



**Historic District Commission
Proposed Minutes**

Thursday, September 28, 2023
City Hall Council Chamber, Room 205
1315 S Washington Avenue
Saginaw, MI 48601
989-754-8222

I. Call to Order - Commissioner Mixter called the meeting to order at 4:30 pm.

II. Roll Call – Staff Zimmerman took roll.

Members Present: Alex Mixter, Steven Meyers, Andrew Naumann, Kevin Mark Rooker

Members Absent: Lee Amo

Staff Present: Bob Gollin; Cassi Zimmerman; City Attorney Amy Lusk

III. Approval of Minutes

Motion by Commissioner Rooker, seconded by Commissioner Naumann to approve the July 27, 2023 meeting minutes. Motion approved.

IV. Approval of Agenda

Motion by Commissioner Rooker, seconded by Commissioner Naumann to approve agenda. Motion approved.

V. Public Comment - None

VI. New Business

a. J22-0199 – 413 Adams – Proposed Mural

Staff Zimmerman shared that only one of the 4-foot by 8-foot sections of the mural will be installed.

Motion by Commissioner Rooker, seconded by Commissioner Meyers to issue a Certificate of Appropriateness for Case #J22-0199. The work as proposed meets the Secretary of Interior Standards for Rehabilitation, in particular standard number 9 “*New additions, exterior alterations or related new construction shall not destroy the historical materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.*” And standard number 10 “*New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.*” 4 ayes, 0 nays, 1 absent. Motion approved.

b. J22-0200 – 413 Adams – Proposed Sign

Commissioner Mixer asked staff to speak with Mr. De Parry about getting approval prior to starting work in the historic district.

Motion by Commissioner Rooker, seconded by Commissioner Naumann to issue a Certificate of Appropriateness for Case #J22-0200. The work as proposed meets the Secretary of Interior Standards for Rehabilitation, in particular standard number 9 “*New additions, exterior alterations or related new construction shall not destroy the historical materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.*” And standard number 10 “*New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.*” 4 ayes, 0 nays, 1 absent. Motion approved.

c. J22-0202 – 1019 N Michigan – Proposed Roof

Dave Hartung, 7080 Albosta, gave a brief description of the proposed project. Commissioner Rooker provided Mr. Hartung with options for metal roof materials that resemble shingles rather than traditional raised seam steel roofing.

Motion by Commissioner Rooker, seconded by Commissioner Meyers to issue a Certificate of Appropriateness for Case #J22-0202 contingent on the metal roofing materials resembling shingles in Charcoal Gray. The work as proposed meets the Secretary of Interior Standards for Rehabilitation, in particular standard number 6 “*Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of distinctive features, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.*” 4 ayes, 0 nays, 1 absent. Motion approved.

VII. Old Business

a. 2023 Goals

Commissioner Mixer stated the 2023 goals and welcomed the new Commissioner, Mr. Steve Meyers.

Commissioners discussed changes they are making to provide resources and improve relationships with residents.

Commissioners discussed active study committees and other historic resources that should be protected. Various school buildings that are no longer being utilized but have historic significance could be studied to increase their ability to be redeveloped. Establishing local historic districts for these locations could incentivize redevelopment. Commissioners would like a resolution drafted for Hanley Elementary.

Staff Zimmerman gave an update on the Bean Bunny Sign. A group is working to restore the sign and install it as close as possible to its historic location in the skyline.

Staff Gollin stated that we have continued to be in contact with the recipients of the Demolition by Neglect letters sent out in February. City staff has not received any reports as of the date of the meeting. We can issue fines for these individuals as they

have not met the deadline set in the letters.

VII. Adjournment

Motion by Commissioner Rooker, seconded by Commissioner Meyers to adjourn the meeting at 5:19. 4 ayes, 0 nays, 1 absent. Motion approved.

Prepared and submitted by

Cassi Zimmerman
Director of Planning and Economic Development
City of Saginaw