



Saginaw City Council Regular Meeting Agenda

Castle Museum – Morley Room
500 Federal Avenue
January 31, 2025
8:30 a.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the January 13, 2025 regular council meeting minutes.
2. Approve the insurance policy renewal with Chubb Insurance Company; Hanover Insurance Group; Cincinnati Insurance Company; and Scottsdale Insurance Company effective February 1, 2025 to February 1, 2026, for a total of \$708,470. Further, recommend that I, or my designee, be allowed to make adjustments to said policies, as necessary throughout the policy term, in removing and/or adding coverage on equipment, machinery and buildings, as the City acquires and/or disposes of same.
3. Approve the filing of the 2025 Single Lot Special Assessment Tax Roll in the office of the City Clerk for public examination, and that City Council call a public hearing to be held on February 24, 2025.
4. Ratification of a purchase with Michigan Air Compressor Technologies for \$33,732 for a Sullivan Palatek SP 11-HH30 air compressor for the Public Services Department, Motor Pool Division.
5. Approve to increase the blanket purchase order with Wieland Truck by \$13,000, for a new total of \$35,000 for vehicle parts for the Public Services Department, Motor Pool Division.
6. Approve to increase the blanket purchase order with Michigan CAT by \$7,000, for a new total of \$27,000 for vehicle parts for the Public Services Department, Motor Pool Division.
7. Ratification of a purchase with Michigan Turbo for \$2,100 for a replacement turbocharger for plow truck # 53-0409 for the Public Services Department, Streets Division.
8. Approve the purchase with Scientific Brake and Equipment for \$7,930 for a Western Tornado Ploy Hopper spreader for the Public Services Department, Maintenance and Service Division.
9. Approve the Professional Services Agreement with Cincar Consulting Group LLC for \$352,750 for the development of the City's Safety Action Plan for the Public Services Department, Engineering Division.

10. Approve the purchase with System Specialties Co, a sole source, for \$37,565 for three Rotork actuators for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
11. Approve the purchase with Fishbeck, Inc. for \$1,360,250 for professional engineering services for the final construction services for the Water and Wastewater Treatment Services Department, Wastewater Treatment Plant.
12. Approve the purchase with Xylem Vue, Inc. for \$673,000 for FY 2025; and pending budget approval for \$674,400 for FY 2026, and \$297,000 for FY 2027 for the professional services for the Water and Wastewater Treatment Services Department, Wastewater Treatment Plant.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council reappointment of Lula Woodard to the Human Planning Commission with a term to expire December 31, 2026.
2. Approve the Council appointment of Janae Bady to the Human Planning Commission with a term to expire December 31, 2026.
3. Approve the Mayoral appointment of Joshua Daniels to the Riverfront Development Commission with a term to expire April 1, 2029.
4. Approve the Mayoral appointment of Steven Gerhardt to the Riverfront Development Commission with a term to expire April 1, 2029.
5. Approve the Mayoral appointment of Kevin Rooker to the Riverfront Development Commission with a term to expire April 1, 2029.
6. Approve the City Manager appointment of Mark Fischer to the Downtown Development Authority with a term to expire December 31, 2028.

ORDINANCE INTRODUCTION:

ORDINANCE ADOPTION:

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JANUARY 13, 2025, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Braddock offered a prayer and Council Member Hammond led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Jacinta Seals, Michael Balls, Priscilla Garcia, Bill Ostash, Eric Braddock Sr., Heidi Wiggins, Carly Hammond, Brenda Moore: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Kristine Bolzman made the following announcements:

- City offices will be closed next Monday, January 20, in observance of Martin Luther King Jr. Day. This will not impact your trash collection and you should place your trash at the curb on your regular collection day.
- The next City Council Meeting is the annual Strategic Planning Session. The meeting will begin at 8:30 a.m. and will be held at the Castle Museum.
- The Chamber of Commerce will host the 2025 State of the City/State of the County on February 6 at 7:30 a.m. at the Dow Event Center. Visit saginawchamber.org for more information.

PUBLIC HEARINGS

Clerk Bolzman announced the public hearing regarding the Michigan Department of Transportation Alternatives Program Grant application with the State of Michigan for the proposed Iron Belle Trail North Connector Project. Mayor Moore called for public comment. Wayne Hoffman, Wade Trim Consultant for the Engineering Department, spoke in favor of the topic. Mayor Moore called for public comments two additional times. No further comments were made.

Moved by Mayor Pro Tem Garcia, seconded by Council Member Seals to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Members of the public that addressed the Council: Robert Wagner, Jesus Medina, Melanie Velasco, Bradley Hodges, John Wisniewski, and Willie Haynes.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Braddock, Wiggins, Hammond, Silvia, Seals, Balls, Ostash, Garcia, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Ostash to approve the consent agenda, allowing room for exceptions. An exception was made to items 4 and 7. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the December 16, 2024 regular council meeting minutes.
2. Approve the Memorandum of Agreement with the Sexual Assault Center of Child and Family Services for the Police Department.
3. Ratification of a purchase with Actron Security Alarm Systems, Inc. for \$13,009 for the relocation of surveillance system cameras for the Police Department.
4. Approve the Research Agreement with the University of Michigan for the Police Department.
5. Approve the blanket purchase with The W.W. Williams Co. for \$8,000 for the maintenance of fire apparatus for the Fire Department, Fire Suppression Division.
6. Approve to increase the blanket purchase order with Front Line Services, Inc. by \$20,000, for a new total of \$85,000, for fire apparatus services and repairs for the Fire Department.
7. Approve the transfer of city-owned property, known as 418 N. Franklin Street, to the Saginaw County Land Bank for the price of \$1.00.
8. Approve the amendment to the Tea House Management Agreement between the City of Saginaw and the Japanese Cultural Center, Tea House and Gardens of Saginaw, Inc. Further, approve a budget adjustment for FY 2025 to recognize these funds.
9. Approve the purchase of a portion of land located at 1647 S. Washington Avenue for \$7,600 for the Public Works Department, Japanese Cultural Center, Tea House and Gardens, Inc. and approve the City Manager or his designee be authorized to sign all applicable documents.
10. Approve the purchase with Mid-State Builders for \$198,376 for the renovations of the Ojibway Island amphitheater for the Public Services Department, Facilities Division.
11. Approve the purchase with Give Em' a Brake Safety for \$36,611 for a Scorpion II Trailer Attenuator for the Public Services Department, Streets Division.
12. Approve the purchase with Leica Geosystems, Inc. for \$27,844 for a Leica GS18T data collector for the Public Services Department, Engineering Division.
13. Approve the Technical Assistance Grant Agreement with the Michigan Infrastructure Office Technical Assistance Center for \$25,500 for the Public Services Department, Engineering Division.
14. Approve the purchase with Lingle Equipment, Inc. for \$17,042 for a Kubota ZD1211L-3-72 mower for the Water and Wastewater Treatment Services Department, Water Treatment Division.
15. Ratification of a purchase with Owl Services USA for \$5,500 for cleaning of the Water Treatment Plant's underground fuel tanks for the Water and Wastewater Treatment Services Department, Water Treatment Division.

16. Approve the purchase with DTN, LLC, a sole source, for \$5,595 to provide weather services for the Water and Wastewater Treatment Services Department, Water Treatment Division.
17. Approve the purchase with USA Bluebook for \$4,239 for a Finish Thompson Magnetic Drive pump for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
18. Approve the purchase with Wagner Enterprise, Inc., a sole source, for \$75,010 for a fiberglass sodium hypochlorite tank for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
19. Approve the purchase with Hach Company for \$75,000 for meters, analyzers, and testing equipment for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
20. Ratification of a purchase with Trivaco for \$20,000 for repairs to the sodium hypochlorite bulk storage tank for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Moved by Council Member Hammond, seconded by Council Member Silvia to approve consent agenda item 4. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Hammond, seconded by Council Member Silvia to approve consent agenda item 7. 9 ayes, 0 nays, 0 absent. Motion approved.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to approve the following appointments:

1. the Council appointment of LeeAnn Martuch to the Human Planning Commission with a term to expire December 31, 2026.
2. the Council appointment of Kristiana Hook to the Human Planning Commission with a term to expire December 31, 2026.

9 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE ADOPTION

Moved by Mayor Pro Tem Garcia, seconded by Council Member Ostash to adopt an ordinance to amend the official city map to rezone, 2419 Mackinaw Street from B-1, Local Business District to R-3, Low Density Multiple Dwelling Residential District.

9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to adopt a resolution authorizing sponsors of specified community events to use amplifying equipment for 2025. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to adopt a resolution authorizing the sale and consumption of alcoholic beverages during specified community events in 2025. 9 ayes, 0 nays, 0 absent. Motion approved.

Council Member Balls left the meeting at 7:54 p.m. and returned at 7:57 p.m.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to adopt a resolution authorizing the submission of the MDOT Transportation Alternatives Program Grant for the Iron Belle Trail North Connector Project. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Wiggins to adopt a resolution approving the MDOT Cost Agreement 24-5490 for the preventative maintenance of the Court Street Bridge. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Hammond, seconded by Council Member Braddock to amend the current agreement with Nancy Ohle to add a second strategic planning session in spring of 2025. Discussion was held.

Moved by Council Member Balls, seconded by Council Member Seals to call the question.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote.

Ayes: Seals, Balls, Garcia, Ostash, Braddock, Wiggins, Moore

Nays: Silvia, Hammond

Absent:

Motion approved.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the main motion.

Ayes: Braddock, Wiggins, Hammond

Nays: Silvia, Seals, Balls, Garcia, Ostash, Moore

Absent:

Motion denied.

ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Silvia to adjourn the meeting at 8:16 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: February 1, 2025 Insurance Coverage Renewal
Prepared by: Kristine Bolzman, City Clerk

Manager's Recommendation:

I recommend approval of the insurance proposals with Chubb Insurance Company for Commercial Property, Equipment and Bridges/Docks Coverage; with Hanover Insurance Group for Crime Coverage; with Cincinnati Insurance Company for Machinery and Equipment Breakdown Coverage, and Scottsdale Insurance Company for Storage Tank Liability Insurance effective February 1, 2025 to February 1, 2026, for a total cost of \$708,470.

I further recommend that I, or my designee, be allowed to make adjustments to said policies, as necessary throughout the policy term, in removing and/or adding coverage on equipment, machinery and buildings, as the City acquires and/or disposes of same.

Justification:

Recently, Saginaw Bay Underwriters received proposals for insurance coverage on City Buildings & Personal Property, Business Income and Extra Expense, Valuable Papers and Records, Computer Coverage, Flood, Earthquake and Animals in the Petting Zoo, Crime Coverage, Equipment Floater & Bridges Coverage, Machinery & Equipment Breakdown Coverage and Storage Tank Liability Insurance to be effective February 1, 2025 to February 1, 2026. Upon receipt and review of the proposals received by Saginaw Bay Underwriters, the following insurance policies are being recommended:

PROPERTY COVERAGE

Chubb Insurance Company policy includes Blanket Coverage for Buildings and Personal Property, Business Income and Extra Expense, Valuable Papers and Records, Computer Coverage, Flood, Earthquake, and Animals in the Petting Zoo. Last year's premium was \$337,703 and this year's premium is \$350,148 which includes a Terrorism Coverage charge of \$5,188. This is an increase of \$12,445 over last year's premium due to a 2 1/2 % increase to the property limits and a rate increase by Chubb. This policy carries a \$100,000 deductible with the exception of the Animals in the Petting Zoo, which has a \$500 deductible and Computer Coverage, which has a \$10,000 deductible. The policy has a \$100,000,000 loss limit.

CRIME COVERAGE

The Hanover Insurance Group policy includes coverage for Public Employee Dishonesty, Forgery and Alteration, Theft, Disappearance and Destruction, inside and outside the premises, Computer Fraud & Funds Transfer Fraud. Last year's premium was \$7,713 and this year's premium will be \$7,713. This policy carries a \$10,000 deductible, with the exception of Forgery and Alteration which carries a \$1,000 deductible.

EQUIPMENT FLOATER POLICY

Chubb Insurance Company policy includes Contractors Equipment, Miscellaneous Unscheduled Equipment, Employee Tools, Rental Cost Reimbursement, Equipment leased/rented from others, Floating Docks, Fire Department Service Charges, Inventory or Appraisals, Pollutant Clean-up, Fire Protection Equipment Refill. Last year's premium was \$37,686 and this year's premium is \$39,955 which is an increase of \$2,269. A portion of this increase was from the values increasing on the contractors equipment schedule. The deductible for this policy ranges from \$1,000-\$5,000, with the exception of the Floating Docks which carries a \$25,000 deductible.

BRIDGES POLICY

Chubb Insurance company policy includes coverage on the Douglas Schenck, Frank Andersen, G. Stewart Francke (formerly Holland Avenue), Genesee Avenue, Johnson Street with a \$100,000 deductible. Coverage on the Norman Street, Ojibway Island (South End) and Ojibway Island Pedestrian, North & South end, Bridges have a \$50,000 deductible. This year the value of the bridges increased from \$65,720,000 to \$184,500,000 (281%) based on updated appraisals from Spicer Engineering. Prior to 2024, an appraisal had not been conducted on the bridges since prior to the early 1990s. Based on the increase in insurable values the premium increased from \$98,679 to \$280,440.

MACHINERY & EQUIPMENT BREAKDOWN

Cincinnati Insurance Company policy includes, but is not limited to, coverage on Mechanical Equipment, Electric Generators, Miscellaneous Electrical Apparatus, Recip. Eng. Internal Combustion, Transformers, Water Damage, Expediting Expenses, Ammonia Contamination and Hazardous Substance. The premium for this policy is \$14,221 which is the same as last year. The deductible on this policy is \$10,000.

STORAGE TANK LIABILITY INSURANCE

Scottsdale Insurance Company policy includes coverage on 11 tanks, 8 aboveground and 3 underground, that are insured at 4 locations. The deductible on this policy is \$25,000. Last year's premium was \$17,709 and this year's premium is \$15,993 which is a decrease of \$1,716.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance and the City Attorney's approval as to form.

The vendors meet the requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Self Insurance Fund's Insurance Account No. 677-1762-806.000, with \$ 214,046.25 to be expended from the FY2024 budget and \$ 299,664.75 from the FY2025 budget, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: 2025 Single Lot Special Assessment Tax Roll
Prepared by: Kristine Bolzman, City Clerk

Manager's Recommendation:

I recommend that the 2025 Single Lot Special Assessment Tax Roll transmitted herewith be received and filed in the office of the City Clerk for public examination; that City Council conduct a public hearing at a regular meeting to be held Monday, February 24, 2025; and that the City Clerk is hereby directed to post a public notice of said hearing.

Justification:

The City Engineer filed the 2025 Single Lot Special Assessment Tax Roll with the City Clerk on January 13, 2025, for the following assessments:

1. Nuisances: Yard Violations, Board Ups, and Weed Cutting
2. False Alarms
3. Sewer Connections
4. Demolitions
5. Sidewalk Replacement

The expenses on single lot assessments are not the type that require prorating of costs among several lots and parcels of land in the special assessment district but are assessed to owners of the individual lots on which a service was performed. The owners of record have been billed in accordance with provisions of Title III, Administration, Chapter 33, "Taxation and Assessment," § 33.21, "Assessing Single Lots," of the Saginaw Code of Ordinances, O-204.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Emergency Garage Air Compressor Replacement – Motor Pool Division
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend ratification of an emergency purchase with Michigan Air Compressor Technologies for \$33,731.65 for a Sullivan Palatek SP11-HH30, Garage Air Compressor, for the Public Services Department, Motor Pool Division.

Justification:

On January 7, 2025, the city received three bids for a replacement shop air compressor. After review, Michigan Air Compressor Technologies was selected as the successful bidder. The lowest bid from Morgan Inland LLC was disqualified due to lack of communication and location, while the bid from Metropolitan Air Compressor did not meet the required specifications.

The current air compressor, which is critical for Motor Pool and supporting departments such as Facilities, Parks, and Streets, became inoperative on December 6, 2024, due to internal damage. A repair estimate of \$20,356.00 was provided, but the cost of repair approached that of a new unit, making replacement the more cost-effective option. The secondary air compressor in use is also nearing the end of its service life and is unable to meet the pneumatic demands of all divisions. Without a functioning compressor, garage operations will be completely halted. Given these critical circumstances, purchasing a new compressor is essential to ensuring operational continuity across multiple departments. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Morgan Inland LLC Morgan Hill, CA	\$ 19,391.40
Metropolitan Air Compressor Co., Inc. Saginaw, MI (out-city)	\$ 21,110.00
Michigan Air Compressor Technologies Bay City, MI	\$ 33,731.65

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Shop Equipment Account No. 661-272.03-979.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Wieland Sales Inc Blanket Purchase Order – Parts
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with Wieland Truck by \$13,000.00, for a new total of \$35,000.00, for vehicle parts for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, a purchase order for \$22,000.00 was issued to Wieland Truck for parts. We have spent \$13,033.77 to date, with a remaining balance of \$8,966.23. Additionally, there is \$6,349.61 waiting to be invoiced. The City's Municipal Garage requires the services of this vendor for vehicle parts for Class 7 and up Navistar trucks from July 1, 2024, to June 30, 2025.

In FY 2024, the Garage spent \$34,643.85 worth of parts for Wieland Truck. The original amount requested was \$35,000.00

Due to the significant fluctuations of in-house vehicle repairs and parts costs, particularly for plow trucks, the need for parts has become more critical. Wieland is one of the city's leading vendors for heavy-duty parts.

The original blanket purchase order information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
519498	Wieland Truck	\$22,000	\$13,000	\$35,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operations Fund, Garage Operations Division, Motor Vehicle Supplies Account No. 661-272.03-737.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Michigan Cat Blanket Purchase Order – Garage Parts
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with Michigan CAT by \$7,000, for a new total of \$27,000, for vehicle parts for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, a purchase order in the amount of \$5,000.00 was issued to Michigan CAT for garage parts for the Public Services Department, Motor Pool Division. On September 23, 2024, there was an additional request for a \$15,000.00 increase to the account, which was approved and brought the purchase order total to \$20,000.00. We have spent \$19,181.48 to date, leaving a balance of \$818.52.

In FY 2024, the Garage spent \$16,627.69 on parts from Michigan CAT. The original amount requested was \$21,000.00

In FY 2023, the Garage spent \$20,233.33 on parts from Michigan CAT. The original amount requested was \$20,700.00

Due to the current economy, many vendors have had to increase their prices, while keeping their pricing competitive. There are no feasible means to determine what parts will be needed. The Garage Division's personnel obtain price quotes for parts, awarding purchases to the lowest and best vendor for each item. The City's Municipal Garage requires purchases from Michigan CAT for various parts of larger equipment classified to CAT industrial equipment only.

The original blanket purchase order information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
519490	Michigan CAT	\$20,000	\$7,000	\$27,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Supplies Account No. 661-272.03-737.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase- Turbocharger Replacement
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend ratification of an emergency purchase with Michigan Turbo for \$2,100.00 for a replacement turbocharger for plow truck #53-0409 for the Public Services Department, Streets Division.

Justification:

On January 10, 2025, emergency purchase order #521052 was issued to Michigan Turbo for \$2,100.00 for turbocharger replacement for plow truck #53-0409. Michigan Turbo provided the lowest quote.

The current condition of the turbocharger rendered the plow truck inoperable. The malfunctioning turbocharger was preventing proper engine propulsion, and excessive smoke was leaking into the cab, posing a significant safety risk to the driver. In consideration of employee safety and the need to maintain winter operations, it was imperative this plow truck undergo a turbocharger replacement as soon as possible. The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
Michigan Turbo Grand Rapids, MI	\$ 2,100.00
Highway And Heavy Parts, LLC Coleman, MI	\$ 2,822.79
Team Wieland Truck & Trailer Saginaw, MI (out of City)	\$ 4,151.09

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Supplies, Account No. 661-272.03-737.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Western Tornado Poly Hopper Spreader
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Scientific Brake & Equipment for \$7,930.00 for a Western Tornado Poly Hopper Spreader 1.8 CU YD for the Public Services Department, Maintenance and Service Division.

Justification:

On January 7th, 2025, the City received a single bid for the replacement of a Western Tornado Poly Hopper Spreader 1.8 CU YD from Scientific Brake & Equipment. This salt spreader will replace an old salt unit currently used on vehicle # 57-0658.

The new equipment will play a critical role in Maintenance and Services emergency operations, particularly during events such as water main breaks, by ensuring safe roadway conditions for both the public and employees. It will also be used for internal parking lot maintenance when not required for emergency situations. The expenditure for this equipment has already been accounted for in the FY25 budget.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Maintenance and Service Division, Repairs and Replacements Account No. 590-541.02-974.000, \$3,965.00 and Water Operations and Maintenance Fund, Maintenance and Service Division, Repairs and Replacements Account No. 591-541.01-974.000, \$3,965.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: SS4A Grant – Safety Action Plan Development Agreement
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend approval of the Professional Services Agreement and purchase with Cincar Consulting Group, LLC (C2G) for \$352,750 for the development of the City of Saginaw's Safety Action Plan for the Public Services Department, Engineering Division.

Justification:

The City applied for a United States Department of Transportation's Safe Streets and Roads for All (SS4A) Grant for identifying solutions to improve the safety of Saginaw roads in July of 2023. City Council approved the SS4A Grant Agreement on May 20, 2024. The grant was awarded in the amount of \$278,530, with a local match of \$74,220, for a total of \$352,750 towards the development of a safety action plan. The Safety Action Plan (SAP) will utilize the methodology as identified by the Federal Highway Administration and Local Road Safety Plans to develop a safety plan for the City of Saginaw, which will lead to agency coordination, strategy, and specific recommendations for safety solutions. As a legacy 20th century automotive community, the City of Saginaw has a transportation system designed for vehicles, not pedestrians and bicycles. The Safe Streets 4 Saginaw program will identify solutions to improve the safety and efficiency of non-motorized transportation throughout the City and address issues including speeding and distracted driving.

On December 20, 2024, the City received technical proposals from four (4) consultant firms to complete the Safety Action Plan. The review panel, made up of the Deputy Director of Public Services, City Engineer, and Assistant City Engineer, utilized a qualifications-based selection (QBS) process to score and rank the proposals. Scoring is based on each firm's specialized work experience, qualifications and experience, proposed approach to the project, quality of the proposal, and references/history with the City. After panel review and scoring, C2G was scored the highest and is being recommended for award of this action plan development.

The action plan will be developed in 2025 with an expected final completion of December 31, 2025. Adoption of the action plan would take place in April 2026 and final grant reporting would be due by May 1, 2026. Once complete, the action plan will allow the City to apply for future SS4A implementation grants to construct the proposed improvements presented in the plan.

Funds are budgeted in the Major Street Fund, Streets Projects Division's Engineering Services Account No. 202-451.00-802.000 \$352,750.

I have approved the agreement as to substance and is subject to City Attorney approval as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Rotork Actuators
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with System Specialties Co., a sole source, for \$37,564.75 for three Rotork actuators for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

In the 1990s the Wastewater Treatment Plant (WWTP) and Retention Treatment Basins (RTBs) were automated with a computer system called Supervisory Control and Data Acquisition (SCADA). In conjunction with this technological upgrade, gates, and valves, were retrofitted with actuators to enable automated control using the SCADA system. Dozens of these older Rotork actuators are still installed at the WWTP and throughout the seven RTBs. These actuators are at the end of their service lives and have been scheduled to be replaced in the Divisions Capital Improvement Plan (CIP).

Rotork is the leader in actuators and has provided decades of uninterrupted reliable service. System Specialties Co. is the manufacturer's representative and the sole source for Rotork. On December 16, 2024, a quote was received from System Specialties Co. to replace three actuators.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division, Repairs and Replacements Account No. 590-548.00-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Professional Engineering Services
Prepared by: Mike Grenier, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Fishbeck, Inc. for \$1,360,250 for professional engineering services for the final design, bidding and construction services for Water and Wastewater Treatment Services Department, Wastewater Treatment Plant.

Justification:

The Primary Settling Tanks and Influent Wetwell Gates at the Wastewater Treatment Plant were installed in 1945 and are well past their useful life. The City of Saginaw has qualified for funding through the State of Michigan's Clean Water State Revolving Loan Program. Fishbeck has submitted a proposal under their current contract with the City to provide professional engineering services for the design, bidding and construction services to repair the Primary Setting Tanks and the Influent Wetwell Gates.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division, Engineering Services Account No. 590-546.02-802.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Professional Services
Prepared by: Mike Grenier, Water and Wastewater

Manager's Recommendation:

I recommend the approval of the professional services purchase with Xylem Vue, Inc. for \$673,000.00 for FY 2025; and pending budget approval for \$674,400.00 for FY 2026 and \$297,000.00 for FY 2027 for professional services for the Water and Wastewater Treatment Services Department, Wastewater Treatment Plant.

Justification:

On December 16, 2024, the City received a proposal from Xylem Vue, Inc. to provide professional services for optimization of the sewer network including hydraulic modeling, sewer monitoring, and unified network and plant management.

Our current method of sewer and Retention Treatment Basin (RTB) and stormwater management is inefficient and requires manual data collection, frequent site visits, and reactionary operations. This has resulted in increased labor costs, delayed responses to operational issues, and potential compliance issues.

Xylem Vue is a single, integrated software and analytics platform that enables utilities to maximize existing investments, gathering data regardless of manufacturers. It is a remote monitoring and control system that allows for real-time data acquisition and analysis of sewer and RTBs flow rates, levels, and water quality. A web-based platform that provides access to data from multiple locations, enabling proactive management and improved decision-making. This modular system can be integrated with our existing systems and equipment, minimizing disruption and maximizing efficiency.

The first step is a study of our sewers. Currently, the City does not have a hydraulic and hydrologic (H&H) model for our combined sewer system. This model can be used to understand how wet weather reaches and moves through the sewer system. H&H models are a foundational tool for evaluating system capacity and proposed improvements.

The next move would be to utilize this on the drinking water side. With a focus on water age, improved efficiency and optimization of water treatment processes, and enhanced monitoring and control of our distribution system.

This is proven technology currently used by the cities of Kalamazoo, Michigan, South Bend, Indiana and others. Opportunities are improved data accuracy and reliability, leading to better decision making. Including improved responsiveness, predictive solutions, and better designed engineering projects. This will produce savings in the systems operation and continued high quality treatment.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping, Professional Services Account No. 590-542.02-801.000 \$336,500.00 and the Sewer Operations and Maintenance Fund, Remote Facilities, Professional Services Account No. 590-548.00-801.000 \$336,500.00 for FY 2025 and will be equally split in the same accounts for FY 2026 and FY 2027, pending budget approval.

I have approved the agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.