. Also, the inspections of doors after the Balance Test, Alignment Test, and Force Test that will be completed on a quarterly basis. Dover and Company has agreed to extend the previous bid pricing for FY 2021. Pricing includes labor for \$75.00 per hour with a 20 percent markup on parts.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Public Works Building Fund, Operating Services Account No.641-4439-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Quarterly Elevator Inspection Services
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Otis Elevator for \$2,400 for Quarterly Elevator Inspection Services for FY 2021.

Justification:

On April 18, 2017, Otis Elevator submitted a bid for the Quarterly Elevator Inspection Services at various City properties. The State of Michigan requires that all elevators be inspected on a quarterly basis. The City properties that will receive these inspections include City Hall, Public Services, Police Department, City Parking Ramp No. 3. The Facilities Division provides the oversight for these services. Otis Elevator has agreed to extend the previous bid pricing for FY 2021.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division's Operating Services Account No. 101-7575-805.000 \$480, General Fund, Community Public Safety Police, Building Management Division's Operating Services Account No. 101-3514-805.000 \$480, General Fund, Parking Operation's Operating Services Account No. 101-3868-805.000 \$960, Public Works Building Fund Operating Services Account No. 641-4439-805.000 \$480.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Traffic Signal Strain Pole Foundations
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend ratification of a purchase with J. Ranck Electric for \$18,880 for labor and materials to construct two traffic signal strain pole foundations for the Traffic Maintenance Section, Right of Way Division.

Justification:

The existing traffic signal span wire holding the traffic signal heads at the intersection of Genesee Avenue and Niagara Street is sagging. The span wire cannot be tightened because one of the concrete signal poles is cracked. The low height of the signal heads is a safety hazard and does not meet the minimum bottom height requirement for signal heads in the Michigan Manual of Uniform Traffic Control Devices. The traffic signal poles must be replaced with steel strain poles in order to raise the signal heads. The steel strain poles require 12 feet deep foundations.

City crews do not have the equipment or materials to pour traffic signal strain pole foundations, requiring this work be contracted out. J. Ranck Electric is currently under contract with the City to provide annual pole setting services and is qualified and available to pour the new foundations. The setting of the new steel strain poles and the removal of the old concrete poles will be done per the FY 2020 annual purchase for pole setting services approved by Council on July 24, 2017. City crews will be performing the concrete quality assurance testing, providing the new strain poles and one set of bolts from their stock.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Traffic Engineering Division's Operating Services Account No. 202-4621-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Total Annual Purchase Increase for Engineering Services

Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend an increase to the total annual maximum purchases for engineering services with D & M Site, Inc. (D&M), Fishbeck, Thompson, Carr & Huber, Inc. (FTCH), Fleis & Vanderbrink (F&V), Orchard, Hiltz and McCliment, Inc. DBA OHM Advisors (OHM), ROWE Professional Services Company (Rowe), Spicer Group (Spicer), Surveying Solutions Incorporated (SSI), Tetra Tech of Michigan, PC (Tetra Tech), Wade Trim, Inc. (Wade Trim), and, William A Kibbe and Associates, Inc. (Kibbe), from \$1,300,000 to \$1,700,000 for FY 2020 through FY 2024 for the Engineering Section, Right of Way Division.

Justification:

On June 17, 2019, Council approved Professional Engineering Services Agreements with D&M, FTCH, F&V, OHM, Rowe, Spicer, SSI, Tetra Tech, Wade Trim, and, Kibbe up to a total yearly maximum amount of \$1,300,000. The services of the firms are necessary to support engineering staff to carry out the duties and responsibilities of the Engineering Section whenever workload demands additional staff consultant's expertise. The City Engineer distributes work between the ten (10) firms on a rotational basis for small projects and distributes work on a competitive basis for larger projects.

Due to the increased amount of public infrastructure, facilities, parks, cemeteries, water, wastewater, planning, demolitions, parking and other projects undertaken by the City, it has become necessary to increase the total maximum amount of the individual purchase orders from \$1,300,000 to \$1,700,000 annually.

These vendors meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds for these services will be budgeted in the Fiscal Years in various departmental engineering services and professional services accounts.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Compost Grinding Services
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with I.E.,LLC for \$22,050, for compost grinding services for the Streets Division for FY 2021.

Justification:

On June 26, 2018, the Streets Division received a two year bid from I.E. LLC for compost grinding services at the City's Compost Site. I.E., LLC has agreed to extend their FY 2020 bid price for FY 2021. Compost grinding is necessary to mix the green and brown compost material in order to provide a finished compost product and prevent compost fires. The City no longer owns equipment that is necessary to perform this work. The bid unit price per cubic yard includes all labor and equipment required to load, grind, and efficiently pile the material at the compost site. It is estimated that there will be no more than 10,500 cubic yards of material to grind. Prior to beginning to grind the material, the piles will be surveyed to determine the actual quantity for payment. The following is a tabulation of the bid received:

	<u>FY 2020</u>	<u>FY 2021</u>
I.E.,LLC	Unit Price \$2.10 / cyd	Unit Price \$2.10 / cyd

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2021 Rubbish Collection Fund, Composting Division's Operating Services Account No. 226-4587-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Dixie Hwy Construction Agreement w/County Road Commission
Prepared by: Joshua Hoffman, Public Services

Manager's Recommendation:

I recommend approval of the agreement with the Saginaw County Road Commission in the amount of \$55,684.73 for the removal and reinstallation of a City of Saginaw water transmission main as part of Saginaw County Road Commission's Dixie Hwy. reconstruction project for the Public Services Department.

Justification:

On May 18, 2020, the Saginaw County Road Commission (SCRC) received bids to reconstruct approximately 1.3 miles of Dixie Hwy. in Bridgeport Township. Champagne & Marx Excavating of Saginaw was the successful bidder with the bid of \$5,893,139.04. As part of this project the City of Saginaw must remove and reinstall approximately 65 feet of 20" water transmission main located at the Pribil Drain. The total relocation costs are \$111,369.45. However, the SCRC has agreed to pay for 50% of the costs. The City's estimated construction cost including contingencies for this project is \$55,684.73; \$52,531.66 for construction, and \$3,153.07 for construction administration. City staff believes that working in conjunction with SCRC to complete this project will save the City money by utilizing the same contractor for both the water main work and the road construction.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund-Water Surplus Division's, Construction Account No. 591-4740-822.000 \$52,531.66 and Water Operations and Maintenance Fund, Water Surplus Division's, Engineering Account No. 591-4740-802.000 \$3,153.07.

I have approved the agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Lime Transfer System Airlock Replacement
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend a purchase with William W. Meyer and Sons, Inc. for \$3,498.00 for a replacement 8 vane steel rotor airlock for the pneumatic lime transfer system for the Water Treatment Division.

Justification:

On March 25, 2020, the Water Treatment Division received a quote for the purchase of a replacement rotor airlock for the pneumatic lime transfer system. Parts for the system are no longer manufactured and parts availability is very limited. Plant staff has been searching for replacement parts. The part found is a direct replacement. The lime transfer system moves lime from bulk storage to daily storage, at the feed point. Lime is the chemical used to adjust water pH and for corrosion control. Corrosion control protects the metallic components in the system and minimizes leaching of metals such as lead and copper into the drinking water. We are in the process of evaluating the corrosion control chemical used and until a decision is made and implemented, we need to maintain existing systems used for corrosion control.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Parts and Supplies Account No. 591-4730-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Financial Advisory and Bond Counsel Services
Prepared by: Paul Reinsch, Water and Wastewater

Manager's Recommendation:

I recommend approval of individual purchase orders in various amounts, up to a yearly total maximum amount of \$100,000, to the following firms: Raftelis Financial Consultants, Inc., Bendzinski & Co. Municipal Financial Advisors and Dickinson Wright, PLLC, for the next three fiscal years for financial advisory and bond counsel services for the Water and Wastewater Treatment and Public Services Departments.

Justification:

The Water and Wastewater Treatment Services and Public Services Departments have capital expenditures that are funded through various mechanisms. Traditionally, the different funding mechanisms require that we consult with a financial advisor and also retain bond counsel. We have in the past utilized all three firms aforementioned to perform either financial or legal services for all of the financed debt and grants secured for the enterprise funds of water and sewer. Due to regulatory changes and the requirement of Water and Sewer Asset Planning, we have needed to consult with a financial advisor and bond counsel as we implement our asset management plans. By having the ability to issue the purchase orders as needed annually, as priorities change, we will be able to assess quickly what impact changes to the capital/asset management plans may have on the end user.

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are available FY2021 and will be budgeted for FY2022 and FY2023, pending council approval, in the Water Operations and Maintenance Fund, Administration Division's Professional Services Account No. 591-4710-801.000 and the Sewer Operations and Maintenance Fund, Administration Division's Professional Services Account No. 590-4810-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Repeal Ordinance O-142
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the introduction of an ordinance to repeal the O-142 and amend the official city map.

Justification:

On December 27, 2012, City Council approved the vacation of Dearborn Street between King Street and Queen Street. The adjoining business requested the street vacation for planned expansion. The expansion did not proceed. The street remained in place after the vacation. This street will be reopened as a public street as if it was not vacated.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Charter, Section 22, titled "Ordinances."

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO REPEAL ORDINANCE O-142 OF "TABLE II: STREET VACATIONS," OF "TABLE OF SPECIAL ORDINANCES," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on _____, 2020, be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO REPEAL ORDINANCE O-142 OF "TABLE II: STREET VACATIONS," OF "TABLE OF SPECIAL ORDINANCES," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw Ordains:

That the official map of the City of Saginaw be amended by repealing O-142 that vacated the following: the portion of Dearborn Street between the eastern line of King Street and the western line of Queen Street abutting Lots 4 and 5 of Block 91, H.L. Miller's Addition and abutting Lots 1 and 8 of Block 96, H.L. Miller's Second Addition and also abutting Lot 1 of Block 95 of H.L. Miller's Addition and the western line of Queen Street in the City of Saginaw, Michigan (240.44 Feet).

That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective August 6, 2020.

Enacted: July 27, 2020.

Yeas:

Nays:

Absent:

Floyd Kloc
Mayor

Janet Santos
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 27, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos
City Clerk

From: Timothy Morales, City Manager
Subject: Repeal Ordinance O-143
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the introduction of an ordinance to repeal ordinance O-143 and amend the official city map.

Justification:

On December 27, 2012, City Council approved the vacation of Salt Street between Fraser Street and Queen Street. The adjoining business requested the street vacation for planned expansion. The expansion did not proceed. The street remained in place after the vacation. This street will be reopened as a public street as if it was not vacated.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Charter, Section 22, titled "Ordinances."

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO REPEAL ORDINANCE O-143 OF "TABLE II: STREET VACATIONS," OF "TABLE OF SPECIAL ORDINANCES," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced June 22, 2020, be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO REPEAL ORDINANCE O-143 OF "TABLE II: STREET VACATIONS," OF "TABLE OF SPECIAL ORDINANCES," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw Ordains:

That the official map of the City of Saginaw be amended by repealing O-143 that vacated the following: the portion of Salt Street between the northern line of Fraser Street and the southwestern line of Queen Street abutting Lots 5 and 6 of Block 91, H.L. Miller's Addition and abutting the southwestern line of Queen Street and also abutting Lots 5, 6, 7 and 8 of Block 96, HL Miller's Second Addition and Lots 1, 2, 3, 4 and 5 of Block 95 of H.L. Miller's Addition, City of Saginaw, Michigan (240 Feet).

That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective August 6, 2020.

Enacted: July 27, 2020.

Yeas:

Nays:

Absent:

Floyd Kloc
Mayor

Janet Santos
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 27, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos
City Clerk

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on May 18, 2020 be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE BLOCK 77, PENOYER FARM, CITY OF SAGINAW, FROM R-1, SINGLE-FAMILY RESIDENTIAL TO RMU-INT, RIVERFRONT MIXED USE – INSTITUTIONAL, TO INCLUDE THE FOLLOWING PARCELS:

Item #	Parcel Description
1	LOT 12, BLK. 77, PENOYER FARM
2	LOT 11, EXC. N. 15 FT., BLK. 77, PENOYER FARM
3	LOT 10, EXC. N. 25 FT., N. 15 FT. OF LOT 11 BLK. 77, PENOYER FARM
4	S. 15 FT. OF LOT 9, N. 25 FT. OF LOT 10, BLK. 77, PENOYER FARM
5	LOT 9, EXC. S. 15 FT., BLK 77, PENOYER FARM
6	LOT 8, BLK. 77, PENOYER FARM
7	LOT 7, EXC. E. 57 FT., BLK. 77, PENOYER FARM
8	LOT 6, BLK. 77, PENOYER FAR,
9	E. 57 FT. OF LOT 7, BLK. 77, PENOYER FARM
10	LOT 5, BLK. 77, PENOYER FARM
11	LOT 4, EXC. S. 20 FT., BLK. 77, PENOYER FARM
12	N. 20 FT. OF LOT 3, S. 20 FT. OF LOT 4, BLK. 77, PENOYER FARM
13	LOT 3, EXC. N. 20 FT., BLK. 77, PENOYER FARM
14	LOT 2, BLK. 77, PENOYER FARM
15	LOT 1, BLK. 77, PENOYER FARM

The City of Saginaw Ordains:

Section 1. That Block 77, Penoyer Farm, City of Saginaw be rezoned from R-1, Single-Family Residential to RMU-INT, Riverfront Mixed Use – Institutional, to include the following parcels:

Item #	Parcel Description
1	LOT 12, BLK. 77, PENOYER FARM
2	LOT 11, EXC. N. 15 FT., BLK. 77, PENOYER FARM
3	LOT 10, EXC. N. 25 FT., N. 15 FT. OF LOT 11 BLK. 77, PENOYER FARM
4	S. 15 FT. OF LOT 9, N. 25 FT. OF LOT 10, BLK. 77, PENOYER FARM
5	LOT 9, EXC. S. 15 FT., BLK 77, PENOYER FARM
6	LOT 8, BLK. 77, PENOYER FARM

ORDINANCE

O-1

7	LOT 7, EXC. E. 57 FT., BLK. 77, PENOYER FARM
8	LOT 6, BLK. 77, PENOYER FAR,
9	E. 57 FT. OF LOT 7, BLK. 77, PENOYER FARM
10	LOT 5, BLK. 77, PENOYER FARM
11	LOT 4, EXC. S. 20 FT., BLK. 77, PENOYER FARM
12	N. 20 FT. OF LOT 3, S. 20 FT. OF LOT 4, BLK. 77, PENOYER FARM
13	LOT 3, EXC. N. 20 FT., BLK. 77, PENOYER FARM
14	LOT 2, BLK. 77, PENOYER FARM
15	LOT 1, BLK. 77, PENOYER FARM

Section 2. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective July 2, 2020.

Enacted: June 22, 2020.

Yeas:

Nays:

Absent:

Floyd Kloc
Mayor

Janet Santos
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 22, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos
City Clerk

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced June 8, 2020, entitled and reading as follows, be taken up and enacted:

O-_____

AN ORDINANCE TO AMEND §118.04, "SUNSET," OF CHAPTER 118, "PROHIBITION OF MARIHUANA ESTABLISHMENTS AND FACILITIES," OF TITLE XI, "BUSINESS REGULATIONS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. §118.04, "Sunset," of Chapter 118, "Prohibition of Marihuana Establishments and Facilities," of Title XI, "Business Regulations," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

§ 118.04 SUNSET. This chapter shall automatically be repealed on November 17, 2020, if not otherwise repealed, amended, or replaced by City Council prior to that date.

This ordinance shall become effective July 2, 2020.

Enacted: June 22, 2020.

Yeas:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED

Floyd Kloc
Mayor

Janet Santos
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 22, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos
City Clerk

From: Timothy Morales, City Manager

Subject: Intermunicipality Committee for Transportation Planning and Governance of the Saginaw Metropolitan Planning Organization

Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend adoption of the resolution establishing an intermunicipality committee for the purpose of transportation planning in the Saginaw area and the governance of the Saginaw Metropolitan Planning Organization.

Justification:

The Metropolitan Planning Organization (MPO) for Saginaw County is currently seeking to re-designate the MPO from the Saginaw County Metropolitan Planning Commission to the Saginaw Area Transportation Agency (SATA) Policy Committee by October 1, 2020.

The United States Department of Transportation (USDOT) relies on the MPO to ensure that road and transit projects that use federal funds are products of a credible planning process and meet local priorities. The role of the MPO is to develop and maintain a Transportation Improvement Plan (TIP) for the area that supports locally developed road and transit improvement plans and projects. USDOT will not approve federal funding for urban road and transit projects unless they are on the MPO's TIP.

Currently, Saginaw County houses the MPO. Current proposed County budget cuts will disrupt the transportation planning process and have the potential to jeopardize federal local urban road and transit funding. By re-designating the MPO and moving it out from under the County, and encouraging local units of governments, road agencies and transportation providers to become stakeholders, the long term viability of this program will be ensured including federal urban road funding designated for Saginaw County being spent in Saginaw County.

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

ESTABLISH AN INTERMUNICIPALITY COMMITTEE FOR THE PURPOSE OF TRANSPORTATION PLANNING IN THE SAGINAW AREA AND GOVERNANCE OF SAGINAW METROPOLITAN PLANNING ORGANIZATION

Moved by Council Member _____, seconded by Council Member _____ to
adopt the following resolution:

WHEREAS: The urban transportation planning regulations implementing sections of the Federal-Aid Highway Act of 1962, and the Urban Mass Transportation Act of 1964, as amended, require that each urbanized area, as a condition of receipt of Federal transportation capital or operating assistance, have a continuing, cooperative and comprehensive (3-C) transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS: The Saginaw Metropolitan Planning Organization was initiated in 1965 to conduct a transportation planning process in response to the Federal-Aid Highway Act of 1962 and the Urban Mass Transportation Act of 1964, as amended; and

WHEREAS: Urban transportation planning funds from the United States Department of Transportation are available, directly or indirectly to the Saginaw Metropolitan Planning Organization to carry out the transportation planning process in the Saginaw area; and

WHEREAS: The City of Saginaw agrees to participate with other local municipalities in the comprehensive, cooperative and continuing transportation planning process for the Saginaw area; and

WHEREAS: Michigan Public Act 200 of 1957 provides for the creation, by two or more municipalities of an Intermunicipality Committee for the purpose of studying area problems; and

WHEREAS: The Intermunicipality Committee may accept gifts and grants from the Federal, State and local governments, also from private individuals, foundations or agencies, if such grants are made for furtherance of the objectives for which the Intermunicipality Committee is established.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw, along with the other municipalities within or in vicinity of the Saginaw Urbanized Area, has duly considered the creation of such an Intermunicipality Committee, and does hereby agree to join and mutually establish and organize an Intermunicipality Committee under Michigan Public Act 200 of 1957 for the purpose of governance of Saginaw Metropolitan Planning Organization and studying the Saginaw area transportation problems of mutual interest and concern; and

BE IT FURTHER RESOLVED THAT:

1. The Intermunicipality Committee created by this resolution shall be an organization established and operating as a voluntary association under the name Saginaw Area Transportation Agency (SATA) by October 1, 2020. The SATA organizational structure will be comprised of a Policy Committee (governing body), a Technical Committee (advisory body) and SATA staff (Executive Director and Transportation Planner);

2. Membership of the Committee may in the future include other such units of government, agencies, commissions or committees that would be eligible in accordance with the by-laws;
3. The by-laws, being developed by the SATA Policy Committee, shall be the by-laws of the Intermunicipality Committee;
4. SATA shall operate and act in compliance with and under the authority of Michigan Public Act 200 of 1957 and shall have the duties, privileges and rights prescribed in that Act;
5. The SATA shall develop transportation plans and programs for the Saginaw Urbanized Area, integrally considering local, county, regional and state plans;
6. The City of Saginaw and the Saginaw County Road Commission shall be the financial contributors of the local match requirements;

Signatories to this resolution mutually agree to join in and ascribe to this comprehensive, continuing and cooperative transportation planning process for the Saginaw Area, in fulfillment of the requirements of the Federal-Aid Highway Act of 1962, the Urban Mass Transportation Administration Act of 1964, as amended, and other relevant acts, regulations, or directives pertaining to Federal and State participation in the transportation planning program and project in the Saginaw Urbanized Area.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 22, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos,
City Clerk