



**Historic District Commission
Proposed Minutes**

Thursday, November 16, 2023
City Hall Council Chamber, Room 205
1315 S Washington Avenue
Saginaw, MI 48601
989-754-8222

I. Call to Order - Commissioner Mixter called the meeting to order at 4:30 pm.

II. Roll Call – Staff Zimmerman took roll.

Members Present: Lee Amo, Alex Mixter, Steven Meyers, Andrew Naumann, Kevin Mark Rooker

Members Absent: None

Staff Present: Cassi Zimmerman; City Attorney Amy Lusk

III. Approval of Minutes

Motion by Commissioner Amo, seconded by Commissioner Rooker to approve the October 26, 2023, meeting minutes. 5 ayes, 0 nays, 0 absent. Motion approved.

IV. Approval of Agenda

Commissioner Mixter added 1019 N Michigan – Roof, as item b. under Old Business.

Motion by Commissioner Rooker, seconded by Commissioner Naumann to approve the amended agenda. 5 ayes, 0 nays, 0 absent. Motion approved.

V. Public Comment

Russ Inman, 110 Braley, stated the commission would be more accessible to the public if the monthly meetings were televised as are many other public meetings at the city. He also stated that meeting minutes and agenda are not posted in a timely manner.

VI. New Business

a. Response to public comment

Commissioners discussed the comments made and asked staff to look into televising future Historic District Commission meetings.

VII. Old Business

a. 2023 Goals

Staff Zimmerman provided an update on the Demolition by Neglect letters sent out in February 2023. A report was received from Giorgis Investment Company for both 121 N Hamilton and

301 Cass. The owners are currently having construction documents created to illustrate the work needed to make repairs.

Staff has been in contact with the city's prosecutor and city attorney. Staff has been instructed to continue contacting Shaheen Development Group to receive a report on 108 N Niagara as the letter from Nicholas Seehaffer, Registered Architect for Shaheen Development Group, addressing the charge of Demolition by Neglect has been determined as an inadequate response and does not fulfill the ordinance requirements.

The discussion continued regarding the letter received from Shaheen Development. Commissioner Meyers pointed out the statement "After roof repairs were completed, we looked at the structural integrity of all components of this building. I found that there is no immediate threat of collapse in its current state ". It does not indicate a date when these roof repairs were completed, making the commission unsure of when the building was determined to be at no immediate threat of collapse.

b. 1019 N. Michigan

Commissioners discussed work being completed at 1019 N. Michigan Avenue which does not match the work approved by the Historic District Commission. Commissioners asked staff to issue a stop work order immediately.

c. Study Status

Commissioner Rooker provided an update on the status of the three current studies: Bearinger Building, Roethke Homes and South Elementary School. All three have enough members for a quorum and have been meeting to work on the studies.

VII. Adjournment

Motion by Commissioner Rooker, seconded by Commissioner Amo to adjourn the meeting at 4:48 p.m. 5 ayes, 0 nays, 0 absent. Motion approved.

Prepared and submitted by

Cassi Zimmerman
Director of Planning and Economic Development