Saginaw City Council Agenda

1315 S. Washington Avenue
VIA TELECONFERENCE
PER EXECUTIVE ORDER 2020-75
June 8, 2020
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Certificate of recognition honoring the work and legacy of Bruce Leaman.

2. Certification of recognition honoring the life and service of Louis J. Furlo, Sr.

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the May 18, 2020 regular council meeting minutes.

2. Approve the amendments to the FY 2020 Approved Budget to recognize changes that have occurred during the May period.

3. Approve the agreements with I.T.I., Inc. for $23,478 for the maintenance of telephone equipment for the City's digital and Internet Protocol phone system.

4. Approve a purchase with Signature Ford Lincoln for $37,541 for a 2021 Police Interceptor Utility vehicle for the Police Department.

5. Approve the blanket purchase order to Carrier & Gable, Inc. for $12,000 for traffic signal equipment repairs for the Traffic Maintenance Section, Right of Way Division for FY 2021.

6. Approve the blanket purchase orders to Marshall E. Campbell Company and Standard Electric Company for $6,000 each for electrical parts and supplies for the Traffic Maintenance Section, Right of Way Division for FY 2021.

7. Approve a purchase with West Shore Services, Inc. for $2,580 for a controller for the tornado siren at 1741 S. Jefferson Avenue for the Traffic Section, Right of Way Division.

8. Approve a purchase with Rock Products for $200,000.00 for concrete ready mix for the Streets Division for FY 2021.

9. Approve the blanket purchase orders with Begick Nursery and Garden Center and Kluck Nursery, Inc. for $5,000 each for trees for the Streets Division for FY 2021.

10. Approve a purchase with Unique Paving Materials for $50,000 for cold patch asphalt for the Streets Division for FY 2021.

11. Approve a blanket purchase order with Hymmco, LLC for $15,000 for concrete restoration supplies for the Streets Division for FY 2021.

12. Approve the purchase with Champagne & Marx for $65,645 for Mason Sand and Stone Aggregate mix for the Maintenance and Service Division for FY 2021.

13. Approve a purchase with Dave Hausbeck Trucking, LLC. for $134,000 for Class II Sand for the Maintenance and Service Division for FY 2021.

14. Approve to increase the purchase order with Rock Products by $35,000, for a new total of $299,000, for concrete ready mix for the Maintenance and Service Division for FY 2020.

15. Approve a purchase with Rock Products for $264,000 for concrete ready mix for the Maintenance and Service Division for FY 2021.

16. Approve a purchase with Unique Paving Materials for $125,000 for cold patch asphalt for the Maintenance and Service Division for FY 2021.

17. Approve the First Amendment to the Statement of Agreement with the Downtown Development Authority for the Earth Planter flower pots.

18. Approve the purchase with Wonderware North, a sole source, for $26,106 for software customer support for the Supervisory Control and Data Acquisition systems at the Water Treatment, Wastewater Treatment and Remote Facilities Divisions, through the Instrumentation and Process Controls Division.

19. Approve the purchase with Kendall Electric, a sole source, for $13,675 for a variable frequency drive for the Wastewater Treatment Division.

20. Approve the purchase with Polydyne, Inc. for $13,000 for Liquid PolyDMDAAC for the Water Treatment Division.

21. Approve the purchase with Thomas Scientific for $11,374 for a Market Forge Autoclave for the Water Treatment Division.

22. Approve the purchase with Carmeuse Lime & Stone for Calcium Oxide in the amount of $306,448 for the Wastewater Treatment Plant and $47,883 for the Water Treatment Plant for FY 2021.

23. Approve the blanket purchase orders to various vendors for various parts and supplies and services for the Wastewater Treatment and Remote Facilities Divisions for FY 2021.

24. Approve a purchase with a purchase with Carbon Activated Corporation for $47,600 for Powdered Activated Carbon for the Water Treatment Division.

25. Approve a purchase with Univar USA, Inc. for $67,500 for Hydrofluorosilicic Acid for the Water Treatment Division.

26. Approve a purchase with PVS Technologies, Inc. for Ferric Chloride in the amount of $119,400 for the Water Treatment Division and $37,062 for the Wastewater Treatment Division for FY 2021.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

1. An Ordinance to amend §118.04, “Sunset,” of Chapter 118, "Prohibition of Marihuana Establishments and Facilities," of Title XI, “Business Regulations,” of the City of Saginaw Code of Ordinances, O-204.

ORDINANCE CONSIDERATION AND ADOPTION:

RESOLUTIONS:

1. Permitting the service of alcoholic beverages on public property along Hamilton Street.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON

CITY OF SAGINAW

CERTIFICATE OF RECOGNITION

presented to

Bruce Leaman

WHEREAS, Bruce Leaman, a lifelong Saginaw resident, has been a friendly face and a force for good in our community for several decades. Bruce was taught classical piano by his mother as a young child, and has always used his love for music to connect with people from all over the Great Lakes Bay Region; and

WHEREAS, Bruce studied music st Delta College and later became the facility manager for Zion Lutheran Church in Saginaw where he was known for his organizational skills and willingness to help the leadership and congregation. Bruce is also remembered by many as a regular in Old Town, entertaining guests at the Red Eye Coffee House with his vast knowledge of song and musical talents on the piano; and

WHEREAS, Bruce was the first teacher enlisted by Major Chords for Minors nearly 10 years ago, when they first began giving free music lessons to Saginaw children. Since that time, he has taught nearly 40 children every week—impacting over 1,000 students in the Saginaw community. His positive impact on so many students in Saginaw has left a melody in our hearts and made Saginaw a more beautiful place, both now and for generations to come.

NOW THEREFORE BE IT RESOLVED, I, Floyd Kloc, Mayor of the City of Saginaw, on behalf of my fellow Councilmembers, do hereby deem it an honor and a privilege to extend this Certificate of Recognition to Bruce Leaman. Further, I urge all citizens of Saginaw to recognize, honor, and celebrate the outstanding achievements and contributions of Bruce Leaman to the City of Saginaw.

IN WITNESS WHEROF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 8th day of June in the year of our Lord two thousand twenty.

June 8, 2020

Floyd Kloc, Mayor

Councilpersons
Brenda F. Moore, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Jamie Forbes, John Milne, Bill Ostash,
Autumn L. Scherzer and Reggie Williams II

Timothy Morales, City Manager

CITY OF SAGINAW

CERTIFICATE OF RECOGNITION

presented to

Louis J. Furlo, Sr.

WHEREAS, on behalf of the Saginaw City Council, we honor the memory of Louis J. Furlo, Sr. whose successful and abundant life came to a close after 91 years, on April 22, 2020; and

WHEREAS, Louis was a beloved husband, father, and grandfather. He leaves to cherish his memory his wife, Veronica; three sons: Louis, Jr., Paul and Christopher; several beloved grandchildren, and an entire community of family, friends, and colleagues; and

WHEREAS, Louis held a 60-year career with Saginaw's Morley Companies, Inc., serving as the Chairman of the Board since the mid-1980's. Under his leadership, Morley Companies has grown to become one of Saginaw County's largest employers, with over 1,000 employees and has evolved into an operation that serves Fortune 500 clients for a wide range of business services, from contact help centers to exhibits and displays, as well as meetings and incentives; and

WHEREAS, Louis spent much of his life in Saginaw and was the past recipient of the Vision of Free Enterprise award from the Saginaw County Chamber of Commerce. He was a member of the board of directors of the Field Neurosciences Institute of Saginaw and also a charter member of Legatus International, an organization dedicated to improving the moral and intellectual faculties of corporate leaders worldwide; and

WHEREAS, Louis will forever be remembered for his commitment to his family and his community, as well as his commitment to serving others. Words cannot convey how Louis enriched the lives of so many in this city. His death leaves our community with a deep feeling of sorrow for the loss of such an honored and respected citizen.

NOW, THEREFORE BE IT RESOLVED, I, Floyd Kloc, Mayor of the City of Saginaw, hereby urge all citizens of Saginaw to recognize, honor, and celebrate the life, outstanding achievements, and contributions of Louis J. Furlo, Sr. to the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 8th day of June in the year of our Lord two thousand twenty.

Floyd Kloc, Mayor

Councilpersons

Brenda F. Moore, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Jamie Forbes, John Milne, Bill Ostash,
Autumn L. Scherzer and Reggie Williams II

June 8, 2020

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, MAY 18, 2020, AT 6:30 P.M. VIA VIDEO/TELECONFERENCE PER GOVERNOR WHITMER'S EXECUTIVE ORDER 2020-75. THE MEETING WAS STREAMED LIVE VIA THE CITY'S WEBSITE AND ON SGTV.

ROLL CALL

Mayor Kloc called the meeting to order. Council Members present: Reginald Williams II, Jamie Forbes, Annie Boensch, Brenda Moore, Autumn Scherzer, John Milne, Bill Ostash, and Floyd Kloc: 8. Council Members absent: Balls: 1.

ANNOUNCEMENTS

City Clerk Janet Santos announced the following:

- Bulk items, Recycling and Yard Waste collection service is on your regular trash collection day.
- The City compost site is open Monday – Friday 7 a.m. to 3 p.m. and Saturday 8 a.m. to 12 p.m.
- City council will have 5 positions on the November ballot. The filing deadline is July 21. Petition forms are available at the City Clerk's Office. Please call 759.1480 to obtain forms.
- Bill payments can be made on-line, or by using the City's drop box located in the back parking lot at City Hall. Be sure to enclose your payment in a sealed envelope.
- City news and updates are posted on the City's website www.saginaw-mi.com, on the City's Facebook page, and on SGTV Channel 191.

Council Member Boensch presented a proclamation declaring May 2020 as "Mental Health Month." Tim Ninemire, Director of the Customer Service/Recipient Rights Office, expressed his gratitude.

Council Member Milne presented a proclamation declaring May 25, 2020 as "Theodore Roethke Day." Ann Ransford of the Friends of Theodore Roethke Foundation expressed her gratitude.

PUBLIC HEARINGS

Clerk Santos announced the public hearing regarding the Fiscal Year 2020-2021 Proposed Budget and Property Tax Millage. Mayor Kloc called for public comment three times. Clerk Santos reported that no personal requests or written comments were submitted.

Moved by Council Member Boensch, seconded by Mayor Pro Tem Moore to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

Clerk Santos announced the public hearing regarding the Special Assessment District for a Police and Fire millage for Fiscal Year 2020-2021. Mayor Kloc called for public comment three times. Clerk Santos reported that no personal requests or written comments were submitted.

Moved by Mayor Pro Tem Moore, seconded by Council Member Scherzer to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

Clerk Santos announced the public hearing regarding the Downtown Development Authority District millage to be levied on properties within the district. Mayor Kloc called for public comment three times. Clerk Santos reported that no personal requests or

written comments were submitted.

Moved by Council Member Scherzer, seconded by Council Member Milne to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

PUBLIC INPUT

No members of the public addressed the Council.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Milne, Moore, Forbes, Boensch, Williams, Ostash, and Mayor Kloc.

REPORTS FROM CITY MANAGER

City Manager Morales provided updates on City staffing and services under the Governor's "Stay Home, Stay Safe" order. Manager Morales reported that Fiscal Year 2021 proposed budget is available on the City's website and on SGTV.

Council Member Balls entered the meeting at 7:14 p.m.

Manager Morales introduced Yolanda Jones, Director of the Office of Management and Budget. Ms. Jones presented a recap of the Fiscal Year 2021 proposed budget revenues and expenditures.

Manager Morales provided an update on the staff's drafting of ordinances relating to the development of adult use marihuana establishments in the City.

CONSENT AGENDA:

Mayor Kloc asked if there were any exceptions to the consent agenda. No exceptions were made.

1. Approve the May 4, 2020 regular council meeting minutes.

2. Approve the amendments to the FY 2020 Approved Budget to recognize changes that have occurred during the March and April period.

3. Approve the purchase with Dominion Voting for $35,350 for election equipment for the Election Division.

4. Approve the purchase with purchase with Hoffman's Power Equipment for $17,519 for a 2020 Toro 7500 series mower for the Cemeteries Division.

5. Approve the purchase with H&B Equipment for $4,660 for a Rotary Broom Attachment for the Cemeteries Division.

6. Approve the purchase with Frigid Fluid Co. for $7,395 for two lowering devices for the Cemeteries Division.

7. Approve the contract with Blue Restoration, LLC, for $609,233 for the Hardin Street Reconstruction project for the Engineering Section, Right of Way Division.

8. Approve the purchase with Vanguard Fire & Security Systems for $3,178 for repairs to the fire sprinkler system at the Public Services Building.

9. Approve the contract with Edw. C. Levy Co., dba Ace-Saginaw Paving Company, for $797,778 for the 2020 Mill and Resurface project for the Engineering Section, Right of Way Division.

10. Approve the purchase with the Michigan Department of Environment, Great Lakes, and Energy for $4,000 for FY 2021 for laboratory analysis for the Water Treatment Division.

11. Approve the purchase with Nelson Tank Engineering & Consulting, Inc. for $4,400 for the inspection of the finished water west storage reservoir for the Water Treatment Division.

12. Approve the purchase with PVS Nolwood Chemicals, Inc. for $135,625 for Sodium Hypochlorite for the Remote Facilities Division; and for $93,000 for the Water Treatment Division.

Moved by Council Member Scherzer, seconded by Council Member Boensch to approve consent agenda items 1 through 12, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Milne reported that the MBS International Airport Commission will meet this week to review candidates for Airport Manager.

APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Moved by Mayor Pro Tem Moore, supported by Council Member Boensch to approve the following appointments:

1. the Mayoral appointment of Kevin Rooker to the Board of Building Appeals and Fire Code Appeals with a term to expire December 31, 2021.
2. the Mayoral appointment of Alan Butler to the Hospital Finance Authority with a term to expire June 30, 2023.
3. the Council appointment of Kevin Rooker to the Building Authority with a term to expire December 31, 2024.

9 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE INTRODUCTION:

Moved by Mayor Pro Tem Moore, seconded by Council Member Milne to introduce an ordinance to amend the official city map to rezone block 77, Penoyer Farm, City of Saginaw from R-1, Single-Family Residential to Riverfront Mixed Use – Institutional, RMU-INT. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Kloc announced that the ordinance will be laid over under Charter provision.

RESOLUTIONS:

Moved by Council Member Boensch, seconded by Council Member Milne to adopt the resolution approving the FY 2020-2021 Budget. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Moore, seconded by Council Member Milne to adopt the resolution approving the amount for the FY 2020-2021 Public Safety Millage. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Milne, seconded by Council Member Boensch to adopt the resolution approving the request of the Downtown Development Authority to levy a 2 mill tax on all real and tangible personal property not exempt by law and as finally equalized in The Downtown Development District for FY 2021. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Milne, seconded by Mayor Pro Tem Moore to adopt the resolution authorizing to seek FY 2023 Local Bridge Program Funds from the Michigan Department of Transportation. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Milne to direct the City Manager to prepare an ordinance amendment to ordinance 211 amending the “sunset” provision by ninety days. No second was offered.

Moved by Mayor Pro Tem Moore, supported by Council Member Balls to direct the City Manager to prepare an amendment to ordinance 211 to extend the “sunset” provision by ninety days and to submit the draft “opt-in” ordinances to the Planning Commission for their recommendation. Discussion was held. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Mayor Pro Tem, seconded by Moore Council Member Scherzer to adjourn the meeting at 8:00 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

As recorded by

Janet Santos, CMMC/MMC
City Clerk

COUNCIL COMMUNICATION CC-2

From: Timothy Morales, City Manager

Subject: May Budget Adjustment

Prepared by: Yolanda M. Jones, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2019/2020 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of May.

Justification:

The 2019/2020 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2020 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for May, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by $66,813 from $37,499,702 to $37,566,515:

- Recently, the City was notified that it would realize a reduction of ($97,943) for FY 2020 in its Constitutional State Shared Revenues Account No.. 101-0000-574.007 due to the COVID 19 pandemic. Therefore, this budget adjustment recognized the reduction to the approved Constitutional State Shared Revenues for the General Fund. To offset the reduction to this revenue, will be an increase to Reimbursements Account No. 101-0000-676.000 by $77,855 from an insurance claim and Refund of Capture Account No. 101-0000-402.002 by $3,437, Inspection Fees Account No. 101-0000-476.020 by $2,090, and Non Owner Occupied Registration Fees Account No. 101-0000-476.018 by $14,561.

- A budget adjustment should be completed to recognize unanticipated revenues for Community Public Safety – Police in the total amount of $9,283. Revenues should be recognized in the General Fund Revenue, Vehicle Storage Fees Account No. 101-0000-609.003 in the amount of $6,750, and Reimbursement - Police Account No. 101-0000-676.020 in the amount of $2,533. To offset the increase in revenues will be an increase to the Community Public Safety – Police, Police Building Management Division, Utilities Account No. 101-3514-920.000 in the total amount of $9,283.

- On May 7, 2020, the city received a $1,000 donation from the Kiwanis Club to provide Personal Protection Equipment to public safety. This budget adjustment recognizes receiving this donation. Revenues will be recognized in the General

Fund Revenue, Police Donation Account No. 101-0000-674.009 in the amount of $500 and Fire Donation Account No. 101-0000-674.010 in the amount of $500. To offset the increase in revenues will be an increase to Community Public Safety – Police, Police Building Management Division, Parts and Supplies Account No. 101-3514-742.000 in the amount of $500 and Community Public Safety – Fire, Fire Technical Services Division, Clothing Supplies Account No. 101-3552-728.000 in the amount of $500.

- A budget adjustment should be completed to recognize the remaining balance of $21,180 from the Blight Elimination Grant Fund. These funds can only be utilized for demolition services. These funds will be allocated towards the internal deficit elimination plan. These funds will be recognized in the General Fund Revenue, Transfers – Blight Elimination Account No. 101-0000-699.274. To offset this increase in revenues will be the same increase to the Other General Fund Expenditures, Operating Transfer Division, NSP 101-9660-999.279.

- A budget adjustment should be completed to recognize a reimbursement from the State of Michigan, Department of State – Bureau of Election for the March election in the amount of $35,350. Revenues will be recognized in the General Fund Revenue, Reimbursement Account No. 101-0000-676.000. To offset the increase in revenues will be the same increase to the Office of General Government, Election Division, Office Equipment Account No. 101-1731-981.000.

The Major Street Fund (202) should be $8,623,227 for FY 2020. This represents a net zero change. Recently, the City was notified that it would realize a reduction of ($319,962) for FY 2020 in its Major Street Fund's Gas and Weight Tax due to the COVID 19 pandemic. Therefore, this budget adjustment recognized the reduction to the approved Gas and Weight dollars for the Major Street Fund. In addition, the budget allocated funds to be received for an installment purchase proceeds ($73,767). These funds were recognized as part of fund balance in the previous fiscal year. To offset the reduction in revenues will be an increase to other unanticipated revenues as follows: State Grant $13,636 for the Iron Belle Trail, Special Event Services $2,947, Sale of Property $18,632, Material and Services $1,743, Interest on Investments $2,732, Interest on Special Assessments $378, Special Assessments $3,728, Reimbursements $33,763 for sidewalk repairs and monthly MERS Pension allocation, MDOT Closeout Reimbursement $856, and an appropriation of available fund balance $315,314.

The Local Street Fund (203) should be $2,133,191 for FY 2020. This represents a net zero change. Recently, the City was notified that it would realize a reduction of ($88,562) for FY 2020 in its Local Street Fund's Gas and Weight Tax due to the COVID 19 pandemic. Therefore, this budget adjustment recognized the reduction to the approved Gas and Weight dollars for the Local Street Fund. To offset the reduction in revenues will be an increase to other unanticipated revenues as follows: Interest on Investments $516, Interest on Special Assessments $46, Special Assessments $3,047, Reimbursements $756 for monthly MERS Pension allocation, and an appropriation of available fund balance $84,197.

The Drug Forfeiture Fund (264) should be increased from $84,710 to $87,350, which represents a $2,640 increase. This increase is primarily due to the recognition of unanticipated revenues: Sale of Property Items Account No. 264-0000-673.003 by $789, Sale of Firearms Account No. 264-0000-673.005 by $696, and Interest on Investments Account No. 264-0000-664.000 by $1,155. To offset the increase in revenues will be the same increase to this fund's Parts and Supplies Account No. 264-3341-742.000.

The CDBG Residential Loan Fund (276) should be increased $94,794 from $678,849 to $773,643. This increase is to recognize the donation from Isabella Bank to the City's residential housing rehabilitation program of $91,500 as well as other unanticipated revenues - loan principal $2,633, interest on investments $98, and interest on loans $563. To offset the increase in revenues will be the same increase to the Single Family Division, Loan Disbursement Account No. 276-6550-965.003.

The Neighborhood Stabilization Fund (NSP) (279) should be increased from $0 to $21,180. This increase is to recognize a transfer in from the General Fund Account No. 279-0000-699.101 in order to continue to allocate funds for an internal deficit elimination plan. To offset the increase in revenues will be the same increase to the NSP Increase to Fund Equity Account No. 279-8559-989.001.

The Capital Project Fund (401) should be increased $14,320 from $1,609,245 to $1,623,565. This increase is to recognize a reimbursement from the city's insurance company for the repairs at the Celebration Splash Park. Revenues will be recognized in the Capital Project Fund, Reimbursement Account No. 401-0000-676.000 for $14,320. To offset the increase in revenues will be the same increase to the Capital Project Fund, Celebration Park Division, Repair and Replacement Account No. 401-7580-974.000.

The Motor Pool Operations Fund (661) should be increased from $2,454,412 to $2,494,412. This represents a $40,000 increase. This increase is due to an increased Contribution from Other Funds to cover expenditures that have been incurred. To offset the increase in revenues will be an increase to the Motor Pool Operations Fund – Garage Operation Division, Motor Vehicle Supplies Account No. 661-4481-737.000 by the same.

The Self Insurance Fund (677) should be increased $20,000 from $1,264,477 to $1,284,477. This increase is to recognize an increase to the Contribution from Other Fund Account No. 677-0000-675.000 to lessen the higher than expected Claims payment. To offset the increase in revenues will be the same increase to the Self Insurance Fund, Claims Account No. 677-1762-827.001.

The Forest Lawn Cemeteries Fund (711) should be increased from $29,674 to $58,817. This represents a $29,143 increase from the approved budgeted levels. This increase is to recognize the gain on investments, which will be realized in the Forest Lawn Cemeteries Fund, Gain/Loss on Investments Account No. 711-0000-671.014. To offset

the increase in revenues will be the same increase to this fund's Increase to Fund Equity Account No. 711-8559-989.001.

The Oakwood Cemeteries Fund (712) should be increased from $5,236 to $13,417. This represents an $8,181 increase from the approved budgeted levels. This increase is to recognize the gain on investments, which will be realized in the Oakwood Cemeteries Fund, Gain/Loss on Investments Account No. 712-0000-671.014. To offset the increase in revenues will be the same increase to this fund's Increase to Fund Equity Account No. 712-8559-989.001.

The Perpetual Care Fund (713) should be increased from $5,141 to $12,133. This represents a $6,992 increase from the amended budgeted levels. This increase is to recognize the gain on investments, which will be realized in the Perpetual Care Fund, Gain/Loss on Investments Account No. 713-0000-671.014. To offset the increase in revenues will be the same increase to this fund's Increase to Fund Equity Account No. 713-8559-989.001.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-3

From: Timothy Morales, City Manager

Subject: I.T.I, Inc., Phone Maintenance Agreements

Prepared by: Jeff Klopcic, Technical Services Department

Manager's Recommendation:

I recommend the approval of the phone maintenance agreements with I.T.I., Inc. in the amount of $23,477.04 for the yearly maintenance and support fees for the City's digital and Internet Protocol (IP) phone system.

Justification:

The I.T.I. Agreements cover the telephone equipment located at the City Hall, Public Services, Police Department, Maintenance & Service Water & Sewer Division and the Water and Waste Water Treatment Plants for a one-year period. The agreements cover all service under normal wear and tear including parts, labor and travel time. It also includes free user training, no charge for service related software updates, free loaner equipment and 24 hour, seven day service without paying any after-hour premium.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Technical Services Fund – Information Services, Operating Services Account No. 658-1720-805.000.

I have approved the agreements as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-4

From: Timothy Morales, City Manager

Subject: Purchase Police Patrol Vehicle

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Signature Ford Lincoln for $37,541.00 for a 2021 Police Interceptor Utility vehicle for the Police Department.

Justification:

The Saginaw Police Department will be replacing one patrol vehicle. The vehicle being replaced is a 2018 Ford Interceptor Sedan that was involved in an accident on March 7, 2020. The City's insurance company sent an appraiser over to inspect the vehicle on May 7, 2020. The appraiser deemed the vehicle a "total loss." This Police Interceptor Sedan will be replaced by one Police Interceptor Utility SUV at a cost of $37,541.00. These vehicles are similar to a Ford Taurus and a Ford Explorer. However, to Ford they are different vehicles due to differences in drive train, interior, suspension, and trim that make it suitable for police operations. This purchase meets the requirements of a municipal bid per the Macomb County Bid #21-18, MY2020.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Police, Police Building Management Division's Vehicle Account No. 101-3514-982.000 $37,541.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Timothy Morales, City Manager

Subject: Traffic Signal Repair - Blanket Purchase Order

Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Carrier & Gable, Inc. for $12,000 for FY 2021 repair costs of traffic signals for the Traffic Maintenance Section, Right of Way Division.

Justification:

On February 6, 1996, City Council approved a procedure for repairing traffic signal controller equipment. City staff does routine repair and maintenance of these solid-state devices. Sometimes complex repairs must be done by the manufacturer's authorized service representative. Carrier & Gable, Inc. is Michigan's authorized service representative and offers standard pricing for each type of repair. City staff estimates annual cost for such services is $12,000 based on past repair history. Since this service is necessary to properly maintain the City's traffic signal system, and Carrier & Gable, Inc. is the only authorized service representative in the region, it is in the best interest of the City to continue this procedure for FY 2021.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division's Parts and Supplies Account No. 202-4621-742.000 $6,000 and the Local Streets Fund, Traffic Engineering Division's Parts and Supplies Account No. 203-4621-742.000 $6,000.

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Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-6

From: Timothy Morales, City Manager

Subject: Blanket Purchases for Electrical Parts and Supplies

Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the approval of FY 2021 blanket purchases with Marshall E. Campbell Company and Standard Electric Company for $6,000 each for electrical parts and supplies for the Traffic Maintenance Section, Right of Way Division.

Justification:

Since June 26, 2000, City Council has approved a procedure for purchasing electrical parts for the Traffic Maintenance Section. Traffic Maintenance requires the purchase of a vast array of electrical parts and supplies for maintaining the City's electrical devices such as traffic signals and streetlights. There is no feasible means to predetermine quantities and type of parts that will be needed in any given time period because these are random repairs. Issuing individual purchase orders for the many items purchased is costly and administratively time consuming. Traffic Maintenance personnel will price quote items and award purchases to the lowest and best vendor for each item. The parts and supplies will be ordered from the successful bidder and billed to the respective purchase order. It is in the best interest of the City to continue this procedure for FY 2021, in order to make repairs to the traffic signal and street lighting systems as quickly as possible.

Vendor	Cost
Marshall E. Campbell Company Saginaw, MI (in-city)	$6,000
Standard Electric Company Saginaw, MI (out-city)	$6,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division's, Parts and Supplies Account No. 202-4621-742.000 $3,000, Local Streets Fund, Traffic Engineering Division's, Parts and Supplies Account No. 203-4621-742.000 $3,000.00, and the General Fund, Public Services Department, Street Lighting Division's, Parts and Supplies Account No. 101-4620-742.000 $6,000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Timothy Morales, City Manager

Subject: Controller for the Tornado Siren

Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with West Shore Services, Inc. for $2,580 for the repair and replacement of a controller for the tornado siren located at 1741 S. Jefferson Avenue for the Traffic Maintenance Section, Right of Way Division.

Justification:

In October of 2019, a lightning strike damaged the controller for the City's tornado siren system located at 1741 S. Jefferson Avenue. The controller was sent to West Shore Services, Inc. for repairs. West Shore Services, Inc. loaned the City a controller so the sirens were still operational while the controller was being repaired. It is critical to have the emergency system fully functional and operating in case of any emergencies. West Shore Services, Inc. is a sole source vendor for this equipment.

The City was recently notified that the controller cannot be repaired. The cost of the replacement controller is $2,200. The City has also incurred $380 in labor charges trying to fix the damaged controller.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Radio Operations Fund, Radio Operations Division's Repairs and Replacements Account No. 660-4422-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-8

From: Timothy Morales, City Manager

Subject: Concrete Ready Mix Annual Supply

Prepared by: Beth London, Public Service Department

Manager's Recommendation:

I recommend the approval of a purchase with Rock Products for $200,000.00 for concrete ready mix for the Streets Division for FY 2021.

Justification:

On May 1, 2018, the Public Services Department received a two year bid from Rock Products for ready mix concrete. Rock Products has agreed to extend their FY 2020 bid price for FY 2021. The purchase of concrete ready mix is necessary for the Streets Division to make concrete road repairs on the approximately 289 miles of local and major streets and state highways annually. Their bid unit pricing is listed below:

Vendor	Item	FY 2020	FY 2021
Rock Products	35S 6 sack mix	$111.50 /Cyd	$111.50 /Cyd
Saginaw, MI (in-city)	35 HE 7 sack mix	$117.50 /Cyd	$117.50 /Cyd
	P-FS mix	$124.50 /Cyd	$124.50 /Cyd

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2021 Major Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 202-4651-743.000 $140,000.00 and the Local Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 203-4651-743.000 $60,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Timothy Morales, City Manager

Subject: Tree Purchases

Prepared by: Beth D. London, Public Service Department

Manager's Recommendation:

I recommend the approval of purchases with Begick Nursery and Garden Center and Kluck Nursery, Inc. for $5,000 each for trees for the Streets Division for FY 2021.

Justification:

The Streets Division maintains approximately 60,000 trees in the right of way. Maintenance includes the removal of diseased or dead trees and the planting of new trees as requested, or for special projects. In the past, the Streets Division has purchased approximately 75 trees each year for planting in the right of way. It has been extremely difficult to plant this many trees at one time with the City's limited personnel and equipment. This also requires personnel to keep a list of requested new tree locations throughout the year so that requests can be planted in the fall. By purchasing a small number of trees throughout the year, the Streets Division will be able to replace trees when requested and better manage the planting of new trees. Streets personnel will price quote individual purchases and award purchases to the lowest and best vendor for each species of tree. The trees will be ordered from the successful bidder and billed to the respective purchase order as follows:

Vendor	Cost
Begick Nursery and Garden Center	$5,000
Kluck Nursery, Inc.	$5,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2021 Major Streets Fund, Routine Maintenance Division's Nursery Supplies Account No. 202-4651-738.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Timothy Morales, City Manager

Subject: Annual Supply of Cold Patch Asphalt

Prepared by: Beth London, Public Service Department

Manager's Recommendation:

I recommend the approval of a purchase with Unique Paving Materials in the amount of $50,000.00 for cold patch asphalt for the Streets Division for FY 2021.

Justification:

On April 17, 2018, the City received a two year bid for cold patch asphalt for FY 2019 and FY 2020. Unique Paving Materials has agreed to extend their FY 2020 bid price for FY 2021. The Streets Division purchases approximately 500 tons of cold patch asphalt for the filing of potholes on local and major streets and state highways annually.

Vendor	FY 2020	FY 2021
Unique Paving Materials Saginaw, MI (out city)	$89.00 /ton picked-up $91.75 /ton delivered	$89.00 /ton picked-up $91.75/ton delivered

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2021 Major Streets Fund, Routine Maintenance Division's Street and Road Material Account No. 202-4651-743.000 $40,000 and Local Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 203-4651-743.000 $10,000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-11

From: Timothy Morales, City Manager

Subject: Concrete Restoration Supplies

Prepared by: Beth D. London, Public Service Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Hymmco, LLC for $15,000.00 for FY 2021 for concrete restoration supplies for the Streets Division.

Justification:

The Streets Division requires concrete materials and supplies to perform permanent street repairs throughout the fiscal year. Establishing a blanket purchase with a local approved supplier for concrete road repair materials and supplies is an efficient way of purchasing these items. This allows the Streets Division to purchase items that include, but are not limited to, dowels, lane ties, rebar, poly flex forms, stakes, pins, fiber expansion material, and concrete finishing tools that are required to complete road maintenance without having to establish a purchase order each time a road is repaired. Hymmco is a local approved supplier of concrete supplies and can provide most products the same day they are needed which decreases the need to keep a large inventory of items on hand.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2021 Major Streets Fund, Routine Maintenance Division's Parts and Supplies Account No. 202-4651-742.000 $12,000.00 and the Local Streets Fund, Routine Maintenance Division's Parts and Supplies Account No. 203-4651-742.000 $3,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-12

From: Timothy Morales, City Manager

Subject: Annual Supply of Aggregate

Prepared By: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Champagne & Marx for $65,645.00 for FY 2021 for Mason Sand and Stone Aggregate mix for the Maintenance and Service Division.

Justification:

On May 1, 2018, the City received a sole bid for 60/40 Gravel, Mason Sand, 6AA Stone and 22A Stone Crete. Champagne & Marx has agreed to extend their FY 2020 bid price for FY 2021. The Maintenance and Service Division uses different types of sand and aggregate materials daily in the maintenance and repair of the City's water distribution and sewer collection systems.

Material	Tons	FY 2020	FY 2021
1. 60/40 Gravel	500	$ 8,250.00	$ 8,250.00
2. Mason Sand	600	$ 7,080.00	$ 7,080.00
3. 6AA Stone	1,000	$23,540.00	$23,540.00
4. 22A Stone Crete	1,700	$26,775.00	$26,775.00
Total	3,800	$65,645.00	$65,645.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's, Street and Road Materials Account No. 591-4722-743.000 $10,710.00, Water Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 $27,467.50 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 $27,467.50 for FY2021

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC- 13

From: Timothy Morales, City Manager

Subject: Annual Supply of Class II Yellow Backfill Sand

Prepared By: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Dave Hausbeck Trucking LLC. in the amount of $134,000.00 for Class II Sand for the Maintenance and Service Division for FY 2021.

Justification:

On April 17, 2018, the Maintenance and Service Division received a two year bid for Class II Yellow Backfill Sand for FY 2019 and FY 2020. Dale Hausbeck Trucking LLC. has agreed to extend their FY 2020 bid price for FY 2021. The Maintenance and Service Division uses Class II Yellow Sand as backfill for excavations made in the City's Right of Way from repairs to the City's water distribution and sewer collection systems.

Vendor	FY 2020	FY 2021
Dave Hausbeck Trucking Reese, MI (out city)	$6.70 / ton	$6.70 / ton

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's, Parts and Supplies Account No. 591-4722-742.000 $53,600.00, Water Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 $40,200.00 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 $40,200.00 for FY 2021.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-14

From: Timothy Morales, City Manager

Subject: FY 2020 Ready Mix Concrete

Prepared by: Joshua Hoffman, Public Services Department

Manager's Recommendation:

I recommend approval to increase the annual purchase order with Rock Products by $35,000, for a new total of $299,000, for ready-mix concrete for permanent street repairs done by the Maintenance and Service Division for FY 2020.

Justification:

On May 21, 2018, City Council approved a purchase with Rock Product for ready-mix concrete for FY 2019 and FY 2020 in the amount of $264,000 for each fiscal year. The Maintenance and Service Division requires ready-mix concrete to make permanent street repair due to excavations on the City's water and sewer utilities within the Right of Way. To date all of the $264,000 budgeted for ready-mix concrete has been spent. By adding this additional funding and increasing the Purchase Order to $299,000.00 the Maintenance and Service Division will be able to continue making street repairs for the remainder of the Fiscal Year.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Street and Road Materials account 591-4721-743.000 $17,500 and Sewer Operations and Maintenance Fund, Street and Road Materials account 590-4821-743.000 $17,500.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC- 15

From: Timothy Morales, City Manager

Subject: Annual Supply of Concrete Ready Mix

Prepared By: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase from Rock Products for $264,000.00 for concrete ready mix for the Maintenance and Service Division for FY 2021.

Justification:

On May 01, 2018, the Maintenance and Service Division received a two (2) year bid from Rock Products for Ready-Mix concrete. Rock Products has agreed to extend their FY 2020 bid price for FY2021. The Maintenance and Service Division excavates approximately 900 water and sewer repairs annually in the City's Right of Way requiring restoration of any paved surfaces removed to access the utilities, which amounts to approximately 600 repairs to sidewalks, driveways, and roadways each year.

Vendor	Item	FY 2020	FY 2021
Rock Products	35S 6 sack/yard	$111.50 /yard	$111.50 /yard
Saginaw, MI (in-city)	35 HE 7 sack/yard	$117.50 /yard	$117.50 /yard
	P-FS/yard	$124.50 /yard	$124.50 /yard

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's, Street and Road Materials Account No. 591-4722-743.000 $105,600.00, Water Operation and Maintenance Fund, Maintenance and Service Division's Street and Road Materials Account No. 591-4721-743.000 $79,200.00 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Street and Road Materials Account No. 590-4821-743.000 $79,200.00 for FY2021.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC- 16

From: Timothy Morales, City Manager

Subject: Annual Supply of Cold Patch Asphalt

Prepared By: Josh Hoffman, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Unique Paving Material in the amount of $125,000.00 for cold patch asphalt for the Maintenance and Service Division for FY 2021.

Justification:

On April 17, 2018, the Maintenance and Service Division received a two year bid for cold patch asphalt for FY 2019 and FY 2020. Unique Paving Materials has agreed to extend their FY 2020 bid price for FY 2021. The Maintenance and Service Division excavates approximately 900 water and sewer repairs annually that requires cold asphalt for temporary pavement repairs in the City's ROW.

Vendor	FY 2020	FY 2021
Unique Paving Material Saginaw, MI (out city)	$89.00 /ton	$89.00 /ton

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's, Street and Road Materials Account No. 591-4722-743.000 $50,000.00, Water Operation and Maintenance Fund, Maintenance and Service Division's Street and Road Materials Account No. 591-4721-743.000 $37,500.00 and Sewer Operations and Maintenance Fund, Maintenance and Service Division's Street and Road Materials Account No. 590-4821-743.000 $37,500.00 for FY2021

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC- 17

From: Timothy Morales, City Manager

Subject: First Amendment to Statement of Agreement with the Downtown Development Authority

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend the approval of the First Amendment to the Statement of Agreement with the Downtown Development Authority for the Earth Planter flower pots.

Justification:

On May 6, 2019, Council approved an agreement with the Downtown Development Authority (DDA) for the purchase, maintenance and long term care for Earth Planter flower pots to be located in the Downtown and Old Town areas of the City. Per this agreement, the DDA is responsible for the purchase, planting, and maintenance of the planters and the City is responsible for providing equipment to water the planters at 16 designated locations. The Agreement is in place until termination. Either party may terminate the agreement at any time and for any reason upon sixty days written notice to the other. The DDA agreed to hold the City harmless from any and all claims related to the purchase, planting and maintenance of the planters.

The purpose of the First Amendment is to add 19 additional flower pots at designated locations in Downtown and Old Town per the terms of the agreement signed on May 6, 2019. The First Amendment also gives the Public Service Director authority to approve additional locations in the future.

The First Amendment to the Statement of Agreement is approved by me as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC- 18

From: Timothy Morales, City Manager

Subject: Wonderware Customer First Support Program

Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Wonderware North, a sole source, for $26,106.00 for one year of software customer support for the Supervisory Control and Data Acquisition systems at the Water Treatment, Wastewater Treatment and Remote Facilities Divisions, through the Instrumentation and Process Controls Division.

Justification:

On April 29, 2020, we received a proposal from Wonderware North for customer support for our Supervisory Control and Data Acquisition (SCADA) system, the human machine interface between the plant operators and the plant equipment. Support includes technical support and assistance, upgrades, fixes, patches and service packs. Wonderware North is the sole source provider for support of this software.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Instrumentation and Process Controls Division's Computer Software Acct. No. 591-4715-741.000 $13,053.00 and the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Computer Software Acct. No. 590-4815-741.000 $13,053.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-19

From: Timothy Morales, City Manager

Subject: Allen Bradley Variable Frequency Drive

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Kendall Electric, a sole source, for $13,674.32 for a variable frequency drive for the Wastewater Treatment Division.

Justification:

On April 22, 2020, we received a quote from Kendall Electric, the manufacturer's representative for Allen Bradley and the sole source for their products in our area, for a variable frequency drive (VFD). The Wastewater Treatment Plant recycles effluent water throughout the plant for use as wash water. The pump used to recycle the effluent water is oversized because it was installed when the incinerators were in service and water demand was much higher. Therefore, the pump cycles frequently for a short period of time causing excessive wear on both the pump and the piping. Installing a VFD will extend run cycles at a slower speed and minimize this problem. We have equipped many of our pumps with VFD's, reducing pump wear and providing substantial energy savings. Allen Bradley has become our drive of choice, with twenty of them being installed as part of the aeration basin improvement project completed in 2012. Standardizing drives allows us to stock fewer repair parts and provide more options in case of equipment failure. We have developed a relationship with technical support at Kendall Electric, which has proven invaluable in maintaining and troubleshooting these drives.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-20

From: Timothy Morales, City Manager

Subject: 1-Year Extension of Liquid PolyDMDAAC Polymer Purchase, Joint-Bid

Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Polydyne, Inc. for $13,000.00 for 20,000 pounds of Liquid PolyDMDAAC for the Water Treatment Division.

Justification:

On June 5, 2019, two qualified vendors submitted bids in response to the Joint-Bid for chemical purchases by the Cities of Saginaw, Midland, and Bay City. Bid #19-0605 included Liquid PolyDMDAAC Polymer. PolyDMDAAC is used as a coagulant aid to improve removal of suspended particles in the water treatment process. The bid was awarded to Polydyne, Inc. The bid pricing ends June 30, 2020 and Polydyne has agreed to extend the previous bid pricing for FY 2021. Pricing and quantities will remain unchanged at $0.65 per pound.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-21

From: Timothy Morales, City Manager

Subject: Market Forge Autoclave

Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Thomas Scientific for $11,373.36 for a Market Forge Autoclave for the Water Treatment Division.

Justification:

May 19, 2020, the City received bids for a Market Forge Autoclave. The unit is used to sterilize laboratory equipment and growth media used in bacterial analyses required to meet required regulatory Total Coliform Rule Monitoring. This is a replacement of a 19 year old autoclave. The bid price of $11,373.36 is an increase of 28% over the price paid for a like unit during Fiscal Year 2015. Following is a tabulation of the bids received and reviewed by the Purchasing Committee:

Thomas Scientific Swedesboro, NJ	$11,373.36
Fisher Scientific Co. Hanover Park, IL	$11,621.43
VWR International Radnor, PA	$13,033.07
Holzberg Communications Totowa, NJ	$13,673.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Laboratory Equipment Account No. 591-4730-977.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-22

From: Timothy Morales, City Manager

Subject: Calcium Oxide Purchase

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Carmeuse Lime & Stone for Calcium Oxide in the amount of $306,448.00 for the Wastewater Treatment Plant and for $47,882.50 for the Water Treatment Plant for FY 2021.

Justification:

Calcium Oxide (Lime) is used in the treatment of both water and wastewater for pH control and for bio-solids stabilization. The Cities of Saginaw and Bay City issued a Joint Bid for chemical purchase through the City of Saginaw's Purchasing Department. On May 19, 2020, sealed bids were opened. The sole bid of $191.53 per ton is a 6.6% increase from Fiscal Year 2020. Following is a tabulation of the bids received:

	Cost / Ton	Wastewater (1,600 tons)	Water (250 tons)
Carmeuse Lime & Stone Pittsburg, PA	$191.53	$306,448.00	$47,882.50

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 $47,882.50; and in the Sewer Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 590-4830-727.000 $306,448.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-23

From: Timothy Morales, City Manager

Subject: Blanket Purchase Orders for FY2021

Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend the approval of blanket purchase orders for each of the vendors listed below for the purchase of various parts and supplies and services that will be needed to operate and maintain the Wastewater Treatment and Remote Facilities Divisions for the 2021 Fiscal Year.

Justification:

Time and experience have shown that certain vendors reliably provide the lowest price on certain parts and supplies. These include; pump packing, bearings, nuts and bolts, piping, safety supplies, welding supplies, cleaning supplies, laboratory supplies, repair services, and repair parts only available from a sole source. Wastewater personnel will continue to solicit quotes for items purchased to ensure that we obtain the lowest possible price. Issuing individual purchase orders is costly and administratively time consuming; therefore, we are requesting authorization to issue blanket purchase orders as follows:

AirGas Great Lakes Saginaw, MI	$2,500.00
Alro Steel Saginaw, MI	$4,000.00
Applied Industrial Saginaw, MI	$4,000.00
Fastenal Saginaw, MI	$3,000.00
Fisher Scientific Hanover Park, IL	$5,000.00
Grainger Lincolnshire, IL	$6,000.00
Home Depot Saginaw, MI	$2,900.00
Hydro International	$15,000.00

Santa Anna, CA.	
JWC Hillsboro, OR	$37,000.00
Kendall Electric Saginaw, MI	$21,900.00
Lansing Supply Lansing, MI	$8,000.00
McMaster Carr Aurora, OH	$3,000.00
McNaughton McKay Saginaw, MI	$4,000.00
Motion Industries Saginaw, MI	$2,900.00
Nalco Saginaw, MI	$3,000.00
NCL of Wisconsin Birnamwood, WI	$2,900.00
Safety Services Inc. Kalamazoo, MI	$2,400.00
Standard Electric Saginaw, MI	$9,000.00
The Macomb Group Sterling Heights, MI	$8,000.00
Thomas Scientific Swedesboro, NJ	$10,000.00
Tommark Inc. Saginaw, MI	$2,900.00
Waterworks Systems Lakeland, MI	$10,000.00

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds for these purchases have been budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Laboratory Supplies Account No. 590-4830-734.000 $27,900.00, Cleaning Supplies Acct. No. 590-4830-735.000 $6,400.00, Parts and Supplies Account No. 590-4830-742.00 $120,580.00 and in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Cleaning Supplies Acct. No. 590-4835-735.000 $1,600.00, and Parts and Supplies Account No. 590-4835-742.000 $10,920.00, for Fiscal Year 2021.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-24

From: Timothy Morales, City Manager

Subject: 1-Year Extension of Powdered Activated Carbon Purchase, Joint Bid

Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Carbon Activated Corporation for $47,600.00 for 70,000 pounds of Powdered Activated Carbon for the Water Treatment Division.

Justification:

On June 5, 2019, four qualified vendors submitted bids in response to the Joint Bid for chemical purchases by the Cities of Saginaw, Midland, and Bay City. Bid #19-0605 included Powdered Activated Carbon. Powdered Activated Carbon is used to assist in the elimination of organic and chemical impurities that affect the taste and odor of water. The bid was awarded to Carbon Activated Corporation. The bid pricing ends June 30, 2020 and Carbon Activated Corporation has agreed to extend the previous bid pricing for FY 2021. Pricing and quantities will remain unchanged at $0.68 per pound.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-25

From: Timothy Morales, City Manager

Subject: 1-Year Extension of Hydrofluorosilicic Acid Purchase, Joint Bid

Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Univar USA, Inc. for $67,500.00 for 150 tons of Hydrofluorosilicic Acid for the Water Treatment Division.

Justification:

On June 5, 2019, two qualified vendors submitted bids in response to the Joint Bid for chemical purchases by the Cities of Saginaw, Midland, and Bay City. Bid #19-0605 included Hydrofluorosilicic Acid (HFS), a.k.a. fluoride. HFS is added to the drinking water for the prevention of tooth decay. The bid was awarded to Univar USA, Inc. The bid pricing ends June 30, 2020 and Univar has agreed to extend the previous bid pricing for FY 2021. Pricing and quantities will remain unchanged at $450 per ton.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-26

From: Timothy Morales, City Manager

Subject: Ferric Chloride Purchase, Joint Bid

Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with PVS Technologies, Inc. for Ferric Chloride in the amount of $119,400.00 for the Water Treatment Division and for $37,062.00 for the Wastewater Treatment Division.

Justification:

Ferric Chloride is used as the primary coagulant in the water treatment process for improved particulate removal. The Cities of Saginaw and Bay City issued a Joint Bid for chemical purchases. On May 19, 2020, sealed bids were opened. The low bid of $597.00 per ton for Water Treatment is an increase of 5.1% from FY 2020. Wastewater did not purchase Ferric Chloride in FY 2020 and has bid this chemical as an alternate source. Their regular supplier, Nexteer Automotive, has had inconsistent supply due to Covid-19 shutdowns. The overall bid from PVS Technologies results in the lowest cost to the City for FY 2021. Following is a tabulation of the bids received:

	Per Ton	Total Bid Water	Per Ton	Total Bid Wastewater
PVS Technologies Detroit, MI	$597.00	$119,400.00	$639.00	$37,062.00
Kemira Water Sol. Lawrence, KS	$615.00	$123,000.00	$615.00	$35,670.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 $119,400.00; and in the Sewer Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 590-4830-727.000 $37,062.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION O-1

From: Tim Morales, City Manager

Subject: Opt-Out Marihuana Facilities Ordinance Amendment

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval to amend §118.04, "Sunset," of Chapter 118, "Prohibition of Marihuana Establishments and Facilities," of Title XI, "Business Regulations," of the City of Saginaw Code of Ordinances, O-204.

Justification:

On August 19, 2019, City Council adopted an "Opt-Out" ordinance regarding marihuana establishments and facilities with a one year sunset provision and also directed City staff to begin preparation of the ordinances necessary to "Opt In." On May 18, 2020, City Council approved a motion to direct City staff to prepare an amendment to Ordinance 211 extending the "sunset" provision by ninety days. Due to the unforeseen COVID-19 circumstances, the introduction of the "Opt In" ordinances was delayed. This extension will allow time for the Planning Commission and Council to consider the draft "Opt In" ordinances without the current "Opt Out" ordinance sunsetting.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to City Charter, Section 22, titled "Ordinances."

ORDINANCE INTRODUCTION INTRO O-1

Moved by Council Member _____, seconded by Council Member _____ to introduce an ordinance entitled and reading as follows:

AN ORDINANCE TO AMEND §118.04, “SUNSET,” OF CHAPTER 118, "PROHIBITION OF MARIHUANA ESTABLISHMENTS AND FACILITIES," OF TITLE XI, “BUSINESS REGULATIONS,” OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under Charter provision.

ORDINANCE O-1

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced June 8, 2020, entitled and reading as follows, be taken up and enacted:

O-_____

AN ORDINANCE TO AMEND §118.04, “SUNSET,” OF CHAPTER 118, "PROHIBITION OF MARIHUANA ESTABLISHMENTS AND FACILITIES," OF TITLE XI, “BUSINESS REGULATIONS,” OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

Section 1. §118.04, “Sunset,” of Chapter 118, "Prohibition of Marihuana Establishments and Facilities," of Title XI, “Business Regulations,” of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

§ 118.04 SUNSET. This chapter shall automatically be repealed on November 17, 2020,~~one year from its adoption~~ if not otherwise repealed, amended, or replaced by City Council prior to that date.

This ordinance shall become effective July 2, 2020.
Enacted: June 22, 2020.

Yeas:
Nays:
Absent:
Abstain:

ORDINANCE DECLARED ADOPTED

_____
Floyd Kloc
Mayor

_____
Janet Santos, MMC
City Clerk

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 22, 2020; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____
Janet Santos, MMC
City Clerk

RESOLUTION R-1

PERMIT THE SERVICE OF ALCOHOLIC BEVERAGES ON PUBLIC PROPERTY ALONG HAMILTON STREET

Moved by Council Member_____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: on March 10, 2020, Governor Whitmer first declared a State of Emergency across the State of Michigan in relation to the Covid-19 pandemic; and

WHEREAS: on or about March 16, 2020, Executive Order 2020-9 went into effect temporarily restricting the operations of certain places of public accommodation, including bars and restaurants; and

WHEREAS: on June 1, 2020, Governor Whitmer issued Executive Order 2020-110, which allows restaurants and bars in the City of Saginaw to re-open to outdoor and indoor seating, subject to certain capacity constraints and workplace standards; and

WHEREAS: City administration is working with several restaurant and bar owners in the City of Saginaw to allow for expansion of their outdoor service capacity into certain streets and sidewalk areas; and

WHEREAS: City Council can provide authorization for the service of alcoholic beverages on public property in accordance with §132.01(C), Chapter 132, Title XII, of the Saginaw Code of Ordinances; and

WHEREAS: §132.01(C), Chapter 132, Title XIII, of the Saginaw Code of Ordinances, states that City Council can authorize the service of alcoholic beverages on public property if the vendor provides evidence of all of the following to the satisfaction of the City:

(1) The precise location where said beverages are to be sold and consumed;
(2) The date and times for said activities;
(3) A proper state license for the sale and consumption of alcoholic beverages at the place and times listed in the subsections (1) and (2) above;
(4) Adequate public liability and property damage insurance for the benefit of the City with a company licensed to sell insurance by the state;
(5) Such other insurance as the City Council deems adequate for the benefit of the City;
(6) Adequate personnel to control the premises where the alcoholic beverages are to be sold and consumed; and
(7) Such other reasonable requirements as said City Council deems appropriate.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby approves the establishment of new outdoor service areas and authorizes the service of alcoholic beverages on public property in fenced areas in the following locations:

(1) On Hancock St. between North Michigan Ave. and North Hamilton St.;
(2) On North Hamilton St. between Court St. and Ames St.;
(3) On South Hamilton St. between Court St. and Van Buren St.;
(4) On Adams St. between South Michigan Ave. and South Hamilton St.;
(5) On North Michigan Ave. between Court St. and Ames St. (sidewalk service only);
(6) On South Michigan Ave. between Court St. and Adams St. (sidewalk service only),; and
(7) In the parking lot located at 101 S. Hamilton;

for any businesses with frontage along those demarcated areas.

BE IT FURTHER RESOLVED, that a business's ability to establish an outdoor service area or serve alcoholic beverages in any of the demarcated areas is contingent upon such business:

(1) Obtaining any necessary approvals for such outdoor service from the Liquor Control Commission or other state authority;
(2) Applying for an outdoor service license as required by §111.16, Chapter 111, Title XI, of the Saginaw Code of Ordinances;
(3) Providing to the City mandatory documents and proofs listed in §132.01(C), Chapter 132, Title XIII, of the Saginaw Code of Ordinances; and
(4) Obtaining an encroachment permit as required in §96.056, Chapter 96, Title IX, of the Saginaw Code of Ordinances.

BE IT FURTHER RESOLVED, that all insurance and other reasonable requirements will be set by City Administration, all required documentation must be reviewed and approved by City Administration; and City Administration shall determine the duration of any permit, license, or use of the demarcated areas for such purpose.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, MMC, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 8, 2020; the original thereof is on file in the records of the Office of the City Clerk; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

_____
Janet Santos, CMMC/MMC
City Clerk