



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
April 21, 2025
6:30 p.m.

Prayer and Pledge of Allegiance:

Roll Call:

Announcements:

1. Proclamation declaring April 25, 2025 as "Arbor Day."

Public Hearings:

Public Input:

(A list will be provided following submittal deadline.)

Remarks of Council:

Reports from Manager:

Consent Agenda:

1. Approve the April 7, 2025 regular council meeting minutes.
2. Approve to increase the hourly rate for the services of Amy Lusk and the attorneys of Gilbert & Smith, P.C. to \$135 per hour for City Attorney legal services, effective July 1, 2025.
3. Ratification of an emergency purchase order with GW Heating and Air Conditioning, Inc. for \$4,260 for a new furnace unit at 915 Webber Street for the Department of Office of Management and Budget, Community Services Community Development Block Grant Division.
4. Approve the First Contract Amendment to the Subrecipient CDBG Agreement for Program Year 2024-25 with Houghton Jones Neighborhood Task Force, Inc. for \$17,500.
5. Approve the increase to blanket purchase order number 519268 with Front Line Services, Inc. by \$12,000, for a new total of \$97,000, for fire apparatus service and repairs for the Fire Department.
6. Approve the increase to blanket purchase order number 521085 with The W.W. Williams Company LLC by \$8,000, for a new total of \$16,000, for fire apparatus service and repairs for the Fire Department.

7. Ratification of a purchase with A C Klopff, Inc. for \$17,890 for the replacement of the heating and cooling unit for the firefighter dorm at Fire Station No. 1, 801 Federal Avenue, for the Fire Department.
8. Ratification of a purchase with Cummins, Inc. for \$3,577 for the replacement of the EGR cooler on Fire Engine No. 4 for the Fire Department.
9. Approve the Third Amendment to the Security Detail Agreement with Birch Park Preservation II Limited Dividend Housing Association LLC to install license plate readers for the Police Department.
10. Approve the purchase with Flock Group, Inc. for \$152,950 with installment payments set at \$35,350 for FY 2025 and pending budget approval \$29,400 annually for FY 2026 through FY 2029, for a Flock Safety Intersection Surveillance System for the Police Department.
11. Approve the purchase with Berger Chevrolet, Inc. for \$46,658 for two 2025 Chevrolet Trax LS vehicles for the Department of Neighborhood Services and Inspections, Inspections Division.
12. Approve to increase the blanket purchase order with Wieland Truck by \$5,000, for a new total of \$40,000, for parts for the Public Services Department, Motor Pool Division.
13. Approve the purchase with Smyrna Ready Mix, DBA, SRM Concrete, for an amount not to exceed \$212,015.87 for FY 2025 and not to exceed \$500,000 for FY 2026, pending budget approval, for ready mix concrete for the Public Services Department, Maintenance and Service Division.
14. Approve the purchase with Smyrna Ready Mix, DBA SRM Concrete, for an annual amount not to exceed \$45,000 for FY 2025 and not to exceed \$200,000 for FY 2026, pending budget approval, for ready mix concrete for the Public Services Department, Streets Division.
15. Approve the purchase with Midwest Municipal Instrumentation, Inc., a sole source, for \$4,620, for magnetic flow meters for the Water and Wastewater Department, Remote Facilities Division.

Board/Commission/Committee Reports:

Appointment of Board/Commission/Committee Members:

Ordinance Introduction:

Ordinance Adoption:

Resolutions:

1. Adopt the 2021 Michigan Building Code, 2021 Michigan Rehab Code, and 2021 Michigan Commercial Energy Code.
2. Approve the MDOT Cost Agreement 25-5208 for the reconstruction of S. Wheeler Street from Michigan Avenue to Gratiot Road (M-46).

Unfinished Business:

1. Approve the Community Development Block Grant Program Submission Program for Year 2025-2026.
2. Approve the HOME Program Submission Program for Year 2025-2026.
3. Approve the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for Year 2025-2026.

Miscellaneous Business:

Adjournment:

Timothy Morales
City Manager

If you are disabled and need accommodation to provide you with an opportunity to participate or observe in programs, services, or activities, please call the Saginaw City Clerk, 1315 S. Washington Ave., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, and for our fires. Trees also increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees wherever they are planted, are a source of joy and spiritual renewal. In 2024, the City of Saginaw, Streets, Section of the Right of Way Division also pruned 575 trees and removed 256 trees.

NOW THEREFORE BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw, do hereby proclaim April 25, 2025 as “**ARBOR DAY**” in the City of Saginaw; and

FURTHERMORE, I urge all citizens to plant trees to gladden the heart and promote the wellbeing of this and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 21st day of April in the year of our Lord two thousand twenty-five.



April 21, 2025

Brenda F. Moore, Mayor

Councilpersons

Priscilla Garcia, Mayor Pro Tem,
Michael D. Balls, Carly R. Hammond,
Heidi G. Wiggins, Monique Lamar-Silvia, Bill Ostash,
Eric D. Braddock, Sr., and Jacinta Seals

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, APRIL 7, 2025, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Seals offered a prayer and Council Member Wiggins led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Jacinta Seals, Michael Balls, Priscilla Garcia, Bill Ostash, Eric Braddock Sr., Heidi Wiggins, Carly Hammond, Brenda Moore: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Kristine Bolzman announced the following:

- Yard waste collection begins this week, with collection being on your regular trash day.
- The Convenience Station will be open this Saturday, April 12, from 8:00 a.m. to noon. City residents may utilize the station to drop off miscellaneous or bulky items.

PUBLIC HEARINGS

Clerk Bolzman announced the public hearing regarding the 2025-2026 Community Development Block Grant Program Emergency Solutions Grant Program, HOME Investment Partnership Program. Mayor Moore called for public comments. Valerie Toney spoke in favor of the topic. Mayor Moore again called for public comments. Patricia Baird, Abbey Stemple, Fred Lewis, Hurley Coleman III, Anganetta Irvin, and Julius Tate all spoke in favor. Mayor Moore called for public comments a third time. No other comments were made.

Moved by Council Member Silvia, seconded by Council Member Seals to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Members of the public that addressed the Council: David Gholston, Melanie Velasco, Alexis Thomas, and Evelyn McGovern.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Balls, Ostash, Braddock, Wiggins, Hammond, Silvia, Seals, Garcia, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

Manager Morales introduced Travis Hare, City Engineer. Mr. Hare presented an overview of upcoming Engineering projects.

CONSENT AGENDA:

Moved by Council Member Wiggins, seconded by Mayor Pro Tem Garcia to approve the consent agenda, allowing room for exceptions. No exceptions were made. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the March 24, 2025 regular council meeting minutes.
2. Approve to increase the blanket purchase order with McDonald Ford by \$4,000, for a new total of \$19,000, for vehicle parts for the Public Services Department, Motor Pool Division.
3. Approve to increase the blanket purchase order with Garber Chevrolet by \$1,000.00, for a new total of \$41,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
4. Approve to increase the blanket purchase order with Geyer's Pennzoil by \$1,000, for a new total of \$9,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
5. Approve the purchase with A.C. Klopff, for \$6,832 for the replacement of two furnace units for the Public Services Department, Maintenance and Service Division.
6. Approve the purchase with North American Overhead Door, Inc. for \$14,432 for the replacement of two overhead garage doors and openers for the Public Services Department, Maintenance and Service Division.
7. Approve to increase the contract with Lois Kay Contracting, Co. by \$590,000, for a new total contract cost of \$1,403,934.22, for the 2024 Mill and Resurface project for the Public Services Department, Engineering Division.
8. Approve the purchase with Insite, c/o Dave Ray Associates, a sole source, for \$5,847 for replacement components and parts of dissolved oxygen meters for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
9. Ratification of a purchase with Owl Services USA for \$5,000 for cleaning of the Water Treatment Plant's underground fuel tanks for the Water and Wastewater Treatment Services Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Ostash reported that members of the Planning Commission and Economic Development Department will be present for the zoning ordinance rewrite presentation at the City-wide meeting on April 9. The meeting is at Saginaw United High School at 5:30 p.m.

Council Member Ostash reported that the Ojibway Island Committee has met and was provided with details from the Streets Division on the repairs that will take place over the summer. He reported that any action will likely be at least a year out and invited those with questions to email the committee.

RESOLUTIONS

Moved by Council Member Balls, seconded by Mayor Pro Tem Garcia to adopt a resolution approving the Saginaw County Emergency Services Mutual Aid Agreement. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Silvia, seconded by Council Member Wiggins to postpone resolution two, approving the Community Development Block Grant Program Submission Program for Year 2025-2026; resolution three, approving the HOME Program Submission

Program for Year 2025-2026; and resolution four, approving the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for Year 2025-2026 to the next Council meeting to receive the funding recommendation report from staff. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to adjourn the meeting at 8:29 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager

Subject: City Attorney Hourly Rates

Prepared by: Timothy Morales, City Manager

Manager's Recommendation:

I recommend approval of the increase to the hourly rate for the services of Amy Lusk and the attorneys of Gilbert & Smith, P.C., to \$135.00 per hour for City Attorney legal services, to be effective July 1, 2025.

Justification:

Ms. Lusk has been providing legal services to the City of Saginaw for many years; Ms. Lusk has personally served in the role of City Attorney since 2016. Ms. Lusk has extensive experience working for virtually all City departments and is well acquainted with staff and services. I am confident in her abilities to continue to provide competent and professional services as the City Attorney.

Ms. Lusk entered into the current Agreement for City Attorney Services with the City effective July 1, 2018. Ms. Lusk currently provides legal services at the rate of \$130.00 per hour; this rate has not increased since 2022. The rate for Workers' Compensation legal services would remain at \$100.00 per hour.

The firm shall continue to carry professional liability and other appropriate insurances, indemnify the City against any negligent act or omission, and otherwise comply with all other terms and conditions of the current agreement. Ms. Lusk's pecuniary interest in the current agreement, as an employee of Gilbert & Smith, P.C., was disclosed and made a part of the official record at the City Council meeting held on June 4, 2018.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Office of General Government, City Attorney Division, Professional Services Account No. 101-266.00-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: CDBG Emergency Purchase Order Furnace Replacement

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend ratification of an emergency purchase order with GW Heating and Air Conditioning, Inc. (G.W. Heating) for the removal of the inoperable furnace and installation of a new furnace unit at the rental property managed and maintained at 915 Webber Street for \$4,260.00 for the Department of Office of Management and Budget, Community Services Community Development Block Grant Division (CDBG).

Justification:

On March 29, 2025, the CDBG Division was notified by the tenant that the furnace stopped working. G.W. Heating was contacted to service the existing unit and when they assessed the furnace, they informed staff that it needed to be completely replaced. The CDBG Division requested an emergency PO to replace the existing furnace at the City owned property at 915 Webber Street. On April 1, 2025, a new unit was installed at that location.

The vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the CDBG Residential Loans Fund, Residential Loans Division, General Repairs Account No. 276-694.05-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Houghton Jones Neighborhood Task Force, Inc. 1st Contract Amendment to the Program Year 2024-2025 CDBG Agreement

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the First Contract Amendment to the Subrecipient CDBG Agreement for Program Year 2024-25 with Houghton Jones Neighborhood Task Force Inc. (Houghton Jones) for \$17,500 to pay for operational and staff expenses.

Justification:

On September 23, 2024, the City Council approved the CDBG Agreement with Houghton Jones for \$12,499. This amendment would allocate additional funds for \$17,500, bringing their total allocation to \$29,999. The additional funding will be used to support the continued operational costs associated with its All Around the Neighborhood Youth Program.

I have approved this Amendment as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Front Line Services Inc. Blanket Purchase Order Increase
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend the approval of an increase to blanket purchase order number 519268 with Front Line Services, Inc. by \$12,000, for a new total of \$97,000, for fire apparatus service and repairs for the Fire Department.

Justification:

Front Line Services, Inc. is the main vendor that services all the Fire Department's apparatus. Due to the increased cost of parts, vehicle maintenance and repairs have exceeded projections for this fiscal year. Increasing the blanket purchase order is necessary to ensure the fire apparatuses are repaired and maintained in a timely manner.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Apparatus Operations/Maintenance Division, Motor Vehicle Repairs Account No. 101-347.01-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: The W.W. Williams Company LLC Blanket Purchase Order Increase
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend the approval of an increase to blanket purchase order number 521085 with The W.W. Williams Company LLC by \$8,000, for a new total of \$16,000, for fire apparatus service and repairs for the Fire Department.

Justification:

The W.W. Williams Company LLC is the main vendor that services the engine and drivetrain components of all the Fire Department apparatus. Due to the increased cost of parts, vehicle maintenance and repairs have exceeded projections for this fiscal year. Increasing the blanket purchase order is necessary to ensure fire apparatus are repaired and maintained in a timely manner.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Apparatus Operations/Maintenance Division, Motor Vehicle Repairs Account No. 101-347.01-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – HVAC Replacement
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend ratification of an emergency purchase with A C Klopff, Inc. for \$17,890.00, for the replacement of the heating and cooling unit for the firefighter dorm at Fire Station One, 801 Federal Ave.

Justification:

The central boiler unit, which heats the entirety of Fire Station One, had an unexpected failure on February 21, 2025. Many of the air conditioning units at Station One also have forced air heat as a backup, but areas such as the apparatus bay, dormitory, tool room, and hose tower are not covered by these forced air units. Multiple options were weighed, and temporary heating has been in place to heat these areas of the station. Once all options were reviewed, it was determined a new forced air unit for the dorm needed to be purchased immediately to ensure continuity of operations. The other areas of the station will undergo a bid process to select a vendor for repairs/replacement at a later date, since it is not an emergent issue over the warm months.

On March 24, 2025, an emergency purchase order #521619 was issued to A C Klopff, Inc. to replace the HVAC unit for the dormitory and upstairs area at Station One.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Suppression Division, Repairs and Replacements Account No. 101-344.01-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – Engine 4 Repair
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend ratification of an emergency purchase with Cummins, Inc. for \$3,576.64 for the replacement of the EGR cooler on Engine No. 4 for the Fire Department.

Justification:

The EGR cooler protects a diesel engine by lowering the combustion temperature with cooled exhaust gas. The EGR cooler on Fire Engine No.4 failed, requiring replacement to continue operating. Cummins Inc. is a certified local service provider for Cummins diesel engines and components. On April 11, 2025, an emergency purchase order #521732 was issued to Cummins, Inc.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Apparatus Operations/Maintenance Division, Motor Vehicle Repairs Account No. 101-347.01-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Third Amendment to Security Detail Agreement –Birch Park
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend approval of the Third Amendment to the Security Detail Agreement with Birch Park Preservation II Limited Dividend Housing Association LLC to install license plate readers for the Police Department.

Justification:

On February 19, 2024, City Council approved the Second Amendment to Security Detail Agreement (Agreement) with Birch Park Preservation II Limited Dividend Housing Association LLC (Birch Park) for additional security services at the Birch Park Apartments, located within the City at 3000 Birch Park Drive (Property), to obtain the services of the Saginaw Police Department (SPD) to ensure safety and order. Under the terms and conditions outlined within the Agreement, SPD furnishes law enforcement officers at times and dates as determined by the SPD Chief of Police and Birch Park's Regional Property Manager.

Under the Third Amendment of the Agreement, SPD will facilitate the installation of license plate reader cameras at Property, and Birch Park will execute any agreements necessary for installation to occur. SPD shall pay any costs associated with such cameras while grant funding allows. Upon termination of grant funding, Birch Park shall reimburse SPD for costs relating to the installation, maintenance, and operation of such cameras upon invoice from SPD for the same.

In all other respects, the terms and conditions of the Agreement shall continue unchanged and in full force and effect.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Flock Safety Intersection Surveillance System Service
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a purchase with Flock Group, Inc. for \$152,950 with installment payments set at \$35,350 for FY25 and, pending budget approval \$29,400 annually for FY26 through FY29, for a Flock Safety Intersection Surveillance System for the Police Department.

Justification:

Flock Safety Group, Inc. is the sole-source manufacturer, developer, and distributor of the Flock Safety ALPR Camera and the sole provider of comprehensive monitoring, processing, and machine vision services that integrate with it.

This high-definition system offers near-limitless expansion capabilities and will provide the Police Department with multiple views of traffic, vehicle movements, and license plate captures from the intersections selected for installation. These views will be available on select assigned workstations within the Police Department. The equipment and design criteria chosen for this project best serve the City's infrastructure type.

Funding for this project is available through the U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance – FY23 Byrne Discretionary Community Project Funding Grant, approved by City Council on October 9, 2023.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Police, Byrne Grant – Kildee #1, Equipment, Account No. 101-307.25-984.000.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Two Chevy Trax – Inspections
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Berger Chevrolet, Inc. for \$46,658.00 for two 2025 Chevrolet Trax LS vehicles for the Department of Neighborhood Services and Inspections, Inspections Division.

Justification:

On March 31, 2025, a quote was received for two 2025 Chevrolet Trax LS vehicles. The Inspection Division has budgeted to replace two 2007 Chevy Cobalts, each with an average mileage of 77,419 miles and are well past their projected service life. The new vehicles will be used for responding to public complaints and conducting inspections. This purchase will be made using MDeal Contract #240000001191 pricing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, PUD Inspections Division, Vehicles Account No. 101-371.02-982.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION

CC-12

From: Timothy Morales, City Manager
Subject: Increase Wieland Sales Inc Blanket Purchase Order – Parts
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with Wieland Truck by \$5,000.00, for a new total of \$40,000.00, for parts for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, the purchase order listed below was issued to Wieland Truck in the amount of \$22,000.00, with an additional increase of up to \$35,000.00 submitted in previous months. We have spent \$34,164.49 to date, leaving a balance of \$835.51. The City's Municipal Garage requires services from this vendor from various vehicles from July 1, 2024 to June 30, 2025.

Due to the significant fluctuations of in-house vehicle repairs and parts costs, the need for parts has become more critical. Wieland is one of the city's leading vendors for heavy-duty parts.

The original blanket purchase order information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
519498	Wieland Truck	\$35,000	\$5,000	\$40,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Supplies Account No. 661-272.03-737.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Concrete Ready Mix Annual Supply
Prepared By: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Smyrna Ready Mix, DBA SRM Concrete, for an annual amount not to exceed \$212,015.87 for FY 2025 and not to exceed \$500,000.00 for FY 2026, pending budget approval, for ready mix concrete for the Public Services Department, Maintenance and Service Division.

Justification:

On March 25, 2025, the Public Services Department received two bids for ready mix concrete, which will be used for concrete restoration throughout the City's right of way as part of ongoing maintenance work to the water distribution, water transmission, and sewer collection systems. The Maintenance & Service Division conducts approximately 900 excavations in the right of way each year, requiring repairs to sidewalks, driveways, and roadways. This purchase was originally bid out and awarded to Rock Products at the beginning of FY2025. However, Rock Products has since been acquired by SRM Concrete, prompting the Maintenance & Service Division to rebid for the remaining supply of concrete for the year.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Item</u>	<u>FY 2025</u>	<u>FY 2026</u>
Smyrna Ready Mix	MDOT 3500HP Mix 6 sack	\$157.00/cyd	\$162.00/cyd
	MDOT 3500HP Mix 7 sack	\$163.00/cyd	\$168.00/cyd
	MDOT 3500HP Mix 8 sack	\$169.00/cyd	\$174.00/cyd
R&R Ready Mix Inc.	MDOT 3500HP Mix 6 sack	\$165.00/cyd	\$170.00/cyd
	MDOT 3500HP Mix 7 sack	\$171.00/cyd	\$176.00/cyd
	MDOT 3500HP Mix 8 sack	\$177.00/cyd	\$182.00/cyd

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper - Service Line Maintenance Division, Street and Road Materials Account No. 591-543.00-743.000 \$72,085.39, Water Operation and Maintenance Fund, Maintenance and Service Division, Street and Road Materials Account No. 591-541.01-743.000 \$69,965.24 and Sewer Operations and Maintenance Fund, Maintenance and Service Division, Street and Road Materials Account No. 590-541.02-743.000 \$69,965.24 for FY 2025 and will be budgeted in the same accounts for Fiscal Year 2026, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Concrete Ready Mix Annual Supply
Prepared By: Brett Reid, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Smyrna Ready Mix, DBA SRM Concrete, for an annual amount not to exceed \$45,000 for FY 2025 and not to exceed \$200,000.00 for FY 2026, pending budget approval, for ready mix concrete for the Public Services Department, Streets Division.

Justification:

On March 25, 2025, the Public Services Department received two bids for ready mix concrete, which will be used for curb and gutter, sidewalk, and road repairs throughout the city. This purchase was originally bid out and awarded to Rock Products at the beginning of FY2025. However, Rock Products has since been acquired by SRM Concrete, prompting the Streets Division to rebid for the remaining supply of concrete for the year.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Item</u>	<u>FY 2025</u>	<u>FY 2026</u>
Smyrna Ready Mix	MDOT 3500HP Mix 6 sack	\$157.00/cyd	\$162.00/cyd
	MDOT 3500HP Mix 7 sack	\$163.00/cyd	\$168.00/cyd
	MDOT 3500HP Mix 8 sack	\$169.00/cyd	\$174.00/cyd
R&R Ready Mix Inc.	MDOT 3500HP Mix 6 sack	\$165.00/cyd	\$170.00/cyd
	MDOT 3500HP Mix 7 sack	\$171.00/cyd	\$176.00/cyd
	MDOT 3500HP Mix 8 sack	\$177.00/cyd	\$182.00/cyd

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Routine Maintenance Division, Street and Road Materials Account No. 202-449.02-743.000 \$20,000.00 and Local Street Fund, Routine Maintenance Division, Street and Road Materials Account No. 203-449.02-743.000 \$25,000.00 for FY 2025 and will be budgeted in the same accounts for Fiscal Year 2026, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Flow Meters
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Midwest Municipal Instrumentation, Inc, a sole source, for \$4,619.79, for magnetic flow meters for the Water and Wastewater Department, Remote Facilities Division.

Justification:

The Remote Facilities Division oversees seven Retention and Treatment Basins (RTBs) that store, eliminate solids and debris, and sanitize wet weather flows prior to their release into the Saginaw River.

Chlorine dosing, crucial for the disinfection of wet weather flows, is required by the National Pollutant Discharge Elimination System (NPDES) permit. The dosages of chlorine are regulated at various points using magnetic flow meters.

To comply with NPDES standards, these meters are subject to routine inspections and maintenance, and are replaced when necessary. Currently, one flow meter and two transmitters need to be replaced to meet NPDES regulations. A sole source quotation, for replacement components, was obtained on March 19, 2025.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division, Repairs and Replacements Account No. 590-548.00-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Adoption of 2021 Michigan Building Codes

Prepared by: Cassi Zimmerman, Director of Planning and Economic Development

Manager's Recommendation:

I recommend the adoption of a resolution adopting the 2021 Michigan Building Code, 2021 Michigan Rehabilitation Code, and 2021 Michigan Commercial Energy Code.

Justification:

The Michigan Construction and Fire Codes are promulgated by the Bureau of Construction Codes Commission and State Fire Safety Board and are evaluated for revisions or modifications every three years. Once codes have been passed by those bodies, the regulations must be approved by the State Legislature. The code adoption process follows the I-Code three year cycle, with a target effective date in January one year following the release of the new I-Codes. Codes are updated as needed every year.

The State of Michigan has adopted the 2021 Michigan Building Code and 2021 Michigan Rehabilitation Code to go into effect on April 9, 2025. The State of Michigan has adopted the 2021 Michigan Commercial Energy Code to go into effect on April 22, 2025.

All municipalities are required to follow the current state adopted building code at the time of application. The adoption of these updated codes is done through resolution.

Council Action:

This Council Communication is for informational purposes of the Resolution to be adopted.

ADOPTION OF THE 2021 MICHIGAN BUILDING CODE, 2021 MICHGIAN REHAB CODE, AND 2021 MICHIGAN COMERCIAL ENERGY CODE.

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: All jurisdictions are required to adopt current State of Michigan Building Codes and all building officials are required to adhere to the current code adopted by the State of Michigan; and

WHEREAS: The State of Michigan has adopted the 2021 Michigan Building Code and 2021 Michigan Rehabilitation Code to go into effect on April 9, 2025; and

WHEREAS: The State of Michigan has adopted the 2021 Michigan Commercial Energy Code to go into effect on April 22, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby agree to adopt the 2021 Michigan Building Code, 2021 Michigan Rehab Code and 2021 Michigan Commercial Energy Code and directs staff to adhere to the regulations set by the Bureau of Construction Codes Commission and State Fire Safety Board.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 21, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: MDOT Cost Agreement 25-5208, S. Wheeler Street Reconstruction
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of Cost Agreement 25-5208 with the Michigan Department of Transportation for the reconstruction of S. Wheeler Street from Michigan Avenue to Gratiot Avenue (M-46) for the Public Services Department, Engineering Division.

Justification:

Michigan Department of Transportation Cost Agreement 25-5208 fixes the rights and obligations of the parties in agreeing to this Amendment to Cost Agreement No. 24-5354, dated November 6, 2024, which provided for the construction and financing of the following road improvements:

Part A – Federal Participation

Hot mix asphalt reconstruction along S. Wheeler Street from Michigan Avenue to Gratiot Avenue (M-46); including earthwork, subbase, aggregate base, underdrain, storm sewer, concrete curb and gutter, driveways, sidewalk and curb ramps, permanent signing and pavement markings; and all together with necessary related work.

Part B – No Federal Participation

Watermain and sanitary sewer along the limits as described in Part A; and all together with necessary related work.

Part C – Federal Participation (Railroad Force Account)

Railroad crossing relocation and rebuild to accommodate roadway and sidewalk improvements, as described in Part A, along S. Wheeler Street between Michigan Avenue and Gratiot Avenue (M-46) at the Huron and Eastern Railway Company crossing, National Inventory #511970S; and all together with necessary related work.

The Amendment is needed to change the total estimated project cost and to provide for capping of the Federal Funds. The new total estimated project cost is \$6,179,281. The estimated project cost for Part A is \$3,688,200 and is partially funded with Federal Surface Transportation Urban Local (STUL) Funds. Federal STUL Funds shall be applied to the Part A portion of the project cost up to the lesser of (1) \$1,461,580.30 or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part A project costs, after deduction of all Federal Funds, shall be paid by the City of Saginaw. In summary, Federal Funds will pay for \$1,461,580.30 of the Part A project costs and the City's estimated share of the Part A project costs is \$2,226,619.70.

The estimated project cost for Part B is \$2,400,900. Part B work is not eligible for federal funds and all costs associated with Part B are the responsibility of the City. This work includes all associated water main and sanitary sewer work included in the project.

The estimated project cost for Part C is \$90,181 and is partially funded with Federal STUL Funds. Federal STUL Funds shall be applied to the Part C portion of the project cost up to the lesser of (1) \$73,813 or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part C project costs, after deduction of all Federal Funds, shall be paid by the City of Saginaw. In summary, Federal Funds will pay for \$73,813 of the Part C project costs and the City's estimated share of the Part C project costs is \$16,368.

Therefore, the City's cost obligation for this project is \$4,643,887.70 of the estimated total project cost of \$6,179,281. The City is also responsible for any cost overruns.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Streets Projects Division, Construction Projects Account No. 202-451.00-955.003 \$750,000, the Sewer Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 590-546.02-955.003 \$750,000, and the Water Operations and Maintenance Fund, Surplus Division's Construction Projects Account No. 591-546.01-955.003 \$1,000,000, and will be budgeted in the FY 2026 Major Street Fund, Streets Projects Division, Construction Project Account No. 202-451.00-955.003 \$973,980.70, the Sewer Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 590-546.02-955.003 \$479,469, and the Water Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 591-546.01-955.003 \$690,438, upon approval of the FY 2026 budget.

I have approved the cost agreement as to substance and the City Attorney as to form.

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

APPROVING MDOT COST AGREEMENT 25-5208 FOR THE RECONSTRUCTION OF S. WHEELER STREET FROM MICHIGAN AVENUE TO GRATIOT ROAD (M-46)

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement No. 25-5208 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution for the purpose of fixing the rights and obligations of the parties in agreeing to this Amendment to existing Contract No. 24-5354, which indicated the City's willingness to participate in the cost of hot mix asphalt reconstruction along S. Wheeler Street from Michigan Avenue to Gratiot Avenue (M-46); and

WHEREAS: Cost Agreement No. 25-5208 has been approved by the City Manager as to substance and the City Attorney as to form; and

WHEREAS: By virtue of their positions, the Mayor and City Manager are authorized to sign the cost agreement contract.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 25-5208 submitted by the Michigan Department of Transportation.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 21, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

RESOLUTION

UB-1

APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT SUBMISSION PROGRAM YEAR 2025-2026

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general local government to help finance community development programs approved in accordance with the provisions of Title 1; and

WHEREAS, the Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$2,049,100 in Block Grant funds to carry out the Program Year 2025-2026; and

WHEREAS, the application has been completed in accordance with provisions of Title I of the Housing and Community Development Act of 1974, as amended, which identified housing and community development programs that would be carried out with Program Year 2025-2026 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the Community Development Block Grant application for Program Year 2025-2026 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 21, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

APPROVING THE HOME SUBMISSION PROGRAM YEAR 2025-2026

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under the provisions of Title II of the National Affordable Housing Act of 1990, as amended, the Secretary of Housing and Urban Development is authorized to make entitlement awards to states and units of general local government that have been designated as a participating jurisdiction to help finance housing programs approved in accordance with the provisions of Title II; and

WHEREAS, the Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$409,911 in HOME funds to carry out the Program Year 2025-2026; and

WHEREAS, the application has been completed in accordance with provisions of Title II of the National Affordable Housing Act of 1990 as amended, which identified housing programs that would be carried out with Program Year 2025-2026 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the HOME application for Program Year 2025-2026 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 21, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

APPROVING THE HOMELESS ASSISTANCE EMERGENCY SOLUTIONS GRANT SUBMISSION PROGRAM YEAR 2025-2026

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under the provisions of McKinney-Vento Homeless Assistance Act of 2009, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general government to promote community-wide commitment to the goal of ending homelessness; provide funding for efforts to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation experienced by homeless individuals, families, and communities by homelessness; promote access to and effective utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness; and

WHEREAS, the Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$189,842 in Emergency Solutions Grant funds to carry out the Program Year 2025-2026; and

WHEREAS, the application has been completed in accordance with provisions of the McKinney-Vento Homeless Assistance Act of 1987, which identified operating activities that could be carried out with Program Year 2025-2026 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the McKinney-Vento Homeless Assistance application for Program Year 2025-2026 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 21, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk