



Minutes

Downtown Development Authority

November 26, 2024 – 3:30 p.m.

989-754-8222

- I. **Call to Order** - Chairman Tom Basil called the meeting to order at 3:30pm.
- II. **Roll Call** - Rachel Morneau took roll.
Members Present: Tom Basil, Tim Morales, Todd Gregory, Jim Hill, Darrick Huff, Herb Spence, Amy Spadafore, Eric Tankersley and Adam Tompa
Staff Present: Rachel Morneau, Steve Hensley and Tom Miller
- III. **Approval of Minutes – Tuesday, October 22, 2024 – Action Item**
Motion made by Board Member Tompa, supported by Board Member Huff to approve the DDA October 22, 2024, meeting minutes. Motion approved.
- IV. **Approval of 2025 DDA Meeting Calendar**
Motion made by Board Member Gregory, supported by Board Member Tompa to approve the 2025 DDA meeting calendar. Motion approved.
- V. **Facade Grant Committee- Action Item**
Staff Hensley shared a summary of the Spicer Façade grant application, requesting \$2,500 to update granite slabs on the outside of their building. The Facade subcommittee recommended \$2,347, granting the remaining facade budget. Motion made by Board Member Hill, supported by Board Member Tankersley to approve \$2,347 to the Spicer façade grant. Motion approved. Board Member Huff sustained.
- VI. **TIF Plan Update**
Staff Miller and Hensley provided an update regarding the TIF Plan. The drafted plan was shared with the board to review, noting the development priorities of the plan. The board can share any comments or notes with DDA staff as needed in the coming weeks. The goal is to have the plan implemented by March 2025. An advisory board is being developed that will assist in the approval process. Further updates will be provided to the DDA Board in the coming months.
- VII. **Medical Diamond Update**
Miller provided an update regarding the Medical Diamond project. There are approximately 18 utility providers involved in this project, and many areas are progressing forward. There is a tentative groundbreaking scheduled for this project, Spring 2025. Various surveys and events have been conducted to increase public involvement in the development process. Miller shared various drafted concept drawings for the project, including the park and nature trails. Further updates will be shared as they become available.

VIII. Announcements/Miscellaneous

- a. Hensley shared with the board that work is being done to update the DDA Website. Further updates will be shared once completed.

IX. Next Meeting – Tuesday, January 28th, 2024 – 3:30pm

X. Adjournment

Motion by Board Member Tompa, supported by Board Member Hill to adjourn the meeting at 4:04pm. Motion approved.

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL Rachel Murdock (989) 757-2102.