



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
April 7, 2025
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. 2025-2026 Community Development Block Grant Program Emergency Solutions Grant Program, HOME Investment Partnership Program.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Overview of Engineering projects, Travis Hare, City Engineer.

CONSENT AGENDA:

1. Approve the March 24, 2025 regular council meeting minutes.
2. Approve to increase the blanket purchase order with McDonald Ford by \$4,000, for a new total of \$19,000, for vehicle parts for the Public Services Department, Motor Pool Division.
3. Approve to increase the blanket purchase order with Garber Chevrolet by \$1,000.00, for a new total of \$41,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
4. Approve to increase the blanket purchase order with Geyer's Pennzoil by \$1,000, for a new total of \$9,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
5. Approve the purchase with A.C. Klopff, for \$6,832 for the replacement of two furnace units for the Public Services Department, Maintenance and Service Division.
6. Approve the purchase with North American Overhead Door, Inc. for \$14,432 for the replacement of two overhead garage doors and openers for the Public Services Department, Maintenance and Service Division.
7. Approve to increase the contract with Lois Kay Contracting, Co. by \$590,000, for a new total contract cost of \$1,403,934.22, for the 2024 Mill and Resurface project for the Public Services Department, Engineering Division.

8. Approve the purchase with Insite, c/o Dave Ray Associates, a sole source, for \$5,847 for replacement components and parts of dissolved oxygen meters for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
9. Ratification of a purchase with Owl Services USA for \$5,000 for cleaning of the Water Treatment Plant's underground fuel tanks for the Water and Wastewater Treatment Services Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

ORDINANCE ADOPTION:

RESOLUTIONS:

1. Approve the Saginaw County Emergency Services Mutual Aid Agreement.
2. Approve the Community Development Block Grant Program Submission Program for Year 2025-2026.
3. Approve the HOME Program Submission Program for Year 2025-2026.
4. Approve the HOMELESS Assistance Program Emergency Solutions Grant Submission Program for Year 2025-2026.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.



CITY COUNCIL PUBLIC HEARING NOTICE

Funding recommendations for Fiscal Year 2025-2026 CDBG, HOME, and ESG programs.

**In compliance with requirements of Public Act 267 of 1976,
the following notice is posted:**

Notice is hereby given that the Saginaw City Council has scheduled a public hearing for Monday, April 7, 2025 at 6:30 p.m. in Council Chamber, City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the Fiscal Year 2025-2026 Funding Recommendations for CDBG, HOME, and ESG programs. All interested parties are invited to attend and provide input.

Leticia C. Trevino
Block Grant Specialist

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 3/26/25

Posted By:LCT

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, MARCH 24, 2025, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Silvia offered a prayer and Council Member Ostash led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Jacinta Seals, Michael Balls, Priscilla Garcia, Bill Ostash, Eric Braddock Sr., Carly Hammond, Brenda Moore: 8. Council Members absent: Heidi Wiggins: 1.

ANNOUNCEMENTS

City Clerk Kristine Bolzman announced that yard waste collection will begin on April 7, with collection being on your regular trash day. Yard waste should be placed at the curb in paper yard waste bags or in bins labeled with a yard waste sticker. Stickers are available in the clerk's office or at public services.

PUBLIC HEARINGS

Clerk Bolzman announced the public hearing regarding the proposed Michigan Department of Natural Resources Outdoor Recreation and Legacy Grant Program for the Saginaw Riverfront Park. Mayor Moore called for public comments. Wayne Hoffman, of Wade Trim, spoke in favor of the topic. Mayor Moore called for public comments two additional times. No other comments were made.

Moved by Council Member Silvia, seconded by Council Member Ostash to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

Clerk Bolzman announced the public hearing regarding the proposed Michigan Department of Natural Resources Trust Fund Grant for Bliss Park. Mayor Moore called for public comments three times. No comments were made.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

PUBLIC INPUT

Members of the public that addressed the Council: Tiffany Owens, Andrea Paschall, Clint Bryant Sr., Carl Young, and Ben Wieland.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Seals, Balls, Ostash, Braddock, Hammond, Silvia, Garcia, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

CONSENT AGENDA:

Moved by Mayor Pro Tem Garcia, seconded by Council Member Silvia to approve the consent agenda, allowing room for exceptions. Exceptions were made to items 2, 3, 10 and 13. 8 ayes, 0 nays, 1 absent. Motion approved.

1. Approve the March 10, 2025 regular council meeting minutes.
2. Approve the purchase with Chargepoint, Inc. for \$22,950 for repair and replacement of two power modules at the Direct Current Fast Charger electric vehicle charging station located at 113 S. Hamilton Street for the Department of Neighborhood Services and Inspections, Parking Operations and Maintenance Division.
3. Approve the increased fee for the City's Electric Charging Stations at 113 South Hamilton Street, 100 North Hamilton Street, 211 S. Water Street and 220 South Baum Street.
4. Approve the purchase with EPR Systems, Inc., a sole source, for \$37,500 for a three-year service agreement for EPR Fireworks records management software for the Fire Department.
5. Approve the purchase with Vance Outdoors, Inc. for \$11,652 for Simunition training ammunition for the Police Department, Emergency Services Team.
6. Approve the purchase with Motorola Solutions, Inc. for \$421,000 with installment payments set at \$113,339.05 for FY25 and pending budget approval of \$76,915.24 annually for FY26 through FY29, to replace and upgrade the in-car camera system for the Police Department.
7. Approve the purchase with M&R Electronics, Inc. for \$20,700 for patrol vehicle in-car camera system replacement services for the Police Department, Patrol Division.
8. Approve the purchase with Berger Chevrolet, Inc. for \$53,788 for two 2024 Chevrolet Malibu LS unmarked vehicles for the Police Department.
9. Ratification of a purchase with CDWG, Inc. for \$21,805 for the purchase of Incident Response Services for the Technical Services Department, Information Services Division.
10. Approve the purchase and a Software License Agreement with All Funeral Services LLC for \$66,940 for a cemeteries management software solution for the Public Services Department, Cemeteries Division.
11. Approve to increase the blanket purchase order with Wieland Truck by \$10,000, for a new total of \$140,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
12. Approve the purchase with Truck and Trailer Specialties for \$4,866 for a salt calibration kit for the Public Services Department, Streets Division.
13. Approve the contract with Mike's Landscaping Services LLC for \$1,799,000 for the Water & Sewer Road Patch Restoration (C-1708) project for the Public Services Department, Engineering Division.
14. Approve the purchase with Walker Process Equipment, a sole source, for \$25,350 for replacement gears for the sludge collection system for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Moved by Mayor Pro Tem Garcia, seconded by Council Member Ostash to approve item 2. Discussion was held.

Council Member Balls left the meeting at 7:45 p.m. and returned at 7:48 p.m.

Moved by Council Member Balls, seconded by Council Member Seals to call the question.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the motion to call the question.

Ayes: Seals, Balls, Garcia, Ostash, Braddock, Hammond, Moore

Nays: Silvia

Absent: Wiggins

Motion approved.

Mayor Moore conducted the vote on the main motion to approve item 2. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Hammond, seconded by Council Member Silvia to approve item 3. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Hammond, seconded by Council Member Ostash to approve item 10. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Silvia to approve item 13. 8 ayes, 0 nays, 1 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Seals reported that discussion was held at the Riverfront Development Commission meeting regarding the commission's role in advising Council on riverfront projects. She stated that the commission is in support of an Ojibway Island committee.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Mayor Pro Tem Garcia, seconded by Council Member Ostash to approve the Council appointment of Brenda F. Moore to the Region VII Area Agency on Aging with a term to expire March 31, 2028. 8 ayes, 0 nays, 1 absent. Motion approved.

ORDINANCE ADOPTION

Moved by Council Member Seals, seconded by Council Member Ostash to adopt an ordinance to amend the official city map to rezone all properties within the blocks along N Michigan between Schaefer on the west, CSX Railroad on the east, Union St on the south and Davenport Ave on the north, and also including all properties fronting along N Michigan between Davenport and Cronk, from B-1A, Interchange Business and RMU-RC, Riverfront Mixed Use-Riverfront Commercial to B-2, General Business. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Mayor Pro Tem Garcia, seconded by Council Member Ostash to adopt an ordinance to amend the official city map to vacate all that part of Congress Avenue lying west of and adjacent to the west line of North Niagara Street, westerly to the west line of the recorded Eddy Plat, except the easterly 246.00 feet of Congress Avenue. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Silvia, seconded by Council Member Seals to adopt an ordinance to amend the official city map to rezone, entire blks. 11 & 14, Fish, Phelon & Remington's addition and that part of Cedar St. lying between blks. 11 & 14, Fish, Phelon

& Remington's addition from R-1, Single Family Residential to R-3, Low Density Multiple Dwelling Residential District. 8 ayes, 0 nays, 1 absent. Motion approved.

RESOLUTIONS

Moved by Mayor Pro Tem Garcia, seconded by Council Member Seals to adopt a resolution authorizing to seek FY 2028 Local Bridge Program Funds from the Michigan Department of Transportation. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Seals to adopt a resolution authorizing the submission of the Michigan Department of Natural Resources Outdoor Recreation and Legacy Grant Program for the Saginaw Riverfront Park. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Mayor Pro Tem Garcia, seconded by Council Member Seals to adopt a resolution authorizing the submission of the Michigan Department of Natural Resources Trust Fund Grant for Bliss Park Improvements. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Mayor Pro Tem Garcia, seconded by Council Member Seals to adopt a resolution approving MDOT Cost Agreement 25-5093 for the Road Safety Audit of Genesee Avenue from Janes Avenue to Hess Avenue. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Seals, seconded by Council Member Silvia to adjourn the meeting at 8:11 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: Increase McDonald Ford Blanket Purchase Order – Garage Parts
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with McDonald Ford by \$4,000.00, for a new total of \$19,000.00, for vehicle parts for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, a purchase order for \$15,000.00 was issued to McDonald Ford. We have spent \$12,793.83 to date leaving a balance of \$2,206.17. Additionally, eight invoices totaling \$1,444.26 are awaiting payment.

Due to the current economic conditions, many vendors have had to increase their prices while remaining competitive. There are no feasible means to determine what parts will be needed. The Garage Division's personnel obtain price quotes for parts, awarding purchases to the lowest and best vendor for each item. McDonald Ford is the City's primary local vendor, supplying various parts for the Police Department's patrol vehicles.

The original blanket purchase order information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
519488	McDonald Ford	\$15,000.00	\$4,000.00	\$19,000.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Supplies Account No. 661-272.03-737.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Garber Chevrolet Blanket Purchase Order – Repair Services
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with Garber Chevrolet by \$1,000.00, for a new total of \$41,000.00, for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, the purchase order listed below was issued to Garber Chevrolet in the amount of \$20,000, with an additional increase of up to \$40,000 submitted in previous months. We have spent \$24,643.72 to date, with a remaining balance of \$15,356.28. Several invoices totaling \$13,320.79 are awaiting payment. The City's Municipal Garage requires services from this vendor from various vehicles from July 1, 2024 to June 30, 2025.

Due to staffing shortages, vendors are used to outsource maintenance and repairs of City vehicles. There are also no feasible means to determine which Division's vehicles will require the repair services.

Garber Chevrolet is the City's trusted mechanical vendor for all light-duty vehicles, providing services for a wide range of fleet needs. This includes, but is not limited to, passenger cars and light-duty trucks, ensuring reliability and performance for critical operations.

The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total</u>
519502	Garber Chevrolet	\$40,000	\$1,000	\$41,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Repairs Account No. 661-272.03-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Order - Geyer's Pennzoil
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with Geyer's Pennzoil by \$1,000.00, for a new total of \$9,000.00, for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, a purchase order for \$8,000 was issued to Geyer's Pennzoil. The City's Municipal Garage requires services from this vendor for various vehicles, particularly light-duty vehicles from July 1, 2024 to June 30, 2025.

Due to limited staffing, Geyer's has enabled faster oil change response times and improved the completion rate of city vehicle maintenance. Additionally, Geyer's has provided assistance with minor services, such as replacing air filters, cabin filters, and wiper blades, ensuring the vehicles remain in optimal condition.

The original blanket purchase order information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
519504	Geyer's Pennzoil	\$8,000	\$1,000	\$9,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Repairs Account No. 661-272.03-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Furnace Replacement
Prepared by: Anthony Folino, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with A.C. Klopff for \$6,832.00 for the replacement of two furnace units for the Public Services Department, Maintenance and Service Division.

Justification:

On March 11, 2025, the Maintenance and Service Division received seven qualifying bids for the replacement of two furnace units. Two of the furnace units at the Maintenance and Service Division's Equipment Building #1 are over 15 years old and are inoperable due to structural issues and need to be replaced. The bid includes the removal of the existing furnace units, along with the installation of new furnace units. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
A.C. Klopff, Inc Saginaw, MI (In-City)	\$6,850.00*
Answer Heating & Cooling, Inc. Freeland, MI	\$6,832.00
Arctic Aire, LLC Saginaw, MI (In-City)	\$7,370.00
T-Mechanical LLC St. Johns, MI	\$7,450.00
Lucky Ducts Heating & Cooling, LLC Swartz Creek, MI	\$8,106.56
G W Heating & Air Conditioning Company, Inc. Saginaw, MI (In-City)	\$9,600.00
William E. Walter, Inc. Flint, MI	\$12,912.00

*A.C. Klopff has agreed to the low bid amount of \$6,832.00 for the replacement of two furnace units utilizing the City's Preference for local bidders' provision in the Purchasing Ordinance.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division, Repairs and Replacements Account No. 591-541.01-974.000 \$3,416.00 and the Sewer Operation and Maintenance Fund, Maintenance and Service Division, Repairs and Replacements Account No. 590-541.02-974.000 \$3,416.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Overhead Garage Door Replacement
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with North American Overhead Door, Inc. for \$14,432.00 for the replacement of two overhead garage doors and openers for the Public Services Department, Maintenance and Service Division.

Justification:

On March 11, 2025, the Maintenance and Service Division received two qualifying bids for the replacement of two overhead garage doors and openers at our main building. The existing overhead doors and operators are over 25 years old, structurally failing, and have exceeded their useful life. These doors have required extensive maintenance in the past and now require replacement. The scope of the work includes the removal and disposal of the existing overhead garage doors, along with the installation of new overhead garage doors and openers. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
North American Overhead Door, Inc. Owosso, MI	\$14,432.00
Delta Door Sales, Inc. Saginaw, MI (Out of City)	\$17,480.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division, Repairs and Replacements Account No. 591-541.01-974.000 \$7,216.00 and the Sewer Operation and Maintenance Fund, Maintenance and Service Division, Repairs and Replacements Account No. 590-541.02-974.000 \$7,216.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Contract Increase – 2024 Mill & Resurface Contract (C-1700)

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the contract with Lois Kay Contracting, Co. by \$590,000, for a new total contract cost of \$1,403,934.22, for the 2024 Mill and Resurface project for the Public Services Department, Engineering Division.

Justification:

On September 9, 2024, the City approved a contract (C-1700) with Lois Kay Contracting, Co. for the 2024 Mill and Resurface project in the amount of \$813,934.22. After the contract was bid and awarded, it came to our attention that the watermain on N. Fayette Street between Court Street and Madison Street is in need of replacement. This section has been identified for replacement due to the age and condition of the watermain and is the oldest pipe in this area. Another portion of this increase is the construction of a new pedestrian refuge island on Court Street, 105 ft. southeast of N. Fayette Street, and these improvements to signage and pavement markings will create a safer crossing condition for the users of the Courthouse Building, and all other pedestrians utilizing this crossing. The final addition included in this increase is adding N. Harrison Street from Almira Street to Houghton Avenue to the resurfacing list. This is a critical link for Covenant Healthcare and is in dire need of resurfacing.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Street Projects Division, Street Resurfacing Account No. 202-451.00-955.002 \$50,000, the Water Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 591-546.01-955.003 \$480,000, and will be budgeted in the FY 2026 Major Street Fund, Street Projects Division, Street Resurfacing Account No. 202-451.00-955.002 \$60,000, upon approval of the FY 2026 budget.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Aeration Tank Dissolved Oxygen Meters
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Insite, c/o Dave Ray Associates, a sole source, for \$5,847.00 for replacement components and parts of dissolved oxygen meters for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

The Secondary Treatment Process at the Wastewater Treatment Plant includes four 1.5-million-gallon aeration tanks and six 1.3-million-gallon clarifiers. These tanks operate in coordination to sustain a controlled biomass, which is essential for biologically treating incoming wastewater and removing impurities.

A crucial aspect of this process is the precise monitoring and regulation of oxygen levels within the four aeration tanks. Over time, the combination of continuous usage, environmental factors, and the corrosive nature of wastewater necessitates the periodic replacement of certain components. During routine cleaning and calibration, maintenance personnel determined that several meters were beyond repair and required replacement.

Insite meters were selected as the preferred option due to their reliability and established performance. Replacing the faulty meters with identical components ensures consistency across the equipment, simplifying both operation and maintenance. On February 25, 2025, Insite, represented by Dave Ray Associates, submitted a sole source quote for the required replacements.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Wastewater Treatment and Pumping Division, Repairs and Replacements Account No. 590-542.02-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification for Underground Tank Cleaning
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend ratification of an emergency purchase with Owl Services USA for \$5,000.00 for cleaning of the Water Treatment Plant's underground fuel tanks for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On April 3, 2025, emergency purchase order #521657 was issued to Owl Services USA for the cleaning and polishing of two underground fuel tanks and fuel lines. The diesel generator fuel system has been contaminated by biological organisms. Plant staff have treated the tanks to control the organisms. Waste sludge created from the organisms plugged the generator's fuel filters, interrupting power generation. This cleaning removed the sludge. Quotes were requested from Michigan firms specializing in tank maintenance. Owl Services USA was the only area vendor performing this service and they provided a quote.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division Professional Services Account No. 591-542.01-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Saginaw County Emergency Services Mutual Aid Agreement
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend the adoption of the resolution approving participation in the Saginaw County Emergency Services Mutual Aid Agreement.

Justification:

The City of Saginaw Fire Department currently participates in and is a member of the Saginaw County Emergency Services Mutual Aid Agreement. The current agreement was entered into in 2019. The Saginaw County Fire Chief's Association, seeing the need to keep a current and updated agreement in place, has asked all participating fire departments in Saginaw County to have their jurisdiction's governing body renew the agreement. The agreement remains unchanged from the version adopted by Saginaw City Council on May 6, 2019.

As the 22 municipal fire departments, 1 airport fire department, and 1 industrial fire brigade throughout Saginaw County struggle with reduced resources, the Saginaw County Emergency Services Mutual Aid Agreement provides communities the opportunity to collaborate and support each other during emergency operations. The Saginaw Fire Department has both requested and provided mutual aid to neighboring communities. This agreement is in the best interest of the City of Saginaw and it provides the Saginaw Fire Department the best opportunity to provide the highest level of protection to the citizens of Saginaw with the resources available.

I have approved this agreement as to substance the City Attorney as to form.

Council Action:

This Council Communication is for informational purposes of the resolution to be adopted.

SAGINAW COUNTY EMERGENCY SERVICES MUTUAL AID AGREEMENT

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City of Saginaw has the power, privilege and authority to maintain and operate a fire department which provides fire protection, fire suppression, technical rescue, hazardous incident response, and other emergency response services; and

WHEREAS: fire services will further be improved by mutual cooperation between participating communities within Saginaw County; and

WHEREAS: the City of Saginaw Fire Department desires to participate in mutual aid and assistance with participating communities as specified in the Saginaw County Emergency Services Mutual Aid Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve the Saginaw County Emergency Services Mutual Aid Agreement and authorizes the City Manager to execute this agreement on behalf of the City of Saginaw.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 7, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

RESOLUTION

R-2

APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT SUBMISSION PROGRAM YEAR 2025-2026

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general local government to help finance community development programs approved in accordance with the provisions of Title 1; and

WHEREAS, the Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$2,049,100 in Block Grant funds to carry out the Program Year 2025-2026; and

WHEREAS, the application has been completed in accordance with provisions of Title I of the Housing and Community Development Act of 1974, as amended, which identified housing and community development programs that would be carried out with Program Year 2025-2026 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the Community Development Block Grant application for Program Year 2025-2026 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 7, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

APPROVING THE HOME SUBMISSION PROGRAM YEAR 2025-2026

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under the provisions of Title II of the National Affordable Housing Act of 1990, as amended, the Secretary of Housing and Urban Development is authorized to make entitlement awards to states and units of general local government that have been designated as a participating jurisdiction to help finance housing programs approved in accordance with the provisions of Title II; and

WHEREAS, the Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$409,911 in HOME funds to carry out the Program Year 2025-2026; and

WHEREAS, the application has been completed in accordance with provisions of Title II of the National Affordable Housing Act of 1990 as amended, which identified housing programs that would be carried out with Program Year 2025-2026 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the HOME application for Program Year 2025-2026 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 7, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

APPROVING THE HOMELESS ASSISTANCE EMERGENCY SOLUTIONS GRANT SUBMISSION PROGRAM YEAR 2025-2026

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under the provisions of McKinney-Vento Homeless Assistance Act of 2009, the Secretary of Housing and Urban Development is authorized to make grants to states and units of general government to promote community-wide commitment to the goal of ending homelessness; provide funding for efforts to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation experienced by homeless individuals, families, and communities by homelessness; promote access to and effective utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness; and

WHEREAS, the Department of Housing and Urban Development has informed the City of Saginaw that it is entitled to an estimated amount of \$189,842 in Emergency Solutions Grant funds to carry out the Program Year 2025-2026; and

WHEREAS, the application has been completed in accordance with provisions of the McKinney-Vento Homeless Assistance Act of 1987, which identified operating activities that could be carried out with Program Year 2025-2026 entitlement funds.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Saginaw:

1. That the McKinney-Vento Homeless Assistance application for Program Year 2025-2026 is hereby approved; and
2. That the City Manager is authorized to file this application with the Department of Housing and Urban Development.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on April 7, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk