



## **Minutes**

### **Downtown Development Authority**

February 25, 2025 – 3:30 p.m.

989-754-8222

- I. **Call to Order** – Chair Tom Basil called the meeting to order at 3:30pm.
- II. **Roll Call** – Rachel Morneau took roll.  
**Members Present:** Tom Basil, Mike Hanley, Tim Morales, John Markey, Mason Sarosi, Amy Spadafore, Mark Fischer, and Denny Whalen.  
**Staff Present:** Tom Miller Jr., Rachel Morneau and Steve Hensley.
- III. **Public Comment**
  - a. New DDA Board Member: Mark Fischer, Fischer Family Funeral Services is a newly appointed DDA board member and gave introductory remarks.
- IV. **Approval of Minutes – Tuesday, January 28, 2025 – Action Item**

Motion was made by Board Member Hanley, supported by Board Member Whalen to approve the DDA January 28, 2025, meeting minutes. Motion approved.
- V. **DDA Budget**

Staff Hensley shared a breakdown of the DDA 25/26 preliminary budget and line-item allocations. The current budget is approximately \$130,000, with a more specific number expected next month. Key items discussed were public safety, the public art grant and TIF reset consultant cost.
- VI. **Match on Main**

Staff Hensley shared the “Match on Main” program and provided copies to the board. He encouraged board members to assist with promotion through word of mouth and social media. This is a competitive grant program and the deadline for qualifying Saginaw DDA applicants is March 27<sup>th</sup>. The program offers reimbursement of up to \$25,000 with a \$2,500 match.
- VII. **DDA TIF Plan Reset**

Staff Hensley provided an update on the DDA TIF reset and establishment of the Citizens Advisory Council, and continued work with its consultant: Spicer Group. DDA staff are facilitating the process for establishment of the council and subsequent steps for promotion.
- VIII. **Announcements/Miscellaneous**
  - a. Board Member Morales provided an update on the Old Town ramp project and plans for updating and making improvements. He will also keep the DDA Board updated regarding a new meeting space for the DDA come May as construction continues at city hall.
  - b. Upon inquiry from Board Member Markey regarding updates on the Savoy renovation, staff Hensley provided an update noting ongoing interior work and was advised that owners were hopeful of a spring/summer opening.

**IX. Next Meeting – Tuesday, March 25<sup>th</sup>, 2025 – 3:30pm**

**X. Adjournment**

Motion by Board Member Spadafore, supported by Board Member Whalen, to adjourn the meeting at 4:00pm. Motion approved.

**IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL Rachel Murdock (989) 757-2102.**