



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
November 18, 2024
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ELECTION OF MAYOR AND MAYOR PRO-TEM:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

1. Request to establish an Obsolete Property Rehabilitation Certificate at 505 Millard Street.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the October 28, 2024 regular council meeting minutes.
2. Approve the amendments to the FY 2025 Approved Budget to recognize changes that have occurred during the October period.
3. Approve the Independent Contractor Agreement with A Investigations LLC for a total amount of \$122,200 for 2025 and 2026 for environmental investigation, cleanup, and blight remediation services for the Department of Neighborhood Services and Inspections, Inspections Division.
4. Approve the Community Economic Development Association of Michigan Agreement to host a Community Development Fellow for the Neighborhood Services and Inspections Department, Planning and Economic Development Division.
5. Approve the lease agreement with Applied Innovation, Inc. for an annual amount of \$1,099.08, for a total of \$5,495.40, for a five-year lease of a multi-function copier for the Technical Services Department.
6. Approve the purchase with Sentinel Technologies, Inc. for \$5,199 for the three-year renewal of Cisco Meraki Wireless Cloud Control throughout multiple City buildings for the Technical Services Department, Information Services Division.
7. Ratification of the purchase with Burt Watson Ford Pinconning for \$17,226 for repairs to a 2022 GMC Sierra for the Fire Department, Fire Prevention Division.

8. Ratification of the purchase with Best Price Services LLC for \$3,818 for transmission repairs to a 2016 Chevrolet Tahoe for the Fire Department.
9. Approve the purchases with Valk Manufacturing, Co., Truck and Trailer Specialties and Winter Equipment, Co. for a total of \$41,809 for snowplow blades and guards for the Public Services Department, Motor Pool Operations Division.
10. Approve to increase the blanket purchase with Garber Chevrolet by \$20,000, for a new total of \$40,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
11. Approve the purchase with BNM Trailer Sales, Inc. for \$6,595 for a custom-built sign trailer for the Public Services Department, Traffic Engineering Division.
12. Approve the Community Technical Managerial and Financial Grant with the Michigan Department of Environmental, Great Lakes and Energy in the amount of \$586,839.91 for the Public Services Department, Maintenance and Service Division. Further, approve a budget adjustment for FY 2025 to recognize these funds.
13. Approve the purchase with VWR International LLC for \$19,737 for a laboratory-grade dishwasher/sterilizer for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
14. Approve to increase the purchase order with EQ Industrial Services, Inc. by \$50,000, for a new total of \$149,029, for the removal and disposal of two underground chemical storage tanks for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
15. Approve the purchase with Streng Roofing and Sheet Metal LLC for \$47,000 for the replacement of the roof at the Hancock Retention Treatment Basin for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

ORDINANCE ADOPTION:

1. An ordinance to amend the official city map by renaming Symphony Lane to Henry Marsh Plaza from the westerly most boundary of North Washington Avenue, approximately 240 ft west, to the easterly boundary of an unimproved right of way of North Water Street.

RESOLUTIONS:

1. Establish an Obsolete Property Rehabilitation Certificate for property at 505 Millard Street.
2. Approving the City of Saginaw annual apportionment of \$9,415 for the Saginaw Area Storm Water Authority Budget for FY 2025.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.



CITY COUNCIL PUBLIC HEARING NOTICE

**In compliance with requirements of Public Act 146,
as amended, the following notice is posted:**

Notice is hereby given that the Saginaw City Council will conduct a public hearing on Monday, November 18, 2024 at 6:30 p.m. in Council Chambers of City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the request from Fifth Avenue Limited Partnership to create an Obsolete Property Rehabilitation Certificate at 505 Millard Street.

The OPRA application with a legal description of the property is on file in the Office of the City Clerk. All interested persons are invited to attend this public hearing.

Kristine Bolzman, MiPMC/CMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted:

By: _____

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, OCTOBER 28, 2024, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Copeland offered a prayer and Council Member Garcia led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Annie Boensch, Bill Ostash, Priscilla Garcia, George Copeland, Brenda Moore: 6. Council Members absent: Reggie Williams, Michael Balls, Michael Flores: 3.

Council Member Williams entered the meeting at 6:32 p.m.

ANNOUNCEMENTS

City Clerk Kristine Bolzman made the following announcements:

- The 3rd Annual "We Love Saginaw Businesses" Trunk or Treat Event is Wednesday, October 23, from 4:30 to 6:30 p.m. in the parking lot of the Splash Pad at Celebration Park. The event is free to the public and will feature a Kids Zone and Touch-a-Truck area. Business owners wishing to register for a vendor spot to pass out candy from their decorated vehicle may do so on the city's website.
- Ballots for the November 5 General Election are available. The Clerk's Office will hold extended hours for absentee voting and voter registration needs on Saturday, October 26, and Sunday, October 27, from 9:00 a.m. to 5:00 p.m., the office will be open until 7:00 p.m. on Tuesday, October 29, and Wednesday, October 30, and on Saturday, November 2, and Sunday, November 3, the office will be open 8:00 a.m. to 4:00 p.m.
- Yard Waste collection runs through the end of November. As a reminder, yard waste must be placed in paper yard waste bags or large trash cans labeled with a yard waste sticker and placed near the curb on your regular trash day. Stickers are available in the Clerk's office or at Public Services.
- A reminder that rubbish bills are due November 1.

Council Member Balls entered the meeting at 6:34 p.m.

Council Member Flores entered the meeting at 6:35 p.m.

PUBLIC HEARING

Clerk Bolzman announced the public hearing regarding the request to establish an Obsolete Property Rehabilitation District at 505 Millard Street. Mayor Moore called for public comments. Alex de Parry, the property developer, spoke in favor of the topic. Mayor Moore again called for public comment. Steve Hensley, of Saginaw Future, spoke in favor of the topic. Mayor Moore called for public comment one additional time. No further comments were made.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to close the public hearing. 9 ayes, 0 nays, 0 absent. Motion approved.

PUBLIC INPUT

Members of the public that addressed the Council: Bernard Lua, Inez Williams, Michael Duane Vollmer, Jacqueline Jones, Tamara Tucker, Tiffany Owens, and Matthew Carpus.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Garcia, Flores, Copeland, Silvia, Williams, Balls, Ostash, Boensch, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

Council Member Flores left the meeting at 7:40 p.m. and returned at 7:42 p.m.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. No exceptions were made. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the October 14, 2024 regular council meeting minutes.
2. Approve the Software License Agreement with Applied Business Software for \$14,400 for the Mortgage Office loan software for the Technical Services Department.
3. Approve the purchase with Summit Fire Protection for \$2,292 for 21 fire extinguishers for the Fire Department.
4. Approve the State of Michigan, Office of Labor and Economic Opportunity Grant in the amount of \$122,500 for firefighter turnout gear for the Fire Department. Further, approve a budget adjustment to recognize these funds.
5. Approve to increase the blanket purchase with Municipal Emergency Services by \$122,500, for a new total of \$165,500, for firefighter turnout gear for the Fire Department.
6. Approve the Access Agreement with Dow Chemical Company for access to Wickes Park and Ojibway Island to conduct activities related to an environmental remediation project for the Public Services Department, Engineering Division.
7. Approve the purchase with Berger Chevrolet, Inc. for \$57,766 for a 2024 Chevrolet Silverado 2500 HD 4WD with plow package for the Water and Wastewater Treatment Services Department, Water Treatment Division.
8. Approve the purchase with ALS Group USA for \$6,800 for wastewater PFAS analysis for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Copeland, seconded by Council Member Williams to approve the following appointments:

1. the City Manager reappointment of Lori Brown to the Brownfield Redevelopment Authority with a term to expire December 31, 2027.
2. the City Manager reappointment of Darrick Huff to the Downtown Development Authority with a term to expire December 31, 2028.
3. the Council reappointment of Heather Collins to the Human Planning Commission with a term to expire December 31, 2026.

4. the Council reappointment of Beth Church to the Human Planning Commission with a term to expire December 31, 2026.

9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Williams, seconded by Council Member Ostash to adopt a resolution establishing an Obsolete Property Rehabilitation District at 505 Millard Street.

9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Williams, seconded by Council Member Ostash to adopt a resolution approving the State Trunkline Maintenance Contract with the Michigan Department of Transportation for a five-year period ending September 30, 2029. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Flores, seconded by Council Member Silvia to reduce water bill penalty fees from 10% to 5%. Discussion was held.

Moved by Council Member Balls, seconded by Mayor Pro Tem Boensch to call the question. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote.

Ayes: Silvia, Flores

Nays: Williams, Balls, Boensch, Ostash, Garcia, Copeland, Moore

Absent:

Motion denied.

ADJOURNMENT

Moved by Council Member Balls, seconded by Mayor Pro Tem Boensch to adjourn the meeting at 8:11 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: October Budget Adjustment
Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2024/2025 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of October as well as the carry forward of purchase orders into the 2025 Approved Budget.

Justification:

The 2024/2025 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2025 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for October as well as the carry forward of purchase orders into the 2025 Approved Budget, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditure approved by the City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$362,953, from \$49,741,100 to \$50,104,053.

- A budget adjustment is needed to reflect the encumbrance of funds from the prior year in the amount of \$277,973. Projects that will continue from the previous fiscal year will be realized in the Department of Public Services. These projects include Symphony Lane Reconstruction, Sidewalk Replacement, Henry Marsh Plaza Lighting, Masonry Repairs of the Wickes Park Sign, Hoyt Park Pavement Improvements, Ojibway Island Amphitheater Renovations, Japanese Tea House Bridge Repairs, and Funding Scout Grant Services. An appropriation of fund balance will be utilized to offset these expenditures.
- A budget adjustment is required in the amount of \$9,800 for the Jefferson Tower Flashing Beacon at 1741 South Jefferson. The City recently had the tower's flashing beacon connections and wiring inspected. The inspection revealed that the beacon, connections, and wiring are corroded and need to be rebuilt or replaced. This adjustment is to address and replace the flashing beacon. Expenditures will be recognized in the General Fund, Department of Public Services, Radio Tower Division, Operating Services Account No. 101-271-02-805.000 in the amount of \$9,800. An appropriation of fund balance will be utilized to offset these expenditures.

- In August of 2024, Community Public Safety – Police received a reimbursement from the State of Michigan for the Public Safety Academy Assistance Program for one police officer in the amount of \$24,000. This budget adjustment is to recognize receiving these funds. Revenues will be recognized in the General Fund Revenues, Reimbursement – PD Account No. 101.000.00-676.020 of \$24,000. To offset this increase in revenues will be the same increase to the General Fund, Community Public Safety – Police, Police Administration Division, Training and Development Account No. 101-305.00-957.003.
- A budget adjustment is required to recognize additional funds received for the sale of fire equipment for Community Public Safety – Fire in the amount of \$26,180. Revenues will be recognized in the General Fund Revenues, Sale of Property/Fire Department Account No. 101-000.00-693.004 of \$26,180. To offset the increase in revenues will be the same increase to the General Fund, Community Public Safety – Fire, Fire Apparatus & Operations Division, Professional Services Account No. 101-347.01-801.000 of \$1,350 and Vehicles Account No. 101-347.01-982.000 of \$24,830.
- A budget adjustment is required to recognize the \$25,000 donation from the Saginaw Community Foundation for the Riverfront Gateway project. Revenues will be recognized in the General Fund Revenue, Reimbursement Account No. 101-000.00-676.000 for the work that the City has completed. This is in the amount of \$25,000. To offset the increase in revenues will be the same increase to the General Fund, Department of Public Services, Parks and Ground Maintenance Division, Construction Project Account No. 101-770.00-955.003.

The Major Streets Fund (202) should be increased from \$8,902,454 to \$9,695,479. This represents a \$793,025 increase. This amendment reflects the encumbrance of funds from the prior year. Council approved projects from the previous fiscal year are – various engineering and design services projects for Iron Bell Trail North Connector, Adams/Cass Michigan to Niagara, Wheeler Road Reconstruction, Riverwalk Trail Extension, Hess Avenue Reconstruction, Perkins Street Reconstruction, Riverfront/Iron Belle Trail Rehab – Wickes Part to Ojibway Island, Court Street Bridge Preventive Maintenance, Routine Bridget Inspections, Symphony Lane Reconstruction; sidewalks replacement; the purchase of an anti-ice tank unit with baffle balls; grant writing transportation and alternative grants for the Iron Belle Trail; other engineering and traffic engineering services as needed; and construction testing for Jefferson Avenue, 17th Street, Sheridan Avenue. (Please note that some of these projects are shared with the General Fund, Sewer and Water Operations and Maintenance Funds) An appropriation of fund balance will be utilized to offset these expenditures.

The Local Street Fund (203) should be increased from \$2,239,840 to \$2,264,840. This is a \$25,000 increase. This amendment reflects the carry forward of purchase order 0517287 to Martha Brown Customer Builders for sidewalk repairs. City Council approved this purchase order in September of 2023. Expenditures will be recognized in this fund's Routine Maintenance Division, Construction Project Account No. 203-451.00-955.003 in

the amount of \$25,000. (Please note that the purchase order is shared with the General and Major Street Funds). An appropriation of fund balance will be utilized to offset this expenditure.

The Rubbish Collection Fund (226) should be increased by \$453,300 from \$5,266,185 to \$5,719,485. This increase is to recognize the carryforward of purchase order 0517962 to MACQUEEN for the purchase of a 2024 McNeilus Packer that was ordered in FY 2024. Expenditures will be recognized in this fund's Recycling Division, Vehicles Account No. 226-524.00-982.000 of \$453,300. To offset the increase in expenditures will be an appropriation of available fund balance.

The Downtown Development Authority – 2011 Fund (248) should be increased from \$920,087 to \$935,087. This represents a \$15,000 increase. This increase is due to the issuance of two façade grants, one for \$5,000 and the other for \$10,000. These expenditures will be recognized in this fund's 2-Mill Levy Division, Grants Disbursement Account No. 248-704.02-965.000 in the total amount of \$15,000. An appropriation of available fund balance will offset this increase.

The Department of Justice, JAG Grant Fund (266) should be increased from \$37,352 to \$38,563, which is a \$1,211 increase. This increase is to recognize interest earning the prior fiscal year of \$1,132 as well as interest earned to date of \$79. Revenues will be recognized in this fund's Interest on Investments Account No. 266-000.00-665.000 of \$79 and Increase to Fund Equity Account No. 266-000.00-969.000 of \$1,132. To offset the increase in revenues will be the same increase to the JAG 2024 Divisions, Vehicle Account No. 266-307.27-982.000.

The Community Development Block Grant Fund (275) should be increased from \$2,276,772 to \$2,904,142. This represents a \$627,370 increase. This increase is attributed to the following:

- A budget adjustment is required for the Saginaw Economic Development Corporation (SEDC). During FY 2024, the SEDC received grant funds from the Huntington Bank CRA grant award of \$9,685. These funds were not totally spent. This adjustment is to recognize these funds in FY 2025. Expenditures will be recognized in this fund's Economic Development Division, Events Account No. 275-728.02-961.001 of \$9,685. The increase in expenditures will be offset by the same increase to Local Grants Account No. 275-000.00-580.004.
- A budget adjustment is required in the amount of \$457,245 for demolition services. These funds are carried forward from the prior two fiscal years. Expenditures will be recognized in this fund's Special Project Division, Demolition Account No. 275-649.02-816.000 in the amount of \$457,245. To offset the increase in expenditures will be the same increase to this fund's Special Projects Account No. 275-000.00-502.041.

- A budget adjustment is required to recognize the carry forward of purchase orders 0517844 in the amount of \$160,440 to the State of Michigan for the 17th Street Reconstruction from Walnut to Janes. Expenditures will be recognized in this fund's Special Project Division, Street Resurfacing Account No. 275-649.02-955.002 in the amount of \$160,440. To offset the increase in expenditures will be the same increase to this fund's Special Projects Account No. 275-000.00-502.041.

The American Rescue Plan Grant Fund (285) should be increased from \$32,992,986 to \$36,014,209. This represents a \$3,021,220 increase to the fund. In September 2024, City Council approved the following allocations:

- Saginaw Home Rehabilitation Program in the amount of \$384,517.
- Rooted In Hope in the amount of \$150,000
- Boys and Girls Club in the amount of \$300,000
- First Ward Community Center in the amount of \$243,703
- Women of Colors in the amount of \$35,000
- Mexican American Council in the amount of \$60,000
- Guided Grace in the amount of \$700,000
- Saginaw STEM in the amount of \$335,000
- Movement Strategy Center – Indaba in the amount of \$210,000
- Saginaw Covenant Academy in the amount of \$300,000
- Young Champions in the amount of \$3,000
- Saginaw Intermediate School District in the amount of \$150,000
- Dr. Eugene and Joyce Seals Family Foundation in the amount of \$150,000

Expenditures will be recognized in the American Rescue Plan Grant Fund, Public Health Division Grant Disbursement Account No. 285-198.01-965.000 of \$384,517 and in the Negative Economic Impact Division, Subgrantee Account No. 285-198.02-965.001 of \$2,636,703. To offset the increase in expenditures there will be an appropriation of available fund balance.

The State of Michigan – Saginaw Medical Facility Fund (286) should be increased \$1,174,710 from \$12,000,000 to \$13,174,710. This increase is to recognize the carry forward of purchase order 0519032 and 0519197:

- In March of 2024 City Council approved purchase order 0519032 with Spicer Group, Inc. for the soil testing for the Medical Diamond. The amendment is to recognize the remaining balance on this purchase order of \$41,522. Expenditures will be recognized in this fund's Professional Services Account No. 286-199.00-801.000. To offset this increase will be the same increase to the Grants Account No. 286-000.00-541.004.
- In June 2024, City Council approved purchase order 0519197 with Spicer Group, Inc. for the design of infrastructure improvements for the Medical Diamond. This

amendment is to recognize the remaining balance on this purchase order of \$1,133,188. Expenditures will be recognized in this fund's Engineering Services Account No. 286-199.00-802.000. To offset this increase will be the same increase to the Grants Account No. 286-000.00-541.004.

In review of the Sewer Operations and Maintenance Fund (590), it is recommended that this fund should be increased by \$1,292,622, from \$38,350,595 to \$39,643,217. This amendment continues to reflect the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – SCADA Upgrades Phase 2, 30" Centrifugal Pump, Utility Rate Assistance, Maximum Allowable Headworks Loading and Local Limit Evaluation, Hancock Basin and Parking Structure Rehab., 20" Impeller Wear Ring and Case Wear Ring, Financial Services, Tower Gateway Base Station, engineering services for 17th Street – Walnut to Janes, Sheridan Avenue – Treanor to Hess, South Jefferson Avenue – Hoyt to Jane, water and sewer road patch reconstruction; Tandem Axle Cab and Chassis for dump truck upfitting; electrical services upgrade at the Public Works Building, other engineering services as needed, pavement patch contract; utility rate assistance; Interjurisdictional Flow evaluation, Phase I Fiber Optic Network Line replacement; and 2024 Chevrolet Silverado. (Please note that these purchase orders are shared with the Major Street, Local Street, Public Works Building, and Water Operations and Maintenance Funds). An available appropriation of retained earnings will offset the fund's increase.

In review of the Water Operations and Maintenance Fund (591), it is recommended that this fund should be increased by \$3,874,160, from \$75,514,002 to \$79,388,162. This amendment reflects the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – engineering services and construction for Birch Run Parallel Mains Assistance, Hess Avenue, 17th Street from Walnut to Janes, South Jefferson Avenue from Hoyt to Janes, and Sheridan Avenue from Treanor to Hess Reconstruction, Portsmouth Road Transmission Main Auxiliary Loop, Gratiot Road Booster Station Upgrade, Pavement Patch, Utility Rate Assistance, Water Treatment Plant Masonry Repairs, Annual Lead and Copper Analysis, Lead Service Line Replacement, Elevated Storage Tank and Transmission Main Connections, SCADA Main Network Switch Upgrade, Treatment Optimization Studies, Kochville Pump Station Phase II Improvements, Water Treatment Plant Roof Evaluations and Replacement, Sedimentation Building Gears and SP Rockets, Mixing Pump Replacement Motor, Tower Gateway Base Station, Smoke Detection System for the Water Treatment Plant, Tandem Axle Cab and Chassis for Dump Truck, and 2024 Chevrolet Silverado. (Please note that these purchase orders are shared with the Major Street, Local Street, Public Works Building, and Sewer Operations and Maintenance Funds). An available appropriation of retained earnings will offset this fund's increase.

The Public Works Building Fund (601) should be increased by \$2,222 from \$612,716 to \$614,938. This increase is to recognize the carry forward of purchase order 0517812 to Spicer Group, Inc. This purchase order is for the electrical service upgrades to the Public Works building. (Please note that this purchase order is shared with the Sewer Operations and Maintenance Fund). Expenditures will be incurred in this fund's Engineering Services

Account No. 601-441.00-802.000 in the amount of \$2,222. To offset the increase in expenditures will be an appropriation of available fund balance.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Agreement for Environmental Investigation & Clean Up
Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend the approval of an Independent Contractor Agreement with A Investigations LLC for a total amount of \$122,200.00 for 2025 and 2026 to perform environmental investigation, cleanup and blight remediation for the Department of Neighborhood Services and Inspections, Inspections Divisions.

Justification:

On September 26, 2022, City Council approved a motion to allocate up to \$800,000 of ARPA funds for Environmental Investigation, Clean Up and Blight Remediation and all needed equipment through December 31, 2026. On October 10, 2022, the Saginaw City Council approved an Independent Contractor Agreement with the same contractor through December 31, 2024.

This council communication allocates funds for the independent contractor agreement at up to 50 hours per week starting January 1, 2025 through December 31, 2026. This equates to \$122,200.

Calendar Year	Hourly Amount
2025	\$23.00
2026	\$24.00

A Investigations has been providing the City with illegal dumping investigation services in an effort to reduce blight. This service includes but is not limited to, taking complaints of illegal dumping from citizens, organizing clean ups large and small, running/maintaining city cameras and reviewing camera footage, and coordinating investigation services with local law enforcement and prosecutors. The focus has been on cleaning up the city and stopping illegal dumping. Thus far, this calendar year we have cleaned up 75,000 tons of trash, debris and illegally dumped items.

This vendor meets all requirements of § 14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code" of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the American Rescue Plan Act Grant Fund, Negative Economic Impacts Division, Professional Services Account No. 285-198.02-801.000.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Professional Services Agreement for Hosting a Community Development Fellow

Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend the approval of the Community Economic Development Association of Michigan Agreement for \$10,000.00 to host a Community Development Fellow for the Department of Neighborhood Services and Inspections.

Justification:

In August, the Neighborhood Services and Inspections Department applied to host a Community Economic Development Association of Michigan (CEDAM) Community Development Fellowship. In September, the City was notified we were one of 10 communities in the state of Michigan selected for this opportunity.

This Agreement shall cover work performed by CEDAM and the Community from contract execution through the duration of the following fellowship term of January 22, 2025 through April 22, 2026. The City is required to contribute \$10,000 to support the salary and benefits package for the full-time position.

The Community Development Fellow will assist in the Planning and Zoning Division with various aspects of planning and development as well as provide pivotal support for several projects to sustain the City's status as a Redevelopment Ready Community.

This vendor meets all requirements of § 14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code" of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Neighborhood Services, Planning and Zoning Division, Professional Services Account No. 101-371.01-801.000.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ricoh Multi-Function Copy Machine Lease Renewal
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Applied Innovation, Inc. for an annual amount of \$1,099.08, a total of \$5,495.40 for a five-year lease of one multi-function copier for the Technical Services Department, Information Services Division.

Justification:

The Technical Services Department conducted a copy/print study in 2011. The study concluded the City would see a dramatic decrease in print-related cost if it were to remove all personal desktop printers from employees' desks and replace them with multi-function printers that were shared by a group of employees.

The Technical Services Department, Information Services Division will be replacing an end of lease multi-function copy machine. This lease will be responsible for monthly payments for the next five years.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted and available in the Technical Services – Information Services Fund, Operating Services Account No. 658-228.00-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Cisco Meraki Wireless Renewal
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend the approval of purchase with Sentinel Technologies, Inc. for \$5,198.38 for the three-year renewal of Cisco Meraki Wireless Cloud Control throughout multiple City buildings for the Technical Services Department, Information Services Division.

Justification:

On October 29, 2024, the City received a quote from Sentinel Technologies, Inc. for the renewal of Cisco Meraki Wireless Cloud Control. This allows centralizing control of all City Wireless Access Points, including monitoring, network changes, and security updates. This purchase is utilizing the National Association of State Procurement Officials Value Point (NASPO) pricing for Cloud Control application renewal. Sentinel Technologies is an Authorized Reseller under a discount pricing between NASPO and Cisco Systems, Inc.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinance, O-204.

Funds are budgeted in the Technical Services - Information Services Fund, Operating Services Account No. 658-228.00-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – Repair Services
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend ratification of a purchase with Burt Watson Ford Pinconning for \$17,225.17, for emergency repairs to a 2022 GMC Sierra for the Fire Department, Fire Prevention Division.

Justification:

On October 29, 2024, an insurance adjuster inspected damage, and a quote was received from Burt Watson Ford Pinconning to repair the Fire Marshal vehicle, a 2022 GMC Sierra. This vehicle suffered significant front-end damage in a collision with a deer. Due to the importance of the Fire Marshal position and the necessity for them to have transportation to conduct fire prevention activities, emergency repairs were completed.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Apparatus Maintenance Division, Motor Vehicle Repairs Account No. 101-347.01-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – Repair Services
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend ratification of an emergency purchase with Best Price Services LLC for \$3,817.67 for transmission repairs to a 2016 Chevrolet Tahoe for the Fire Department.

Justification:

On November 8, 2024, emergency purchase order #520659 was issued to Best Price Services LLC for transmission repairs needed on the Training Officer vehicle, a 2016 Chevrolet Tahoe.

Quotes were obtained from Garber Chevrolet and Best Price Services LLC for transmission replacement or rebuild. Best Price Services LLC was able to rebuild the transmission and offer a one-year warranty. Given the age of the vehicle and low mileage, a rebuild was determined to be the most fiscally responsible repair. Given the importance of the Training Officer position and the necessity for them to have an emergency response vehicle, emergency repairs were completed.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Apparatus Maintenance Division, Motor Vehicle Repairs Account No. 101-347.01-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Snow Plow Blades & Guards
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval of purchases with Valk Manufacturing, Co., Truck and Trailer Specialties and Winter Equipment, Co. for a total of \$41,808.06 for various snowplow blades and guards for the Public Services Department, Motor Pool Operations Division.

Justification:

On June 25, 2024, three bids were received for the annual supply of 168 various snow plow blades and guards. The City's Municipal Motor Pool Operation requires various plow operations wear items to maintain its fleet. It is in the best interest of the City to distribute the purchases among the three bidders listed with their low respective pricing. The following is a listing of the purchase orders requested:

<u>Vendor</u>	<u>PO Amount</u>
Valk Manufacturing, Co. New Kingston, PA	\$ 21,625.20
Truck and Trailer Specialties Howell, MI	\$ 4,241.46
Winter Equipment, Co. Willoughby, OH	<u>\$ 15,941.40</u>
Total	\$41,808.06

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Supplies Account No. 661-272.03-737.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Orders – Vehicle Repair Services
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with Garber Chevrolet by \$20,000, for a new total of \$40,000, for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, the purchase order listed below was issued to Garber Chevrolet in the amount of \$20,000. The City's Municipal Garage requires services from this vendor for various vehicles from July 1, 2024, to June 30, 2025.

In FY 2024, the Garage spent \$32,628.25 on repair services from Garber Chevrolet. In the current fiscal year, we have spent \$7,520.67, with a remaining balance of \$12,479.33. Several invoices are currently outstanding and awaiting payment. Due to staffing shortages, vendors are used to outsource maintenance and repairs of City vehicles. There are also no feasible means to determine which Division's vehicles will require the repair services. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total</u>
519502	Garber Chevrolet	\$20,000	\$20,000	\$40,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Repairs Account No. 661-272.03-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Replacement of Sign Trailer

Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with BNM Trailer Sales, Inc. for \$6,595.00 for a custom-built sign trailer for the Public Services Department, Traffic Engineering Division.

Justification:

On October 22, 2024, a quote was received for a custom-built sign trailer for the Traffic Engineering Division. This trailer will replace the current one that has exceeded its expected service life. This trailer is used for hauling an assortment of traffic detour signs, cones, and sign stands that are set up at road construction projects at various locations throughout the city.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Traffic Engineering Division, Repairs and Replacements Account No. 202-447.03-974.000 \$2,638.00, Sewer Operations and Maintenance Fund, Engineering Division, Repairs and Replacements Account No. 590-538.02-974.000 \$1,978.50, and Water Operations and Maintenance Fund, Engineering Division, Repairs and Replacements Account No. 591-538.01-974.000 \$1,978.50.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Technical, Managerial, and Financial Grant Agreement
Prepared by: Anthony Folino, Public Services Department

Manager's Recommendation:

I recommend the approval of the Community Technical, Managerial, and Financial (TMF) Grant with the Michigan Department of Environmental, Great Lakes, and Energy (EGLE) in the amount of \$586,839.91 for the Public Services Department, Maintenance and Service Division.

In addition, it is recommended that a budget adjustment be completed in the Water Operations and Maintenance Fund, State Grants Account No. 591-000.00-541.001 in the amount of \$586,840. To offset the increase in revenues there will be an increase to the Water Operations and Maintenance Fund, Lead and Copper Service Line Maintenance Division, Street and Road Materials Account No. 591-543.00-743.000 in the same amount.

Justification:

The Michigan state legislature appropriated \$48 million for a grant program supporting community TMF assistance for lead line replacement under Section 1001 of PA 166 of 2022. The TMF Grant program, developed by EGLE, provides funding to assist drinking water supplies in physically verifying service lines at properties where lead is suspected but not confirmed, or where the service line material is unknown but likely contains lead. All publicly owned community drinking water systems are eligible for this funding, with priority given to applicants who have not previously received funding for these activities and who have a low Median Annual Household Income according to federal census data.

In January 2024, the City of Saginaw applied for funding through the TMF grant. The city sought reimbursement for completed water service line verifications and the associated technical and managerial support. This work was crucial for completing the City of Saginaw's Complete Distribution System Material Inventory. The city applied for the maximum grant amount of \$600,000, in accordance with the TMF Grant application guidelines outlined in the "Community Technical, Managerial, and Financial (TMF) Support for Lead Line Replacement Grant Overview and Request for Proposals" document.

EGLE has awarded the City of Saginaw a TMF Grant of \$586,839.91 to reimburse costs for the water service line verifications and the necessary managerial and technical support. This funding also covers the Preliminary Distribution System Materials Inventory to determine the exact material types of the city's water services. The grant will pay 100% of labor and equipment costs and 40% of benefits for the completed line verifications to date.

I have approved this agreement as to substance and the City Attorney as to form

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Flask Scrubber
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with VWR International LLC for \$19,736.52 for a laboratory-grade dishwasher/sterilizer for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

The laboratory at the Wastewater Treatment Plant conducts analyses to ensure permit compliance and to generate data critical for managing treatment processes. The lab produces a significant amount of dirty glassware, which needs to be cleaned and sterilized at high temperatures. The current unit is failing and requires replacement. On October 29, 2024, the city received sealed bids for this replacement. Following is a summary of the bids received:

<u>Vendor</u>	<u>Amount</u>
VWR International LLC Radnor, PA	\$19,736.52
Thomas Scientific LLC Sweedesboro, NJ	\$22,235.37
Single Source Procurement Kalamazoo, MI	\$22,050.00
USA Bluebook Waukegan, IL	\$21,675.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Divisions, Laboratory Equipment Account No. 590-542.02-977.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Underground Chemical Storage Tank Removal
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval to increase purchase order no. 520119 with EQ Industrial Services, Inc. by \$50,000.00, for a new total of \$149,029.00, for the removal and disposal of two Underground Chemical Storage Tanks (UGCST) for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

Two 30-year-old UGCSTs, used for phosphorus removal, recently failed and after cost analysis, have been replaced with a new system. The abandoned tanks require removal and disposal in accordance with Part 211, Underground Storage Tank Regulations, Act 451 of 1994 and the Michigan Underground Storage Tank Rules.

On July 2, 2024, the City received sealed bids for the removal, disposal, and site restoration of the UGCST's. On August 12, 2024, City Council approved the purchase with EQ Industrial Services, Inc. Due to underestimated costs associated with chemical disposal and fill dirt requirements, additional costs have been incurred.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division, General Repairs Account No. 590-546.02.930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Hancock Roof Replacement
Prepared by: John Frolo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Streng Roofing & Sheet Metal LLC for \$47,000.00 for a replacement roof at the Hancock Retention Treatment Basin (RTB), for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

The Wastewater Treatment Plant and seven Retention Treatment Basins each have multiple buildings which were designed with flat roofing. These roofs have reached the end of their service life and are beginning to fail. In accordance with the Capital Improvement Plan, at least one roof is scheduled for replacement each year. This year the Hancock RTB roof is scheduled to be repaired due to its criticality and condition. On October 29, 2024, the city received sealed bids for the replacement. Following is a summary of the bids received:

<u>Vendor</u>	<u>Amount</u>
Streng Roofing & Sheet Metal LLC Freeland MI	\$47,000.00
Quality Roofing Inc. Whitmore Lake, MI	\$67,800.00
Thomas Brown & Son Roofing Co. Bay City, MI	\$68,960.00
Mid-Michigan Roofing LLC Saginaw, MI (Out city)	\$69,784.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus, Construction Projects Account No. 590-546.02-955.003.

Council Action:

Motion to approve the recommendation of the City Manager.

Moved by Council Member _____, seconded by Council Member _____, to adopt an ordinance introduced October 14, 2024, entitled and reading as follows, be taken up and enacted:

O- _____

AN ORDINANCE TO AMEND THE OFFICIAL CITY MAP BY RENAMING SYMPHONY LANE TO HENRY MARSH PLAZA FROM THE WESTERLY MOST BOUNDARY OF N WASHINGTON AVENUE, APPROXIMATELY 240 FT WEST, TO THE EASTERLY BOUNDARY OF AN UNIMPROVED RIGHT OF WAY OF N WATER STREET.

The City of Saginaw ordains:

An ordinance to amend the official city map by renaming Symphony Lane to Henry Marsh Plaza from the westerly most boundary of North Washington Avenue, approximately 240 ft west, to the easterly boundary of an unimproved right of way of North Water Street.

This ordinance shall become effective November 28, 2024.

Enacted: November 18, 2024.

Yeas:

Nays:

Absent:

ORDINANCE DECLARED ADOPTED

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC/MMC
City Clerk

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 18, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/MMC
City Clerk

OBSOLETE PROPERTY REHABILITATION CERTIFICATE **FOR PROPERTY AT 505 MILLARD STREET**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000, as amended, the City of Saginaw is a Qualified Local Government Unit eligible to establish one or more Obsolete Property Rehabilitation (OPRA) Districts; and

WHEREAS: the Saginaw City Council legally established the OPRA District at 505 Millard Street on October 28, 2024, after a public hearing on October 28, 2024; and

WHEREAS: the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total taxable value of the City of Saginaw; and

WHEREAS: the application was approved after a public hearing as provided by section 4(2) of Public Act 146 of 2000 on November 18, 2024; and

WHEREAS: the applicant is not delinquent in any taxes related to the facility; and

WHEREAS: the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000; and

WHEREAS: the applicant Fifth Avenue Limited Partnership has provided answers to all required questions under the application instructions to the City of Saginaw; and

WHEREAS: the City of Saginaw requires that rehabilitation of the facility shall be completed by December 30, 2026; and

WHEREAS: the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District; and

WHEREAS: the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that it is situated within the OPRA District established in the City of Saginaw eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS: completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, revitalize urban areas, and increase the number of residents in which the facility is situated; and

WHEREAS: the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(1) of Public Act 146 of 2000; and

WHEREAS: the application was approved for 12 years and no extension of the certificate can be considered. The certificate shall be in effect for a period of twelve (12) years.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Saginaw hereby granted an Obsolete Property Rehabilitation Exemption for the real property, excluding land, located at 505 Millard Street, Saginaw, Michigan, for a period of twelve (12) years, pursuant to the provisions of Public Act 146 of 2000, as amended.

505 Millard Street

Assessor's File #: 07-0432-00000

LOT 1,S.1/2 OF LOT 2,W.9.89 FT. OF S.1/2 OF LOT 11,W.9.6FT.OF LOT 12,BLK.70,MAP OF THE CITY OF EAST SAGINAW,ALSO COMMONLY KNOWN AS HOYTS PLAT

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 18, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: Saginaw Area Storm Water Authority Apportionment FY 25
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend adoption of the apportionment for the City of Saginaw as a member of the Saginaw Area Storm Water Authority. The FY 2025 apportionment is \$9,414.51.

Justification:

On October 18, 2024, at the Saginaw Area Storm Water Authority (SASWA) general board meeting, a FY 2025 proposed budget and apportionment was submitted for each member to present to their governing body for approval. From its inception in 2003, as a means for communities to comply with the EPA's MS4 requirements, SASWA has proven beneficial for all members as the alternative was for each municipality to hire engineering firms individually to meet stormwater requirements, a cost that was once estimated at \$50,000 annually per community.

For FY 2025, the apportionment for all members is 6.67% to recognize the engineering and technical services that each community needed relative to the size of their MS4 completion. Now each member benefits the same in respect to direct service rendered from the engineering firm and continued compliance with the National Pollution Discharge Elimination Permit for storm water. The new MS4 permits require annual catch basin inspections on a variable number of catch basins. This cost is being divided between the agencies of SASWA based on the percentage of catch basins each agency has, compared to the total.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Maintenance and Service Division's Operating Services Account No. 590-541.02-805.000.

Council Action:

This communication is for explanation purposes only of the Resolution to be adopted.

**APPROVING APPORTIONMENT OF OPERATIONAL COSTS AND ACCEPTING THE
FISCAL YEAR 2025 BUDGET OF THE SAGINAW AREA
STORM WATER AUTHORITY**

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS: the City of Saginaw has previously joined the Saginaw Area Storm Water Authority, hereafter “Authority,” and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and

WHEREAS: two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority; and

WHEREAS: the Authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that

1. The City of Saginaw apportionment of the 2025 annual operational costs for the Authority is accepted and approved as presented.
2. The City of Saginaw 2025 annual budget for the Authority is accepted and approved as presented, in the amount of \$9,414.51.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 18, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk