



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
February 10, 2025
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation recognizing February 2025 as "Black History Month."

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the January 31, 2025 regular council meeting minutes.
2. Approve the revised guidelines for applicants requesting Poverty Exemptions.
3. Approve the grant award of \$11,480 from the 100 Club of Saginaw County for the Police Department, Emergency Services Team. Further, approve a budget adjustment for FY 2025 to recognize these funds.
4. Ratification of a purchase with Environmental Equipment Sales and Service for \$3,627 for an eject cylinder for the Rear Loading Packer for the Department of Neighborhood Services and Inspections, Environmental Division.
5. Approve to increase the blanket purchase order with Michigan Truck and Spring by \$8,000, for a new total of \$10,500, for vehicle parts for the Public Services Department, Motor Pool Division.
6. Approve to increase the blanket purchase order with Truck and Trailer Specialties, Inc. by \$10,000, for a new total of \$30,000, for vehicle parts for the Public Services Department, Motor Pool Division.
7. Approve to increase the blanket purchase order with AIS Equipment Co. by \$15,000, for a new total of \$35,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
8. Approve the blanket purchase with Elite Aerial Compliance for \$4,000 for inspection services for the Public Services Department, Motor Pool Division.

9. Ratification of a purchase with Michigan Turbo for \$2,910 for a replacement turbocharger for plow truck No.53-0412 for the Public Services Department, Streets Division.
10. Approve the agreement with the King Steet Tile Drainage District for access to the south end of Wickes Park to conduct activities related to a possible drainage project for the Public Services Department, Engineering Division.
11. Approve the purchase with 3M for \$14,839 for vinyl sign materials and roadway pavement marking tape for the Public Services Department, Traffic Engineering Division.
12. Approve the purchase with specified vendors for \$41,822 for sign materials for the Public Services Department, Traffic Engineering Division.
13. Approve the purchase with Trace Analytical Laboratories, Inc. for \$8,700 for lead and copper analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council appointment of Jacinta Seals to the City-School-County Liaison Committee as Council representative.
2. Approve the Council appointment of Heather Thomas to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2027.

ORDINANCE INTRODUCTION:

1. An ordinance to amend the official city map to rezone all properties within the blocks along N Michigan between Schaefer on the west, CSX Railroad on the east, Union St on the south and Davenport Ave on the north, and also including all properties fronting along N Michigan between Davenport and Cronk, from B-1A, Interchange Business and RMU-RC, Riverfront Mixed Use-Riverfront Commercial to B-2, General Business.
2. An ordinance to amend the official city map to vacate all that part of Congress Avenue lying west of and adjacent to the west line of North Niagara Street, westerly to the west line of the recorded Eddy Plat, except the easterly 246.00' of Congress Ave.
3. An ordinance to amend the official city map to rezone, entire blks.11 & 14, Fish, Phelon & Remington's addition and that part of Cedar St. lying between blks.11 & 14, Fish, Phelon & Remington's addition from R-1, Single Family Residential to R-3, Low Density Multiple Dwelling Residential District.

ORDINANCE ADOPTION:

RESOLUTIONS:

1. Approve MDOT Cost Agreement 24-5556 for the reconstruction of Hess Avenue from S. Jefferson Avenue to Sheridan Avenue.
2. Establish a Development Area Citizens Council as an advisory body to the Downtown Development Authority.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, Black History Month was created by Carter G. Woodson in 1926 to highlight the vast endeavors and accomplishments of African Americans that have impacted our nation's history and identity; and

WHEREAS, in this national celebration, we applaud the transformational contributions of the African American community, which has overcome tremendous adversity to build lasting change for generations to come; and

WHEREAS, the City of Saginaw is proud to honor the African Americans who have helped to shape and transform our city, including lumber baron William Atwood, physician Dr. Archer A. Claytor, former Mayor Henry G. Marsh, educator Reuben Daniels, former UAW President and Airport Commissioner Harry Browne, and countless others whose contributions are woven into the fabric of our city; and

WHEREAS, in our city's recognition of Black History Month, we reflect on the great strides that we have made to ensure freedom for all people, regardless of race, color, creed, in the pursuit of life, liberty, and happiness—and we recognize that our work must continue.

NOW, THEREFORE BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw, do hereby proclaim **February 2025** as

“Black History Month”

in the City of Saginaw and encourage all residents to honor black history and culture in our city and continue the efforts to create a world that is more just, peaceful, and prosperous for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 10th day of February in the year of our Lord two thousand twenty-five.



February 10, 2025

Brenda F. Moore, Mayor

Councilmembers

Priscilla Garcia, Mayor Pro Tem
Michael D. Balls, Eric D. Braddock, Sr.,
Carly Rose Hammond, Monique Lamar-Silvia, Bill Ostash,
Jacinta Seals, and Heidi Wiggins

Timothy Morales, City Manager

A REGULAR MEETING AND STRATEGIC PLANNING SESSION OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JANUARY 31, 2025, AT 8:30 A.M. IN THE MORLEY ROOM OF THE CASTLE MUSEUM, 500 FEDERAL AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Balls offered a prayer and Council Member Seals led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Jacinta Seals, Michael Balls, Priscilla Garcia, Eric Braddock Sr., Heidi Wiggins, Carly Hammond, Brenda Moore: 8. Council Members absent: Bill Ostash: 1.

ANNOUNCEMENTS

City Clerk Kristine Bolzman announced that the next City Council Meeting is Monday, February 10, at 6:30 p.m. in Council Chambers.

PUBLIC INPUT

Members of the public that addressed the Council: Joseph Morrison, John Milne, Alexander Griffin, Denzell Small, and Rachel Weidinger.

Moved by Council Member Silvia, seconded by Council Member Balls to waive the Council Rules of Order and change the Order of Business to follow the Strategic Planning Session schedule prepared by the City Manager. 8 ayes, 0 nays, 1 absent. Motion approved.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Seals to approve the consent agenda, allowing room for exceptions. An exception was made to item 9. 8 ayes, 0 nays, 1 absent. Motion approved.

1. Approve the January 13, 2025 regular council meeting minutes.
2. Approve the insurance policy renewal with Chubb Insurance Company; Hanover Insurance Group; Cincinnati Insurance Company; and Scottsdale Insurance Company effective February 1, 2025 to February 1, 2026, for a total of \$708,470. Further, recommend that I, or my designee, be allowed to make adjustments to said policies, as necessary throughout the policy term, in removing and/or adding coverage on equipment, machinery and buildings, as the City acquires and/or disposes of same.
3. Approve the filing of the 2025 Single Lot Special Assessment Tax Roll in the office of the City Clerk for public examination, and that City Council call a public hearing to be held on February 24, 2025.
4. Ratification of a purchase with Michigan Air Compressor Technologies for \$33,732 for a Sullivan Palatek SP 11-HH30 air compressor for the Public Services Department, Motor Pool Division.
5. Approve to increase the blanket purchase order with Wieland Truck by \$13,000, for a new total of \$35,000 for vehicle parts for the Public Services Department, Motor Pool Division.

6. Approve to increase the blanket purchase order with Michigan CAT by \$7,000, for a new total of \$27,000 for vehicle parts for the Public Services Department, Motor Pool Division.
7. Ratification of a purchase with Michigan Turbo for \$2,100 for a replacement turbocharger for plow truck # 53-0409 for the Public Services Department, Streets Division.
8. Approve the purchase with Scientific Brake and Equipment for \$7,930 for a Western Tornado Ploy Hopper spreader for the Public Services Department, Maintenance and Service Division.
9. Approve the Professional Services Agreement with Cincar Consulting Group LLC for \$352,750 for the development of the City's Safety Action Plan for the Public Services Department, Engineering Division.
10. Approve the purchase with System Specialties Co, a sole source, for \$37,565 for three Rotork actuators for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
11. Approve the purchase with Fishbeck, Inc. for \$1,360,250 for professional engineering services for the final construction services for the Water and Wastewater Treatment Services Department, Wastewater Treatment Plant.
12. Approve the purchase with Xylem Vue, Inc. for \$673,000 for FY 2025; and pending budget approval for \$674,400 for FY 2026, and \$297,000 for FY 2027 for the professional services for the Water and Wastewater Treatment Services Department, Wastewater Treatment Plant.

Moved by Council Member Hammond, seconded by Council Member Silvia to approve consent agenda item 9. 8 ayes, 0 nays, 1 absent. Motion approved.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to approve the following appointments:

1. the Council reappointment of Lula Woodard to the Human Planning Commission with a term to expire December 31, 2026.
2. the Council appointment of Janae Bady to the Human Planning Commission with a term to expire December 31, 2026.
3. the Mayoral appointment of Joshua Daniels to the Riverfront Development Commission with a term to expire April 1, 2029.
4. the Mayoral appointment of Steven Gerhardt to the Riverfront Development Commission with a term to expire April 1, 2029.
5. the Mayoral appointment of Kevin Rooker to the Riverfront Development Commission with a term to expire April 1, 2029.
6. the City Manager appointment of Mark Fischer to the Downtown Development Authority with a term to expire December 31, 2028.

8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM CITY MANAGER

City Manager Tim Morales introduced Nancy Ohle, Strategic Planning Facilitator.

City Department Heads each gave a five-minute update on operations with triumphs and challenges applicable to their divisions.

Mayor Moore announced a break. A break was held from 10:07 a.m. to 10:21 a.m.

Ms. Ohle presented a SWOT analysis overview and discussion was held on comments provided during her interviews with Council members. She led discussion on potential revisions to the Mission/Vision Statements and Core Values.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to recess for a lunch break. 8 ayes, 0 nays, 1 absent. Motion approved.

A lunch break was taken from 12:23 to 12:49 p.m.

Moved by Council Member Balls, seconded by Council Member Silvia to reconvene the Strategic Planning Session. 8 ayes, 0 nays, 1 absent. Motion approved.

Ms. Ohle led a group activity with Council Members and Department Heads collaborating to identify opportunities for improvement in identified areas over the next five years.

Council Member Silvia left the meeting at 2:30 p.m.

Mayor Moore announced a break. A break was held from 2:55 p.m. to 3:10 p.m.

Council Member Balls left the meeting at 3:20 p.m.

Group discussion was held on the criteria for goals and objectives as established by the group activity.

ADJOURNMENT

Moved by Council Member Wiggins, seconded by Mayor Pro Tem Garcia to adjourn the meeting at 4:28 p.m. 6 ayes, 0 nays, 3 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager

Subject: Updated Guidelines for Applicants Requesting Poverty Exemptions

Prepared by: Mary Malocha, Deputy Assessor

Manager's Recommendation:

I recommend approval of the updated Guidelines for Applicants Requesting Poverty Exemptions.

Justification:

The State Tax Commission requires local governing bodies to annually approve guidelines establishing standards for the local Board of Review when granting Poverty Exemptions to ensure uniform application as authorized under MCL 211.7u. The exemption is for the principal residence of persons who, in the judgment of the Board of Review, by reason of poverty, are unable to contribute toward the public charges. The exemption may be in whole or in part from taxation under the act. The Board of Review is required to follow the policy and guidelines adopted by City Council in granting or denying a poverty exemption and is not permitted to deviate from the adopted policy and guidelines.

City Council last approved guidelines on January 22, 2024. The updated guidelines have been revised to adopt the federal poverty income guidelines as determined annually by the U.S. Department of Health and Human Services and in accordance with State Tax Commission recommended standards. The annual income guidelines are the only change to the policy.

I have approved the revised Poverty Exemption Guidelines as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

City of Saginaw
City Assessors Office
1315 S. Washington Ave.
Saginaw, MI 48601
989-759-1471



GUIDELINES FOR APPLICANTS REQUESTING POVERTY EXEMPTIONS
(Adopted by City Council ~~January 22, 2024~~ February 10, 2025)

BY LAW, ALL BOARD OF REVIEW MEETINGS AND INFORMATION DISCUSSED ARE SUBJECT TO THE OPEN MEETINGS ACT. EVIDENCE GIVEN TO THE BOARD OF REVIEW OR THE ASSESSOR IS SUBJECT TO THE FREEDOM OF INFORMATION ACT. INFORMATION MAY BE RELEASED TO THE PUBLIC.

The City of Saginaw Board of Review will accept and evaluate applications for a property tax reduction or exemption based on the taxpayer's inability to pay property taxes or the taxpayer's poverty according to MCLA 211.7u. This hardship reduction is only available to residents of the City of Saginaw for their homestead. The Board of Review will objectively evaluate hardship reduction applications utilizing all available information, including statements, under oath, by applicants upon appearance before the Board of Review.

1. The taxpayer must complete an annual application for a one-year hardship reduction or exemption and submit it to the City of Saginaw Board of Review. Applications are available at the City of Saginaw Assessor's Office. If granted, exemptions are in effect for one year only.
2. Applicants must provide federal and state income tax returns for the current year or immediately preceding year for all members of the household. If an applicant was not required to file a federal or state income tax return for the current year or immediately preceding year, the applicant must submit an affidavit attesting to the same. In addition documentation to verify all income or assets is required which may include Social Security Statements, pay stubs, statements from Social Services and bank statements.
3. Applicants must produce a driver's license or other acceptable identification if asked by the Board of Review. Applicants must also produce a deed, land contract or other proof of property ownership if requested.
4. The Board of Review shall consider State Tax Commission Guidelines when granting a hardship exemption.
5. Applicants cannot have more than \$10,000 in assets to be eligible for consideration and no more cash than an amount equal to one month's gross household income. Assets do not include the homestead or an automobile. Assets do include: stocks, bonds, mutual funds, insurance policies, coin collections, boats, ORVs, motorcycles, recreational

vehicles, second homes or salable property, additional automobiles, retirement accounts, bank accounts, cash/money, jewelry, etc.

6. Applicants may be asked to appear in person and are subject to testimony under oath. An authorized agent may appear on an applicant's behalf. Applicants or their authorized agents may be asked to answer questions related to health or financial matters.

7. The Board of Review will evaluate each exemption based upon the guidelines as defined in this procedure, as set forth by the State Tax Commission, and as established by law. If a person meets all eligibility requirements in statute, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value OR a partial exemption equal to a 25% or 50% reduction in taxable value OR any other percentage reduction in taxable value approved by the State Tax Commission.

8. Applicants cannot be considered for an exemption if their total household gross income exceeds the Federal Poverty guidelines as updated annually by the U.S. Department of Health and Human Services. The guidelines to be used for 2024 ~~2025~~ exemptions are as follows:

FEDERAL POVERTY GUIDELINES	
Size of Family Unit	Poverty Guidelines
1	\$14,720 \$15,060
2	\$19,720 \$20,440
3	\$24,860 \$25,820
4	\$30,000 \$31,200
5	\$35,140 \$36,580
6	\$40,280 \$41,960
7	\$45,420 \$47,340
8	\$50,560 \$52,720
For each additional person	\$5,140 \$5,380

9. Applicants will be sent a written notification of the Board of Review decision. An applicant or the Assessor may appeal the Board of Review decision to the Michigan Tax Tribunal.

The City of Saginaw Poverty Exemption guideline uses the following definitions:

Household Income: total household resources as set forth in the Michigan Homestead Property Tax Credit Claim Form.

Homestead: as defined by Michigan's General Property Tax Act.

Homestead Property Tax Credit: a program authorized by State Statute and managed by the Department of Treasury to provide a credit for homestead property taxes for eligible individuals.

From: Timothy Morales, City Manager
Subject: Acceptance of The 100 Club of Saginaw County Grant Award
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the 100 Club 2024 Grant from the 100 Club of Saginaw County, in the amount of \$11,480, for the Police Department, Emergency Services Team.

I also recommend that a budget adjustment be completed to increase the General Fund Revenue's Police Donations Account No 101-000.00-674.009 by \$11,480. To offset the increase in revenues will be an increase to the General Fund, Community Public Safety – Police, Police Administration Division, Parts and Supplies Account No 101-305.00-742.000 by the same.

Justification:

The Saginaw Police Department Emergency Services Team (EST) is a multi-jurisdictional team led by the Saginaw Police Department and made up of 24 officers from several agencies within Saginaw County (Saginaw Police Department, Saginaw Township Police Department, Saginaw County Sheriff Department, Bridgeport Township Police Department, and Richland Township Police Department). The team also has a Tactical Emergency Medical Services unit comprised of four highly skilled and tactically trained physicians and eight Emergency Medical Technicians.

The 100 Club of Saginaw County is an organization of Saginaw Area residents founded in 1996 who contribute money each year for the benefit of families of police officers, firefighters, and FBI and A.T.F. agents who have been killed in the line of duty in Saginaw County. Additionally, the 100 Club of Saginaw County annually recognizes the outstanding efforts of first responders and provides grant-funding opportunities for police and fire agencies for the purchase of life-saving equipment and tangible assets.

On October 1, 2024, the Police Department submitted a grant request to the 100 Club of Saginaw County for the purchase of simunition rounds (non-lethal training ammunition). The EST will utilize these rounds during monthly training sessions to more effectively present scenarios during the countywide response to active shooter training, which involves all Saginaw County law enforcement agencies, fire departments, and emergency medical services teams. Training with simunition rounds helps create realistic training scenarios and allows for a more proficient response to acts of terrorism and active shooter events.

On December 24, 2024, the Police Department was informed that the grant request was approved. The total grant award is \$11,480 with no matching fund requirement from the City of Saginaw.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Emergency Eject Cylinder – Environmental Division
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend ratification of an emergency purchase with Environmental Equipment Sales and Service for \$3,626.34 for an eject cylinder for the Rear Loading Packer truck for the Department of Neighborhood Services and Inspections, Environmental Division.

Justification:

On January 28, 2025, emergency purchase order #521201 was issued to Environmental Equipment Sales and Service for \$3,626.34 for an eject cylinder. Environmental Equipment Sales and Service provided the lowest quote.

The current Rear Loader Packer is used by the Environmental Division for public service daily. On December 17, 2024, the vehicle was brought to the garage's attention due to a significant hydraulic fluid leak. Upon further investigation, it was determined that the internal eject cylinder was leaking. The vehicle was sent to Michigan Industrial Repair for evaluation. While the cylinder was found to be in poor condition, it was repairable. However, Michigan Industrial Repair indicated that the parts alone would cost upwards of \$2,500.00, excluding labor, and noted that the parts are currently on backorder. After assessing the situation, Michigan Industrial Repair advised that the best time and cost efficient solution would be to purchase a new cylinder. Given these critical circumstances, purchasing a new eject cylinder is essential to ensuring public operations continues for the Environmental Division. The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
Environmental Equipment Sales and Service Columbus, OH	\$ 3,626.34
Michigan Industrial Repair Bay City, MI	\$ 3,875.00
MacQueen Lake Orion, MI	\$ 4,986.86

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Supplies Account No. 661-272.03-737.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Michigan Truck Spring Blanket Purchase Order
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with Michigan Truck Spring by \$8,000, for a new total of \$10,500, for vehicle parts for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, a purchase order in the amount of \$2,500.00 was issued to Michigan Truck Spring for garage parts for the Public Services Department, Motor Pool Division.

We have spent \$758.46 to date, leaving a balance of \$1,741.54. Additionally, there is \$792.14 waiting to be invoiced.

Due to the current economy, many vendors have had to increase their prices, while keeping their pricing competitive. There are no feasible means to determine what parts will be needed. The Garage Division's personnel obtain price quotes for parts, awarding purchases to the lowest and best vendor for each item. The City's Municipal Garage requires purchases from Michigan Truck Spring to maintain all larger vehicles within the classification of 6-8. Michigan Truck Spring is one of the main suppliers for large quantities of brakes parts.

The original blanket purchase order information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
519492	Michigan Truck Spring	\$2,500	\$8,000	\$10,500

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Supplies Account No. 661-272.03-737.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Truck & Trailer Specialties Blanket Purchase Order – Garage Parts
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with Truck & Trailer Specialties, Inc. by \$10,000, for a new total of \$30,000, for vehicle parts for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, a purchase order in the amount of \$20,000.00 was issued to Truck & Trailer Specialties Inc. for garage parts for the Public Services Department, Motor Pool Division. We have spent \$15,130.81 to date, leaving a balance of \$4,869.19.

In FY 2024, the Garage spent \$12,859.71 on parts from Truck & Trailer Specialties. The original amount requested was \$13,500.00

In FY 2023, the Garage spent \$12,675.03 on parts from Truck & Trailer Specialties. The original amount requested was \$13,500.00

Due to the current economy, many vendors have had to increase their prices, while keeping their pricing competitive. There are no feasible means to determine what parts will be needed. The Garage Division's personnel obtain price quotes for parts, awarding purchases to the lowest and best vendor for each item. The City's Municipal Garage requires purchases from Truck & Trailer Specialties for the plow parts necessary to maintain proper in-house servicing of plow trucks that support the City's Winter Operations. Due to the age of the current plow truck fleet, the city is experiencing an increase in the need for in-house repairs.

The original blanket purchase order information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
519497	Truck & Trailer Specialties, Inc.	\$20,000	\$10,000	\$30,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Supplies Account No. 661-272.03-737.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Orders – Vehicle Repair Services
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with AIS Equipment Co. by \$15,000, for a new total of \$35,000, for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, the purchase order listed below was issued to AIS Equipment Co. in the amount of \$20,000. The City's Municipal Garage requires services from this vendor for various vehicles from July 1, 2024, to June 30, 2025.

In FY 2024, the Garage spent \$34,942.64 on repair services from AIS Equipment Co.

In the current fiscal year, we have spent \$17,787.75 leaving a balance of \$2,212.25, with jobs in process waiting for billing. Due to staffing shortages, the Motor Pool will be contracting out work on vehicles that they are not able to efficiently service. There are also no feasible means to determine which Division's vehicles will require the repair services. Therefore, we will utilize the funds budgeted in each Division's motor vehicle repair accounts for repairs completed. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total</u>
519499	AIS Equipment Co.	\$20,000	\$15,000	\$35,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Repairs Account No. 661-272.03-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for Elite Aerial Compliance
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Elite Aerial Compliance for \$4,000 for annual inspection services for the Public Services Department, Motor Pool Division.

Justification:

The City's Municipal Garage is required to have annual inspections for all aerial lift trucks, per Occupational Safety and Health Administration (OSHA) 1926.453. The original vendor, Versa Lift, previously provided mobile inspections but has since discontinued their mobile services. Elite Aerial Compliance will be the primary provider for all aerial lift inspections. The City has five vehicles that require annual lift inspections, and these inspections are approaching their due dates.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Operating Services Account No. 661-272.03-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase- Turbocharger Replacement
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend ratification of an emergency purchase with Michigan Turbo for \$2,910.00 for a replacement turbocharger for plow truck #53-0412 for the Public Services Department, Streets Division.

Justification:

On January 28, 2025, emergency purchase order #521202 was issued to Michigan Turbo for \$2,910.00 for turbocharger replacement for plow truck #53-0412. Michigan Turbo provided the lowest quote.

The current condition of the turbocharger rendered the plow truck inoperable. The malfunctioning turbocharger was preventing proper engine propulsion, and excessive smoke was leaking into the cab, posing a significant safety risk to the driver. In consideration of employee safety and the need to maintain winter operations, it was imperative this plow truck undergo a turbocharger replacement as soon as possible. The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
Michigan Turbo Grand Rapids, MI	\$ 2,910.00
Highway And Heavy Parts, LLC Coleman, MI	\$ 3,202.64
Team Wieland Truck & Trailer Saginaw, MI (out of City)	\$ 7,128.89

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Supplies, Account No. 661-272.03-737.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Wickes Park Access Agreement
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend the approval of the agreement with the King Street Tile Drainage District for access to the south end of Wickes Park to conduct certain activities related to a possible drainage project for the Public Services Department, Engineering Division.

Justification:

The Saginaw County Public Works Commissioner, on behalf of the King Street Tile Drainage District, has requested access to property controlled by the City. Access to Wickes Park is required for the purpose of the Drainage District to obtain soil samples within the southern property of Wickes Park. The soil samples will be cores approximately 6 inches in diameter and 15 to 50 feet in depth. The cores will be backfilled with material and replaced to like condition upon completion. The samples are necessary to determine soil types to determine if a drainage project may be completed in this area in the future.

The agreement shall terminate at such time that the Drainage District completes the soil samples or three years from the approval date, whichever occurs earlier.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Sign and Pavement Marking Material
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with 3M for \$14,838.10 for various rolls of vinyl sign material and roadway pavement marking tape for the Public Services Department, Traffic Engineering Division.

Justification:

The Traffic Maintenance Section maintains and installs traffic signs and roadway pavement markings throughout the City of Saginaw. The vinyl sign material is used for the annual maintenance of over 19,000 signs located within the City of Saginaw. This maintenance includes but is not limited to replacing signs due to knock downs, reflectivity requirements, normal wear and tear, etc. The pavement marking tape is used for stop bars, crosswalks, railroad crossings, turn lane movements, ect. This purchase is through the State of Michigan MIDEAL state bid pricing, contract #071B6600018.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Local Streets Fund, Traffic Engineering Division, Parts and Supplies Account No. 203-447.03-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Sign Material
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of purchases with specified vendors totaling \$41,821.60 for sign materials for the Public Services Department, Traffic Engineering Division.

Justification:

On March 27, 2024 and April 16, 2024, the Traffic Engineering Division received bids for the annual supply of sign materials. The city has split the bids between the vendors to maximize savings. There are various sign materials that are necessary for the maintenance, repair and construction of the city's road signage system used on a daily basis. The following is the amount assigned to each vendor based on their low bid for those specific items:

<u>Vendor</u>	<u>Cost</u>
Lightle Enterprise Frankfort, OH	\$7,310.00
MD Solutions Plain City, OH	\$15,460.00
Osburn Logan, OH	\$7,497.80
Vulcan Foley, AL	\$11,553.80

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinance, O-204.

Funds are budgeted in the Major Street Fund, Traffic Engineering Division, Parts and Supplies Account No. 202-447.03-742.000 \$30,022.20 and the Local Street Fund, Traffic Engineering Division, Parts and Supplies Account No. 203-447.03-742.000 \$11,799.40.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Lead and Copper Analysis
Prepared by: Emily Bourdow-Hewitt, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Trace Analytical Laboratories, Inc. for \$8,700.00 for lead and copper analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On February 14, 2023, bids were received for laboratory services for calendar year 2023. Trace Analytical Laboratories, Inc. was awarded the bid for FY2023 and agreed to a 1-year extension for FY2024, and agreed to a second, 1-year extension of their 2023 bid for FY2025.

The tests to be performed are Lead (Pb) and Copper (Cu) analyses of finished drinking water, with shipping costs included. These analyses will be performed as a part of the Lead Service Line replacement requirements and for the Revised Lead and Copper Rule sampling - June through September 2025. The annual analyses are a part of the Michigan Department of Environment, Great Lakes and Energy's (EGLE) rules and testing must be performed by a laboratory that is EGLE certified in the approved method.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division's Operating Services Account No. 591-542.01-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Rezoning of N. Michigan/I-675 Corridor

Prepared by: Robert Gollin, Urban Planner

Manager's Recommendation:

I recommend rezoning properties within the blocks along N. Michigan between Schaefer on the west, CSX Railroad on the east, Union St. on the south and Davenport Ave. on the north, and also including all properties fronting along N. Michigan between Davenport and Cronk, from B-1A, Interchange Business and RMU-RC, Riverfront Mixed Use-Riverfront Commercial to B-2, General Business.

Justification:

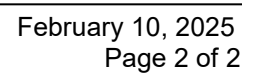
The general character of the Riverfront Mixed-Use District is primarily characterized by commercial development along the Saginaw River Corridor. The commercial buildings typically have consistent orientation towards primary streets and shallow front setbacks with parking at the rear and/or side of the building. There is a balance of pedestrian, bicycle and vehicle reliance with greater access to the multi-modal transportation system.

While much of the Riverfront district's character matches this description, the area under consideration does not align with this description. The character of this area is much more suburban in nature with parking oriented between the street and the buildings. Likewise, with the confluence of the I-675 interchanges, the one-way M-58 traffic entering and exiting, and the primary streets of N. Michigan and W. Genesee, this corridor is not conducive to the pedestrian orientation activity described above. Staff believes this area should be rezoned B-2 to reflect the current land use.

The Planning Commission held a public hearing on January 28, 2025, regarding this request and all interested parties were given the opportunity to be heard. A public hearing notice was sent to all properties in this area and those within 300 ft. The Planning Commission found in favor of the rezoning request and is requesting City Council consideration and adoption.

Council Action:

This Council Communication is for explanation purposes of the ordinances to be introduced and enacted according to the City Chapter, Section 22, titled "Ordinances."



Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE ALL PROPERTIES WITHIN THE BLOCKS ALONG N MICHIGAN BETWEEN SCHAEFER ON THE WEST, CSX RAILROAD ON THE EAST, UNION ST ON THE SOUTH AND DAVENPORT AVE ON THE NORTH, AND ALSO INCLUDING ALL PROPERTIES FRONTING ALONG N MICHIGAN BETWEEN DAVENPORT AND CRONK, FROM B-1A, INTERCHANGE BUSINESS AND RMU-RC, RIVERFRONT MIXED USE- RIVERFRONT COMMERCIAL TO B-2, GENERAL BUSINESS.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on February 10, 2025, be taken up and enacted, entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE ALL PROPERTIES WITHIN THE BLOCKS ALONG N MICHIGAN BETWEEN SCHAEFER ON THE WEST, CSX RAILROAD ON THE EAST, UNION ST ON THE SOUTH AND DAVENPORT AVE ON THE NORTH, AND ALSO INCLUDING ALL PROPERTIES FRONTING ALONG N MICHIGAN BETWEEN DAVENPORT AND CRONK, FROM B-1A, INTERCHANGE BUSINESS AND RMU-RC, RIVERFRONT MIXED USE-RIVERFRONT COMMERCIAL TO B-2, GENERAL BUSINESS.

The City of Saginaw Ordains:

Section 1. An ordinance to amend the official city map to rezone all properties within the blocks along N Michigan between Schaefer on the west, CSX Railroad on the east, Union St on the south and Davenport Ave on the north, and also including all properties fronting along N Michigan between Davenport and Cronk, from B-1A, Interchange Business and RMU-RC, Riverfront Mixed Use-Riverfront Commercial to B-2, General Business. This includes the following:

PROPERTY ADDRESS	PARCEL #	PROPERTY DESCRIPTION
2222 N Michigan Ave	13044500000	PART OF LOT 10,BLK.20, DAVENPORT FARM,DESCRIBED AS FOLLOWS.COMG.AT THE INTERSECTION OF SLY.LINE OF CRONK AVE.& ELY.LINE OF MICHIGAN AVE., THENCE SLY.ALONG ELY.LINE OF MICHIGAN AVE.35 FT.,THENCE ELY. AT RIGHT ANGLES WITH MICHIGAN AVE.109 FT.,THENCE NLY.PARL. WITH MICHIGAN AVE.22.1 FT.TO SLY.LINE OF CRONK AVE.,THENCE WLY.ON SAID SLY.ST.LINE TO PLACE OF BEG.
2221 N Michigan Ave	13040800000	N.48 FT.OF LOT 4,BLK.17, DAVENPORT FARM
2217 N Michigan Ave	13040700000	N.1/2 OF LOT 3,LOT 4,EXC.N.48 FT.,BLK.17,DAVENPORT FARM

ORDINANCE

O-1

2218 N Michigan Ave	13044600000	PART OF LOTS 9 & 10,BLK.20, DAVENPORT FARM DESCRIBED AS FOLLOWS.COMG.AT A POINT ON THE ELY.LINE OF MICHIGAN AVE.67 FT. SLY.FROM SLY.LINE OF CRONK AVE.,THENCE ELY.ATRIGHT ANGLES WITH MICHIGAN AVE.TO ELY.LINE OF LOT 10,THENCE NLY.ALONG SAID LINE 52.8 FT.TO SLY.LINE OF CRONK AVE.,THENCE WLY.ALONG SAID SLY.ST.LINE 10.1 FT., THENCE SLY.PARL.WITH ELY.LINE OF LOT 10,22.1 FT.,THENCE WLY. TO ELY.LINE OF MICHIGAN AVE.& AT RIGHT ANGLES THERETO,THENCE SLY.ALONG ELY.LINE OF MICHIGAN AVE.32 FT.TO PLACE OF BEG.
2216 N Michigan Ave	13044700000	PART OF LOTS 9 & 10,BLK.20, DAVENPORT FARM DESCRIBED AS FOLLOWS.COMG.AT A POINT ON THE ELY.LINE OF MICHIGAN AVE.67 FT. SLY.FROM SLY.LINE OF CRONK AVE.,THENCE ELY.ATRIGHT ANGLES WITH MICHIGAN AVE.TO ELY.LINE OF LOTS 9 & 10,THENCE SLY. ALONG SAID LINE 45 FT.,THENCE WLY.TO ELY.LINE OF MICHIGAN AVE.AT RIGHT ANGLES THERETO, THENCENLY.ALONG ELY.LINE OF MICHIGAN AVE.45 FT.TO PLACE OF BEG.
2205 N Michigan Ave	13040400000	LOTS 1 & 2, S 1/2 OF LOT 3, LOT 7 EXC W 70 FT, LOT 8 EXC W 70 FT, BLK 17, DAVENPORT FARM
2114 N Michigan Ave	13043400000	THAT PART OF LOTS 1,2,3,7,8,9 & 10,BLK.19,DAVENPORT FARMLYING NLY.& WLY.OF A LINE VIZ.BEG.AT A POINT ON N.LINE OF BLK.19,240 FT.E.OF N.W.CORNER OF SAID BLK.19,THENCE S.28 DEG.37 MIN.22 SEC.W.137.40 FT.,THENCE S.41 DEG.42 MIN.26 SEC.W.53.11 FT.,THENCE S.65 DEG.53 MIN.10 SEC.W. 124.88 FT.TO POINT OF ENDING ON W.LINE OF LOT 1,SAID POINT BEING 30 FT.N.OF S.W.CORNER OF LOT 1,EXC.THAT PARTOF LOT 10 LYING N.WLY.OF A LINE VIZ.BEG.AT A POINT ON W.LINE OF LOT 10,2.63 FT.N.OF S.W.CORNER OF LOT 10,THENCE N.ELY.TO POINT OF ENDING ON N.LINE OF LOT 10,SAID POINT BEING 13.66 FT.W.OF N.E.CORNER OF LOT 10.
2103 N Michigan Ave	13042100000	N.10 FT.OF LOT 3,EXC.W.40 FT., LOT 4,EXC.W.40 FT.,BLK.18, DAVENPORT FARM
511 Davenport Ave	13042200000	W.40 FT.OF LOT 4,W.40 FT.OF N. 10 FT.OF LOT 3,BLK.18, DAVENPORT FARM

ORDINANCE

O-1

517 Davenport Ave	13042300000	E.1/2 OF LOT 5,E.1/2 OF LOT 6, BLK.18,DAVENPORT FARM
521 Davenport Ave	13042400000	W.1/2 OF LOT 5,W.1/2 OF LOT 6, BLK.18,DAVENPORT FARM
2115 N Michigan Ave	13042000000	N.10 FT.OF LOT 2,S.50 FT.OF LOT 3,BLK.18,DAVENPORT FARM
500 State St	13041800000	LOT 1 & S 50 FT OF LOT 2, BLK 18, DAVENPORT FARM.
518 State St	13042500000	LOT 7,BLK.18,DAVENPORT FARM
524 State St	13042600000	LOT 8,BLK.18,DAVENPORT FARM
2040 N Michigan Ave	14048000000	LOT 10,EXC.N.4 FT.OF W.7.68 FT.,LOT 11,EXC.N.4 FT.,BLK.2PENoyer FARM
2036 N Michigan Ave	14048100000	LOT 12,BLK.2,PENoyer FARM
2020 N Michigan Ave	14048300000	LOT 13,N 45 FT OF LOT 14,BLK 2,PENoyer FARM
2016 N Michigan Ave	14047300100	THAT PART OF LOTS 1,2,3,4,5,6,7,8,9, S 15 FT OF LOT 14, LOTS 15,16,17, & 18, ALL IN BLK 2, PENoyer FARM, LYING W OF MCRR ROW & N OF N'LY LINE OF GENESEE AVE. EXCEPT THE FOLLOWING: BEG AT INT OF N'LY ROW LINE OF GENESEE AVE & THE E'LY ROW LINE OF MICHIGAN AVE, TH N07DEG05'33" W 155.15 FT,TH N 89DEG54'39" E 267.14 FT TO W'LY ROW OF HURON AND EASTERN RR, TH S 09DEG42'23" W 212.26 FT, TH N 75DEG34'03" W 219.10 FT TO POB.
404 W Genesee Ave	14047300000	PARTS OF LOTS 1,2,3,4,5,15,16,17, & 18, ALL IN BLK 2, PENoyer FARM, BEG AT INT OF N'LY ROW LINE OF GENESEE AVE & THE E'LY ROW LINE OF MICHIGAN AVE, TH N07DEG05'33" W 155.15 FT,TH N 89DEG54'39" E 267.14 FT TO W'LY ROW OF HURON AND EASTERN RR, TH S 09DEG42'23" W 212.26 FT, TH N 75DEG34'03" W 219.10 FT TO POB.
2039 N Michigan Ave	14049400000	LOTS 6, 7, 8 & 9, BLK 3, PENoyer FARM
2030 Schaefer St	14050000000	LOT 10,BLK.3,PENoyer FARM
516 W Genesee Ave	14049100000	ENTIRE LOTS 3,4 & 5 ALSO LOTS 11,12 & 13 EXC W'LY 100.08FT, ALSO A PARCEL VIZ. COMG ON S LN OF LOT 14, 114.9 FT N 89DEG59M45S E FROM SW COR OF SD LOT 14, TH N PARL TO E LN OF LOT 14 47.50 FT, TH N 89DEG59M27S W 14.86 FT,TH N 00DEG00M33S E TO N LN OF SD LOT 14, TH E ALONG SD N LN TO W LN OF LOT 3, TH S ALONG SD W LN TO N LN OF GENESEE AVE, TH W ON SD N LN TO POB ALL IN BLK 3, PENoyer FARM

ORDINANCE

O-1

530 W Genesee Ave	14050400000	A PART OF LOTS 11, 12, 13, & 14, BLK 3, PENOYER FARM,VIZBEG AT SW CNR OF SD LOT 14, RUN'G TH N ALONG E LINE OF SCHAEFFER ST TO N LINE OF SD LOT 11, TH E'LY ALONG SD N LOT LINE 100.08 FT,TH S PARL WITH E LINE OF SD LOTS 11, 12,13,14, 192.94 FT,TH S 89DEG 59MIN 27SEC E 14.86 FT, TH S 00DEG 00MIN 33SEC W 47.50FT TO S LINE OF LOT 14, THW ALONG SD S LOT LINE 114.90 FT TO POB.
2007 N Michigan Ave	14048900000	LOTS 1 & 2,BLK. 3,PENOYER FARM & A PART OF W. GENESEE AVE. FORMERLY LINCOLN ST.,VACATED BY COMMON COUNCIL AUG.29,1904
531 W Genesee Ave	14089600000	LOTS 3,4,5,6,7,8,9 & 10, EXC THAT PART TAKEN FOR GENESEE AVE, BLK 30, PENOYER FARM
409 W Genesee Ave	14091000000	PART OF LOTS 10,11,12,13,14,15,16,17,18 & 19, BLK 31, PENOYER FARM VIZ BEG AT NW CR OF BLK 31, TH S ON W LN OF LOTS 16,17,18 & 19 TO SW CR OF LOT 19, TH E ON S LN OF LOTS 19 & 10 196.77 FT, TH N 08DEG 21MIN 30SEC E PARL WITH CL OF CENTRAL MICHIGAN RR (FORMERLY MCRR) 121 FT TO N'LY LN OF LOT 11, TH S 84DEG 15MIN 31SEC E 30FT TO A PT WHICH IS 30FT, MEASURED AT RT ANGLES, W OF CL OF SD RR MAIN LN TRACK, TH N 13DEG 38MIN 23SEC E 54.32 FT TO A PT WHICH IS 25FT, MEASURED AT RT ANGLES, W OF SD CL OF RR MAIN LN TRACK, TH N 08DEG 21MIN 30SEC E PARALLEL WITH AND 25FT, MEASURED AT RT ANGLES, W OF SD CL OF RR MAIN LN TRACK 125 FT TO N LN OF LOT 13, TH W ON N LN OF LOTS 13,14,15 & 16, 193.82 FT TO POB COMB W/14-910-911-912-913 AND PART OF 915 FOR 2001
1910 Schaefer St	14090300000	LOT 11,EXC.E.30 FT.OF S.1/2 OF BLK.30,PENOYER FARM
1902 Schaefer St	14090400000	LOT 12,E.30 FT.OF S.1/2 OF LOT 11,BLK.30 PENOYER FARM

ORDINANCE

O-1

1905 N Michigan Ave	14089500000	PART OF LOT 1,BLK.30,PENOYER FARM DESCRIBED AS FOLLOWS.COMG. AT A POINT IN THE N.LINE OF UNION AVE.104 FT.W.OF WLY.LINE OF MICHIGAN AVE.,THENCE N.PARL. WITH W.LINE OF LOT 1,40 FT., THENCE E.PARL.WITH N.LINE OF UNION AVE.TO WLY.LINE OF MICHIGAN AVE.,THENCE NLY.ALONG SAID LINE OF MICHIGAN AVE.TO N.E.CORNER OF LOT 1 THENCE W.ON N.LINE OF LOT 1 TO N.W.CORNER OF LOT 1,THENCE S.ON W.LINE OF LOT 1 TO S.W.CORNER OF LOT 1, THENCE E.ALONG N.LINE OF UNION AVE.TO PLACE OF BEG.,LOT 2,BLK. 30,PENOYER FARM EXCEPT BEG AT NE COR SAID LOT 2, THENCE S 16DEG39'01" W 42.19 FT ALONG ROW MICHIGAN AVE, THEN S 89DEG49'20" W 91.81 FT, THENCE N 00DEG15'32" W 39.84 FT, THENCE N 89DEG31'11" E 104.09 TO POB
1911 N Michigan Ave	14089500100	PART OF LOT 2,BLK.30,PENOYER FARM DESCRIBED AS FOLLOWS. BEG AT NE COR SAID LOT 2, THENCE S 16DEG39'01" W 42.19 FT ALONG ROW MICHIGAN AVE, THEN S 89DEG49'20" W 91.81 FT, THENCE N 00DEG15'32" W 39.84 FT, THENCE N 89DEG31'11" E 104.09 TO POB
1903 N Michigan Ave	14089400000	PART OF LOT 1,BLK.30,PENOYER FARM DESCRIBED AS FOLLOWS.COMG. ON S.LINE OF SAID LOT,AT ITS INTERSECTION WITH WLY.LINE OF MICHIGAN AVE.,THENCE W.ON SAID S.LINE 104 FT.,THENCE N.AT RIGHT ANGLES TO SAID S.LINE 40 FT.,THENCE E.PARL.TO SAID S. LINE TO WLY.LINE OF MICHIGAN AVE.,THENCE SLY.ON WLY.LINE OF MICHIGAN AVE.TO PLACE OF BEG.
401 State St	14047300200	A PARCEL OF LAND IN BLK 2, PENOYER FARM & BLK 24, DAVENPORT FARM, VIZ, BEG AT INT OF S'LY LINE OF I-675 RT OF WAY WITH W'LY LINE OF GTWRR RT OF WAY, THENCE S'LYALONG SAID RR RT OF WAY LINE 430 FT MORE OR LESS, THENCEE'LY AT RT ANGLES 10 FT MORE OR LESS TO A POINT 8.5 FT W OF C.L. OF TRACK 126, THENCE S'LY 185 FT PARL TO SAID TRACK, THENCE E'LY 25 FT MORE OR LESS TO A POINT 15 FT W'LY OF & MEASURED AT RT ANGLES FROM C.L. OF MAIN TRACK,THENCE N'LY 637 FT MORE OR LESS PARL TO SAID MAIN TRACK TO SAID S'LY RT OF WAY LINE OF I-675, THENCE SW'LY ALONGSAID LINE 39

		FT TO POINT OF BEG.
300 Davenport Ave	13047200100	THAT PART OF BLK.24,DAVENPORT FARM LYING SLY.OF A LINE VIZ.COMG.AT N.W.CORNER OF SAID BLK.,THENCE SLY.ALONG E. LINE OF SAID BLK.,132.08 FT.TO POINT OF BEG.OF LINE, THENCE N.ELY.TO POINT OF ENDING ON ELY.LINE OF SAID BLK.SAID POINT BEING 75 FT.SLY.OF N.E.CORNER OF SAID BLK.
400 State St	13043200000	THAT PART OF LOT 5,BLK. 19,DAVENPORT FARM VIZ.BEG.AT S.E.CORNER OF SAID LOT 5 THENCE W.ALONG S.LINE OF SAID LOT 21.05 FT.,THENCE N.ELY.TO A POINT ON ELY.LINE OF SAID LOT 5,SAID POINT BEING 27.81 FT.N.OF S.E.CORNER OF SAID LOT,THENCE S.ON SAID ELY.ST.LINE TO POINT OF BEG.

Section 2. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective April 3, 2025.

Enacted: March 24, 2025.

Ayes:

Nays:

Absent:

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC/CMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 24, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Tim Morales, City Manager

Subject: Amend the City Map by vacating the remaining portion of Congress Avenue lying west of and adjacent to the west line of North Niagara Street up to the west line of the recorded Eddy Plat

Prepared by: Robert Gollin, Urban Planner

Manager's Recommendation:

I recommend that the official City map be amended by vacating the remaining portion of Congress Avenue lying west of and adjacent to the west line of North Niagara Street up to the west line of the recorded Eddy Plat. This represents the second phase of the Congress Street vacation to accommodate the construction of the new Saginaw High School and field house and athletic fields.

Justification:

The new High School constructed along Niagara Street included a property exchange with Saginaw County Mosquito Control for their property at 211 Congress Ave. Much of the acquired property will house the field house and athletic fields for the High School. Saginaw Public School System (SPSS) is requesting that the remaining portion of Congress Ave from Niagara St west approximately 860 ft become vacated along with any utility easements.

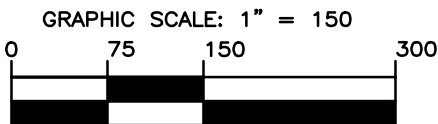
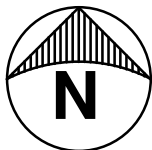
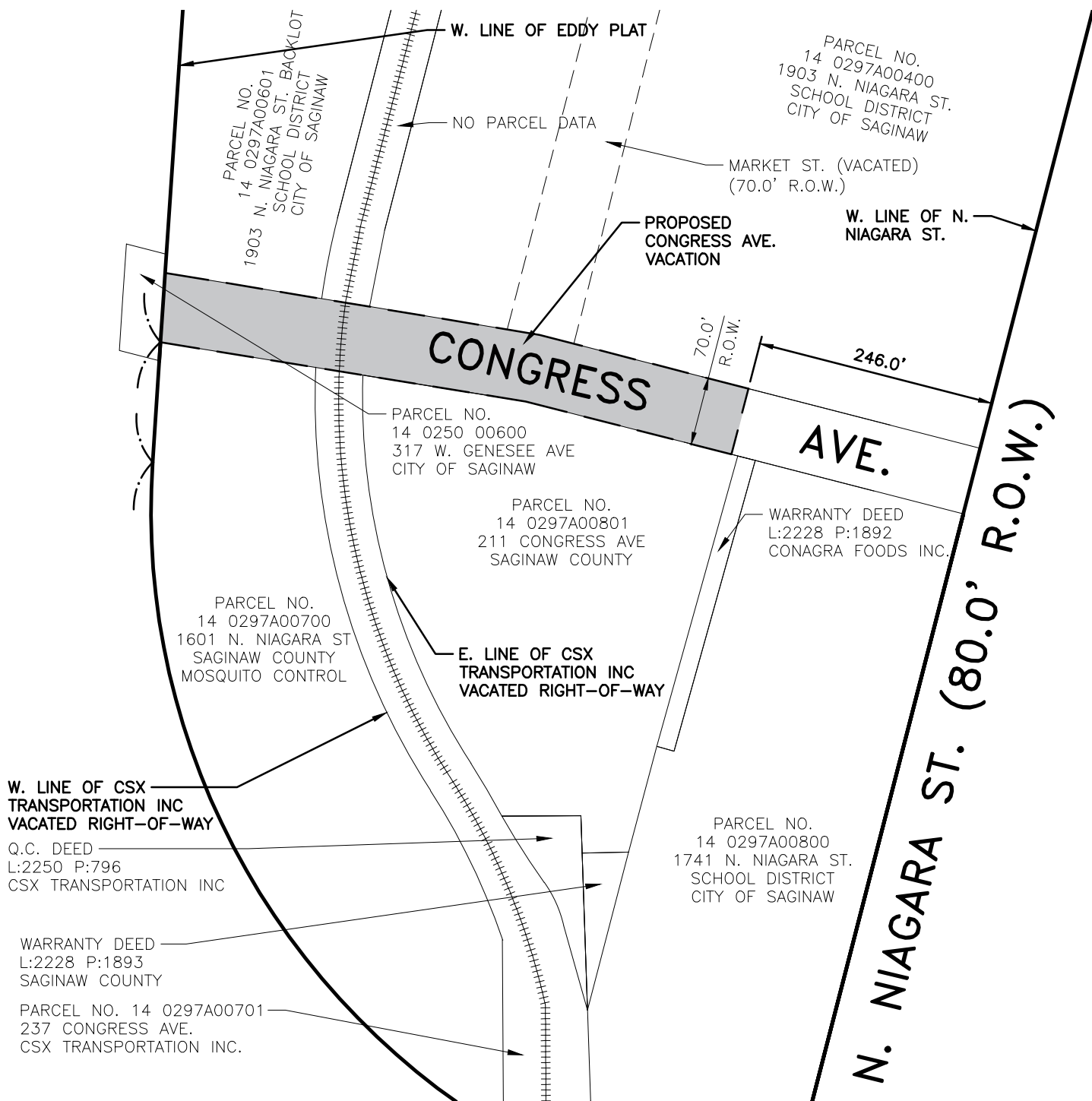
The vacation of Congress was to be completed in stages. The first phase involved the easterly 246 ft of Congress lying west of North Niagara Street, which was completed September 21, 2023. Due to the property exchange process and agreement between SPSS and the County Mosquito Control, the second phase of the Congress Avenue vacation could not take place until County's Mosquito Control building was vacated. The County's Mosquito Control building has now been vacated to make way for the final construction.

The Engineering Department has reviewed this request and requires an easement be retained for public utilities and that nothing be built on the vacated street without written permission from the City. This language is included in the proposed ordinance. The petition signed by the Saginaw Public School District, the only owner with property abutting the street to be vacated, was referred to by the City Planning Commission (PC) for investigation and to report recommendations. The PC held a public hearing on June 27, 2023, to consider both Phase 1 and Phase 2 of the abandonment and all interested parties were given the opportunity to be heard. The PC found in favor of the petition to vacate the above referenced street.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to the City Chapter, Section 22, titled "Ordinances."

CONGRESS AVENUE
VACATION SKETCH



LEGAL DESCRIPTION OF PROPOSED VACATION OF CONGRESS AVENUE
ALL THAT PART OF CONGRESS AVENUE LYING WEST OF AND ADJACENT TO THE WEST LINE OF NORTH NIAGARA STREET, WESTERLY TO THE WEST LINE OF THE RECORDED EDDY PLAT, EXCEPT THE EASTERLY 246.00' OF CONGRESS AVENUE.

PROPERTY TAX ID AND OWNER INFORMATION SHOWN PER SAGINAW COUNTY GIS AND/OR RECEIVED TITLE WORK

LEGEND

- | | |
|--|--|
| All dimensions are in feet and decimals thereof. | W.E. Indicates waters edge |
| ○ Set 1/2" x 18" steel bar w/cap. #47954 | M Measured |
| ⊙ Indicates conc. monuments. | R Recorded |
| ● Found corner as noted. | C Calculated |
| Δ Line Stake | P.O.B. Indicates point of beginning of description |
| -x- Indicates fence line. | #### Indicates railroad |

Project No. 21-0074-0056	Sketch for:
Drawn by: MNK	School District
Field work by: DRH	City of Saginaw
Dated: 06/07/23	
Checked by: DRH	

WAK Engineers-Architects-Surveyors
William A. Kibbe & Associates, Inc.
1475 S. Washington Avenue, Saginaw, MI 48601

Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE ALL THAT PART OF CONGRESS AVENUE LYING WEST OF AND ADJACENT TO THE WEST LINE OF NORTH NIAGARA STREET, WESTERLY TO THE WEST LINE OF THE RECORDED EDDY PLAT, EXCEPT THE EASTERLY 246.00' OF CONGRESS AVE.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____
that an ordinance introduced on February 10, 2025, be taken up and enacted, entitled and
reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO VACATE ALL THAT PART
OF CONGRESS AVENUE LYING WEST OF AND ADJACENT TO THE WEST LINE OF
NORTH NIAGARA STREET, WESTERLY TO THE WEST LINE OF THE RECORDED
EDDY PLAT, EXCEPT THE EASTERLY 246.00' OF CONGRESS AVE.

The City of Saginaw Ordains:

Section 1. An ordinance to amend the official city map to vacate all that part of Congress
Avenue lying west of and adjacent to the west line of North Niagara Street, westerly to the
west line of the recorded Eddy Plat, except the easterly 246.00' of Congress Ave.

Section 2. That there are presently no utilities located in the vacated area, however, there
is hereby reserved, in the street vacated, an easement for such other public purposes as
determined by the City of Saginaw, to the same extent as though said street had not been
vacated and no structure shall hereafter be erected thereon without the consent of the City
of Saginaw.

Section 3. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective April 3, 2025.

Enacted: March 24, 2025.

Ayes:

Nays:

Absent:

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC/CMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 24, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager

Subject: Rezoning of 1314 Brown (Longfellow Elementary School)

Prepared by: Robert Gollin, Urban Planner

Manager's Recommendation:

I recommend rezoning 1314 Brown Street from R-1, Single-Family Residential to R-3, Low Density Multi-Residential.

Justification:

A request has been received from Rene Torres, owner of T&S Construction, to rezone 1314 Brown Street (former Longfellow Elementary School) from R-1, Single-Family Residential to R-3, Low Density Multi-Residential. This is to accommodate the renovation and development of the former Longfellow Elementary school. The proposed project will re-purpose the former Longfellow elementary School into a Pre-Apprenticeship Construction Trades School within the existing gym building. A secondary use is to eventually convert the classrooms into residential efficiency units. The current zoning for the site is R-1, Single-Family Residential which permits public educational facilities as a permitted use. The R-3 Low Density Multi Residential zoning designation would permit the private educational facility as well as development of the multi-family residential units by right.

The site is located within the block delineated between Phelon Street on the north, Remington St on the south, Brown Street on the west and Sheridan Avenue on the east. The properties surrounding the parcel are zoned R-1, Single-Family Residential and consist of a mix of single-family residential homes and vacant properties.

The Master Plan adopted in 2022 designated this area as a Neighborhood Opportunity Area. The designation was to identify vacant and abandoned properties and encourage reuse and redevelopment. Based upon this definition, the rezoning of this site from R-1 to R-3 is consistent with the Master Plan. The proposed project and rezoning encourages the re-use and redevelopment of the vacant underutilized property. The proposed uses are also consistent with the residential uses within the area.

The Planning Commission held a public hearing on January 28, 2025, regarding this request and all interested parties were given the opportunity to be heard. A public hearing notice was sent to all properties in this area and those within 300 ft. The Planning Commission found in favor of the rezoning request and is requesting City Council consideration and adoption.

Council Action:

This Council Communication is for explanation purposes of the ordinances to be introduced and enacted according to the City Chapter, Section 22, titled "Ordinances."



Moved by Council Member _____, seconded by Council Member _____ to introduce an Ordinance entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE, ENTIRE BLKS.11 & 14, FISH, PHELOM & REMINGTON'S ADDITION AND THAT PART OF CEDAR ST. LYING BETWEEN BLKS.11 & 14, FISH, PHELOM & REMINGTON'S ADDITION FROM R-1, SINGLE FAMILY RESIDENTIAL TO R-3, LOW DENSITY MULTIPLE DWELLING RESIDENTIAL DISTRICT.

Laid over under the Charter Provision.

Moved by Council Member _____, seconded by Council Member _____ that an ordinance introduced on February 10, 2025, be taken up and enacted, entitled and reading as follows:

O- _____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP TO REZONE, ENTIRE BLKS.11 & 14, FISH, PHELON & REMINGTON'S ADDITION AND THAT PART OF CEDAR ST. LYING BETWEEN BLKS.11 & 14, FISH, PHELON & REMINGTON'S ADDITION FROM R-1, SINGLE FAMILY RESIDENTIAL TO R-3, LOW DENSITY MULTIPLE DWELLING RESIDENTIAL DISTRICT.

The City of Saginaw Ordains:

Section 1. An ordinance to amend the official city map to rezone, entire blks.11 & 14, Fish, Phelon & Remington's addition and that part of Cedar St. lying between blks.11 & 14, Fish, Phelon & Remington's addition from R-1, Single Family Residential to R-3, Low Density Multiple Dwelling Residential District:

Section 2. That the official map of the City of Saginaw is hereby amended accordingly.

This ordinance shall become effective April 3, 2025.

Enacted: March 24, 2025.

Ayes:

Nays:

Absent:

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC/CMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 24, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: MDOT Cost Agreement 24-5556, Hess Avenue Reconstruction
Prepared by: Ronald Rangel, Public Services Department

Manager's Recommendation:

I recommend the approval of Cost Agreement 24-5556 with the Michigan Department of Transportation for the reconstruction of Hess Avenue from S Jefferson Avenue to Sheridan Avenue for the Public Services Department, Engineering Division.

Justification:

Michigan Department of Transportation Cost Agreement 24-5556 fixes the rights and obligations of the parties in agreeing to the following road improvements:

Part A – Federal Participation

Hot mix asphalt reconstruction along Hess Avenue from Jefferson Avenue to Sheridan Avenue and permanent pavement markings along Hess Avenue from Jefferson Avenue to Van Etten Street; including earthwork, aggregate base, storm sewer, underdrain, concrete sidewalk, curb and gutter, curb ramps, permanent signing and pavement markings; and all together with necessary related work.

Part B – No Federal Participation

Water main and associated sidewalk work along the limits as described in Part A; and all together with necessary related work.

The total estimated project cost is \$2,847,500. The estimated project cost for Part A is \$2,084,000 and is partially funded with Federal Surface Transportation Urban Local (STUL) Funds. Federal STUL Funds shall be applied to the Part A portion of the project cost up to the lesser of (1) \$1,057,630 or (2) 81.85 percent, the normal Federal participation ratio for such funds. The balance of the Part A project costs, after deduction of all Federal Funds, shall be paid by the City of Saginaw. In summary, Federal Funds will pay for \$1,057,630 of the Part A project costs and the City's estimated share of the Part A project costs is \$1,026,370.

The estimated project cost for Part B is \$763,500. Part B work is not eligible for federal funds and all costs associated with Part B are the responsibility of the City. This work includes all associated water main work included in the project.

Therefore, the City's cost obligation for this project is \$1,789,870 of the estimated total project cost of \$2,847,500. The City is also responsible for any cost overruns.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Streets Projects Division, Construction Projects Account No. 202-451.00-955.003 \$150,000, the Sewer Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 590-546.02-955.003 \$200,000, and the Water Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 591-546.01-955.003 \$500,000, and will be budgeted in the FY 2026 Major Street Fund, Streets Projects Division, Construction Project Account No. 202-451.00-955.003 \$507,475, the Sewer Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 590-546.02-955.003 \$168,895, and the Water Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 591-546.01-955.003 \$263,500, upon approval of the FY 2026 budget.

I have approved the cost agreement as to substance and the City Attorney as to form.

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

APPROVING MDOT COST AGREEMENT 24-5556 FOR THE RECONSTRUCTION OF HESS AVENUE FROM S JEFFERSON AVENUE TO SHERIDAN AVENUE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement No. 24-5556 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in the cost of hot mix asphalt reconstruction along Hess Avenue from S Jefferson Avenue to Sheridan Avenue; including earthwork, subbase, aggregate base, underdrain, storm sewer, concrete curb and gutter, driveways, sidewalk and curb ramps, permanent signing and pavement markings, watermain and associated concrete sidewalk work; and all together with necessary related work; and

WHEREAS: Cost Agreement No. 24-5556 has been approved by the City Manager as to substance and the City Attorney as to form; and

WHEREAS: By virtue of their positions, the Mayor and City Manager are authorized to sign the cost agreement contract.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 24-5556 submitted by the Michigan Department of Transportation.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 10, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

RESOLUTION TO ESTABLISH A DEVELOPMENT AREA CITIZENS COUNCIL AS AN ADVISORY BODY TO THE DOWNTOWN DEVELOPMENT AUTHORITY

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the City of Saginaw's Downtown Development Authority (DDA) is in the midst of preparing a new Development and Tax Increment Financing Plan (Plan); and

WHEREAS, Public Act 57 of 2018 (MCL 125.4221 *et seq.*) requires the formation of a Development Area Citizens Council (DACC) to act as an advisory body to the DDA and City Council in the adoption of the Plan.

NOW, THEREFORE, BE IT RESOLVED: the City Council for the City of Saginaw hereby determines:

1. A 9-member Development Area Citizens Council shall be established for the purpose of serving as an advisory body to the DDA and City Council in the adoption of a new Plan.
2. The members of the Development Area Citizens Council shall be residents of the development area, shall be representative of the development area, and shall be at least 18 years of age. Membership shall be by Council appointment and potential members shall be required to submit an application for membership to the City Clerk's Office in the regular course.
3. The members of the Development Area Citizens Council shall serve for a term of two years.
4. Meetings of the Development Area Citizens Council shall be open to the public. Notice of the time and place of meetings shall be given by publication in a newspaper of general circulation not less than 5 days before the dates set for such meetings. Any individual present at such meetings shall have a reasonable opportunity to be heard.
5. A record of the meetings of the Development Area Citizens Council shall be maintained.
6. The Development Area Citizens Council may request and receive from the DDA any information and technical assistance relevant to the preparation of the Plan.
7. Within 20 days following a public hearing on the Plan, the Development Area Citizens Council shall notify City Council, in writing, of its findings and recommendations concerning the Plan.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on February 10, 2025; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk