



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
November 25, 2024
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation recognizing December 1, 2024 as "World Aids Day."

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the November 18, 2024 regular council meeting minutes.
2. Approve the purchase with Plante & Moran, PLLC for an amount not to exceed \$324,800 for controller services for 2025 for the Department of Finance.
3. Approve the Professional Services Agreement with Placer Labs, Inc. for \$23,000 for Placier.ai data software for the Neighborhood Services and Inspections Department, Planning and Economic Development Division.
4. Approve the blanket purchase with Applied Capital LLC for \$3,000 for copy and print charges for the Police Department, Administrative Services Division.
5. Approve the purchase with Black and Veatch for \$236,435 for professional consulting services for the Water and Wastewater Treatment Department, Treatment and Pumping Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. City Manager reappointment of John Milne to the Planning Commission with a term to expire December 31, 2027.
2. Council reappointment of Mike Hanley to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2027.

3. Council reappointment of Diana Gutierrez to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2027.
4. Council reappointment of Michael Foust to the Human Planning Commission with a term to expire December 31, 2026.

ORDINANCE INTRODUCTION:

ORDINANCE ADOPTION:

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, World AIDS Day takes place on the 1st of December each year. It's an opportunity for people worldwide to unite in the fight against HIV, to show support for people living with and affected by HIV and to remember those who lost their lives to AIDS; and

WHEREAS this year's theme for World AIDS Day is "Take the rights path; My health, my right!" The world can end AIDS with communities leading the way. This year marks the 36th commemoration of this important day; and

WHEREAS, over the past 36 years, there has been significant progress in addressing HIV/AIDS thanks to advancements in medical research, increased access to treatment and prevention, and a broader understanding of the virus; and

WHEREAS, we have seen countless examples of how community activism and solidarity have, once again, been paramount in providing people affected by HIV with information, services, social protection, and hope. On World AIDS Day, we are reminded that no challenge can defeat the unyielding American spirit. Together, we will continue to make progress in our efforts to find a cure for HIV/AIDS and to ensure that all Americans live healthier and happier lives; and

WHEREAS, we are grateful for organizations like Great Lakes Bay Health Centers that offer prevention, treatment and counseling for HIV. This includes medical care, an onsite laboratory, medication, insurance, testing, transportation assistance and other supportive services. We thank them for their commitment to support those living with and affected by HIV and AIDS.

NOW, THEREFORE BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw, do hereby proclaim **December 1, 2024**, as

"World AIDS Day"

in the City of Saginaw and urge all residents of our community to join me in appropriate activities to remember those who have lost their lives to AIDS and to provide support and compassion to those living with HIV.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 25th day of November in the year of our Lord two thousand twenty-four.



Brenda F. Moore, Mayor

Council Members

Priscilla Garcia, Mayor Pro Tem
Michael D. Balls, Eric D. Braddock, Sr.,
Carly Rose Hammond, Monique Lamar-Silvia,
Bill Ostash, Jacinta Seals, and Heidi G. Wiggins

November 25, 2024

Timothy Morales, City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, NOVEMBER 18, 2024, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Elect Seals offered a prayer and Council Member Garcia led the pledge of allegiance of the United States of America.

City Clerk Kristine Bolzman announced the two re-elected Council Members: Bill Ostash and Monique Silvia; and the four new Council Member Elects: Eric Braddock Sr., Carly Hammond, Jacinta Seals, and Heidi Wiggins. Clerk Bolzman administered the oath of office. Each member took their seat after signing the oath book.

ROLL CALL

Clerk Bolzman called the meeting to order. Council Members present: Michael Balls, Eric Braddock Sr., Priscilla Garcia, Carly Hammond, Brenda Moore, Bill Ostash, Jacinta Seals, Monique Silvia, and Heidi Wiggins: 9. Council Members absent: 0.

The first order of business was the election of a Mayor. Clerk Bolzman called for nominations. Council Member Garcia nominated Council Member Moore, which she accepted. Council Member Silvia nominated Council Member Balls, which he accepted. Clerk Bolzman called for nominations two additional times and hearing no other nominations, closed the nominations for Mayor. Roll call vote proceeded as follows:

Council Member Braddock	Brenda Moore
Council Member Garcia	Brenda Moore
Council Member Hammond	Brenda Moore
Council Member Ostash	Brenda Moore
Council Member Seals	Brenda Moore
Council Member Silvia	Michael Balls
Council Member Wiggins	Brenda Moore

Having received the majority vote, Brenda Moore was elected as the Mayor of the City of Saginaw. Clerk Bolzman administered the oath of office. Mayor Moore took her seat and proceeded with the election of Mayor Pro Tem.

Mayor Moore called for nominations for Mayor Pro Tem. Council Member Seals nominated Council Member Garcia, which she accepted. Council Member Wiggins nominated Council Member Balls, which he accepted. Council Member Silvia nominated herself, she also accepted the nomination. Mayor Moore called for nominations two additional times and hearing no other nominations closed the nominations. Clerk Bolzman conducted a roll call vote as follows:

Council Member Balls	Michael Balls
Council Member Braddock	Priscilla Garcia
Council Member Garcia	Priscilla Garcia
Council Member Hammond	Priscilla Garcia
Council Member Ostash	Priscilla Garcia
Council Member Seals	Priscilla Garcia
Council Member Silvia	Monique Silvia
Council Member Wiggins	Michael Balls
Mayor Moore	Priscilla Garcia

Having received the least number of votes, Council Member Silvia was eliminated as a candidate for Mayor Pro Tem. Clerk Bolzman conducted a roll call vote for the remaining nominees as follows:

Council Member Balls	Michael Balls
Council Member Braddock	Priscilla Garcia
Council Member Garcia	Priscilla Garcia
Council Member Hammond	Priscilla Garcia
Council Member Ostash	Priscilla Garcia
Council Member Seals	Priscilla Garcia
Council Member Silvia	Michael Balls
Council Member Wiggins	Michael Balls
Mayor Moore	Priscilla Garcia

Having received the majority vote, Priscilla Garcia was elected as the Mayor Pro Tem of the City of Saginaw. Clerk Bolzman administered the oath of office and Mayor Pro Tem Garcia took her seat.

ANNOUNCEMENTS

City Clerk Kristine Bolzman made the following announcements:

- Yard Waste pick-up continues on your regular collection day through December 6. As a reminder, yard waste must be placed in paper yard waste bags or large trash cans labeled with a yard waste sticker and placed near the curb on your regular trash day. Stickers are available in the Clerk's office or at public works.
- The next City Council meeting will be next Monday, November 25 at 6:30 p.m.
- City Offices will be closed Thursday, November 28 and Friday, November 29 for the Thanksgiving Holiday.

PUBLIC HEARING

Clerk Bolzman announced the public hearing regarding the request to establish an Obsolete Property Rehabilitation Certificate at 505 Millard Street. Mayor Moore called for public comments. Alex de Parry, the property developer, spoke in favor of the topic. Mayor Moore again called for public comment. Steve Hensley, of Saginaw Future, spoke in favor of the topic. Mayor Moore called for public comment one additional time. No further comments were made.

Moved by Council Member Silvia, seconded by Council Member Ostash to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Members of the public that addressed the Council: Melanie Velasco, Michael Flores, Matthew Carpus, and Thomas Roy.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Silvia, Seals, Balls, Ostash, Braddock, Wiggins, Hammond, Garcia, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to approve the consent agenda, allowing room for exceptions. An exception was made to items 3, 7, and 8. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the October 28, 2024 regular council meeting minutes.
2. Approve the amendments to the FY 2025 Approved Budget to recognize changes that have occurred during the October period.
3. Approve the Independent Contractor Agreement with A Investigations LLC for a total amount of \$122,200 for 2025 and 2026 for environmental investigation, cleanup, and blight remediation services for the Department of Neighborhood Services and Inspections, Inspections Division.
4. Approve the Community Economic Development Association of Michigan Agreement to host a Community Development Fellow for the Neighborhood Services and Inspections Department, Planning and Economic Development Division.
5. Approve the lease agreement with Applied Innovation, Inc. for an annual amount of \$1,099.08, for a total of \$5,495.40, for a five-year lease of a multi-function copier for the Technical Services Department.
6. Approve the purchase with Sentinel Technologies, Inc. for \$5,199 for the three-year renewal of Cisco Meraki Wireless Cloud Control throughout multiple City buildings for the Technical Services Department, Information Services Division.
7. Ratification of the purchase with Burt Watson Ford Pinconning for \$17,226 for repairs to a 2022 GMC Sierra for the Fire Department, Fire Prevention Division.
8. Ratification of the purchase with Best Price Services LLC for \$3,818 for transmission repairs to a 2016 Chevrolet Tahoe for the Fire Department.
9. Approve the purchases with Valk Manufacturing, Co., Truck and Trailer Specialties and Winter Equipment, Co. for a total of \$41,809 for snowplow blades and guards for the Public Services Department, Motor Pool Operations Division.
10. Approve to increase the blanket purchase with Garber Chevrolet by \$20,000, for a new total of \$40,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
11. Approve the purchase with BNM Trailer Sales, Inc. for \$6,595 for a custom-built sign trailer for the Public Services Department, Traffic Engineering Division.
12. Approve the Community Technical Managerial and Financial Grant with the Michigan Department of Environmental, Great Lakes and Energy in the amount of \$586,839.91 for the Public Services Department, Maintenance and Service Division. Further, approve a budget adjustment for FY 2025 to recognize these funds.

13. Approve the purchase with VWR International LLC for \$19,737 for a laboratory-grade dishwasher/sterilizer for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
14. Approve to increase the purchase order with EQ Industrial Services, Inc. by \$50,000, for a new total of \$149,029, for the removal and disposal of two underground chemical storage tanks for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
15. Approve the purchase with Streng Roofing and Sheet Metal LLC for \$47,000 for the replacement of the roof at the Hancock Retention Treatment Basin for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Moved by Council Member Ostash, seconded by Mayor Pro Tem Garcia to approve consent agenda item 3. 9 ayes, 0 nays, 0 absent. Motion approved.

Council Member Balls left the meeting at 7:55 p.m.

Moved by Council Member Ostash, seconded by Council Member Silvia to approve consent agenda item 7. 8 ayes, 0 nays, 1 absent. Motion approved.

Council Member Balls returned to the meeting at 7:58 p.m.

Moved by Council Member Ostash, seconded by Council Member Silvia to approve consent agenda item 8. 9 ayes, 0 nays, 0 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Mayor Pro Tem Garcia reported that the Arson Watch Committee is headed into their 20th year of service and will plan an anniversary celebration next year.

ORDINANCE ADOPTION

Moved by Council Member Balls, seconded by Council Member Silvia to adopt an ordinance to amend the official city map by renaming Symphony Lane to Henry Marsh Plaza from the westerly most boundary of North Washington Avenue, approximately 240 ft west, to the easterly boundary of an unimproved right of way of North Water Street. 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Balls, seconded by Council Member Ostash to adopt a resolution establishing an Obsolete Property Rehabilitation Certificate at 505 Millard Street. Discussion was held.

Moved by Council Member Hammond, seconded by Council Member Wiggins to amend the resolution to move the OPRA approval time period to two years, allowing for an extension period for a longer duration until property is considered fully usable. Discussion was held.

Mayor Moored asked Clerk Bolzman to conduct a roll call vote.

Ayes:

Nays: Silvia, Seals, Balls, Ostash, Braddock, Wiggins, Hammond, Garcia, Moore

Absent:

Motion denied.

Mayor Moore conducted the vote on the main motion, as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Silvia, seconded by Council Member Ostash to adopt a resolution approving the approving the City of Saginaw annual apportionment of \$9,415 for the Saginaw Area Storm Water Authority Budget for FY 2025. 9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Silvia, seconded by Mayor Pro Tem Garcia to adjourn the meeting at 8:17 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: Plante & Moran, PLLC – Controller Services Contract
Prepared by: Lori D. Brown, Finance Director

Manager's Recommendation:

I recommend the approval of a purchase with Plante & Moran, PLLC (P&M) for an amount not to exceed \$324,800 for controller services to be performed in calendar year 2025 for the Department of Finance.

Justification:

Since July 1, 2008 the P&M Governmental Accounting Professionals Team has provided accounting assistance to the City as the contractual controller's office. That decision has yielded substantial positive results for the City including timely submitted audits and annual receipt of the Certificate of Achievement in Financial Reporting from the Government Finance Officers Association. P&M has been able to maintain a consistent fee and has saved the City additional audit and consulting fees. P&M provides the preferred service delivery model and maintains continuity in the operation. City Council approved a contract with P&M on November 28, 2022, that allowed for an annual adjustment to their rates based on CPI inflation.

P&M will charge a discounted blended hourly rate of \$145 per hour and estimates 2,240 hours in calendar year 2025. Total fees are estimated at \$324,800 for calendar year 2025.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Fiscal Services, Controller Division, Professional Services, Account No. 101-172.00-801.000 for FY 2025 and pending approval will be budgeted in the same account for FY 2026.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Placer.ai - Placer Labs Inc Agreement

Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend approval of the Professional Services Agreement with Placer Labs, Inc. for \$23,000.00 for Placer.ai data software for the Neighborhood Services and Inspections Department, Planning and Economic Development Division

Justification:

The Planning and Economic Development Division has added a staff person serving as the Community Development Specialist. In addition, a 15-month Community Economic Development Association of Michigan fellow will begin working in the department in January 2025. As a result of the added capacity, leadership has been looking at ways to expand our information gathering and ability to provide more services for the community.

A 12-month agreement with Placer Labs, Inc. will offer a Placer Venue Analytics Platform, or Placer.ai, which provides near real-time data and insights into consumer foot traffic, visitation and market trends for any property, place or brand. Their software provides instant insights for any place to understand its audience, surroundings and competition. With this best-in-class location intelligence we will be able to provide insights for new and existing businesses, as well as pull reports for studies, plans, grant applications, and more.

This vendor meets all requirements of § 14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure", of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code" of the Saginaw Code of Ordinances, O-204.

Funds are budgeted and available in the General Fund, Department of Neighborhood Services, Planning and Zoning Division, Professional Services Account No. 101-371.01-801.000.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Applied Capital LLC. Blanket Purchase
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a blanket purchase with Applied Capital LLC for \$3,000 for copy and print charges for the Police Department, Administrative Services Division.

Justification:

Due to the number of Victim Services Unit personnel recently doubling in size, and an influx of large FOIA requests, the amount of copy and print charges has increased significantly. The Administrative Services Division leases a Ricoh multi-function machine and the copy and print charges are billed separately at the rate of \$0.0093 for black and white images, and \$0.07 for color images. This purchase will help ensure that administrative services personnel are able to sufficiently fulfill their duties.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds will be budgeted in the General Fund, Community Public Safety – Police, Police Administrative Services, Operating Services, Account No. 101-305.00-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Professional Consulting Services
Prepared by: Mike Grenier, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Black and Veatch for \$236,435 for professional consulting services for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

The City of Saginaw has qualified for funding through the State of Michigan's Clean Water State Revolving Loan Program. This is a multi-year package of improvements for the Wastewater Treatment System. The first project will be the conversion of the disinfection system at the Wastewater Treatment Plant. This proposal will cover the preliminary design and project management costs to begin this project.

The current disinfection system is in need of improvements and uses two different gasses to disinfect the treated wastewater before it enters the Saginaw River. Shifting to ultraviolet light disinfection (UV) will both modernize the treatment system which is required as part of our discharge permit as well as eliminate the need for these two toxic gasses enhancing the overall safety of the facility.

Black and Veatch was selected for this project from the City's Engineering list through an evaluation of the firms most qualified for this work based on there resent completion of UV projects in Ann Arbor and Wyoming Michigan.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division, Engineering Services Account No. 590-546.02-802.000.

Council Action:

Motion to approve the recommendation of the City Manager.