**Saginaw City Council**
**Regular Meeting Agenda**
1315 S. Washington Avenue
Council Chambers, Room 205
May 5, 2025
6:30 p.m.

Prayer and Pledge of Allegiance:

Roll Call:

Announcements:

1. Proclamation declaring May 2025 as "Mental Health Month."

Public Hearings:

Public Input:

*(A list will be provided following submittal deadline.)*

Remarks of Council:

Reports from Manager:

1. Overview of the Fiscal Year 2025-2026 Proposed Budget, Yolanda M. Bland, Director of the Office of Management and Budget.

Consent Agenda:

1. Approve the April 21, 2025 regular council meeting minutes.

2. Approve Petition 25-2 to approve the capital expenditure items for the 2025-2026 Budget for Operations, Capital Improvement, and Emergency Repair for the Saginaw-Midland Municipal Water Supply Corporation.

3. Approve the Uniform Video Services Local Franchise agreement with Omni Fiber LLC.

4. Approve the amendments to the FY 2025 Approved Budget to recognize changes that have occurred during the February/March period.

5. Approve the acceptance of the grant award of $1,000 from the Saginaw Community Foundation for the Spring 2025 Team Up to Clean Up efforts. Further, approve a budget adjustment for FY 2025 to recognize these funds.

6. Approve the acceptance of the grant award of $1,000 from the Saginaw Community Foundation for the City's 2025 Neighborhood Recognition Award Program. Further, approve a budget adjustment for FY 2025 to recognize these funds.

7. Approve the blanket purchase order with Angel Armor LLC, sole source, for $19,000 for FY 2026, pending budget approval, for ballistic vests and carriers for the Police Department.

8. Approve the blanket purchase order with LexisNexis Risk Solutions for $2,500 for FY 2026, pending budget approval, for online investigative services for the Police Department, Investigation Division and Support Services Division.

9. Approve the blanket purchase order with M&R Auto Electronics for $6,000 for FY 2026, pending budget approval, for in-car camera repair services for the Police Department, Patrol Division.

10. Approve the blanket purchase order with Nagel & Shippers Products for $4,000 for FY 2026, pending budget approval, for janitorial supplies for the Police Department, Support Services Division.

11. Approve the acceptance and approval of the donation of a digital sign from Urban Racquet Sports Foundation for the Public Services Department, Parks and Facilities Division.

12. Approve the purchase with Wachs Utility Products for $86,813 for a Wachs Standard LX(Gas)-VMT(RH) Valve Turner for the Public Services Department, Maintenance & Service Division.

13. Approve the proposed traffic regulation changes for the Public Services Department, Traffic Engineering Division.

14. Approve the Intergovernmental Agreement with the Saginaw County Road Commission (SCRC) for the use of their Sign Shop to conduct activities related to Traffic Engineering for the Public Services Department, Engineering Division.

<u>Board/Commission/Committee Reports:</u>

<u>Appointment of Board/Commission/Committee Members:</u>

<u>Ordinance Introduction:</u>

<u>Ordinance Adoption:</u>

<u>Resolutions:</u>

1. Approve Cost Agreement 25-5244 with the Michigan Department of Transportation for the reconstruction of Hess Avenue from S. Jefferson Avenue to Sheridan Avenue.

<u>Unfinished Business</u>:

<u>Miscellaneous Business:</u>

Adjournment:

Timothy Morales
City Manager

If you are disabled and need accommodation to provide you with an opportunity to participate or observe in programs, services, or activities, please call the Saginaw City Clerk, 1315 S. Washington Ave., 759-1480.

# CITY OF SAGINAW

# PROCLAMATION

**WHEREAS,** mental health is essential to everyone's overall physical health and emotional well-being; and

**WHEREAS,** mental health will strike one in five adults and children in a given year regardless of age, gender, race, ethnicity, religion or economic status; and

**WHEREAS**, people who have mental illnesses can recover and lead full productive lives; and

**WHEREAS,** an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and

**WHEREAS,** the cost of untreated and mistreated mental illnesses and addictive disorders to American business, government and families has grown $113 billion annually; and

**WHEREAS**, community-based services that respond to individual and family needs are cost-effective, and beneficial to consumers and the community; and

**WHEREAS,** the National Mental Health Association and its national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness.

**NOW, THEREFORE BE IT RESOLVED**, I, Brenda F. Moore, Mayor of the City of Saginaw do hereby proclaim May 2025 as Mental Health Month in the City of Saginaw. I also call upon the citizens, government agencies, public and private institutions, businesses and schools in the state of Michigan to recommit to our community to increasing awareness and the understanding of mental health, and the need to appropriate accessible services for all people who have mental illnesses.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this fifth day of May in the year of our Lord two thousand twenty-five.

Brenda F. Moore

**Brenda F. Moore, Mayor**

**Councilpersons**
Priscilla Garcia, Mayor Pro Tem,
Michael D. Balls, Carly R. Hammond,
Heidi G. Wiggins, Monique Lamar-Silvia, Bill Ostash,
Eric D. Braddock, Sr., and Jacinta Seals

**May 5, 2025**

**Timothy Morales, City Manager**

A Regular Meeting of the Council of the City of Saginaw, Michigan, was held Monday, April 21, 2025, at 6:30 p.m. in Council Chambers at City Hall, 1315 S. Washington Avenue, Saginaw, Michigan.

Prayer and Pledge of Allegiance

Mayor Moore offered a prayer and led the pledge of allegiance of the United States of America.

Roll Call

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Jacinta Seals, Michael Balls, Priscilla Garcia, Bill Ostash, Eric Braddock Sr., Heidi Wiggins, Carly Hammond, Brenda Moore: 9. Council Members absent: 0.

Announcements

City Clerk Kristine Bolzman announced that the 5th Annual Team Up to Clean Up Event is Saturday, May 10 from 9:00 a.m. to noon. Those wishing to volunteer may visit www.saginaw-mi.com/cleanup to register by May 5. Kickoff will be in front of the Public Works building at 9:00 a.m. and volunteers will return there at noon for the wrap-up and lunch.

Council Member Hammond read a proclamation declaring April 25, 2025, as “Arbor Day.” Alex Shephard accepted the proclamation on behalf of the Green Team.

Public Input

Members of the public that addressed the Council: Candis Thomas, Arshen Baldwin, Janae Bady, Tony Gant, Denzell Small, and Robert Scott.

Council Remarks

Remarks were heard from the following Council Members: Balls, Ostash, Braddock, Wiggins, Hammond, Silvia, Seals, Garcia, and Moore.

Reports from Manager

City Manager Tim Morales reported updates regarding various projects.

*Council Member Balls left the meeting at 7:27 p.m. and returned at 7:29 p.m.*

Consent Agenda:

Moved by Council Member Silvia, seconded by Council Member Balls to approve the consent agenda, allowing room for exceptions. An exception was made to items 9 and 10. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the April 7, 2025, regular council meeting minutes.

2. Approve to increase the hourly rate for the services of Amy Lusk and the attorneys of Gilbert & Smith, P.C. to $135 per hour for City Attorney legal services, effective July 1, 2025.

3. Ratification of an emergency purchase order with GW Heating and Air Conditioning, Inc. for $4,260 for a new furnace unit at 915 Webber Street for the Department of Office of Management and Budget, Community Services Community Development Block Grant Division.

4. Approve the First Contract Amendment to the Subrecipient CDBG Agreement for Program Year 2024-25 with Houghton Jones Neighborhood Task Force, Inc. for $17,500.

5. Approve the increase to blanket purchase order number 519268 with Front Line Services, Inc. by $12,000, for a new total of $97,000, for fire apparatus service and repairs for the Fire Department.

6. Approve the increase to blanket purchase order number 521085 with The W.W. Williams Company LLC by $8,000, for a new total of $16,000, for fire apparatus service and repairs for the Fire Department.

7. Ratification of a purchase with A C Klopf, Inc. for $17,890 for the replacement of the heating and cooling unit for the firefighter dorm at Fire Station No. 1, 801 Federal Avenue, for the Fire Department.

8. Ratification of a purchase with Cummins, Inc. for $3,577 for the replacement of the EGR cooler on Fire Engine No. 4 for the Fire Department.

9. Approve the Third Amendment to the Security Detail Agreement with Birch Park Preservation II Limited Dividend Housing Association LLC to install license plate readers for the Police Department.

10. Approve the purchase with Flock Group, Inc. for $152,950 with installment payments set at $35,350 for FY 2025 and pending budget approval $29,400 annually for FY 2026 through FY 2029, for a Flock Safety Intersection Surveillance System for the Police Department.

11. Approve the purchase with Berger Chevrolet, Inc. for $46,658 for two 2025 Chevrolet Trax LS vehicles for the Department of Neighborhood Services and Inspections, Inspections Division.

12. Approve to increase the blanket purchase order with Wieland Truck by $5,000, for a new total of $40,000, for parts for the Public Services Department, Motor Pool Division.

13. Approve the purchase with Smyrna Ready Mix, DBA, SRM Concrete, for an amount not to exceed $212,015.87 for FY 2025 and not to exceed $500,000 for FY 2026, pending budget approval, for ready mix concrete for the Public Services Department, Maintenance and Service Division.

14. Approve the purchase with Smyrna Ready Mix, DBA SRM Concrete, for an annual amount not to exceed $45,000 for FY 2025 and not to exceed $200,000 for FY 2026, pending budget approval, for ready mix concrete for the Public Services Department, Streets Division.

15. Approve the purchase with Midwest Municipal Instrumentation, Inc., a sole source, for $4,620, for magnetic flow meters for the Water and Wastewater Department, Remote Facilities Division.

Moved by Council Member Hammond, seconded by Council Member Seals to postpone item 9. Discussion was held.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the motion to postpone.
Ayes: Seals, Wiggins, Hammond
Nays: Silvia, Balls, Garcia, Ostash, Braddock, Moore
Absent:
Motion denied.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to approve item 9. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Hammond to postpone item 10. No second was given.

Moved by Council Member Ostash, seconded by Council Member Balls to approve item 10.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the motion to call the question.
Ayes: Hammond
Nays: Silvia, Seals, Balls, Garcia, Ostash, Braddock, Wiggins, Moore
Absent:
Motion approved.

## Board/Commission/Committee Reports

Council Member Seals reported that the Riverfront Development Commission voted to support City Council in the Ojibway Island initiative and will assist the established committee.

Council Member Ostash reported that the Ojibway Island Committee received an email from John Humphreys, Chair of the Riverfront Development Commission, reporting the vote of support.

## Resolutions

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to adopt a resolution adopting the 2021 Michigan Building Code, 2021 Michigan Rehab Code, and 2021 Michigan Commercial Energy Code. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Wiggins to adopt a resolution approving the MDOT Cost Agreement 25-5208 for the reconstruction of S. Wheeler Street from Michigan Avenue to Gratiot Road (M-46). 9 ayes, 0 nays, 0 absent. Motion approved.

## Unfinished Business

Moved by Council Member Silvia, seconded by Council Member Balls to adopt a resolution approving the Community Development Block Grant Program Submission Program for Year 2025-2026. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to adopt a resolution approving the HOME Program Submission Program for Year 2025-2026. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Wiggins, seconded by Council Member Silvia to adopt a resolution approving the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for Year 2025-2026. 9 ayes, 0 nays, 0 absent. Motion approved.

Adjournment

Moved by Council Member Silvia, seconded by Council Member Seals to adjourn the meeting at 8:06 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

#25-2

SAGINAW MIDLAND MUNICIPAL WATER SUPPLY CORPORATION



4678 S. THREE MILE ROAD · BAY CITY, MI 48706 · PH. 989-684-2220 · FAX 989-684-7741

April 17, 2025

Ms. Kristine Bolzman
City of Saginaw
1315 S. Washington
Saginaw, MI 48601

Dear Ms. Bolzman:

Please be advised that the Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation, at their regular meeting this date have approved the 2025-2026 Operating, Capital Improvement, and Debt Service Budgets for the Corporation.

In accordance with the 1946 agreement between the City of Saginaw and the City of Midland, it is necessary for capital improvement expense to be additionally approved by the governing bodies of both owner Cities.

The Management and Board of Trustees of the Saginaw-Midland Municipal Water Supply Corporation; therefore, recommend that the City of Saginaw approve the capital expenditure items as shown on the attached <u>Budget for Capital Improvement and Emergency Repair Fund</u> in the amount of $650,000 for the 2025-2026 budget year, with a fund income allocation set at $.03 per 1,000 gallons pumped.

We request that this petition for approval be advanced to the council as soon as possible. Please notify our office when Saginaw-Midland's Budget for Capital Improvement and Emergency Repair Fund has been approved. Thank you for your efforts in this regard.

Sincerely yours,

Daniel Stickel
Manager

DS:ld

Enc.

## SAGINAW-MIDLAND MUNICIPAL WATER SUPPLY CORPORATION
## 2025-2026 FISCAL YEAR

### BUDGET FOR CAPITAL IMPROVEMENT AND EMERGENCY REPAIR FUND

| | | | |
|---|---|---|---|
| I. | Projected I&ER Fund Ending Balance (June 30, 2025) | | $3,542,540 |
| II. | Proposed Improvement Expenses for 2025-2026 Fiscal Year | | |
| a. | SCADA Improvements (Includes $50K Carryover) | $425,000 | |
| b. | Repair 72"Valve near Tonkey Rd | $75,000 | |
| c. | Replace Chlorine Scales at Whitestone | $50,000 | |
| d. | Complete ten-year Maintenance for VFD #5 | $100,000 | |
| | | | ($650,000) |
| III. | Projected Improvement Income for the 2025-2026 Fiscal Year | | |
| a. | Income forecasted ($0.03 per 1000 gallons) | $450,000 | |
| b. | Projected interest income | $2,000 | |
| | | | $452,000 |
| IV. | Projected I&ER Fund Ending Balance (June 30, 2026) | | $3,344,540 |

# COUNCIL COMMUNICATION CC-3

**From**: Timothy Morales, City Manager

**Subject**: Cable Franchise Agreement

**Prepared by**: Kristine Bolzman, City Clerk

**Manager's Recommendation**:

I recommend the approval of the Uniform Video Services Local Franchise agreement with Omni Fiber LLC.

**Justification:**

Omni Fiber LLC, an Ohio limited liability corporation, doing business as Omni Fiber, can request a franchise agreement pursuant to 2006 PA 480, MCL 484.3301, et seq. That state law specifies and standardizes the majority of the content of the Uniform Video Services Local Franchise Agreement. Under the standard provisions, the City will receive a franchise fee from the gross revenues of Omni Fiber, equal to the amount paid by the biggest current provider, which is currently $86,405.00.

In addition to franchise fees, Omni Fiber must pay PEG fees to support Public, Educational, and Government (PEG) programming, equal to the amount paid by the biggest current provider, which is currently $8,640.00

I have approved the agreement as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION CC-4

**From:** Timothy Morales, City Manager

**Subject:** February/March Budget Adjustment

**Prepared by:** Yolanda M. Bland, Office of Management and Budget

**Manager's Recommendation**:

I recommend approving the amendments to the 2024/2025 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the months of February and March.

**Justification:**

The 2024/2025 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2025 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for February and March into the 2025 Approved Budget, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditure approved by the City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by $207,873 from $54,639,208 to $54,847,081.

- During FY 2025, thirteen employees left employment from the General Fund. This budget adjustment recognizes the payment to these employees for their accumulated compensatory and paid time off payouts in the amount of $180,953. An appropriation of available and unrestricted fund balance will be allocated to cover these costs.

- In March 2025, the City Council approved the purchase with Chargepoint for the repair and replacement of two power modules at the Direct Current Fast Charger electric vehicle station located at 113 South Hamilton Street. This budget adjustment is to recognize the purchase in the amount of $22,950. Expenditures will be recognized in the Department of Neighborhood Services – Inspections, Parking Operations and Maintenance Division, Repairs and Replacement Account No. 101-268.00-974.000. To offset this expenditure, there will be an appropriation of fund balance.

- In March 2025, the City Council approved the purchase of the new cemetery software program and data migration. Additional funds are needed for this purchase in the amount of $3,970. This budget adjustment accounts for these remaining funds. Expenditures will be recognized in the Department of Public Services, Cemeteries Division, Computer Software Account No. 101-567.00-741.000 of $3,970. To offset this expenditure, there will be an appropriation of fund balance.

- A budget adjustment is required to recognize unanticipated revenues for Community Public Safety – Fire in the total amount of $3,367 for inspection services provided. Revenues will be recognized in the General Fund, Fire Department Inspection Services Account No. 101-000.00-628.005 in the amount of $3,367. To offset the increase in revenues, there will be an increase to Community Public Safety – Fire, Fire Suppression, Parts and Supplies Account No. 101-344.01-742.000 of the same amount.

The Major Streets Fund (202) should be increased by $6,664 from $10,011,657 to $10,018,321. This adjustment is required to recognize this fund's compensatory and paid time off payouts for those employees that have left employment of the city as well as unanticipated revenues. Revenues that have been received are Penalties and Interest Account No. 202-000.00-445.000 of $500, Small Cell System Permits Account No. 202-000.00-476.021 of $800, and Interest on Investments Account No. 202-000.00-665.000 of $5,284. To offset the revenue increase, there will be an increase on the expenditure side for the compensatory and paid time off payouts. These expenses are recognized in the Routine Maintenance Division, PTO Payout Account No. 202-449.02-711.003 of $769, Bridge Maintenance Division, PTO Payout Account No. 202-446.01-711.003 of $3,917, Winter Maintenance Division, PTO Payout Account No. 202-449.03-711.003 of $1,793, and State Winter Maintenance Division, PTO Payout Account No. 202-455.00-711.003 of $185.

The Rubbish Collection Fund (226) should be increased by $12,061 from $5,842,670 to $5,854,731. This adjustment is required to recognize this fund's compensatory and paid time off payouts for those employees that have left employment of the city as well as unanticipated revenues. Revenues that have been received are Sale of Property Items Account No. 226-000.00-693.003 of $6,250. In addition, an appropriation of Fund Balance Account No. 226-000.00-969.000 of $5,811 is needed. To offset the revenue increase, there will be an increase on the expenditure side for the compensatory and paid time off payouts. These expenses are recognized in the Brush Collection Division, PTO Payout Account No. 226-523.00-711.003 of $2,543, Recycling Division, PTO Payout Account No. 226-524.00-711.003 of $7,025, Yard Waste Division, PTO Payout Account No. 226-530.00-711.003 of $2,175, and in the Environmental Improvement Division, PTO Payout Account No. 226-531.00-711.003 of $318

The Downtown Development Authority – 2011 (DDA-2011) Fund (248) should be increased by $31,919 from $935,087 to $967,006. This increase is due to the following:

- In February 2025, the DDA received a Match on Main Grant from the State of Michigan – Michigan Economic Development Corporation in the amount of $25,000. Revenues will be recognized in this fund's State Grants Account No. 248-000.00-541.001. To offset the increase in revenues, there will be an increase to the 2-Mill Levy Division, Grants Disbursement Account No. 248-704.02-965.000 of the same.

- A budget adjustment is required in the amount of $6,919 to cover the cost of the TIF Plan Upgrade of $4,319 and the cameras for the 1st quarter of the fiscal year of $2,600. Expenditures will be recognized in the 2-Mill Levy Division, Professional Services Account No. 248-704.02-801.000 in the amount of $4,319 and in Equipment Rental Account No. 248-704.02-944.00 in the amount of $2,600. To offset these expenditures, there will be an appropriation of available fund balance.

The Sewer Operations and Maintenance Fund (590) will increase by $34,592 from $59,615,650 to $59,650,242. This adjustment is required to recognize this fund's compensatory and paid time off payouts for those employees that have left employment of the city as well as unanticipated revenues. Revenues that have been received are recognized in Gain/Loss on Investments Account No. 590-000.00-675.014 in the amount of $34,592. To offset the revenue increase, there will be an increase on the expenditure side for the compensatory and paid time off payouts. These expenses are recognized in the Customer Account Division, PTO Payout Account No. 590-200.01-711.003 of $789, Meter Maintenance and Services Division, PTO Payout Account No. 590-540.02-711.003 of $12,694, Maintenance and Service Division, PTO Payout Account No. 590-541.02-711.003 of $14,363, Catch Basin Cleaning Division, PTO Payout Account No. 590-547.00-711.003 of $3,143, and Remote Facilities Division, PTO Payout Account No. 590-548.00-711.003 of $3,603.

The Water Operations and Maintenance Fund (591) should be increased from $80,981,223 to $81,035,475. This is a $54,252 increase. This adjustment is required to recognize this fund's compensatory and paid time off payouts for those employees that have left employment of the city as well as unanticipated revenues. Revenues that have been received are recognized in Investments and Penalties Account No. 591-000.00-665.017 in the amount of $54,252. To offset the revenue increase, there will be an increase on the expenditure side for the compensatory and paid time off payouts. These expenses are recognized in the Customer Account Division, PTO Payout Account No. 590-200.00-711.003 of $789, Meter Maintenance and Services Division, PTO Payout Account No. 591-540.01-711.003 of $12,694, Maintenance and Service Division, PTO Payout Account No. 591-541.01-711.003 of $14,363, Treatment and Pumping Division, PTO Payout Account No. 591-542.01-711.003 of $12,804, and Lead and Copper – Service Line Division, PTO Payout Account No. 591-543.00-711.003 of $13,602.

**<u>Council Action:</u>**

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION CC-5

**From**: Timothy Morales, City Manager

**Subject**: Donation from the Saginaw Community Foundation for the 2025 Team Up to Clean Up Event

**Prepared by**: Cassi Zimmerman, Director of Planning and Economic Development

**Manager's Recommendation**:

I recommend the acceptance of the grant award for $1,000 from the Saginaw Community Foundation to assist the City of Saginaw's 2025 Team Up to Clean Up event.

In addition, a budget adjustment be completed to increase the General Fund Revenue, Contribution Account No. 101-000.00-674.000 in the amount of $1,000. To offset the increase in revenues will be the same increase to the General Fund, Department of Neighborhood Services, Inspections Division, Operating Services Account No. 101-371.02-805.000.

**Justification**:

The annual Team Up to Clean Up events, hosted by the Inspections Division and members of City Council, are community-wide days of service where residents, neighborhood groups, and local community organizations can come together to help beautify the city.

On April 16, 2025, the City was notified that our grant request was approved. The total award will be $1,000 with no matching fund requirement by the City of Saginaw. These funds will be used to purchase trash bags, gloves, hats, food, and miscellaneous items for the event.

**Council Action**:

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION CC-6

**From:** Timothy Morales, City Manager

**Subject:** Donation from the Saginaw Community Foundation for the Neighborhood Recognition Award Program

**Prepared by:** Cassi Zimmerman, Director of Planning and Economic Development

**Manager's Recommendation:**

I recommend the acceptance of the grant award for $1,000 from the Saginaw Community Foundation to assist the City of Saginaw's 2025 Neighborhood Recognition Award Program.

In addition, a budget adjustment be completed to increase the General Fund Revenue, Contribution Account No. 101-000.00-674.000 in the amount of $1,000. To offset the increase in revenues will be the same increase to the General Fund, Department of Neighborhood Services, Inspections Division, Operating Services Account No. 101-371.02-805.000.

**Justification:**

The Neighborhood Recognition Awards are intended to recognize those residents and business owners who take pride in their properties and care about the look of their neighborhood. Residents, Neighborhood Groups, and City of Saginaw employees can nominate local homes and businesses for exceptional yardwork and landscaping improvements. This is the 7th year for the successful program. The City will award one winner from each Neighborhood Quadrant in June, July, and August, and a grand prize winner will be selected from the monthly winners and announced at the October Neighborhood Association Action Group meeting.

On March 31, 2025, the City was notified that our grant request was approved. The total award will be $1,000 with no matching fund requirement by the City of Saginaw. These funds will be used to purchase yard signs to recognize the winning properties throughout the summer as well as prizes for the grand prize package, which will include gift cards to local businesses and items to assist with lawn maintenance.

**Council Action:**

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION CC-7

**From:** Timothy Morales, City Manager

**Subject:** Angel Armor FY2026 Blanket Purchase Order

**Prepared by:** Brian Rowell, Community Public Safety – Police

**Manager's Recommendation:**

I recommend the approval of a blanket purchase order with Angel Armor LLC, a sole source, for $19,000 for FY 2026, pending budget approval, for ballistic vests and carriers for the Police Department.

**Justification:**

As part of their uniform, all sworn officers are equipped with concealable body armor to be replaced every five years. New and replacement vests are purchased on an as-needed basis. Angel Armor LLC is the manufacturer and sole source provider of Angel Armor products, which include uniformed body armor, tactical body armor, vehicular ballistic plates, and TSA compliant armored panels for purses, backpacks, briefcases, laptop bags, and duffel bags.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds will be budgeted in the General Fund, Community Public Safety - Police, Police Building Management Division, Clothing Supplies, Account No. 101-303.00-728.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION CC-8

**From:** Timothy Morales, City Manager

**Subject:** LexisNexis Risk Solutions FY2026 Blanket Purchase Order

**Prepared by:** Brian Rowell, Community Public Safety – Police

**Manager's Recommendation**:

I recommend the approval of a blanket purchase order with LexisNexis Risk Solutions for $2,500 for FY 2026, pending budget approval, for online investigative services for the Police Department, Investigation Division and Support Services Division.

**Justification:**

This purchase with LexisNexis will help ensure that assigned Police Department personnel have the online investigative tools they require to properly perform their duties in the interest of public safety throughout the year.

LexisNexis is an investigative research tool utilized in law enforcement to access valuable knowledge quickly and easily by utilizing industry-leading data and analytic solutions. It facilitates advanced searches of criminal records such as state criminal records, sex offender registries, prison registries, parole and release records from state departments of corrections, administrative offices of courts, and other state agencies.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Police, Police Investigation Division, Operating Services, Account No. 101-310.00-805.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION CC-9

**From**: Timothy Morales, City Manager

**Subject**: M&R Auto Electronics FY2026 Blanket Purchase Order

**Prepared by**: Brian Rowell, Community Public Safety – Police

**Manager's Recommendation**:

I recommend the approval of a blanket purchase order with M&R Auto Electronics for $6,000 for FY 2026, pending budget approval, for in-car camera repair services for the Police Department, Patrol Division.

**Justification**:

The Police Department patrol vehicles are equipped with in-car cameras that periodically require service and repair, oftentimes unexpectedly. These cameras are a vital component of our officers' policing efforts. It is imperative that they are in working order and that downtime is limited when being serviced. This purchase will help ensure that inoperability is kept to a minimum throughout the year.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds will be budgeted in the Saginaw Police, Drug Forfeiture Fund, Repairs and Replacements, Account No. 262-312.01-974.000.

**Council Action**:

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION CC-10

**From**: Timothy Morales, City Manager

**Subject**: Nagel & Shippers Products FY2026 Blanket Purchase Order

**Prepared by**: Brian Rowell, Community Public Safety – Police

**Manager's Recommendation**:

I recommend the approval of a blanket purchase order with Nagel & Shippers Products for $4,000 for FY 2026, pending budget approval, for janitorial supplies for the Police Department, Support Services Division.

**Justification**:

This purchase with Nagel & Shippers Products will help ensure that the Police Department janitorial staff have the requisite cleaning and sanitizing supplies to properly perform their duties throughout the year.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds will be budgeted in the General Fund, Community Public Safety – Police, Police Building Management Division, Cleaning Supplies, Account No. 101-303.00-735.000.

**Council Action**:

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION CC-11

**From:** Tim Morales, City Manager

**Subject:** Donation of a Digital Sign for Urban Racquet Sports Foundation

**Prepared by:** Phillip Karwat, Public Services Department

**Manager's Recommendation:**

I recommend the acceptance and approval of the donation of a digital sign from Urban Racquet Sports Foundation for the Public Services Department, Parks and Facilities Division.

**Justification:**

The Urban Racquet Sports Foundation (URSF) has offered to donate a digital sign to the City of Saginaw for their use. The purpose of this agreement is for URSF to have a digital sign installed and all the appurtenances thereto. The digital sign will be installed on the main access drive to Garber Courts located on Fordney Street. The purpose of the sign is to provide a visual schedule and notice of URSF and City Events.

The City Attorney has reviewed the donation and commented that State law allows a city to accept any gift of real or personal property. MCL 123.871 provides: "Any city, village, township, or county may receive, own, and enjoy any gift of real or personal property, made by grant, devise, bequest, or in any other manner, for public parks, grounds, cemeteries, public buildings, or other public purposes, whether made directly or in trust, subject to the conditions, limitations, and requirements provided in the grant, devise, bequest, or other instrument."

I have approved the agreement as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION CC-12

**From:** Timothy Morales, City Manager

**Subject:** Wachs Valve Turner

**Prepared by:** Anthony Folino, Public Services Department

**Manager's Recommendation:**

I recommend the approval of a purchase with Wachs Utility Products for $86,812.50 for a Wachs Standard LX(Gas)-VMT(RH) Valve Turner for the Public Services Department, Maintenance & Service Division.

**Justification:**

On April 17, 2025, a quote was received for a Wachs Standard LX(Gas)-VMT(RH) valve turner. The Maintenance and Service Division is required by the Department of Environmental, Great Lakes and Energy (EGLE) through the Sanitary Survey to turn water main valves throughout the city. The City of Saginaw has over 7000 water main valves in the distribution system. This is a front-line piece of equipment for preventive maintenance to meet the regulatory requirements for these valves. The existing equipment is over 17 years old and has exceeded its useful life.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division, Maintenance Equipment Account No. 591-541.01-978.000.

**Council Action:**

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION CC-13

**From**: Timothy Morales, City Manager

**Subject**: Traffic Regulation Changes April 2025

**Prepared by**: Travis Hare, Public Services Department

**Manager's Recommendation**:

I recommend that the following proposed traffic regulation changes be approved, each of which is recommended by the Traffic Committee.

1. Abolishment of One-way traffic on Hess Avenue:
   One-way traffic on Hess Avenue between Williamson Street and Sheridan Avenue is hereby abolished.

2. Establishment of Two-way traffic on Hess Avenue:
   Two-way traffic on Hess Avenue between Williamson Street and Sheridan Avenue is hereby established.

3. Abolishment of 30 mile-per-hour speed limit on N. Niagara Street:
   The posted speed limit of 30 miles per hour within the 1400-1900 blocks of N. Niagara Street is hereby abolished.

4. Establishment of 25 mile-per-hour speed limit on N. Niagara Street:
   The 25-mile-per-hour speed zone on N. Niagara Street from 2600 feet south of the south curbline of W. Genesee Avenue (existing railroad crossing) to the south curbline of W. Genesee Avenue is hereby established.

5. Abolishment of Traffic Signal, Brockway Street at S. Woodbridge Street:
   The easternmost Traffic Signal Control for Brockway Street and S. Woodbridge Street is hereby abolished.

6. Establishment of Stop Control, S. Woodbridge Street at Brockway Street:
   No person driving a vehicle on northbound S. Woodbridge Street shall enter or cross Brockway Street without first bringing said vehicle to a complete stop. A free flow condition will be established for eastbound and westbound through traffic on Brockway Street.

7. Abolishment of Traffic Signal, S. Michigan Avenue at Vermont Street:
   The Traffic Signal Control for S. Michigan Avenue and Vermont Street is hereby abolished.

8. Establishment of Stop Control, Vermont Street at S. Michigan Avenue:
   No person driving a vehicle on Vermont Street shall enter or cross S. Michigan Avenue without first bringing said vehicle to a complete stop. A free flow condition will be established for southbound and northbound through traffic on S. Michigan Avenue.

9. Abolishment of Traffic Signal, Fraser Street at S. Michigan Avenue:
   The Traffic Signal Control for Fraser Street and S. Michigan Avenue is hereby abolished.

10. Establishment of Stop Control, Fraser Street at S. Michigan Avenue:
    No person driving a vehicle on Fraser Street shall enter or cross S. Michigan Avenue without first bringing said vehicle to a complete stop. A free flow condition will be established for southbound and northbound through traffic on S. Michigan Avenue.

11. Abolishment of Parking Regulations, N. Niagara Street (1400-1900 blocks):
    All parking regulations and limitations on both sides of N. Niagara Street from 2600 feet south of W. Genesee Avenue (existing railroad crossing) to W. Genesee Avenue, are hereby abolished.

12. Establishment of Parking Regulations, N. Niagara Street (1400-1900 blocks):
    Parking is prohibited on the east and west side of N. Niagara Street from 2600 feet south of W. Genesee Avenue (existing railroad crossing) to W. Genesee Avenue with the exception of a back of curb parking area located on the west side of the road from 664 feet south of the south curbline of W. Genesee Avenue to 332 feet south of the south curbline of W. Genesee Avenue. The back of curb parking area has a two-hour parking limitation from 8am to 6pm.

**Justification:**

These proposed changes in traffic regulations are a result of separate studies performed at the request of the public and the Engineering Division. The City Engineer and the Traffic Committee have approved these changes, which should have a positive impact on traffic safety in these areas.

**Council Action:**

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION CC-14

**From**: Timothy Morales, City Manager

**Subject**: Intergovernmental Agreement, SCRC Sign Shop Use

**Prepared by**: Ronald Rangel, Public Services Department

**Manager's Recommendation**:

I recommend the approval of the Intergovernmental Agreement with the Saginaw County Road Commission (SCRC) for the use of their Sign Shop to conduct activities related to Traffic Engineering for the Public Services Department, Engineering Division.

**Justification:**

The agreement will allow city employees to use the facilities and equipment of the SCRC-owned Sign Shop, as needed. The Traffic Engineering Division has recently completed a sign inventory project and is now looking to start a sign maintenance program, which will significantly increase the rate of sign replacements. This year is the first of the program and requires a large upfront production of signs. To save time and increase the rate of production, SCRC has offered the use of their Sign Shop to assist with our efforts. Intergovernmental cooperation will allow for the sharing of associated costs that will allow the use of the resources budgeted for this division to be expanded.

I have approved the Intergovernmental Agreement as to substance and the City Attorney as to form.

**Council Action:**

Motion to approve the recommendation of the City Manager.

# COUNCIL COMMUNICATION R-1

**From**: Timothy Morales, City Manager

**Subject**: MDOT Cost Agreement 25-5244, Hess Avenue Reconstruction

**Prepared by**: Travis Hare, Public Services Department

**Manager's Recommendation**:

I recommend the approval of Cost Agreement 25-5244 with the Michigan Department of Transportation for the reconstruction of Hess Avenue from S. Jefferson Avenue to Sheridan Avenue for the Public Services Department, Engineering Division.

**Justification:**

Michigan Department of Transportation Cost Agreement 25-5244 fixes the rights and obligations of the parties in agreeing to this Amendment to Cost Agreement No. 24-5556, dated March 4, 2025, which provided for the construction and financing of the following road improvements:

> Part A – Federal Participation
> Hot mix asphalt reconstruction along Hess Avenue from Jefferson Avenue to Sheridan Avenue and permanent pavement markings along Hess Avenue from Jefferson Avenue to Van Etten Street; including earthwork, aggregate base, storm sewer, underdrain, concrete sidewalk, curb and gutter, curb ramps, permanent signing and pavement markings; and all together with necessary related work.
>
> Part B – No Federal Participation
> Water main and associated sidewalk work along the limits as described in Part A; and all together with necessary related work.

The Amendment is needed to change the total estimated project cost and to provide for capping of the Federal Funds. The new total estimated project cost is $3,198,715. The estimated project cost for Part A is $2,287,432 and is partially funded with Federal Surface Transportation Urban Local (STUL) Funds. Federal STUL Funds shall be applied to the Part A portion of the project cost up to the lesser of (1) $1,057,593.46 or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part A project costs, after deduction of all Federal Funds, shall be paid by the City of Saginaw. In summary, Federal Funds will pay $1,057,593.46 of the Part A project costs and the City's estimated share of the Part A project costs is $1,229,838.54.

The estimated project cost for Part B is $911,283. Part B work is not eligible for federal funds and all costs associated with Part B are the responsibility of the City. This work includes all associated water main work included in the project.

Therefore, the City's cost obligation for this project is $2,141,121.54 of the estimated total project cost of $3,198,715. The City is also responsible for any cost overruns.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Streets Projects Division, Construction Projects Account No. 202-451.00-955.003 $150,000, the Sewer Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 590-546.02-955.003 $200,000, and the Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-546.01-955.003 $500,000, and will be budgeted in the FY 2026 Major Street Fund, Streets Projects Division, Construction Project Account No. 202-451.00-955.003 $679,838.54, the Sewer Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 590-546.02-955.003 $200,000, and the Water Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 591-546.01-955.003 $411,283, upon approval of the FY 2026 budget.

I have approved the cost agreement as to substance and the City Attorney as to form.

**Council Action:**

This council communication is for informational purposes only of the resolution to be adopted.

# RESOLUTION R-1

**APPROVING MDOT COST AGREEMENT 25-5244 FOR THE RECONSTRUCTION OF HESS AVENUE FROM S. JEFFERSON AVENUE TO SHERIDAN AVENUE**

Moved by Council Member __________, seconded by Council Member _________ to adopt the following resolution:

**WHEREAS**: Cost Agreement No. 25-5244 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution for the purpose of fixing the rights and obligations of the parties in agreeing to this Amendment to existing Contract No. 24-5556, which indicated the City's willingness to participate in the cost of hot mix asphalt reconstruction along Hess Avenue from S Jefferson Avenue to Sheridan Avenue; and

**WHEREAS**: Cost Agreement No. 25-5244 has been approved by the City Manager as to substance and the City Attorney as to form; and

**WHEREAS**: By virtue of their positions, the Mayor and City Manager are authorized to sign the cost agreement contract.

**NOW, THEREFORE, BE IT RESOLVED**, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 25-5244 submitted by the Michigan Department of Transportation.

Ayes:
Nays:
Absent:

**RESOLUTION DECLARED ADOPTED**

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 5, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk