



Historic District Commission
Hoyt Library
505 Janes Avenue
Minutes
Thursday, July 23, 2026

- I. **Call to Order** – Commissioner Amo called the meeting to order at 4:34 pm.
- II. **Roll Call** – Staff McEmber took roll.
Present: Lee Amo, Tom Raines, Mark Greskowiak, and Andrew Naumann
Absent: Nathan Hanley, Alex Mixter, and Kevin Jones
Staff: Attorney Amy Lusk, Christina McEmber, and Abbey Alverson
- III. **Approval of Minutes**
Motion by Commissioner Raines, seconded by Commissioner Greskowiak, to approve the meeting minutes for the May 28, 2026 meeting. 4 ayes, 0 nays, 3 absent. Motion approved.
- IV. **Approval of Agenda**
Motion by Commissioner Raines, seconded by Commissioner Naumann, to approve the agenda. 4 ayes, 0 nays, 3 absent. Motion approved.
- V. **Public Comment**
Alycia Norton explained a proposal for a future historic district commission application at 418 Court Street.
- VI. **New Business**
a. **J26-2878 – 220 N Hamilton (224 N Hamilton).** Staff McEmber described the proposed project to relocate a natural gas meter from an underground vault to the side of the building.
Motion made by Commissioner Raines, seconded by Commissioner Naumann, to issue a Certificate of Appropriateness for application number J26-2878 since the work as proposed meets *The Secretary of the Interior's Standards for Rehabilitation*, in particular, *Standard #9: New additions, exterior alterations or related new construction shall not destroy the historical materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.* 4 ayes, 0 nays, 3 absent. Motion approved.
b. **Administrative Approval for Utility System Installations.** Staff McEmber requested a motion to administratively approve utility system installations per Section 153-6.5(5)(e) of the zoning ordinance. She stated she would provide a communication about the administrative approval to the commission. Commissioners discussed concerns about meters for multi-unit buildings, ownership of the meters, and the location of meters on the front of buildings.
Motion made by Commissioner Raines, seconded by Commissioner Greskowiak, to delegate the issuance of certificates of appropriateness for utility system installations on the side or rear of a building to the Urban Planner, while proposed utility system installations on the front of a building and multi-unit meters shall come before the Historic District Commission.
- VII. **Old Business:** None
- VIII. **Adjournment**
Motion by Commissioner Raines, seconded by Commissioner Greskowiak, to adjourn the meeting at 4:53 p.m. 4 ayes, 0 nays, 3 absent. Motion approved.

Respectfully submitted,

Christina McEmber
Urban Planner