



MEETING MINUTES

Tuesday, April 25th, 2023 – 3:30 p.m. | Council Chambers | 989-754-8222

- I. **Call to Order-** Chairman Tom Basil called the meeting to order at 3:31 pm
- II. **Roll Call** – Rachel Murdock took roll
Members Present: Tom Basil, Todd Gregory, Mike Hanley, Jim Hill, John Markey, Amy Spadafore, Herb Spence, Eric Tankersley, Adam Tompa, and Dennis Whalen
Staff Present: Tom Miller, Steve Hensley, Rachel Murdock and Yolanda Bland.
- III. **Public Comment** – None
- IV. **Approval of Minutes- Tuesday, March 28th, 2023**
Motion by Board Member Hanley, supported by Board Member Tankersley, to approve the March 28th 2023 meeting minutes. Motion approved.
- V. **New Business-** None
- VI. **DDA Funded Activities**
 - a. **Special Events Update**
Hensley provided an update that the DDA received one application for special event funding and discussed with the DDA's Special Events Committee to review. It is a request from the Saginaw Sugar Beets youth baseball program pertaining to a tournament being held at Hoyt Park across four weekends in July. They are requesting \$1,500 to support the July dates. Board Member Gregory motioned to approve the \$1,500 for this application, supported by Board Member Spence, also noting if more funds are needed to have the applicant re-applying so the board can use next year's budget at that time. Motion approved.
 - b. **Façade Grant Update**
Hensley shared a brief summary of the seven Façade Grant applications with the DDA board and the recommendations made by the Façade Grant Program Committee:
 - 1. 311 Court St. (Ann Arbor Builders) – Reconstruction of two front facades. \$15,000 being requested. Façade committee recommends 5,000 approval.
 - 2. 406 Court St. (Trinity Creations Photography) - New signage on window, new awning with signage, paint over lettering of exterior of building, and window cleaning. \$3,812.50 being requested. Façade committee recommends awarding \$3,800 to this project.
 - 3. 122 South Hamilton St. (Michigan Cream and Sugar Ice Cream Co.)- Improvements masonry repairs, carpentry repairs, painting, window replacement, gutter/downspout repairs, exterior doors. The total cost of the

façade project is estimated at \$115,500. The overall capital investment of this project is estimated at \$500,000. The committee recommends awarding \$5,000 for this project.

4. Great Lakes Crossroads LLC – 234 S. Water St. – Proposed improvements include masonry repair to east wall of building. Please note, this project has been completed. \$16,400 being requested. Façade committee recommends awarding \$3,500.
5. Saginaw Art Museum – 1126 N. Michigan Ave. - Proposed improvements include scraping and painting of wooden features – project will improve visual façade and protect long-term viability of structural building features. \$5,000 being requested. Façade committee recommends awarding \$5,000.
6. Wood Reviver – 300 W. Bristol Rd – Proposed improvements include resurface parking lot. \$6,000 being requested. The committee recommends awarding \$2,000.
7. Old Town Saginaw Association (Lawn Chair Film Festival Screen Awning) – 211 N. Hamilton (Red Eye Building) Proposed improvements include replacement of awning. \$1,500 being requested. The Façade committee recommends awarding \$1,500.

Hensley also explained the Façade Committee recommends utilizing \$10,000 from the DDA Fund Balance to award an additional \$5,000 to the Ann Arbor Builders Project and the Michigan Cream and Sugar request.

Miller explained the process would be to move \$10,000 from the DDA savings fund to the general fund to then be dispersed to the two projects (Ann Arbor Builders Project and Michigan Cream and Sugar Project), and also recommended to the board to move the full DDA budget to the general fund budget to simplify the process of dispersing funds. Bland explained how she can move funds where the DDA Board wants them moved and explained moving them into the main general fund would simplify this process.

Board Member Hanley motioned to move \$10,000 from the DDA savings fund into the general fund, supported by Board Member Hill. Motion approved. Member Tankersley abstained.

Motion by Board Member Hill, supported by Board Member Markey to approve the Façade Committees recommendations for the Façade Grant applications. Motion approved.

VII. Projects

a. Huntington Bank

Miller provided an update regarding the Huntington Bank project. They are in communication currently waiting for demolition funds and awaiting the Governor's budget to know if the funds requested to the state were approved. Board Member Hill asked if we knew when this information would be released. Miller explained possibly within the next couple of weeks. Board Member Markey asked about Kildee's office providing any funds. Miller explained that is also undergoing the legislative process and main focus is on the State Budget.

b. Saginaw United- School Building

Miller provided an update that the Saginaw United school project is working with the school district, the mitigation process, and that steal continues to be going up. The school is working on a \$1 million dollar grant application. Funds would go towards the soil assessment, demolition, abatement and the possibility of the school acquiring the Mosquito Control building.

Board Member Hill asked about the small business buildings near the school and if those are remaining. Miller explained yet but hoping these small businesses will become future façade projects to help make improvements.

Board Member Tompa asked if additional roads were needed in regards to the Saginaw United School. Miller explained they will not need to add additional roads for the school building as the current roads will be able to accommodate the project.

VIII. Old Business

a. Spring Flower Pots Update

Hensley provided an update to the board explaining that the DDA has 48 flower pots that cost \$1200 total and the same plants and flower theme are hoping to be planted by the end of May. Board Member Markey recommended adding more flower pots for throughout the DDA district for next year in reference to the Memorial Cup, being held in Saginaw, May 2024. Hensley has made a note and will re-visit as we get closer to that time again next year.

b. Budget

Miller provided an update to the Board on the budget and recommended that after July 1st the DDA Board move all funds to one general fund for Ms. Bland to move the funds upon the DDA Boards request in a more simplified process. Miller explained this would better equip and assist the DDA Board as they choose to take on projects and support the community in regards to the 2024 Memorial Cup. Miller also explained that Mr. Craig Goslin is appointing a person over the Memorial Cup priority list and Miller will be sharing that list with the DDA Board once received to provide opportunity for involvement and support.

Chairman Basil asked if the DDA staff could also bring a document listing the DDA priorities as well and to help determine the DDA goals for the coming year(s). Board member Tankersley recommended updating the DDA priority list once it's reviewed to make sure it still aligns with current happenings and goals.

Board Member Tankersley asked Ms. Bland if the DDA budget is balanced. Bland explained that yes, it is balanced and with the processes and procedures in place, the DDA is well-covered in terms of maintaining a balanced budget year to year.

Board Member Hill asked if the DDA is allowed to move funds to other non-profit organizations. Miller explained the DDA could grant funds through a special event sponsorship.

IX. New Business

Hensley provided an update regarding the Match on Main grant. Out of 95 applicants, only 28 were awarded and one of those awardees was the Cream and Sugar project here in Saginaw! Also noting they are one of two who received this grant in our region and received a \$25,000 Match on Main reimbursement grant.

X. Other Reports/Discussions

a. Saginaw SOUP Update

Murdock provided an update on the Saginaw SOUP pitch competition, encouraging all DDA Board members to attend the event on May 4th at 6pm at CMURC, located on the 2nd floor inside the SVURC Marketplace. Twelve entrepreneurs participated in this year's Spring round and the

Saginaw SOUP Committee is hopeful that most of these participants will make it to the final pitch event.

XI. Other Reports/Discussions

Murdock reminded the board of the Saginaw SOUP pitch competition happening this Thursday, May 4th at 6pm at the CMURC 2nd Floor of the SVURC Marketplace and that there will be six competitors.

Miller will be following up with the DDA board regarding the TIF plan as next steps are still being processed.

Miller wanted to keep the Memorial Cup on the DDA Board's minds as many opportunities of support will be shared in the coming weeks and months. This event receives 1 million more views than the Stanley Cup. Board Member Markey also remarked that this is a two-week event.

Board Member Gregory asked if liquor licenses were available to lease by the DDA or is it by purchase only. Miller explained the DDA can issue special liquor licenses, or permit them for special events.

XII. Next Meeting- Tuesday, April 25th 2023

XIII. Adjournment

Motion by Board Member Hanley, supported by Board Member Hill to adjourn the meeting at 4:57pm. Motion approved.

Respectfully submitted,

Rachel Murdock
Executive Assistant and Projects Coordinator
Saginaw Future Inc.