Saginaw City Council
Regular Meeting Agenda
120 S. Ezra Rust Drive
Andersen Enrichment Center
June 9, 2025
6:30 p.m.

Prayer and Pledge of Allegiance:

Roll Call:

Announcements:

1. Proclamation declaring June as "Pride Month."

Public Hearings:

1. Regarding the official intent to reimburse project expenditure with bond proceeds and authorizing publication of notice of intent to issue Sewage Disposal System Revenue Bonds through the State of Michigan Clean Water State Revolving Fund Program.

2. Regarding the official intent to reimburse project expenditure with bond proceeds and authorizing publication of notice of intent to issue Water Supply System Revenue Bonds through the State of Michigan Drinking Water Revolving Fund Program.

Public Input:

(A list will be provided following submittal deadline.)

Remarks of Council:

Reports from Manager:

Consent Agenda:

1. Approve the May 19, 2025 regular council meeting minutes.

2. Approve the introduction of the proposed amendments to the City Council Rules of Order.

3. Approve the Purchase Agreement with River Caddis Communities, LLC for 126 N. Franklin.

4. Approve the extension of the professional services agreement with Phil Eich, d/b/a Storyville LLC for FY 2026 and FY 2027 for an annual amount of $57,000 to provide social media content for the City.

5. Approve the amendments to the FY 2025 Approved Budget to recognize changes that have occurred during the April/May period.

6. Approve the Home-ARP Grant Agreement additional allocation for $1,842 for FY 2021-2022.

7. Approve an amendment of the FY 2024-2025 Personnel Complement to add the position of City Attorney.

8. Approve the blanket purchase order with Municipal Emergency Services, a sole source, for $8,000 for self-contained breathing apparatus parts for the Fire Department.

9. Approve the blanket purchase order to Municipal Emergency Services for $43,000 for firefighter turnout gear, helmets, and boots for the Fire Department.

10. Approve the blanket purchase with American Red Cross for $3,000.00 for FY 2026 for the purchase of CPR certification cards for the Fire Department.

11. Approve the purchase with Nye Uniform, Co. for $18,500 for FY 2026 and $18,500 for FY 2027, pending budget approval, for uniforms for Saginaw Fire Department personnel.

12. Approve the blanket purchase orders with various vendors totaling $125,000 for FY 2026 for apparatus services and repairs for the Fire Department.

13. Approve the purchase orders with various vendors for a total of $13,000 for FY 2026 for vehicle services and repairs for the Fire Department.

14. Approve the one-year Adopt-A-Park Agreement with Carla LaMarr and that the City Manager be authorized to approve extensions of the Agreement for subsequent years without further Council approval, not to exceed four years.

15. Approve the purchase with Valley Glass Co. for $79,860 to furnish and install new windows and full glass doors at the Anderson Enrichment Center for the Facilities Division, Public Service Department.

16. Approve the purchase with Great Lakes Window Cleaning for $8,320 for FY 2026 for annual window cleaning services

17. Approve the purchase with Great Lakes Elevator for $8,400 for FY 2026 for quarterly elevator inspection services and the load tests for the Public Services Department, Facilities Division.

18. Approve the purchase with City Sewer Cleaners for $8,868 for FY 2026 for the annual portable toilet rentals and services for the Public Services Department, Facilities Division.

19. Approve the purchase with Dover and Company for $13,500 for FY 2026 for the annual overhead door maintenance service for the Public Works building.

20. Approve the blanket purchase with Lansing Sanitary Supply for $5,000 for FY 2026 for general janitorial supplies for the Public Services Department, Facilities Division.

21. Approve the blanket purchase with Hoffman's Power Equipment, Inc. for $5,000 for FY 2026 for lawn mower parts for the Public Services Department, Facilities Division.

22. Approve the blanket purchase with Standard Electric Company for $3,100 for FY 2026 for electrical supplies for the Public Services Department, Facilities Division.

23. Approve the blanket purchase with Wohlfeil Hardware for $2,950 for FY 2026 for tools and supplies for the Public Services Department, Facilities Division.

24. Approve the purchase with Top Flight Tree Removal LLC for $26,250 for cemetery tree removal for the Public Services Department, Facilities Division.

25. Approve the purchase with Champagne & Marx Excavating, Inc. for $6,300 for FY 2026 for screened topsoil for the Public Services Department, Cemeteries Division.

26. Approve the purchase with Webster Garner for $4,796 for FY 2026 for the annual propane delivery service at Green Point Nature Center and Oakwood Cemetery for the Public Services Department, Cemeteries Division.

27. Approve the blanket purchase with Grainger, Inc. for $8,000 for FY 2026 for miscellaneous supplies for the Public Services Department, Maintenance and Service Division.

28. Approve the purchase with Rapid Water Recovery Services, LLC for $27,860 for FY 2026 for water meter testing services for the Public Services Department, Maintenance and Service Division.

29. Approve the blanket purchase with Begick Nursery and Garden Center, Inc. for $12,000 for FY 2026 for grass seed for the Public Service Department, Maintenance and Service Division.

30. Approve the blanket purchase with Hoffman's Power Equipment, Inc. for $4,000 for FY 2026 for supplies for the Public Services Department, Maintenance and Service Division.

31. Approve the Metropolitan Extension Telecommunications Rights-of-Way Oversight (METRO) Act Bilateral Application and Permit with Open Fiber Michigan, LLC (dba Ripple Fiber) for the Public Services Department, Right of Way Division.

32. Approve the blanket purchase order with ETNA Supply Company, a sole source, for $200,000 for FY 2026 for replacement water meters, meter related tools and meter reading components for the Public Services Department, Maintenance and Service Division.

33. Approve the blanket purchase with Ferguson Waterworks for $10,000 for FY 2026 for replacement parts and supplies for the City's Neptune Meters for the Public Services Department, Maintenance and Service Division.

34. Approve the professional services agreement with Dickinson Wright, PLLC for $70,000 to act as bond counsel for the City in connection with the issuance of bonds for the City's sewage disposal system that includes improvements to the Saginaw Wastewater Treatment Facility and retention basin as well as for City's water supply system that includes lead service line and water main replacement.

35. Approve the purchase with JCI Jones Chemical, Inc. for $350,000 for FY 2026 for Liquid Sodium Hypochlorite for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

36. Approve the purchase with JCI Jones Chemical, Inc. for $97,200 for FY 2026 for Liquid Chlorine for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

37. Approve the blanket purchase orders with various vendors for a total amount of $255,400 for FY 2026 for parts and supplies that plant personnel need to operate and maintain the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping and Remote Facilities Divisions.

Board/Commission/Committee Reports:

Appointment of Board/Commission/Committee Members:

1. Approve the reappointment of Sarah Keenan-Lechel to the Public Libraries of Saginaw with a term to expire June 30, 2029.

2. Approve the Council appointment of Jeffrey Bulls to the Human Rights Commission with a term to expire June 30, 2028.

3. Approve the Council appointment of Janae Bady to the Human Rights Commission with a term to expire June 30, 2027.

Ordinance Introduction:

1. An ordinance to amend §92.30 "Adopted; Fire Code Amendments," of Chapter 92 "Fire Protection and Public Safety," of Title IX "General Regulations," of the City of Saginaw Code of Ordinances, O-204.

2. An ordinance to amend all of Chapter 153, "Zoning Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204.

Ordinance Adoption:

Resolutions:

1. Authorize the sale and consumption of alcoholic beverages during the specified community event.

2. Official intent to reimburse project expenditures with bond proceeds and authorizing publication of notice of intent to issue sewage disposal system revenue bonds through the State of Michigan Clean Water State Revolving Fund Program.

3. The official intent to reimburse project expenditure with bond proceeds and authorizing publication of notice of intent to issue Water Supply System Revenue Bonds through the State of Michigan Drinking Water Revolving Fund Program.

Unfinished Business:

Miscellaneous Business:

1. Motion to receive and file Recommendation Report from the Local Officers Compensation Commission.

Adjournment:

Timothy Morales
City Manager

If you are disabled and need accommodation to provide you with an opportunity to participate or observe in programs, services, or activities, please call the Saginaw City Clerk, 1315 S. Washington Ave., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, in the movement towards equal rights for Two Spirit, lesbian, gay, bisexual, and transgender (2SLGBTQ+) people, a historic turning point occurred on June 28, 1969, in New York City, with the onset of the Stonewall Riots. During these riots led by transgender women of color, the queer community rose and fought back against discriminatory laws that have since been declared unconstitutional; and

WHEREAS, Pride celebrations have taken place around the country every June to commemorate the beginning of the Stonewall Riots; and

WHEREAS, June is celebrated as Pride Month nationwide; and

WHEREAS, Great Lakes Bay Pride, a local non-profit, works to connect the 2SLGBTQ+ and ally communities to resources and education, offer networking opportunities, and advocate for civil rights in the Great Lakes Bay Region and beyond; and

WHEREAS, our nation was founded on the principle of equal rights for all people, but the fulfillment of this promise has been long in coming for many Americans. Some of the most inspiring moments in our history have arisen from the various civil rights movements that have brought one group after another from the margins to the mainstream of American society; and

WHEREAS, the City of Saginaw supports the rights of every citizen to experience equality and freedom from discrimination and on April 12, 2021, the Saginaw City Council passed a Resolution in Support of Recognizing Lesbian, Gay, Bisexual, Transgender, and Queer/Questioning individuals as a protected class.

NOW, THEREFORE, I, Brenda F. Moore, Mayor of the City of Saginaw, do hereby proclaim June 2025, as

"PRIDE MONTH"

and urge residents to celebrate with our members of the 2SLGBTQ+ community. Furthermore, recognizing the contributions made by members of this community and to actively promote the principles of equality, liberty, and justice.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this ninth day of June in the year of our Lord two thousand twenty-five.

CITY OF SAGINAW INCORPORATED 1857 SEAL MICHIGAN

June 9, 2025

Brenda F Moore

Brenda F. Moore, Mayor

Councilmembers
Priscilla Garcia, Mayor Pro Tem,
Michael D. Balls, Carly R. Hammond,
Heidi G. Wiggins, Monique Lamar-Silvia, Bill Ostash,
Eric D. Braddock, Sr., and Jacinta Seals

Timothy Morales, City Manager

CITY OF SAGINAW

NOTICE OF PUBLIC HEARING

In compliance with requirements of Public Act 267 of 1976, the following notice is posted:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing regarding the official intent to reimburse project expenditure with bond proceeds and authorizing publication of notice of intent to issue Sewage Disposal System Revenue Bonds through the State of Michigan Clean Water State Revolving Fund Program.

The public hearing will be held Monday, June 9, 2025 at 6:30 p.m. at the Andersen Enrichment Center located at 120 Ezra Rust Drive, Saginaw, MI 48601. All interested persons are invited to attend this public hearing.

Kristine Bolzman, MiPMC/CMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759-1480.

Posted: _____________
By:__kb_____________

CITY OF SAGINAW

NOTICE OF PUBLIC HEARING

In compliance with requirements of Public Act 267 of 1976, the following notice is posted:

Notice is hereby given that the Saginaw City Council has scheduled a public hearing regarding the official intent to reimburse project expenditure with bond proceeds and authorizing publication of notice of intent to issue Water Supply System Revenue Bonds through the State of Michigan Drinking Water Revolving Fund Program.

The public hearing will be held Monday, June 9, 2025 at 6:30 p.m. at the Andersen Enrichment Center located at 120 Ezra Rust Drive, Saginaw, MI 48601. All interested persons are invited to attend this public hearing.

Kristine Bolzman, MiPMC/CMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759-1480.

Posted: ______________
By:__kb______________

A Regular Meeting of the Council of the City of Saginaw, Michigan, was held Monday, May 19, 2025, at 6:30 p.m. in Council Chambers at the Andersen Enrichment Center, 120 Ezra Rust Drive, Saginaw, Michigan.

Prayer and Pledge of Allegiance

Council Member Silvia offered a prayer, and Mayor Moore led the pledge of allegiance of the United States of America.

Roll Call

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Jacinta Seals, Michael Balls, Priscilla Garcia, Bill Ostash, Eric Braddock Sr., Heidi Wiggins, Carly Hammond, Brenda Moore: 9. Council Members absent: 0.

Announcements

City Clerk Kristine Bolzman announced the following:

- City offices will be closed Monday, May 26, in observance of Memorial Day.
- The Splash Park opens for the season this Saturday, May 24. Daily hours of operation will be from 11:00 a.m. to 7:00 p.m.

Mayor Pro Tem Garcia read a proclamation declaring May 25, 2025, as “Theodore Roethke Day.” Sherrin Frances, President of the Friends of Theodore Roethke, accepted the proclamation.

Public Hearing

Clerk Bolzman announced the public hearing regarding the Fiscal Year 2025-2026 Proposed Budget and Property Tax Millage. Mayor Moore called for public comments three times. No comments were made.

Moved by Council Member Silvia, seconded by Council Member Seals to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

Clerk Bolzman announced the public hearing regarding the Special Assessment District for a Police and Fire Millage for Fiscal Year 2025-2026. Mayor Moore called for public comments three times. No comments were made.

Moved by Council Member Silvia, seconded by Council Member Seals to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

Clerk Bolzman announced the public hearing regarding the Downtown Development Authority District millage to be levied on properties within the district. Mayor Moore called for public comments three times. No comments were made.

Moved by Council Member Silvia, seconded by Council Member Seals to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

Clerk Bolzman announced the public hearing regarding the proposed Drinking Water State Revolving Fund (DWSRF) Project Planning Document Amendment. Mayor Moore called for public comments. Brian Van Zee, Senior Water and Wastewater Engineer of Fishbeck

Engineering, spoke in favor of the topic. Mayor Moore called for public comments two additional times. No further comments were made.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

Public Input

Members of the public that addressed the Council: Melanie Velasco.

Council Remarks

Remarks were heard from the following Council Members: Braddock, Wiggins, Hammond, Silvia, Seals, Balls, Ostash, Garcia, and Moore.

Reports from Manager

City Manager Tim Morales reported updates regarding various projects.

Consent Agenda:

Moved by Council Member Silvia, seconded by Council Member Ostash to approve the consent agenda, allowing room for exceptions. No exceptions were made. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the May 5, 2025, regular council meeting minutes.

2. Approve the Memorandum of Understanding with the Michigan Municipal League Foundation to provide technical support for Saginaw's efforts to attract development interest for Housing Development.

3. Approve the purchase with The Masters Touch, LLC for $15,984 for the printing and mailing of utility bills for FY 2026 for the Fiscal Services Department.

4. Approve the purchase with CMP Distributors, Inc. for $9,913.00 for FY 2026, $10,427.00 for FY 2027, and $10,731.00 for FY 2028, pending budget approval, for Point Blank tactical body armor and tactical body armor plates for the Saginaw Police Department Emergency Services Team.

5. Approve the purchase with Valley Glass Company for $10,840 for replacement front doors for the Saginaw Police Department.

6. Approve the purchase with Macqueen Emergency Group for $2,135 for annual maintenance of the vehicle extrication equipment for the Fire Department.

7. Approve to increase the blanket purchase order with Wieland Truck by $3,000, for a new total of $43,000.00, for parts for the Public Services Department, Motor Pool Division.

8. Approve to increase the blanket purchase order with Michigan CAT by $5,000, for a new total of $32,000.00, for vehicle parts for the Public Services Department, Motor Pool Division.

9. Approve to increase the blanket purchase order with Garber Chevrolet by $1,000, for a new total of $42,000, for vehicle repair services for the Public Services Department, Motor Pool Division.

10. Ratification of a purchase with MacQueen for $15,741 for the repair of packer truck No. 76-0705 for the Public Services Department, Streets Division.

11. Ratification of a purchase with E.H. Wachs for $2,305 for a Hydraulic Power Unit for a Trailer Mounted Sewer Jet for the Public Services Department, Maintenance and Service Division.

12. Approve the purchase with Vortex Aquatic Structures International for $3,215 for parts to repair the Splash Park for the Public Services Department, Facilities Division.

13. Approve the purchase with Standard Electric for $10,394 for nine Lumecon Ring of Fire decorative LED light fixtures for the Public Services Department, Traffic Engineering Division.

14. Approve the purchase with Standard Electric, for $9,698 for four decorative street light pole base covers for the Public Services Department, Traffic Engineering Division.

15. Approve the purchase with Carrier and Gable, Inc. for $30,000 for traffic signal lamps for the Public Services Department, Traffic Engineering Division.

16. Approve the purchase with Carrier and Gable, Inc. for $8,615 for traffic control devices for the Public Services Department, Traffic Engineering Division.

17. Approve the Metropolitan Extension Telecommunications Rights-of-Way Oversight (METRO) Act Bilateral Application and Permit with Merit Network, Inc. for the Public Services Department, Right of Way Division.

18. Approve to increase the blanket purchase order no. 520447, with Nalco Pretreatment Solutions, LLC by $750, for Deionized Water System service, for a new total of $3,441.91, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

19. Approve the purchase with J.E. Johnson, Inc., for $32,000 for the replacement of a boiler heating system for the Water and Wastewater Treatment Services Department, Water Treatment Division.

20. Approve the purchase with PVS Technologies, Inc. for $261,510 for ferric chloride for FY 2026, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

21. Approve the purchase with JCI Jones Chemical, Inc. for $225,700 for sodium hypochlorite for FY 2026, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

22. Approve the purchase with Carmeuse Lime, Inc. for $68,427 for calcium oxide for FY 2026, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

23. Approve the purchase with Jacobi Carbons, Inc. for $118,450 for powdered activated carbon for FY 2026, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

24. Approve the purchase with Cygnet Enterprises for $8,460 for sodium percarbonate for FY 2026, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

25. Approve the purchase with Univar Solutions USA, Inc. for $83,880 for hydrofluorosilicic acid for FY 2026, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

26. Approve the purchase with Polydyne, Inc. for $28,350 for liquid PolyDADMAC for FY 2026, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

27. Approve the purchase with Carmeuse Lime, Inc. for an amount not to exceed $425,000 for FY 2026 and FY 2027, pending budget approval, for calcium oxide for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

28. Approve the purchase with JCI Jones Chemicals, Inc. for a total of $112,500 for FY 2026 through FY 2028, pending budget approval, for sulfur dioxide for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

29. Approve the purchase with Paragon Laboratories, Inc. for an annual amount of $5,388 for FY 2026 and FY 2027, pending budget approval, for whole effluent toxicity testing for the Water and Wastewater Services Department, Treatment and Pumping Division.

30. Approve the purchase with Paragon Laboratories, Inc. for an annual amount of $49,970 for FY 2026 and FY 2027, pending budget approval, for outside laboratory toxicity testing for the Water and Wastewater Services Department, Treatment and Pumping Division.

31. Approve the purchase with Biotech Agronomics, Inc. for a total of $3,456,000 for FY 2026 through FY 2028, pending budget approval, for biosolids removal and land application for the Water and Wastewater Services Department, Treatment and Pumping Division.

Appointment of Board/Commission/Committee Members

Moved by Council Member Seals, seconded by Council Member Balls to approve the following appointments:

1. the Council appointment of Larry Hughes to the Saginaw Economic Development Corporation with a term to expire June 30, 2026.
2. the Council appointment of Roberta Bidwell to the Citizens-Police Advisory Commission with a term to expire February 28, 2027.

9 ayes, 0 nays, 0 absent. Motion approved.

Resolutions

Moved by Council Member Seals, seconded by Council Member Silvia to adopt a resolution approving the Fiscal Year 2025-2026 Proposed Budget and Property Tax Millage. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Silvia to adopt a resolution approving the Special Assessment District for a Police and Fire Millage for Fiscal Year 2025-2026. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Seals, seconded by Council Member Silvia to adopt a resolution approving the Downtown Development Authority District millage to be levied on properties within the district. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Silvia, seconded by Council Member Seals to adopt a resolution authorizing sponsors of specified community events to use amplifying equipment. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem Garcia, second by Council Member Seals to adopt a resolution authorizing the sale and consumption of alcoholic beverages during specified community events. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Seals, seconded by Council Member Wiggins to adopt a resolution adopting the final Project Planning Document Amendment for Water Main Improvements and designating an Authorized Project Representative. 9 ayes, 0 nays, 0 absent. Motion approved.

Adjournment

Moved by Council Member Silvia, seconded by Council Member Seals to adjourn the meeting at 7:40 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

COUNCIL COMMUNICATION CC-2

From: Timothy Morales, City Manager

Subject: Council Rules of Order Amendment

Prepared by: Amy Lusk, City Attorney

Recommendation:

I recommend introduction of the proposed amendments to the City Council Rules of Order.

Justification:

Further clarification is needed as it pertains to Council Members' requests for reimbursement of the costs associated with continuing education opportunities that are not conducted by the Michigan Municipal League and the manner in which the requests are brought forward for approval.

Proposed changes to Section 22, Continuing Education – language was added with regards to the reimbursement of attendance and travel expenses for trainings that have a public benefit and fall within budgetary allowances.

According to "Section 17: Amendments," "these rules may be amended by the affirmative vote of six Council members, notice having been given in writing of proposed amendments at a previous meeting." A copy of the amendments has been provided to Council for review and to be introduced at this regular meeting of the City Council.

Council Action:

Motion to approve the recommendation of the Manager.

Section 22: Continuing Education

1. Members of Council are expected to attend and complete the Michigan Municipal League's newly elected official training, as well as any internal orientation and/or training offered at the City. Members of Council are encouraged to continue their professional development by attending educational conferences sponsored by the Michigan Municipal League or other appropriate entity; however, members agree to travel reimbursement in accordance with the City policy and regulations pertaining to such matters for all employees. Members will be personally responsible for the costs associated with attendance at education conferences under the following circumstances:
   a. Members will be personally responsible for any difference in cost between late registration and regular registration caused as a result of the actions or inactions of that member. This may include additional costs incurred as a result of having to stay at an off-site hotel, including the difference in cost of the hotel and mileage to and from the conference.
   b. Members will be personally responsible for all costs of registration and travel, including mileage and meals, if, at the time of registration, they are in default to the City.
   c. If a meal is provided as a part of the conference, members will be personally responsible for the cost of any meals consumed off the premises.
   d. Members will be personally responsible for any costs associated in participating in social activities not officially part of the conference.
2. Members of Council who seek to attend an educational conference, other than those Michigan Municipal League trainings regularly attended by all members of Council, and who wish to have the costs associated with same reimbursed by the City, shall, through motion, seek permission of the Council to attend prior to registering for same. A member of Council who is seeking such reimbursement shall abstain from the vote due to the financial interest such member has in the vote.
   a. Council shall only approve such training if it has a public benefit.
   b. Council shall only approve such training if the budget allows for the costs of same.

COUNCIL COMMUNICATION CC-3

From: Timothy Morales, City Manager

Subject: Purchase Agreement for 126 N Franklin

Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend the approval of the Purchase Agreement with River Caddis Communities, LLC for 126 N. Franklin.

Justification:

The property at 126 N. Franklin, commonly known as the Bearinger Building, was built in 1894 as an office building. The entire site is approximately 0.338 acres.

The City was contacted by River Caddis Communities, LLC in January 2025 with interest in the property. Staff shared information and negotiated a Purchase Agreement that is mutually beneficial to both parties.

River Caddis will acquire the property for the purchase price of $134,166.00 or the fair market value determined by an independent qualified appraiser, whichever is lesser. A deposit of $10,000.00 will be placed in escrow by River Caddis for the duration of the development agreement and may be partially refunded if the purchaser decides to terminate the agreement. The agreement specifies that the refund amount will be prorated based on the time elapsed since the effective date.

Purchaser shall have a due diligence period of up to thirty-six (36) months. During this time, the purchaser will inspect the property and all aspects pertaining to the property and purchaser's proposed construction thereon of a multifamily housing development.

This is the negotiated purchase of unique real estate and is not subject to the standard requirement of competitive bidding, pursuant to section14.27 "Sole Source", of "Purchasing, Contracting, and Selling Procedure", of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

The agreement has been approved by the City Manager as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-4

From: Timothy Morales, City Manager

Subject: Professional Service Agreement Extension-Storyville Social Media

Prepared by: Vicki Davis, Office of the City Manager

Manager's Recommendation:

I recommend the approval to extend the professional services agreement with Phil Eich, d/b/a Storyville LLC for FY 2026 and FY 2027 for an annual amount of $57,000 to provide social media content for the City.

Justification:

As a certified Redevelopment Ready Community (RRC), the City must continue to meet all objectives of this State of Michigan – MEDC Program and ensure key RRC guidelines are met, including maintaining a marketing and communications strategy. The intent of the marketing plan is to attract businesses, talent, and real estate development by heightening awareness and promoting the unique offerings of Saginaw. A key component of that marketing strategy is the social media component. It is critical to utilize the City of Saginaw's social media channels to provide transparency of government services, share positive stories about Saginaw, keep our citizens informed of general information and data, and build trust-based relations that help restore confidence in local government.

Since January 2020, the City has utilized the services of Phil Eich, d/b/a Storyville, to provide daily content for the city's social media pages as well as ad spending to push high-value content in front of followers and potential followers. Since that time, Storyville has produced 4474 posts, an average of 2.45 a day, and increased followers by 14,239 (1198%) to over 18,505 followers. Those posts have been viewed 19 million times, led to 97,700 clicks to the city's website, and has an engagement rate 10 times the national average (10.35%). The services provided by Storyville include developing social media content highlighting City of Saginaw programs, ongoing and future projects, events and services; and creating Facebook graphics and text, tweets, photo, video or graphic posts to populate all social media channels. Storyville also works closely with the City's marketing team to develop a monthly social media content calendar to boost following and engagement.

Based on the past performance of Storyville and its familiarity with the City of Saginaw, we feel it is in the best interest of the City to continue the Professional Services Agreement with Storyville for an annual amount of $57,000. This agreement will continue to June 30, 2027.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Offices of General Government, Marketing Division, Professional Services Account No. 101-261.00-801.000 in the amount of $25,458, the Major Street Fund, Engineering Division, Professional Services Account No. 202-447.02-801.000 in the amount of $3,705, Rubbish Collection Fund, Administration Division, Professional Services Account No. 226-4529.00-801.000 in the amount of $2,793, Downtown Development Authority Fund, 2-Mill Levy Division Professional Services Account No. 248-704.02-801.000 in the amount of $8,550, Sewer Operations and Maintenance Fund, Administration Division, Professional Services Account No. 590-537.02-801.000 in the amount of $8,052, and Water Operations and Maintenance Fund, Administration Division, Professional Services Account No. 591-537.01-801.000 in the amount of $8,442.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-5

From: Timothy Morales, City Manager

Subject: April/May Budget Adjustment

Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend approving the amendments to the 2024/2025 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the months of April and May.

Justification:

The 2024/2025 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2025 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for April and May into the 2025 Approved Budget, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditure approved by the City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by $14,540 from $54,852,448 to $54,866,988.

- A budget adjustment is required to recognize the reimbursement to Community Public Safety – Police for services provided at the ALPACT basketball tournament in the amount of $3,040. These revenues will be realized in the General Fund Revenues, Reimbursement – PD Account No. 101-000.00-676.020 of $3,040. To offset the increase in revenues, there will be the same increase to the Community Public Safety – Police, Police Investigation Division Professional Services Account No. 101-310.00-801.000.

- A budget adjustment is required to recognize restricted fund balance of $11,500 for the Department of Public Services for a purchase of a vehicle from the Water Operations and Maintenance Fund. Revenues will be recognized in the General Fund Revenues Use of Fund Equity Account No. 101-000.00-969.000 of $11,500. To offset the increase in revenues, there will be an increase to the Other General Fund Expenditures, Operating Transfers to Water Operations and Maintenance Fund Account No. 101-966.00-995.591 of the same amount.

The Cemetery Trust Fund (151) will increase by $28,453 from $0 to $28,453. This increase is due to recognizing the gain and loss on investments. Revenues will be recognized in the Gain/Loss on Investments Account No. 151-000.00-675.014 of $28,453. To offset the increase in revenues, there will be an increase to this fund's Construction Project Account No. 151-567.00-955.003 of the same.

The Police Training Fund (252) will increase by $10,103 from $14,000 to $24,103. This increase is due to the additional funds received from the State of Michigan for Local Law Enforcement Training in the amount of $10,078 as well as recognizing Interest on Investments of $25. Revenues will be recognized in this fund's Police Training Account No. 252-000.00-543.002 of $10,078 and Interest on Investment Account No. 252-000.00-665.000 of $25. To offset the increase in revenues, there will be an increase to this fund's Training and Development Account No. 252-307.03-957.003 of $10,103.

The American Rescue Plan Act Fund (285) should be decreased $1,481,715 from $36,014,206 to $34,532,491. This adjustment is required in order to be in compliance with the Uniform Budgeting and Accounting Act of 1968. Therefore, this budget adjustment will decrease the Other Federal Grants – ARPA Account No. 285-000.00-502.056 by $347,966 as well as the Use of Fund Equity Account No. 285-000.00-969.000 by $1,133,749. To offset this reduction in revenues, there will be the same decrease to the Revenue Replacement Division, Professional Services Account No. 285-198.06-801.000 by $1,481,715.

The Sewer Operations and Maintenance Fund (590) will increase from $59,650,242 to $63,206,288. This is an increase of $3,556,046. This increase is due to the required annual depreciation cost. Expenditures will be realized in this fund's Administration Division, Depreciation Account No. 590-537.02-968.000 in the amount of $3,556,046. To offset the increase in expenditures, there will be an increase to the following unanticipated revenues – Trunkline Maintenance Account No. 590-000.00-546.01 of $7,470, Reimbursements Account No. 590-000.00-676.000 of $31,317, Gain/Loss on Investments Account No. 590-000.00-675.014 of $11,057, as well as a use of Retained Earnings Account No. 590-000.00-969.000 of $3,506,202.

The Water Operations and Maintenance Fund (591) should be increased from $81,035,475 to $83,442,177. This is a $2,406,702 increase. This adjustment is required for the following:

- This adjustment is to recognize the annual depreciation cost of $2,395,202. Expenditures will be realized in this fund's Administration Division, Depreciation Account No. 591-537.01-968.000 in the amount of $2,395,202. To offset the increase in expenditures, there will be an increase to the following unanticipated revenues – Service Fees Account No. 591-000.00-630.001 of $145,864, Sale of Junk Account No. 591-000.00-626.012 of $13,315, Interest and Penalties Account No. 591-000.00-665.007 of $50,285, Dividends Account No. 591-000.00-666.000 of $87,694, Gain/Loss on Investments Account No. 591-000.00-675.014 of $97,863, Sale of Property Items Account No.591-000.00-693.003 of $23,364, as well as a use of Retained Earnings Account No. 591-000.00-969.000 of $1,976,817.

- Additionally, an adjustment is required to recognize the transfer and purchase of a vehicle from the Water Operations and Maintenance Fund to the General Fund, Department of Public Services, Parking Operations Division in the amount of

$11,500. Revenues will be realized in the Water Operations and Maintenance Fund, Transfer In from the General Fund Account No. 591-000.00-699.101 of $11,500. To offset the increase in revenues, there will be the same increase to this fund's Surplus Division, Vehicles Account No. 591-546.01-982.000.

The OPEB Trust Fund (737) should be increased $6,781,221 from $402,338 to $7,183,559. This adjustment is required to recognize the OPEB benefit payment. Revenues will be recognized in this fund's Contributions Account No. 737-000.00-674.000 in the amount of $6,781,221. To offset the revenue increase, there will be the same expenditure increase to this fund's Service Fees Account No. 737-236.00-824.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-6

From: Timothy Morales, City Manager

Subject: HUD HOME Investment Partnership Program American Rescue Plan (HOME-ARP) Additional Allocation

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the HOME-ARP Grant Agreement additional allocation for $1,842 FY 2021-22.

Justification:

The City of Saginaw entered into a HOME-ARP Grant Agreement (Agreement) with the Department of Housing and Urban Development (HUD) for FY 2021 through September 30, 2030, for the HOME Investment Partnership Program American Rescue Plan. The Agreement is in the amount of $1,627,448 with 10% being used for administration. The funds are to assist only with at risk individuals of becoming homeless; sheltered and unsheltered homeless populations; individuals and families currently housed populations at risk of homelessness; other families requiring services or housing assistance to prevent homelessness; those at greatest risk of housing instability or in unstable housing situations and supportive services. The CDBG Division prepared a Substantial Change Amendment to the Program Year 2021-2022 Annual Action Plan Submission as required and had it approved by Council on February 6, 2023.

The City received a notice dated April 30, 2025, that during a recent review of quality control efforts, they discovered an administrative error in allocations, which resulted in the City being awarded an additional $1,842 in grant funding. This brings the amended award to $1,629,330. We will be preparing an amendment to the HOME-ARP allocation plan as required and submit it to HUD.

The Council approved the City's submission to the Department of Housing and Urban Development (HUD) for these funds on November 8, 2021.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-7

From: Timothy Morales, City Manager

Subject: FY 2025 Personnel Complement Staffing Adjustment

Prepared by: Grace DeLeon, Human Resource Director

Manager's Recommendation:

I recommend the approval of an amendment to the FY2024- 2025 Personnel Complement as reflected in the attached sheets to add the position of City Attorney.

Justification:

In accordance with the City Charter, the City Manager shall appoint the City Attorney. This position will direct and provide administrative, supervisory, and technical functions related to ongoing legal services for all City departments, offices, boards and commissions, and the City Council. Services include, but are not limited to, (1) legal advice, (2) legal representation, (3) drafting of City ordinances and resolutions, and (4) protection of City interests. This position functions under the general guidance of the City Manager.

In addition, the original FY 2025 budget for the contracted City Attorney and legal services is $211,000. The total salary and benefit costs to add the City Attorney position for the remainder of the fiscal year is $8,762. The current year's budget has a sufficient amount of savings to cover the additional cost of adding this position.

For FY 2026, the total budget for the City Attorney will be $249,119. This is a net increase of $23,119. This position is a revenue generating position as it will provide contracted services to other entities. The appropriation of available fund balance will offset this net increase. In the fiscal years going forward this position will be included in the budget as well as the personnel complement.

Council Action:

Motion to approve the recommendation of the City Manager.

City of Saginaw
FY 2024-2025 Personnel Complement Amendment

Additions

Position Name	Department	Position Count	Grade Step	FY 2025 Salary Amount	Funding Source
City Attorney	General Government	1.00	N84 1	6,220.00	GF
			Total Additions:	**6,220.00**	

Additions	6,220.00
Deletions	-
Changes	-
Total PC Change	**6,220.00**

COUNCIL COMMUNICATION CC-8

From: Tim Morales, City Manager

Subject: Municipal Emergency Services – SCBA Parts FY26

Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Municipal Emergency Services, a sole source, for $8,000 for self-contained breathing apparatus parts for the Fire Department.

Justification:

The Fire Department uses Avon self-contained breathing apparatus (SCBA) equipment exclusively and Municipal Emergency Services (MES) is a sole source provider of Avon parts. These parts are needed in order to maintain and make repairs to our SCBA.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division, Parts and Supplies Account No. 101-344.01-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-9

From: Timothy Morales, City Manager

Subject: Firefighter Personal Protective Equipment – Blanket Purchase Order

Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend approval of a blanket purchase order to Municipal Emergency Services for $43,000 for firefighter turnout gear, helmets, and boots for the Fire Department.

Justification:

The National Fire Protection Association (NFPA) standard requires that firefighter personnel protective equipment (PPE) meet certain parameters and be in service for a period not to exceed ten years. On an annual basis, PPE is purchased to ensure that a schedule is maintained where equipment that is retired is replaced and meets NFPA standards. This is year two of three of the awarded bid to Municipal Emergency Services.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety Fire, Fire Technical Services Division, Clothing Supplies Account No. 101-346.00-728.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-10

From: Timothy Morales, City Manager

Subject: Annual Supply of CPR Certification Cards

Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend the approval of a blanket purchase with American Red Cross for $3,000.00 for the purchase of CPR certification cards for the Fire Department for FY 2026.

Justification:

The Fire Department provides CPR training and certification services to local organizations and other fire departments. A small fee is charged to cover the cost of the certification cards, which are purchased through the American Red Cross.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Technical Services Division, Training and Development Account No. 101-346.00-957.003-CPRTNG.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-11

From: Timothy Morales, City Manager

Subject: Uniforms for Fire Department Personnel

Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend approval of a purchase with Nye Uniform Co. for $18,500 for FY 2026 and $18,500 for FY 2027, pending budget approval, for uniforms for Saginaw Fire Department personnel.

Justification:

The Saginaw Fire Department provides uniforms for all Fire Department personnel in accordance with the collective bargaining agreement between the City of Saginaw and IAFF Local 102.

On May 6, 2025, bids were received for as-needed Fire Department uniform items. Individual uniform items were itemized and priced within the bid package. Nye Uniform Co provided the low bid for items including men's and women's shirts, pants, blouse coats, and accessories.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety Fire, Fire Operations Division, Clothing Supplies Account No. 101-344.01-728.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-12

From: Timothy Morales, City Manager

Subject: Apparatus Services and Repairs – Blanket Purchase Orders for FY26

Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend approval of blanket purchase orders to various vendors totaling $125,000 for apparatus services and repairs for the Fire Department.

Justification:

Outside vendor services are used to mechanically maintain and repair the Saginaw Fire Department fleet. The vendors listed are either certified to perform repairs and preventive maintenance services on fire apparatus pumps, apparatus hydraulic systems and valves, or they have the capabilities to perform heavy truck repairs in a timely manner to limit our out of service time for front line fire apparatus. The use of these vendors has proven to be cost efficient and effective at reducing the out of service time for our apparatus. Quotes are solicited between vendors for specific services to ensure that the City pays the lowest price when multiple vendors can perform the same services within the same limited timeframes. The list of vendors is as follows:

Vendor	Area		Amount
Front Line Services	Freeland out-City		$75,000
Scientific Brake	Saginaw in-City		$5,000
W.W. Williams	Saginaw out-City		$15,000
Michigan Truck Spring	Saginaw out-City		$10,000
Cummins Bridgeway	Saginaw out-City		$10,000
Meekhof Tire Sales	Saginaw out-City		$10,000
		TOTAL	$125,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety Fire, Fire Apparatus Operations/Maintenance Division, Motor Vehicle Repairs Account No. 101-347.01-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-13

From: Timothy Morales, City Manager

Subject: FD Vehicle Repairs and Service - Blanket Purchase Orders for FY26

Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend approval of blanket purchase orders for each vendor, as listed below, for a total of $13,000 for vehicle services and repairs for the Fire Department.

Justification:

Time and experience have shown that the listed vendors reliably provide the lowest price on certain services and repairs for our smaller vehicles, fire trucks, and engines. These services include all repairs necessary for apparatus and vehicles to function dependably, such as brakes, alignments, oil changes, sirens, horns, warning lights, etc. while maintaining quick turnaround times. The blanket purchase order will be issued as follows:

Vendor	Area	Amount
Kurtz-Hillman Tire Center	Saginaw in-City	$5,000
M&R Auto Electronics	Saginaw out-City	$5,000
Price's Trans. & Auto Repair	Saginaw in-City	$3,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety Fire, Fire Apparatus Operations/Maintenance Division, Motor Vehicle Repairs Account No. 101-347.01-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-14

From: Timothy Morales, City Manager

Subject: Adopt-A-Park Agreement – Westside Riverfront Park

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend approval of the one-year Adopt-A-Park Agreement with Carla LaMarr and that the City Manager be authorized to approve extensions of the Agreement for subsequent years without further Council approval, not to exceed four years.

Justification:

Carla LaMarr has completed an Adopt-A-Park application seeking the City's approval to adopt and maintain the parcel of land located at 222 N Niagara St. in the manner set forth in its Adopt-A-Park application and Agreement. The City of Saginaw is the owner of the property as described. The described work to be performed includes clean ups, weeding garden beds, removing graffiti and planting flowers.

Upon approval by City Council of the above application, the City shall enter into an Agreement with the applicant requiring a one-year commitment to the performance of revitalizing the current park with; removing graffiti and weeding garden beds. The applicant will be responsible for having the proposed work approved by the Public Services department; complying with all applicable laws; obtaining liability insurance, if necessary; and holding the City harmless from any claims arising from applicant's adoption of the public area and work performed at same.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-15

From: Timothy Morales, City Manager

Subject: Replacement Windows & Doors at Andersen Enrichment Center

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Valley Glass Co. for $79,860.00 to furnish and install new windows and full glass doors at the Andersen Enrichment Center for the Facilities Division, Public Service Department.

Justification:

On April 29, 2025, the Facilities Division received bids for the replacement of the wall of glass and doors in the garden room and main entry areas at the Andersen Enrichment Center. This project is being funded by the Community Energy Grant approved by City Council on September 9, 2024. The following is the tabulation of bids received:

Vendor	Cost
Valley Glass Company Saginaw, MI (out-city)	$79,860.00
Absolute Building & Cuellar, Inc. St. Charles, MI	$136,610.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are in the Anderson Enrichment Center Operation Fund, Repairs and Replacement Account No. 236-754.00-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-16

From: Timothy Morales, City Manager

Subject: 2nd Year Extension for Annual Window Cleaning Services

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Great Lakes Window Cleaning for $8,320.00 for FY 2026 for annual window cleaning services.

Justification:

On May 18, 2021, Great Lakes Window Cleaning submitted a sole bid for annual window cleaning services for several City Facilities. This service requires that the windows be cleaned inside and out, including screens, twice per year. The City facilities to receive this service are City Hall, Police Department, Public Works and Maintenance and Services. On March 24, 2025, Great Lakes Window Cleaning agreed to hold the FY 2024 prices for FY 2026.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds for this purchase are budgeted in the General Fund, Department of Public Services, Facilities Division, Operating Services Account No. 101-265.00-805.000 $3,590.00, Community Public Safety, Police Building Management Division, Operating Services Account No. 101-303.00-805.000 $1,300.00, Public Works Building Fund, Operating Services Account No. 601-441.00-805.000 $2,130.00, Sewer Operations and Maintenance Fund, Maintenance and Service Division, Professional Services Account No. 590-541.02-801.000 $650.00 and the Water Operations and Maintenance Fund, Maintenance and Service Division, Professional Services Account No. 591-541.01-801.000 $650.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-17

From: Timothy Morales, City Manager

Subject: 1-Year Extension for Elevator Inspection Services

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Great Lakes Elevator for $8,400.00 for FY 2026 for quarterly elevator inspection services and the load tests, for the Public Services Department, Facilities Division.

Justification:

On April 12, 2022, Great Lakes Elevator submitted a bid for the Quarterly Elevator Inspection Services at various City properties. The State of Michigan requires that all elevators be inspected on a quarterly basis. The City properties that will receive these inspections include City Hall, Public Services and the Police Department. The Facilities Division provides the oversight for these services. On March 28, 2025, Great Lakes Elevator agreed to hold the previous bid price for FY 2025 for FY 2026.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division, Operating Services Account No. 101-265.00-805.000 $1,600.00, General Fund, Community Public Safety, Police Building Management Division, Operating Services, Account No. 101-303.00-805.000 $1,600.00, Public Works Building Fund Operating Services Account No. 601-441.00-805.000 $1,600.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-18

From: Timothy Morales, City Manager

Subject: 1 Year Extension for Annual Portable Toilet Services

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with City Sewer Cleaners for $8,868 for FY 2026 for the annual portable toilet rentals and services for the Public Services Department, Facilities Division.

Justification:

On April 26, 2022, the Public Services Department received bids for the annual portable toilet services to be located at various City properties. This service requires that up to nine portable toilets be set out at designated City properties from May 1st thru October 31st. The Facilities Division provides the oversight for these services of various City properties annually May through October during City Park open operational months. On March 24, 2025, City Sewer Cleaners agreed to hold FY 2025 prices for FY 2026.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund - Department of Public Services, Parks Grounds Maintenance Division, Operating Services Account No. 101-770.00-805.000 $5,040, Celebration Park Division, Operating Services Account No. 101-756.00-805.000 $1,440, Boat Launch Operation Fund, Operating Services Account No. 594-597.00-805.000 $1,170.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-19

From: Timothy Morales, City Manager

Subject: 1 Year Extension Annual Overhead Door Services

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Dover and Company for $13,500 for FY 2026 for the annual overhead door maintenance service for the Public Works building.

Justification:

On June 28, 2022, Dover and Company submitted the only bid for annual overhead door maintenance service for City Hall and the Public Service Building. This purchase includes items such as overhead/garage door repairs and associated hardware, supplies and materials. Also, the inspection and preventative maintenance of all 42 doors to include the Balance Test, Alignment Test, and Force Test will be completed twice a year. The bid pricing ends June 30, 2025. Dover and Company has agreed to hold the FY25 prices for FY26.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Public Works Building Fund, Operating Services Account No. 601-441.00-805.000 $12,750, General Fund, Department of Public Services, Facilities Division, Operating Services Account No. 101-265.00-805.000 $750.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-20

From: Timothy Morales, City Manager

Subject: Blanket Purchase for Janitorial Supplies

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Lansing Sanitary Supply for $5,000.00 for FY 2026 for general janitorial supplies for the Public Services Department, Facilities Division.

Justification:

The Facilities Division requires the purchase of select standard janitorial products, such as cleaning supplies and bathroom products to maintain the City's buildings and facilities. The purchase will be made using the State of Michigan's State Contract Bid #071B7700155.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division, Cleaning Supplies Account No. 101-265.00-735.000 $4,250.00, Celebration Park Division, Cleaning Supplies Account No. 101-756.00-735.000 $375.00, and the Public Works Building Fund, Cleaning Supplies Account No. 601-441.00-735.000 $375.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-21

From: Timothy Morales, City Manager

Subject: Blanket Purchase with Hoffman’s Power Equipment

Prepared by: Jay Gustin, Public Services Department

Manager’s Recommendation:

I recommend the approval of a blanket purchase with Hoffman’s Power Equipment, Inc. for $5,000 for FY 2026 for lawn mower parts for the Public Services Department, Facilities Division.

Justification:

Hoffman’s Power Equipment, Inc. provides parts for three cemetery mowers, two parks grounds mowers and other miscellaneous equipment. With the age and excessive use of this equipment there is a need for multiple parts and repairs. Hoffman’s Power Equipment is the only local authorized dealer for the eXmark/Toro Commercial brand equipment. Since these parts are necessary to properly maintain the City’s mower fleet, it is in the best interest of the city to approve this request to maintain this equipment.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing,” of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division, Parts and Supplies Account No. 101-265.00-742.000 $3,000.00 and Parks Grounds Maintenance Division, Parts and Supplies Account No. 101-770.00-742.000 $2,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-22

From: Timothy Morales, City Manager

Subject: Blanket Purchase for Standard Electric Company

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Standard Electric Company for $3,100.00 for FY 2026 for electrical supplies for the Public Services Department, Facilities Division.

Justification:

The Facilities Division requires electrical supplies throughout the fiscal year, and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Facilities Division to purchase items that include electrical switches, light fixtures, bulbs, wires, and any other equipment required to complete facilities work without having to establish a purchase order each time. Standard Electric Company is the local vendor for these items.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division, Parts and Supplies Account No. 101-265.00-742.000 $1,200.00 and Public Works Building Fund, Parts and Supplies Account No. 601-441.00-742.000 $1,900.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-23

From: Timothy Morales, City Manager

Subject: Blanket Purchase for Wohlfeil Hardware

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Wohlfeil Hardware for $2,950.00 for FY 2026 for tools and supplies for the Public Services Department, Facilities Division.

Justification:

The Facilities Division requires tools and various supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. Wohlfeil Hardware is a local vendor, which makes the proximity of the store the most efficient vendor. This allows the Facilities Division to purchase items that include hand tools, i.e. shovels, rakes, sledgehammers, wrenches and sockets, keys, paint, caulk and any other equipment required to complete facilities work without having to establish a purchase order each time.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division, Parts and Supplies Account No. 101-265.00-742.000 $1,700, Celebration Park Division, Parts and Supplies Account No. 101-756.00-742.000 $250, Public Works Building Fund, Parts and Supplies Account No. 601-441.00-742.000 $1,000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-24

From: Timothy Morales, City Manager

Subject: Cemeteries Annual Tree Maintenance/Removal

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Top Flight Tree Removal LLC for $26,250.00 for cemetery tree removal for the Public Services Department, Facilities Division.

Justification:

On May 20, 2025, the Facilities Division received three qualifying bids for the removal of 6 large dead trees that will require special equipment, such as a crane, to assist in removal. These trees are in unique locations that make them difficult to remove without damaging headstones. The following is the tabulation of bids received:

Vendor	Cost
Top Flight Tree Removal LLC Gladwin, MI	$26,250.00
Jack's Tree Service Saginaw, MI (Out-City)	$50,000.00
Heinz Tree Service Saginaw, MI (Out-City)	$54,825.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are Budgeted in the General Fund, Department of Public Services, Cemeteries Operation Division, Operating Services Account No. 101-567.00-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-25

From: Timothy Morales, City Manager

Subject: 1 Year Extension for Annual Supply of Screened Topsoil

Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Champagne & Marx Excavating, Inc. for $6,300.00 for FY 2026 for screened topsoil for the Public Services Department, Cemeteries Division.

Justification:

On March 12, 2024, the Maintenance and Service Department and Cemeteries Division received bids for an annual supply of screened topsoil. The Cemeteries Division uses topsoil to complete the process of finishing off burial graves at the three municipal cemeteries owned by the City. The Cemeteries' Division estimates to use 350 tons for FY 2026. On March 25, 2025, Champagne & Marx agreed to hold the FY 2025 pricing for FY 2026 at $18.00/ton.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Cemeteries Division, Parts and Supplies Account No. 101-567.00-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-26

From: Timothy Morales, City Manager

Subject: 2nd Year Extension for Annual Propane Service for Facilities

Prepared By: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Webster Garner for $4,796.00 for FY 2026 for the annual propane delivery service at Green Point Nature Center and Oakwood Cemetery.

Justification:

On May 18, 2021, the City received one bid for annual propane supply with tank replacement for these sites. This service requires the vendor to provide propane through the heating season each year. The estimated amount of propane required each season is 3,000 gallons at Green Point Nature Center and 1,000 gallons at Oakwood Cemetery. On May 9, 2025, Webster Garner agreed to hold FY 2024 prices for FY 2026 at $1.199/gallon.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Cemeteries Operation Division, Operating Services Account No. 101-567.00-805.000 $1,199.00 and Parks Grounds Maintenance Division, Operating Services Account No. 101-770.00-805.000 $3,597.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-27

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Grainger Inc.

Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Grainger, Inc. for $8,000.00 for FY 2026 for supplies for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Maintenance and Service Division to purchase items that include hand tools (i.e. shovels, rakes, sledgehammers, wrenches, sockets, industrial tools and sump pumps for wholesale customer meter pits) and other equipment required to complete water and sewer work without having to establish a purchase order each time for products. Grainger is a State Bid Vendor for the State of Michigan.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division, Parts and Supplies Account No. 591-541.01-742.000 $4,000.00, Sewer Operations and Maintenance Fund, Maintenance and Service Division, Parts and Supplies Account No. 590-541.02-742.000 $4,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-28

From: Timothy Morales, City Manager

Subject: Annual Water Meter Testing

Prepared by: Anthony Folino, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Rapid Water Recovery Services, LLC (RWRS) for $27,860 for FY 2026 for water meter testing services for the Public Services Department, Maintenance and Service Division.

Justification:

On June 28, 2022, the Maintenance and Service Division received multiyear bids for the annual testing of the City's 112 master meters servicing the wholesale customers (out-city), industries, and businesses within the City with large volume water meter usage. On March 26, 2025, RWRS agreed to extend their FY 25 bid pricing for FY 26. Testing water meters ensures the accuracy of the meter. If the meter fails to test within the acceptable range the meter will be repaired by the contractor to meet American Water Works standard for cold-water meters.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Meter Maintenance and Service Division, Operating Services Account No. 591-540.01-805.000, $13,390.00 and Sewer Operations and Maintenance Fund, Meter Maintenance and Service Division, Operating Services Account No. 590-540.02-805.000, $13,390.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-29

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Begick Nursery & Garden Center, Inc.

Prepared by: Wayne Tornberg II, Public Service Department.

Manager's Recommendation:

I recommend the approval of a blanket purchase with Begick Nursery and Garden Center, Inc. for $12,000.00 for grass seed for the Public Service Department, Maintenance and Service Division for FY 2026.

Justification:

The Maintenance and Service Division uses approximately 1.5 tons of grass seed annually for turf establishment from water and sewer system maintenance performed in the City's Right of Way. Begick Nursery and Garden Center is the sole source provider of "B" mix grass seed in the Great Lake Bay Area that is specified by the Maintenance and Service Division.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division, Parts and Supplies Account No. 591-543.00-742.000 $6,000.00, Water Operation and Maintenance Fund, Maintenance and Service Division, Parts and Supplies Account No. 591-541.01-742.000 $3,000.00 and the Sewer Operation and Maintenance Fund, Maintenance & Service Division, Parts and Supplies Account No. 590-541.02-742.000 $3,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-30

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Hoffman's Power Equipment, Inc.

Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Hoffman's Power Equipment, Inc. for $4,000.00 for FY 2026 for supplies for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. Hoffman's Power Equipment, Inc. is a local vendor, which makes the proximity of the store the most efficient vendor. This allows the Maintenance and Service Division to purchase items that include small engine parts, belts and other equipment parts required to complete water and sewer utility maintenance without having to establish a purchase each time for products.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division, Parts and Supplies Account 591-541.01-742.000 $2,000.00 and in the Sewer Operation and Maintenance Fund, Maintenance and Service Division, Parts and Supplies Account 590-541.02-742.000 $2,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-31

From: Timothy Morales, City Manager

Subject: METRO Act Application

Prepared by: Travis J Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of the Metropolitan Extension Telecommunications Rights-of-Way Oversight (METRO) Act Bilateral Application and Permit with Open Fiber Michigan, LLC (dba Ripple Fiber). for the Public Services Department, Right of Way Division.

Justification:

Open Fiber Michigan, LLC (dba Ripple Fiber) of Charlotte, North Carolina has applied for a Bilateral Permit pursuant to the METRO Act; Public Act No.48 of the Public Acts of 2002, as amended. Open Fiber Michigan, LLC (dba Ripple Fiber) of Charlotte, North Carolina is a new provider in the City of Saginaw and is a Competitive Local Exchange Carrier. Open Fiber Michigan, LLC (dba Ripple Fiber). plans to have fiber optic cable installed to expand high speed communications for its current internet providers.

Bilateral permits pursuant to the METRO Act are for 15 years with three additional automatic five-year renewals. This permit will expire on June 9, 2055, unless after the initial 15 years, the City provides a 12 month notice to renegotiate the terms of the renewal.

It does not change the relationship between the parties, requirements regarding the payment of fees, or requirements regarding the construction and maintenance of telecommunications facilities within the City's rights-of-way.

The METRO Act was created to, among other things, streamline the process for authorizing access to and use of public rights-of-way by telecommunications providers and ensure the reasonable control and management of public rights-of-way by municipalities. A telecommunications provider using or seeking to use the public rights-of-way for its facilities must obtain a permit from the municipality and pay all fees required under the Act. The Act determines all aspects of the permitting process, including application, dispute resolution and fees. The Act requires that municipalities act reasonably and promptly on all applications for a permit and must grant providers a permit for access to and use of all public rights-of-way.

I have approved the application and permit as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-32

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for ETNA Supply Company

Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with ETNA Supply Company for $200,000.00 for FY 2026 for the purchase of replacement water meters, meter related tools and meter reading components for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires the ability to purchase water meters, meter related tools and meter reading components on a short notice or emergency basis throughout the fiscal year. An efficient way of purchasing these items is to establish a blanket purchase order; this allows the Maintenance and Service Division to purchase items from the vendor without having to establish individual purchase orders for each purchase. ETNA Supply Company supplies the City with various types of water meters, such as Positive Displacement, Compound, Turbo, and Fire flow meters ranging in size from 5/8" to 10" in diameter on an as needed basis throughout the year. Sensus Water Meters are the most compatible meter with the City's Automated Meter Reading System (AMRS) for ease and cost of installation. ETNA Supply Company is the sole source and the only franchise supplier in the State of Michigan for Sensus Water Meters.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 591-540.01-974.000 $100,000.00 and Sewer Operations and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 590-540.02-974.000 $100,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-33

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Ferguson Waterworks

Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase with Ferguson Waterworks for $10,000 for FY 2026 for replacement parts and supplies for the City's Neptune Meters for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year. An efficient way of purchasing these items is to establish a blanket purchase order; this allows the Maintenance and Service Division to purchase items from the vendor without having to establish individual purchase orders for each purchase. Ferguson Waterworks is the sole source and the only franchise supplier in the state of Michigan for replacement parts and supplies for the City's Neptune Meters. This vendor supplies the City with various meter supplies as needed throughout the year, such as touch pads, replacement registers and replacement meter chambers.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 591-540.01-974.000 $5,000.00 and Sewer Operations and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 590-540.02-974.000 $5,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-34

From: Timothy Morales, City Manager

Subject: Dickinson Wright, PLLC Agreement

Prepared by: Mike Grenier, Water and Wastewater Services

Manager's Recommendation:

I recommend the approval of the professional services agreement with Dickinson Wright, PLLC in the amount of $70,000 to act as bond counsel for the City in connection with the issuance of bonds for the City's sewage disposal system that includes improvements to the Saginaw Wastewater Treatment Facility and retention basin as well as for City's water supply system that includes lead service line and water main replacement.

Justification:

The Department of Water and Wastewater Services was selected as a recipient to receive funds from the Clean Water State Revolving Fund (CWSRF) in the amount of $18,820,000 and the Drinking Water State Revolving Fund (DWSRF) in the amount of $18,800,000 through the State of Michigan, Department of Environment, Great Lakes, and Energy. These programs will provide funding for improvements to the City's sewage disposal system and the water supply system.

In order for the bond to be completed, bond counsel is required to provide documentation and any approving opinions on the total financing packages. This agreement covers the fee and provides the services of bond counsel.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds for this service are budgeted in the Sewer Operations and Maintenance Fund, Administration Division, Professional Services Account No. 590-537.02-801.000 in the amount of $35,000 and Water Operations and Maintenance Fund, Administration Division, Professional Services Account No 591-537.01-801.000 in the amount of $35,000.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-35

From: Timothy Morales, City Manager

Subject: Sodium Hypochlorite Purchase

Prepared by: ReBekka Hardy, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with JCI Jones Chemical, Inc. for $350,000.00 for FY 2026 for Liquid Sodium Hypochlorite for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

On May 6, 2024, JCI Jones Chemical, Inc. was awarded the contract for Liquid Sodium Hypochlorite for $2.00 per gallon. JCI Jones Chemical, Inc. has agreed to extend their FY 2025 bid price for FY 2026. Sodium Hypochlorite is used at the Remote Treatment Facilities to disinfect water discharged during a storm event, as required by our National Pollutant Discharge Elimination System permit.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division, Chemicals Account No. 590-548.00-727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-36

From: Timothy Morales, City Manager

Subject: Liquid Chlorine Purchase

Prepared by: ReBekka Hardy, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with JCI Jones Chemical, Inc. for $97,200.00 for FY 2026 for Liquid Chlorine for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

On May 6, 2024, JCI Jones Chemical, Inc. was awarded the contract for Liquid Chlorine for $1,620 per ton. JCI Jones Chemical, Inc. has agreed to extend their FY 2025 bid price for FY 2026. Chlorine is used by the Wastewater Treatment Division for disinfection of treated wastewater prior to its discharge to the Saginaw River. Disinfection of all discharged waters is required by Michigan Department of Environment, Great Lakes, and Energy, and is stipulated in the National Pollutant Discharge Elimination System permit

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division, Chemicals Account No. 590-542.02.727.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION CC-37

From: Timothy Morales, City Manager

Subject: Blanket Purchase Orders for FY2026

Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of blanket purchase orders for each of the vendors listed below for a total amount of $255,400.00, for the purchase of various parts and supplies that plant personnel need to operate and maintain the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping and Remote Facilities Divisions for FY2026.

Justification:

Time and experience have shown that certain vendors reliably provide the lowest price on certain parts and supplies. These include pump packing, bearings, nuts and bolts, piping, safety supplies, welding supplies, cleaning supplies, laboratory supplies, and repair parts only available from a sole source. Wastewater personnel will continue to solicit quotes for items purchased to ensure that we obtain the lowest possible price. Issuing individual purchase orders is costly and administratively time consuming; therefore, we are requesting authorization to issue blanket purchase orders as follows:

Vendor	Amount
Alro Steel Corporation Saginaw, MI	$4,600.00
Airgas USA LLC Saginaw, MI	$2,900.00
Applied Industrial Technologies Saginaw, MI	$4,600.00
Brehob Corporation Troy, MI	$2,900.00
Dubois-Cooper Associates, Inc. Plymouth, MI	$4,100.00
Etna Supply Company Saginaw, MI	$2,900.00
Fastenal Company Saginaw, MI	$3,500.00

Fisher Scientific Company LLC Hanover Park, IL	$10,000.00
Grainger Lincolnshire, IL	$11,500.00
Hamlett Environmental Technologies Howell, MI	$5,800.00
Home Depot Saginaw, MI	$6,000.00
Hydro International Santa Anna, CA	$23,000.00
Idexx Distribution, Inc. Westbrook, ME	$10,000.00
JWC Environmental Hillsboro, OR	$40,000.00
Kendall Electric, Inc. Saginaw, MI	$25,200.00
Kennedy Industries, Inc. Wixom, MI	$5,800.00
Lansing Sanitary Supply, Inc. Lansing, MI	$8,100.00
Larry’s Auto Electric Bay City, MI	$2,200.00
Marshall Campbell Company Saginaw, MI	$11,500.00
McNaughton McKay Electric Company Saginaw, MI	$4,600.00
Motion Industries, Inc. Saginaw, MI	$5,800.00
MSC Industrial Supply Company Livonia, MI	$3,000.00

Nalco Company LLC Saginaw, MI	$3,000.00
N C L of Wisconsin, Inc. Birnamwood, WI	$3,500.00
Saginaw Welding Supply Company Saginaw, MI	$2,200.00
Safety Services, Inc. Kalamazoo, MI	$2,400.00
The Macomb Group Sterling Heights, MI	$23,000.00
Thomas Scientific LLC Swedesboro, NJ	$5,000.00
Tommark Saginaw, MI	$3,300.00
Waterworks Systems & Equipment Lakeland, MI	$15,000.00

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-542.02-742.00 $179,720.00, Laboratory Supplies Account No. 590-542.02-734.000 $22,800.00, Cleaning Supplies Acct. No. 590-542.02-735.000 $6,480.00.

Funds are also budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division's Parts, and Supplies Account No. 590-548.00-742.000 $39,080.00, Cleaning Supplies Acct. No. 590-548.00-735.000 $1,620.00, Laboratory Supplies Account No. 590-548.00-734.000 $5,700.00.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION Intro O-1

From: Timothy Morales, City Manager

Subject: Adoption of 2024 International Fire Code

Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend the approval of an ordinance amendment adopting the 2024 International Fire Code.

Justification:

Per ordinance, the City of Saginaw currently references and enforces the 2015 International Fire Code. Every three years, the International Fire Code is updated to reflect any changes or revisions that are necessary to reference new issues or emerging technologies. The Insurance Services Office (ISO) has a parameter that the fire code a municipality enforces must be published within the past ten years. The City of Saginaw's current code version of 2015 is due to be updated to stay compliant with this 10-year parameter.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Charter, Section 22, titled "Ordinances.

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ORDINANCE INTRODUCTION O-1

Moved by Council Member __________________, seconded by Council Member _____ _____, to introduce an ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND §92.30 “ADOPTED; FIRE CODE AMENDMENTS,” OF CHAPTER 92 “FIRE PROTECTION AND PUBLIC SAFETY,” OF TITLE IX “GENERAL REGULATIONS,” OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under the Charter Provision.

Moved by Council Member ___________, seconded by Council Member __________ to adopt an ordinance introduced June 9, 2025, entitled and reading as follows, be taken up and enacted:

O- _____

AN ORDINANCE TO AMEND §92.30 "ADOPTED; FIRE CODE AMENDMENTS," OF CHAPTER 92 "FIRE PROTECTION AND PUBLIC SAFETY," OF TITLE IX "GENERAL REGULATIONS," OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

(A) (1) A certain document on file in the office of the City Clerk of the City of Saginaw (City Clerk's File) being marked and designated as "International Fire Code 2024 ~~2015~~ Edition" ~~and Appendix B, Appendix C, Appendix D, Appendix E, Appendix F, Appendix G, Appendix H, Appendix I, Appendix J, Appendix K, Appendix L, Appendix M~~ and to include all appendices, charts, tables, and indexes affixed thereto, published by the International Code Officials, hereinafter referred to in its entirety as the "International Fire Code" or "this Code", be and the same is hereby adopted as the fire regulations of the city and made a part hereof as if fully set out in this section. Hereinafter, the edition of the International Fire Code adopted by the city may be updated by adoption of a resolution by City Council.

(2) A printed copy of the current ~~said~~ International Fire Code, ~~2015 Edition~~, shall be kept in the office of the City Clerk, available for inspection by and distribution to the public at all times.

(3) The International Fire Code 2015 ~~2009~~ Edition~~, Ordinance D-1750, in conflict herewith, to the extent of such conflict~~ is hereby repealed.

~~(B) Section 103.1, (page 2) Chapter 1, of the International Fire Code, 2015 Edition, (City Clerk's File) hereinafter referred to as the International Fire Code, or "this Code" is hereby amended to read as follows:~~

~~Fire Prevention Division.~~

~~Sec. 103.1. A Fire Prevention Division is established within the Fire Department under the direction of the Fire Chief, which shall consist of a Fire Marshal, and such number of Deputy Fire Marshals as may be assigned thereto by the Fire Chief. The function of this Division shall be to assist the Fire Chief in the administration and enforcement of the Fire Prevention provisions of this code.~~

~~(C) Section 105.1, (page 4) Chapter 1 of this Code is hereby amended to read as follows:~~

~~Permits or License Required.~~

~~Sec. 105.1.~~

~~Permit: A permit or license shall be approved by the Fire Prevention Division prior to engaging in any of the activities stated in Section 105.6, or other provisions of this Code and after payment of appropriate fees.~~

~~(D) Section 105.6 (page 6), Chapter 1 is hereby amended to read as follows:~~

~~Section 105.6.~~

~~Permit Required. A permit shall be obtained or approved of any license required herein from the Fire Prevention Division prior to engaging in the following activities, operations, practices, or functions:~~

~~(a) Automobile Wrecking Yard: Any person engaging in the business of dealing or processing for resale scrap metal, other scrap materials, used auto parts, or any form of goods commonly considered as junk, or assembling same in one location for the purpose of sale, shall obtain a license as provided in Chapter 110, Appendix 1. Application shall be filed at the office of the City Clerk.~~

~~(b) Bowling Pin or Alley Refinishing: To conduct a bowling pin refinishing or bowling alley resurfacing operation involving the use and application of flammable liquids or materials. Fees for Bowling Pin or Alley Refinishing shall be established by City Council and posted in the Fire Department. See Chapter 24.~~

~~(c) Combustible Material Storage: To store more than 2,500 cubic feet of total volume of boxes, barrels, pallets, or similar containers of rubber or cork, or other similar combustible material inside building or outside in an open area. Fees for Combustible Material Storage shall be established by City Council and posted in the Fire Department. See Chapter 32.~~

~~(d) Compressed Gases: To store, transport on site, dispense, use or handle at normal temperatures and pressures compressed gases in excess of the amounts listed in Table 105.6.8. Fees for Compressed Gases shall be established by City Council and posted in the Fire Department. See Chapter 53.~~

~~(e) Cryogen: Except where federal or state regulations apply and except for fuel systems of the vehicle to produce, store or handle cryogen in excess of the amounts listed in Table 105.6.11. Fees for Cryogens shall be established by City Council and posted in the Fire Department. See Chapter 55.~~

~~(f) Dry-Cleaning and Dry Dyeing: Any person carrying on any business of dry-cleaning or dry dyeing shall obtain a license under Chapter 110, Appendix 1. Application shall be filed at the office of the City Clerk. Also see Chapter 21.~~

~~(g) Explosives or Blasting Agents: For permits for explosives or blasting agents, see Chapter 33. Fees for Explosives or Blasting Agents shall be established by City Council and posted in the Fire Department.~~

~~(h) Fireworks Outdoors: Fireworks utilized for pyrotechnic displays require a written permit from the City Council in accordance with the method prescribed by § 92.09(B)(2).~~

~~Fireworks Indoors: Fireworks utilized for pyrotechnic indoor displays, see Chapter 33, Section 5608.~~

~~Supervision Fee: A fee shall be charged to help defray the cost incurred by the city to determine and maintain compliance with all safety and fire regulations. All cost associated with such fire and life safety inspection shall be borne by the owner, operator or other person responsible for said indoor or outdoor, public or private display. The cost for on-site inspection to determine compliance with all safety and fire regulations shall be established by City Council and posted in the Fire Department. See Chapter 56, Section 5601.5.~~

~~(i) Flammable or Combustible Liquids and Tanks:~~

~~1. To store, handle or use Class I liquids in excess of ten gallons inside a building, except that a permit is not required for the following:~~

~~A. The storage or use of Class I liquids in the fuel tank of a motor vehicle, aircraft, motorboat, mobile power plant or mobile heating plant, unless such storage, in the opinion of the Fire Chief or his or her designee, would cause an unsafe condition.~~

~~B. The storage or use of paints, oils, varnishes or similar flammable mixtures when such liquids are stored for maintenance, painting, or similar purposes for a period of not more than 30 days. Fees for storage, handling, or use of Class I liquids shall be established by City Council and posted in the Fire Department.~~

~~2. To store, handle, or use Class II or Class III-A liquids in excess of 25 gallons in a building or in excess of 60 gallons outside a building, except for fuel oil used in connection with oil-burning equipment. Fees for storage, handling, or use of Class II or Class III-A liquids shall be established by City Council and posted in the Fire Department.~~

~~3. To remove Class I and Class II liquids from underground storage tanks used for fueling motor vehicles by means other than the approved, stationary on-site pumps normally used for dispensing purposes. Fees for removal of Class I and Class II liquids from underground storage tanks used for fueling motor vehicles by means other than the approved, stationary on-site pumps normally used for dispensing purposes shall be established by City Council and posted in the Fire Department.~~

~~4. To change the type of contents stored in any flammable or combustible liquid tank to a material other than that for which the tank was designed and constructed. Fees to change the type of contents stored in any flammable or combustible liquid tank to a material other than that for which the tank was designed and constructed shall be established by City Council and posted in the Fire Department. See Chapter 57.~~

~~(j) Hazardous Materials: To store, transport on site, dispense, use or handle hazardous materials in excess of the amounts listed in Table 105.6.21 or to install, repair, abandon, remove, place temporarily out of service, close, or substantially modify a storage facility or other area regulated by Chapter 50 when the hazardous materials in use or storage exceed the amounts listed in Table 105.6.21. Fees for Hazardous Materials shall be established by City Council and posted in the Fire Department.~~

~~(k) Highly Toxic Pesticides: To store any amount of high toxic pesticides. Fees for Highly Toxic Pesticides shall be established by City Council and posted in the Fire Department. See Chapter 50.~~

~~(l) High-Piled Combustible Stock: To use any building or portion thereof exceeding 2,500 square feet for the storage of high-piled combustible stock. (See definition). A floor plan showing the dimensions and location of the stockpiles and aisles shall be submitted with the application for such permits. Fees for High-Piled Combustible Stock storage shall be established by City Council and posted in the Fire Department See Chapter 32.~~

~~(m) Liquefied Petroleum: Except for portable container of less than 120 gallons water capacity, a permit is required to install or maintain any LP gas container. Where a single container or the aggregate capacity of interconnected containers is over 1,200 gallons water capacity, the installer shall submit plans for such permits. See Chapter 61. Fees to install or maintain any LP gas container, where a single container or the aggregate capacity of interconnected containers is over 1,200 gallons water capacity, shall be established by City Council and posted in the Fire Department.~~

~~(n) Oil and Natural Gas Wells: To drill, own, operate, or maintain an oil or natural gas well. See Chapter 57. Fees for Oil and Natural Gas Wells shall be established by City Council and posted in the Fire Department.~~

~~(o) Tents and Air-Supported Structures: No tent exceeding 120 square feet in area shall be erected, maintained, operated, or used except under a license issued in accordance with § 92.14. See Chapter 31. Application shall be filed at the office of the City Clerk.~~

~~(p) Tire Storage: To store in excess of 2500 cubic feet gross volume of used or new tires. Fees for Tire Storage shall be established by City Council and posted in the Fire Department.~~

~~(E) Section 108.1 (page 11), Chapter 1 of this Code is hereby amended to read as follows:~~

~~Board of Appeals.~~

~~Sec. 108.1.~~

~~(a) In order to determine the suitability of alternate materials and type of construction and to provide for reasonable interpretations of the provisions of this Code, the Board of Fire Code Appeals, created and empowered as provided in § 12.15 shall, upon application, hear and determine any written appeal made to it by a person considering himself or herself aggrieved by any action or decision of any official acting under the provisions of this Code. Service of an appeal shall be made on the Secretary of the Board within ten days after such action or decision appealed from. The Board shall adopt reasonable rules and regulations for conducting its investigations pursuant hereto and shall render all decisions in writing to the Fire Chief with the duplicate copy to the appellant and may recommend to the City Council such new legislation as is consistent herein.~~

~~(b) Reconsideration: The Board of Fire Code Appeals is without jurisdiction to reconsider an appeal; therefore no petition to grant reconsideration of an appeal will be entertained by the Board.~~

~~(c) The Board of Fire Appeals will not entertain an appeal asking for relief that has been denied by the Board within five years unless there has been a relevant change in this Code or in conditions since the original hearing.~~

~~(F) Section 109.3 (page 13), Chapter 1 of this Code be amended to read as follows:~~

~~Penalties.~~

~~Sec. 109.3.~~

~~(a) Any person who shall violate any of the provisions of this Code hereby adopted or fail to comply therewith, or shall build in violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate of permit issued thereunder, and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the Fire Chief, his or her delegate, or by the Court, within the time fixed herein, or who shall fail to obey parking regulations as they relate to fire lanes or fire safety, or who shall fail to obey housing regulations, shall be responsible for a Class C municipal civil infraction, subject to payment of a civil fine as set forth in Ch. 37 of this code of ordinances, Ord. O-1, plus costs and other sanctions, for each infraction. Repeat offenses shall be subject to increased fines as provided in Ch. 37.~~

~~(b) The Fire Chief or any person delegated by him or her is designated as the authorized city official to issue municipal civil infraction citations or municipal civil infractions violation notices as provided by Ch. 37.~~

~~(c) The application of the above infraction procedure shall not be held to prevent the enforced removal of any prohibited condition or any other legal action to secure compliance with this Code.~~

~~(G) Section 202, Chapter 2 Chief of the Fire Prevention Division, Chapter 2, Definitions and Abbreviations (page 15) of this Code is hereby amended to read as follows:~~

~~The Fire Marshal is the head of the Fire Prevention Division.~~

~~(H) Section 202, Fireworks, Chapter 2, Definitions and Abbreviations (page 15) of this Code is hereby amended to read as follows:~~

~~FIREWORKS means any composition or device, except for a starting pistol, a flare gun, or a flare, designed for the purpose of producing a visible or audible effect by combustion, deflagration, or detonation. Fireworks consist of consumer fireworks, low-impact fireworks, articles of pyrotechnic, display fireworks, and special effects.~~

~~(I) Section 202, (page 15) Chapter 2, Definitions and Abbreviations of this Code is hereby amended to read as follows:~~

~~Sec. 202: Jurisdiction.~~

~~(a) Jurisdiction is the City of Saginaw, located in the County of Saginaw, State of Michigan.~~

~~(b) Jurisdictional area is within the territorial boundaries of the City of Saginaw, County of Saginaw, and State of Michigan.~~

~~(J) Section 307 (page 50) Chapter 3 is amended to read as follows:~~

~~A person shall not kindle or maintain or authorize to be kindled or maintained any open burning, except as provided in § 92.16.~~

~~(K) Section 603.1, (page 77) Chapter 6, is amended to read as follows:~~

~~Sec. 603.1. Fuel-pumping equipment. Heating equipment using gas, oil, or solid fuel may be installed in the lubrication or service room where there is no dispensing or transferring of Class I or Class II liquid, if the equipment is installed not less than eight (8) feet above the floor.~~

~~Exception: Heating equipment separated from other use areas by construction having minimum one-hour fire resistive rating.~~

~~(L) Section 605.1, (page 81) of Chapter 6 of this Code is hereby amended to read as follows:~~

~~Abatement of Electrical Hazards.~~

~~Sec. 605.1. When any electrical hazards are identified, measures to abate such conditions shall be taken. All identified hazardous electrical conditions in permanent wiring shall be brought to the attention of the City of Saginaw Electrical Inspector. If the conditions warrant, by order of the Fire Chief, the electrical service may be ordered disconnected immediately.~~

~~Electrical wiring, devices, appliances and other equipment which are modified or damaged and constitute an electrical shock or fire hazard shall not be used.~~

~~(M) Section 901.2.1, (page 103) Chapter 9 of this Code is hereby amended to read as follows:~~

~~Approval and Testing.~~

~~Sec. 901.2.1. Fire alarm systems, fire hydrant systems; fire-extinguishing systems, including automatic sprinkler systems and wet and dry standpipes; halon systems and other special types of automatic fire-extinguishing systems; and other fire protection~~

~~systems and appurtenances thereto shall meet the approval of the Fire Department as to installation and location and shall be subject to such periodic tests as required by the Fire Chief.~~

~~Plans and specifications shall be submitted to the fire department for review and approval prior to construction. Fees for plans and specification review and approval shall be established by City Council and posted in the Fire Department.~~

~~Condition of approval of halon systems shall be satisfactory passage of a test conducted in accordance with nationally recognized standards prior to final acceptance of the system.~~

~~(N) Section 901.5, (page 103) Chapter 9 of this Code is hereby amended to read as follows:~~

~~Installation of Fixed Fire Protection Systems~~

~~Sec. 901.5.~~

~~a. General: All fire extinguishing systems required by this Code or the State Building Code shall be installed by a State of Michigan Certified Firm (Act #: 144, P.A. 1982) and in accordance with the requirements of this article. Proof of certification shall be submitted to the Fire Department on demand. The location of the Fire Department hose connections shall be approved by the Chief. All fire hose threads used in connection with fire-extinguishing systems shall be National Standard Hose thread. In buildings used for high-piled combustible storage, fire protection shall be in accordance with the Code.~~

~~(O) Section 903.4, (page 112) Chapter 9 of this Code is hereby amended to read as follows:~~

~~Sprinkler and Fire Alarm Systems Supervision.~~

~~Sec. 903.4.~~

~~(a) Automatic Sprinkler Systems: Automatic sprinkler systems shall be supervised by an approved central, proprietary, or remote station service, or a local alarm which will give an audible signal at a constantly attended location when the number of sprinklers is:~~

~~1. 20 or more in Group I, Division I occupancies.~~

~~2. 100 or more in other occupancies.~~

~~(b) Permit: A permit is required by this code and the City of Saginaw Code of Ordinances, Title IX, General Regulations, Chapter 90, Alarms, and shall be obtained at the office of the City Clerk.~~

~~(P) Section 907.2.8, Required Installations, (page 123) of Chapter 9, Group R, Division I Occupancies of this Code is hereby amended to read as follows:~~

~~Group R Occupancies.~~

~~1. Approved Automatic Fire Alarm and Smoke Detection System:~~

~~An approved automatic fire alarm and smoke detection system shall be installed in common areas of:~~

~~A. All buildings which contain three or more dwelling units or guest rooms or any combination thereof equal to three or more and which are three stories or more in height.~~

~~B. All buildings which contain 15 or more dwelling units or guest rooms or any combination thereof equal to 15 or more, regardless of height.~~

~~Exceptions:~~

~~1. An automatic smoke detection system need not be installed in buildings not over two stories in height and all dwelling units are separated from each other including attic and crawl space or basements by at least one-hour fire resistive occupancy separations and each individual dwelling unit or guest room has an exit directly to a public way, exit court, or exterior stairway.~~

~~2. An automatic smoke detection system need not be installed in buildings which are protected throughout by an approved supervised automatic sprinkler system with quick response residential standard sprinkler heads installed in all dwelling units and guest rooms in accordance with this code.~~

~~2. System Equipment and Installation: Fire alarm and automatic smoke detection systems and all component parts thereof, shall be constructed and installed in accordance with the standards set forth in this Code.~~

~~Such systems shall include provisions for smoke detection and manual pull stations in interior corridors or hallways and automatic detection in storage rooms, laundry rooms, furnace rooms, and all similar interior common areas.~~

~~Location requirements for automatic smoke and heat detectors shall be as specified in Title XV, Land Usage, Chapter 151, Housing Regulations, § 151.090, Smoke Detectors of the City of Saginaw Code of Ordinances.~~

~~Exception: Manual pull stations need not be installed in occupancies containing less than 15 dwelling units or guest rooms or any combination thereof.~~

~~(Q) Section 2301, (page 229) of Chapter 23, of this Code is hereby added to read as follows:~~

~~Service Station.~~

~~Sec. 2301.1. This section applies to both automotive and marine service stations and in addition, no person shall fail to comply with the requirements of §§ 114.15 et seq. or to violate any law of the State of Michigan nor any rule or regulation adopted by any duly authorized agency of the State of Michigan pertaining to Service Stations.~~

~~(R) Section 2205.3, (page 211) Chapter 23, of this Code is hereby amended to read as follows:~~

~~(b) Crankcase Drainings: Crankcase drainings and flammable or combustible liquids shall not be dumped into sanitary or storm sewer systems. Crankcase drainings shall be stored in tanks or tight drums outside of buildings until properly removed from the premises.~~

~~(S) Chapter 34 (page 301), Tire-Rebuilding and Tire Storage is hereby amended as follows:~~

~~Storage of Rubber Tires.~~

~~Permits.~~

~~Sec. 3401.2. For permits to store rubber tires, see Section 105.6.~~

~~Storage Indoors.~~

~~Sec. 3409.1. Storage of rubber tires when stored indoors shall comply with all other requirements of this Code and the provisions of NFPA 231D as to construction, separation, and fire protection systems. See Chapter 34.~~

~~(T) Section 5003.3.1.4, (page 324), Chapter 50 of this code is hereby amended to read as follows:~~

~~Unauthorized Discharges.~~

~~Sec. 5003.3.1.4.~~

~~Responsibility for Cleanup. The person, firm, or corporation responsible for an unauthorized discharge shall institute and complete all actions necessary to remedy the effects of such unauthorized discharge, whether sudden or gradual, at no cost to the City of Saginaw. When deemed necessary by the Fire Chief, cleanup may be initiated at the direction of the Fire Marshal or other member of the Fire Department. All costs associated with such cleanup shall be borne by the owner, operator or other person responsible for the unauthorized discharge to include but not limited to: personnel, apparatus, equipment, supplies, etc.~~

~~(U) Section 307 (page 50) Chapter 3, Section 1025 of Chapter 10 (Page 183), Section 2001.3 (Page 215) of Chapter 20, Section 2101.2 (Page 223) of Chapter 21, Section 2201.2 (Page 227) of Chapter 22, Section 2401.2 (Page 245) of Chapter 24, Section 2501.2 (Page 257) of Chapter 25, Section 2601.2 (Page 259) of Chapter 26, Section 2701.5 (Page 261) of Chapter 27, Section 2801.2 (Page 271) of Chapter 28, Section 2901.2 (Page 275) of Chapter 29, Section 3001.2 (Page 279) of Chapter 30, Section 2301.2 (Page 229) of Chapter 23, Section 3201.2 (Page 287) of Chapter 32, Section 3501.2 (Page 303) of Chapter 35, Section 5001.5 (Page 315) of Chapter 50, Section 5101.2 (Page 337) of Chapter 51, Section 3701.3 (Page 309) of Chapter 37, Section 5301.2 (Page 345) of Chapter 53, Section 5401.2 (Page 353) of Chapter 54, Section 5501.2 (Page 355) of Chapter 55, Section 5701.4 (Page 379) of Chapter 57, Section 5801.2 (Page 359421) of Chapter 58, Section 5901.2 (Page 427) of Chapter 59, Section 6001.2 (Page 429) of Chapter 60, Section 6201.2 (Page 443) of Chapter 62, Section 6301.2 (Page 447) of Chapter 63, Section 6401.2 (Page 453) of Chapter 64, Section 6501.2 (Page 455) of Chapter 65, Section 6601.2 (Page 457) of Chapter 66, Section 6701.2 (Page 459) of Chapter 67, of this Code is hereby repealed.~~

(B~~V~~) (1) All proceedings pending and all rights and liabilities existing, acquired, or incurred under any ordinance hereby repealed at the time this section takes effect are hereby retained, and such proceedings may be consummated under and according to the ordinance in force at the time such proceedings are or were commenced.

(2) It is the intent that this section shall not be construed to alter, affect, or abate any pending prosecution or prevent prosecution hereinafter instituted under such ordinance or any section thereof for offenses committed prior to the effective date of this section, and all prosecution instituted after the effective date of this section may be continued or instituted under and in accordance with the provisions of the ordinance or sections thereof in force at the time of the commission of such offenses.

This ordinance shall become effective July 3, 2025.

Enacted: June 23, 2025.

Yeas:
Nays:
Absent:

ORDINANCE DECLARED ADOPTED

Brenda F. Moore	Kristine Bolzman, MiPMC/MMC
Mayor	City Clerk

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 23, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/MMC
City Clerk

COUNCIL COMMUNICATION Intro O-2

From: Tim Morales, City Manager

Subject: 2025 City of Saginaw Zoning Ordinance Rewrite

Prepared by: Robert Gollin, Urban Planner

Manager's Recommendation:

I recommend the adoption of the ordinance to amend the City of Saginaw zoning ordinance.

Justification:

This ordinance amendment is a substantive re-write and re-formatting of most of the zoning code and map. The City Planning Commission approved the adoption of the 2025 City of Saginaw Zoning Ordinance and Zoning Map, amending the current zoning ordinance and zoning map, at their May 27, 2025, regular meeting. A public hearing was held, and no public comment was offered. The Planning Commission is recommending that the City Council formally adopt the 2025 City of Saginaw Zoning Ordinance and Zoning Map. Pursuant to the Michigan Zoning Enabling Act 110 of 2006, the legislative body shall approve or reject the proposed zoning ordinance amendment. A statement recording the legislative body's approval of the Zoning Ordinance must be included in the Zoning Ordinance document.

A copy of the zoning ordinance and map can be found at this link: https://engage.giffelswebster.com/saginaw/zoning-ordinance-drafts.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Charter, Section 22, titled “Ordinances.

ORDINANCE INTRODUCTION O-2

Moved by Council Member ________________, seconded by Council Member _____ _____, to introduce an ordinance entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND ALL OF CHAPTER 153, “ZONING CODE,” OF TITLE XV, “LAND USAGE,” OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

Laid over under the Charter Provision.

ORDINANCE Intro O-2

Moved by Council Member ___________, seconded by Council Member __________ to adopt an ordinance introduced June 9, 2025, entitled and reading as follows, be taken up and enacted:

O- _____

AN ORDINANCE TO AMEND ALL OF CHAPTER 153, “ZONING CODE,” OF TITLE XV, “LAND USAGE,” OF THE CITY OF SAGINAW CODE OF ORDINANCES, O-204.

The City of Saginaw ordains:

> An ordinance to amend all of Chapter 153, “Zoning Code,” of Title XV, “Land Usage,” of the City of Saginaw Code of Ordinances, O-204.

This ordinance shall become effective July 24, 2025.

Enacted: July 14, 2025.

Yeas:
Nays:
Absent:

ORDINANCE DECLARED ADOPTED

______________________________	______________________________
Brenda F. Moore	Kristine Bolzman, MiPMC/MMC
Mayor	City Clerk

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on July 14, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

____
Kristine Bolzman, MiPMC/MMC
City Clerk

RESOLUTION TO PERMIT THE SALE OF ALCOHOLIC BEVERAGES DURING A RECEPTION AT THE BENJAMIN CUSHWAY HOUSE ON PUBLIC PROPERTY

Moved by Council Member ___________, seconded by Council Member __________ to adopt the following resolution:

WHEREAS, the Woman's National Farm & Garden- Saginaw Branch, plans to host a reception to be held on June 10, 2025, from 1:00 p.m. until 6:00 p.m.; and

WHEREAS, the Woman's National Farm & Garden- Saginaw Branch, requests that they be allowed to serve alcoholic beverages at the reception to its guests at the Benjamin Cushway House on public property; and

WHEREAS, City Council can provide authorization for the consumption and sale of alcoholic beverages on public property; and

WHEREAS, the Woman's National Farm & Garden- Saginaw Branch must provide certain documents prior to the event; and

WHEREAS, if the Woman's National Farm & Garden- Saginaw Branch does not provide the documents by the stated date, they will not be allowed to consume and sell alcoholic beverages during the event on June 10, 2025; and

WHEREAS, the City will set all insurance requirements and all insurance certificates must be reviewed and approved by the City.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the consumption and sale of alcoholic beverages on public property during a reception at Benjamin Cushway House located at 1830 Fordney Street provided that the mandatory information listed in Title XIII, Section 132.01(C) of the Saginaw Code of Ordinances be provided no later than June 9, 2025.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 9, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

____
Kristine Bolzman, MiPMC/CMC
City Clerk

OFFICIAL INTENT TO REIMBURSE PROJECT EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE SEWAGE DISPOSAL SYSTEM REVENUE BONDS THROUGH THE STATE OF MICHIGAN CLEAN WATER STATE REVOLVING FUND PROGRAM

Moved by Council Member _________, seconded by Council Member _________ to adopt the following resolution:

WHEREAS: the City of Saginaw (the “City”) proposes to issue its tax-exempt revenue bonds (the “Bonds”) under Act 94, Public Acts of Michigan, 1933, as amended (“Act 94”), to finance sewage disposal system improvements as hereinafter described (the “Project”); and

WHEREAS: it is anticipated that the City will advance all or a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS: Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City, approves the following:

1. The Project shall consist of sewage disposal system improvements, including but not limited to improvements to the Saginaw Wastewater Treatment Facility and retention basins, as well as all work, equipment and appurtenances necessary or incidental to such improvements, and

2. The maximum principal amount of the Bonds expected to be issued for the Project is $18,820,000, and

3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City’s advances to the Project as anticipated by this resolution, and

4. The Bonds shall be authorized by proper proceedings subsequent to this resolution, and

5. The City Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in *The Saginaw News,* a newspaper of general circulation in the City, and

6. The Mayor or the City Manager is authorized, if necessary, to file with the Michigan Department of Treasury an application for permission to issue the Bonds, and

7. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 9, 2025 the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS
BY THE CITY OF SAGINAW, MICHIGAN

NOTICE IS HEREBY GIVEN: that the City of Saginaw, Saginaw County, Michigan, intends to issue revenue bonds in the principal amount of not to exceed $18,820,000 for the purpose of defraying all or part of the cost of acquiring, constructing and installing improvements to the City's sewage disposal system (the “System”), consisting without limitation of improvements to the Saginaw Wastewater Treatment Facility and retention basins, as well as all work, equipment and appurtenances necessary or incidental to such improvements.

The bonds will be payable in annual principal installments not to exceed forty (40) in number and bear interest from their date at a rate or rates to be determined at the time of sale but in no event to exceed the maximum rate permitted by law. Certain of the bonds may be subject to redemption prior to maturity.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by the resolution. The City of Saginaw will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due, to create a bond and interest reserve account and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Saginaw, to and for the benefit of the electors and taxpayers of the City of Saginaw in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice, a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Saginaw, whichever is less, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Saginaw qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Saginaw, 1315 S. Washington Avenue, Saginaw, Michigan 48601.

This notice is given pursuant to the provisions of Section 33 of Act 94, Public Acts of Michigan, 1933, as amended.

Kristine Bolzman
City Clerk
City of Saginaw

Dated: June 9, 2025

OFFICIAL INTENT TO REIMBURSE PROJECT EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE WATER SUPPLY SYSTEM REVENUE BONDS THROUGH THE STATE OF MICHIGAN DRINKING WATER REVOLVING FUND PROGRAM

Moved by Council Member _________, seconded by Council Member _________ to adopt the following resolution:

WHEREAS: the City of Saginaw (the "City") proposes to issue its tax-exempt revenue bonds (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance water supply system improvements as hereinafter described (the "Project"); and

WHEREAS: it is anticipated that the City will advance all or a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS: Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City, approves the following:

1. The Project shall consist of water supply system improvements, including but not limited to the replacement of lead and galvanized water service lines throughout the City to comply with the Michigan Department of Environment, Great Lakes, and Energy's Lead and Copper Rules, water main replacement, and the restoration of streets, rights-of-way and easements affected by the improvements and related facilities, as well as all work, equipment and appurtenances necessary or incidental to such improvements, and

2. The maximum principal amount of the Bonds expected to be issued for the Project is $18,800,000, and

3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances to the Project as anticipated by this resolution, and

4. The Bonds shall be authorized by proper proceedings subsequent to this resolution, and
5. The City Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in *The Saginaw News,* a newspaper of general circulation in the City, and
6. The Mayor or the City Manager is authorized, if necessary, to file with the Michigan Department of Treasury an application for permission to issue the Bonds, and
7. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 9, 2025 the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS
BY THE CITY OF SAGINAW, MICHIGAN

NOTICE IS HEREBY GIVEN: that the City of Saginaw, Saginaw County, Michigan, intends to issue revenue bonds in the principal amount of not to exceed $18,800,000 for the purpose of defraying all or part of the cost of acquiring, constructing and installing improvements to the City's water supply system (the "System"), consisting without limitation of the replacement of lead and galvanized water service lines throughout the City to comply with the Michigan Department of Environment, Great Lakes, and Energy's Lead and Copper Rules, water main replacement, and the restoration of streets, rights-of-way and easements affected by the improvements and related facilities, as well as all work, equipment and appurtenances necessary or incidental to such improvements.

The bonds will be payable in annual principal installments not to exceed forty (40) in number and bear interest from their date at a rate or rates to be determined at the time of sale but in no event to exceed the maximum rate permitted by law. Certain of the bonds may be subject to redemption prior to maturity.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by the resolution. The City of Saginaw will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due, to create a bond and interest reserve account and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Saginaw, to and for the benefit of the electors and taxpayers of the City of Saginaw in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice, a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Saginaw, whichever is less, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Saginaw qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Saginaw, 1315 S. Washington Avenue, Saginaw, Michigan 48601.

This notice is given pursuant to the provisions of Section 33 of Act 94, Public Acts of Michigan, 1933, as amended.

Kristine Bolzman
City Clerk
City of Saginaw

Dated: June 9, 2025

Local Officers Compensation Commission

City of Saginaw

Report and Determination

May 2025

CITY CLERK'S OFFICE
MAY 28 2025
RECEIVED
SAGINAW, MI

The Local Officers Compensation Commission (LOCC) is established under the authority of MCL 117.5c and the Saginaw Administrative Code § 12.038 to determine the salaries for the nine members of the Saginaw City Council. The LOCC is authorized to meet in odd-numbered years. The last LOCC meeting was held in 2023 with a determination report filed with the City Clerk which increased the compensation of Saginaw City Council members from $70.00 per meeting to $75.00 per meeting and increased the additional $110.00 per month Mayoral stipend to $115.00.

The current LOCC members are:

John Humphreys	Term to expire March 1, 2030
Jack Nash	Term to expire March 1, 2029
Michael Hanley	Term to expire March 1, 2028
Floyd Kloc	Term to expire March 1, 2027
Dennis Browning	Term to expire March 1, 2026
Diane Makl	Term to expire March 1, 2032
Jamie Forbes	Term to expire March 1, 2031

The LOCC held a meeting on May 15, 2025, with a quorum present. City Clerk Kristine Bolzman reported on the current rate of compensation and comparatives to similar local jurisdictions.

After deliberations the LOCC approved to increase City Council pay from $75.00 to $95.00 per meeting. The vote was unanimous. The LOCC approved to increase the Mayor's additional pay from $115.00 per month to $125.00 per month. The vote was unanimous.

Submitted by:

John Humphreys, LOCC Chair

May 19, 2025