



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
September 23, 2024
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation designating October 6-12, 2024 as "Fire Prevention Week."

PUBLIC HEARINGS:

1. Regarding the Comprehensive Annual Performance Evaluation Report for FY 2023-2024.
2. Regarding the Agreement for Conditional Transfer of Property Pursuant to 1984 P.A. 425 Richland Township.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

CONSENT AGENDA:

1. Approve the September 9, 2024 regular council meeting minutes.
2. Approve Petition 24-9 from American Fireworks Company to display fireworks at 303 Johnson Street on September 25, 2024.
3. Approve the amendments to the FY 2025 Approved Budget to recognize changes that have occurred during the August period.
4. Approve the HOME Grant Agreement for \$409,911.15 from the Department of Housing and Urban Development for the HOME Investment Partnership Program for FY 2024-2025.
5. Approve the HOME Subrecipient Agreements for \$156,707 and a Memorandum of Understanding for \$253,204.15 for home rehabilitation projects FY 2024-2025.
6. Approve the Emergency Solutions Grant Agreement for \$189,842 from the Department of Housing and Urban Development for FY 2024-2025.
7. Approve the Emergency Solutions Grant Subrecipient Agreements for \$189,842 to eight specific organizations providing shelters and transitional housing for the homeless for FY 2024-2025.

8. Approve the Community Development Block Grant Agreement for \$2,049,100 from the Department of Housing and Urban Development for FY 2024-2025.
9. Approve the Community Development Block Grant Subgrantee Agreements for \$620,298 and Memorandums of Understandings for \$1,406,938 to specific organizations for housing, economic development, public improvements, and public service activities for FY 2024-2025.
10. Approve the acceptance of the grant award from Michigan Fitness Foundation for \$10,000 for the Promoting Active Communities program. Further, approve a budget adjustment to recognize these funds.
11. Approve the Interlocal Agreement with Saginaw County for administration of the 2024-2025 Byrne Justice Assistance Grant for \$37,352. Further, approve a budget adjustment to recognize these funds.
12. Approve the FY 2024 Byrne Discretionary Community Project Funding grant through the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for \$141,500. Further, approve a budget adjustment to recognize these funds.
13. Approve the two-year extension of the Professional Services Agreement with the Child Abuse and Neglect Council for a Victim's Services Advocate at the Police Department.
14. Approve the two-year extension of the Professional Services Agreement with Child and Family Services of Saginaw for the Police Department.
15. Approve the Memorandum of Agreement with Child and Family Services, Carrolton Township Police Department for the Police Department.
16. Approve the Memorandum of Agreement with Child and Family Services Center, University Police of Saginaw Valley State University for the Police Department.
17. Approve the Memorandum of Agreement with Child and Family Services, Buena Vista Police Department for the Police Department.
18. Approve the five-year extension of the Agreement with Covenant Medical Center, Inc. for law enforcement services at the Cooper and Harrison Covenant Facilities and surrounding neighborhoods.
19. Approve the acceptance of the donation from the Saginaw Community Foundation for \$5,000 for a new fountain for Lake Linton for the Public Services Department. Further, approve a budget adjustment to recognize these funds.
20. Approve the purchase with Blue Thumb for \$48,104 for an Aqua Control Titan Fountain for Lake Linton for the Public Services Department, Facilities Division.
21. Approve to increase the blanket purchase with Michigan Cat by \$15,000, for a new total of \$20,000 for vehicle parts for the Public Services Department, Motor Pool Division.
22. Approve the purchase with Compass Minerals America, Inc. for \$56,110 for 1,000 tons of early fill road salt for the Public Services Department, Streets Division.

23. Approve the blanket purchase with T.T. Technologies, Inc. for \$13,990 for two 3" Grundomat 75P horizontal boring tools for the Public Services Department, Maintenance and Service Division.
24. Approve the purchase with Ace Cutting Equipment and Supply, Inc. for \$8,920 for a Minnich A-1-30 concrete air drill for the Public Services Department, Maintenance and Service Division.
25. Approve the proposed traffic regulation changes for the Public Services Department, Traffic Engineering Division.
26. Approve the contract with Rohde Brothers Excavating, Inc. for \$242,876 for the Railroad Crossing Removal Project for the Public Services Department, Engineering Division.
27. Approve the purchase with J Ranck Electric, Inc. for \$124,681 for the 5th and 6th One-Way conversion project for the Public Services Department, Engineering Division.
28. Approve the Second Amendment to the Water Service Agreement with Thomas Township.
29. Approve the Water Capacity Fee Agreement with Thomas Township and Solar Technology, LLC.
30. Approve the 425 Agreement with the Township of Richland for the purpose of economic development projects.
31. Approve the purchase with Fishbeck for \$844,800 for professional consulting services for the Water and Wastewater Treatment Services Department, Water Treatment Plant.
32. Approve the purchase with HACH Company for \$3,385 for HACH chemical reagents for the Water and Wastewater Treatment Services Department, Water Treatment Division.
33. Approve the purchase with Detroit Pump, a sole source, for \$6,975 for a dewatering pump for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
34. Approve the purchase with Corby Energy Service, Inc. for an annual amount of \$2,000,000 for FY 2025; and pending budget approval for \$1,000,000 for FY 2026 and FY 2027 for inspection and repair of storage tanks and piping systems for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping and Remote Facilities Division.
35. Approve the purchase with OCV Control Valves, a sole source, for \$9,586 to replace flushing valves for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
36. Approve the purchase with Vega Americas, Inc., a sole source, for \$6,397 for radar level detection units for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
37. Approve the purchase with Endres and Hauser, a sole source, for \$14,594 for two composite samplers for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

38. Approve the blanket purchase with A.C. Klopf for \$20,000 for repair services to inspect and repair HVAC systems and components for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
39. Approve the beneficiary agreement with Great Lakes Bay Health for \$5,000,000 for the Behavioral Health Clinic Project and authorize the City Manager to sign all related documents.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Mayoral appointment of Steve Hensley to the Saginaw Economic Development Corporation with a term to expire June 30, 2026.
2. Approve the Council reappointment of Vickie Dillon to the Saginaw Transit Authority Regional Services with a term to expire September 30, 2027.
3. Approve the Council appointment of Nathan Hanley to the Historic District Commission - Bearinger Study Committee with a term to expire when work is complete.

ORDINANCE INTRODUCTION:

ORDINANCE ADOPTION:

RESOLUTIONS:

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.



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Timothy Morales
City Manager

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CITY OF SAGINAW

PROCLAMATION

WHEREAS, the City of Saginaw is committed to ensuring the safety and security of all those living in and visiting our city. Members of the Saginaw Fire Department are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, fire is a serious public safety concern both locally and nationally. According to the National Fire Protection Association, statistics show that four out of five fire deaths occur in the home; and

WHEREAS, three out of five home fire deaths resulted from fires in properties without working smoke alarms. Statistics show that working smoke alarms cut the risk of death in home fires by fifty percent; and

WHEREAS, the National Fire Protection Association has established “Fire Prevention Week” to create greater awareness and innovation in fire protection and prevention. As a result, countless lives have been saved each year; and

WHEREAS, the 2024 Fire Prevention Week theme, “Smoke Alarms: Make them work for you!”, works to educate everyone about the importance of having working smoke alarms in the home.

NOW, THEREFORE, BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw, do hereby proclaim the week of October 6-12, 2024, as

“FIRE PREVENTION WEEK”

throughout the City of Saginaw, and I urge all residents of this city to protect their homes and families by heeding the important safety messages of Fire Prevention Week 2024, and to support the many public safety activities and efforts of the City of Saginaw Fire Department.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 23rd day of September in the year of our Lord two thousand twenty-four.



Brenda F. Moore, Mayor

Councilmembers

Annie E. Boensch, Mayor Pro Tem
Michael D. Balls, George Copeland, Jr., Michael Flores,
Priscilla Garcia, Monique Lamar-Silvia,
Bill Ostash, and Reggie Williams II

September 23, 2024

Timothy Morales, City Manager



CITY COUNCIL NOTICE OF PUBLIC HEARING AND COMMENT PERIOD

Comprehensive Annual Performance Evaluation Report (CAPER) for Fiscal Year 2023-2024

**In compliance with requirements of Public Act 267 of 1976,
the following notice is posted:**

Notice is hereby given that the City of Saginaw has scheduled a public hearing for Monday, September 23, 2024, at 6:30 p.m. in City Hall Council Chamber, Room 205, located at 1315 S. Washington Avenue, Saginaw, Michigan 48601 to receive public comment on the draft Comprehensive Annual Performance Evaluation Report (CAPER).

The draft CAPER covers the Community Development Block Grant Divisions objectives undertaken during the period of July 1, 2023, through June 30, 2024. The purpose of the public comment period is to gain input and comment on the city's efforts in meeting its goals and objectives described in the HUD-approved Consolidated Plan and the PY2023 Annual Action Plan. The CAPER will be available for review and comment September 9, 2024, through September 24, 2024, on the City of Saginaw's website www.saginaw-mi.com and in the CDBG Office located at 1 Tuscola Ave, Ste. 300, Saginaw, Michigan 48607. Office hours are Monday through Friday 8:00 a.m. to 4:00 p.m.

Comments may be submitted by email message to CDBG@saginaw-mi.com or by USPS mail to the Community Development Block Grant Division (CDBG), 1 Tuscola Ave, Ste. 300, Saginaw, Michigan 48607. All comments must be received no later than September 24, 2024, by 4:00 p.m.

Leticia C. Trevino
Block Grant Specialist

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted: 8/27/2024

Posted By: LCT

REV: Aug 2024



CITY OF SAGINAW

PUBLIC HEARING SAGINAW CITY COUNCIL

In compliance with requirements of Act 267, P.A. 1976, the following notice is posted:

AGREEMENT FOR CONDITIONAL TRANSFER OF PROPERTY PURSUANT TO 1984 P.A. 425 RICHLAND TOWNSHIP

Notice is hereby given that the Saginaw City Council has scheduled a public hearing regarding the proposed Agreement for Conditional Transfer of Property Pursuant to 1984 P.A. 425 Richland Township for the purpose of economic development projects.

The public hearing will be held **September 23, 2024, at 6:30 p.m.** in the Council Chamber of the City Hall located at 1315 S. Washington Avenue. The proposed agreement is on file in the City Clerk's Office. All interested persons are invited to attend this public hearing.

Kristine Bolzman, MiPMC/CMC
City Clerk

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Posted:

By: _____

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, SEPTEMBER 9, 2024, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Reggie Williams, Michael Balls, Annie Boensch, Bill Ostash, Priscilla Garcia, Michael Flores, Brenda Moore: 8. Council Members absent: George Copeland: 1.

ANNOUNCEMENTS

City Clerk Kristine Bolzman made the following announcements:

- Today is the deadline to sign up to volunteer for the fall Team Up to Clean Up event happening this Saturday, September 14, from 9:00 a.m. to noon. The event begins and ends at the Public Works building. Those interested in helping may sign up at www.saginaw-mi.com/cleanup.
- The City's Convenience Station will be open this Saturday from 8:00 a.m. to noon. City residents may utilize the station to drop off bulky items or other miscellaneous items that need to be disposed. of

PUBLIC INPUT

Members of the public that addressed the Council: Jimmy Carter and Matthew Carpus.

Council Member Copeland entered the meeting at 6:40 p.m.

Public Input continued with Rob Brown, Jamar Griffin, Wendy Traylor, Brianna Greene, and Rodney Mitchell.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Balls, Ostash, Garcia, Flores, Copeland, Silvia, Williams, Boensch, and Moore.

Council Member Balls left the meeting at 7:02 p.m. and returned at 7:04 p.m.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Williams to approve the consent agenda, allowing room for exceptions. An exception was made to item 4. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the August 26, 2024, regular council meeting minutes.
2. Approve the purchase with JJ Electric, Inc. for \$4,300 for electrical service at the Bearinger Building, 126 N. Franklin, for the Neighborhood Services and Inspections Department.

3. Approve the Memorandum of Agreement for \$700,000 with the Healing Engagement Love Presence Community Violence Intervention Program for the Police Department.
4. Approve the Memorandum of Agreement for \$910,000 with Victorious Community Development for the Police Department.
5. Approve the Community Energy Grant Agreement with the Michigan Department of Environmental, Great Lakes and Energy for \$80,500 for the Facilities Division, Public Services Department. Further, approve a budget adjustment for FY 2025 to recognize these funds.
6. Approve the purchase with A.I.S. Construction Equipment for \$31,353 for a 2024 Atlas Copco trailer mount air compressor for the Public Services Department, Maintenance and Service Division.
7. Approve the Community Development Block Grant contract with Lois Kay Contracting, Co. for \$668,446 for the N. Bond Street Resurfacing and Janes Avenue ADA Ramps project for the Public Services Department, Engineering Division.
8. Approve the contract with Lois Kay Contracting, Co. for \$813,935 for the 2024 Mill and Resurface project for the Public Services Department, Engineering Division.
9. Approve the purchase with Visual Inspections Systems LLC for an annual amount of \$1,400 for FY 2025; and pending budget approval for FY 2026 and FY 2027, for a total of \$4,200, for pump and motor set vibration analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Moved by Council Member Copeland, seconded by Council Member Flores to approve consent agenda item 4. 9 ayes, 0 nays, 0 absent. Motion approved.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Silvia, seconded by Council Member Flores to acknowledge the Mayoral reappointment of Cecilia Olvera to the Saginaw Housing Commission with a term to expire September 30, 2029. 9 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE INTRODUCTION

Moved by Mayor Pro Tem Boensch, seconded by Council Member Copeland to introduce an ordinance to create the Roethke Homes Historic District, in the City of Saginaw, to be added to the Table of Special Ordinances, of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Copeland, seconded by Council Member Flores to adopt a resolution authorizing the sale and consumption of alcoholic beverages during the 4th Annual Fiesta K?Onda! event. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Mayor Moore, seconded by Mayor Pro Tem Boensch that all sub-committee-based allocations be made by September 23, with all remaining unallocated funds after that date to be divided equally between City infrastructure and the City home improvement program. Discussion was held.

Moved by Council Member Flores, seconded by Council Member Silvia to amend the main motion to change September 23 to October 14. Discussion was held.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the amendment.

Ayes: Silvia, Williams, Balls, Flores

Nays: Boensch, Ostash, Garcia, Copeland, Moore

Absent:

Motion denied.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the main motion as stated.

Ayes: Williams, Boensch, Ostash, Garcia, Copeland, Moore

Nays: Silvia, Balls, Flores

Absent:

Motion approved.

ADJOURNMENT

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to adjourn the meeting at 7:53 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

#24-9

DATE PERMIT(S) EXPIRE:

09/03/2024

CITY CLERK'S OFFICE
SEP 04 2024
RECEIVED
SAGINAW, MI

Application for Fireworks Other Than Consumer or Low Impact

[illegible]



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/3/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure, LLC dba Britton Gallagher 3737 Park East Dr. STE 204 Beachwood OH 44122	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: Info@brittongallagher.com
INSURED American Fireworks Company 7041 Darrow Road P. O. Box 1447 Hudson OH 44236-2254	INSURER(S) AFFORDING COVERAGE INSURER A: Everest Indemnity Insurance Co. INSURER B: Everest Denali Insurance Company INSURER C: Axis Surplus Ins Company INSURER D: Accident Fund Ins. Co. INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 197070770

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			S18ML02518-241	4/1/2024	2/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS			S18CA00291-241	4/1/2024	2/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			P-001-000841157-03	4/1/2024	2/1/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	ARP12001125200 (MI)	4/19/2024	4/19/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess Liability #2			S18EX02318-241	4/1/2024	2/1/2025	Each Occ Aggregate \$5,000,000 Total Excess Limits \$9,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability and Auto Liability policies where required by written agreement.
Display Dates: September 25, 2024 Rain Dates: None
Display Sites: 303 Johnson Street, Saginaw, Michigan 48607

Additional Insureds: Saginaw Spirit Hockey Club, Dow Jones Center, Jolt Credit Union Event Park, ASM Global, and The City of Saginaw, Michigan

Coverage is primary and non-contributory in regard to above listed policies.

CERTIFICATE HOLDER**CANCELLATION**

Saginaw Spirit Hockey Club
6321 State Street
Saginaw MI 48603
United States

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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From: Timothy Morales, City Manager
Subject: August Budget Adjustment
Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2024/2025 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of August as well as the carry forward of purchase orders into the 2025 Approved Budget.

Justification:

The 2024/2025 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2025 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for August, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditure approved by the City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$541,744, from \$48,460,633 to \$49,002,377.

- On April 8, 2024, the City Council approved purchase order 0518747 with Wisecom Technologies, Inc for the purchase of EST Ear Protection in the amount of \$3,871. A budget adjustment is required to carryforward purchase order 0518747 in the amount of \$3,871. Expenditures will be recognized in the General Fund, Community Public Safety – Police, Police Administration Division, Parts and Supplies Account No. 101-3512-742.000. To offset the increase in expenditures will be the same increase to the General Fund Revenues, Police Donations Account No. 101-0000-674.009.
- On July 22, 2024, the City Council approved the additional \$351,000 to be added to the Guidehouse, Inc contract from the American Rescue Plan Act (ARPA) Interest. Therefore, a budget adjustment is required to recognize the appropriation of ARPA Interest from the General Fund Revenue, Restricted Fund Equity Account No. 101-0000-989.000 of \$351,000. To offset the increase in revenues will be the same increase to the General Fund, Office of General Government, Office of Management and Budget, Professional Services Account No. 101-1735-801.000.
- On April 24, 2024, the City Council approved purchase order 0518853 with Bornor Restoration, Inc for the brick and sealing repairs at Central Fire Station 1 in the amount of \$99,850. Work was not started until after July 1. Therefore, a budget adjustment is required to carryforward this repair. Expenditures will be recognized in the General Fund, Community Public Safety – Fire, Fire Operations Division, Repair and Replacement Account No. 101-3551-974.000. To offset the increase in expenditures will be an appropriation of available fund balance.

- A budget adjustment is required to recognize the carryforward of \$12,647 from the Saginaw County Land Bank for FY 2024. These funds are designated for weed cutting services and maintenance equipment necessary for maintaining Saginaw County Land Bank right-of-way properties. Expenditures will be realized in the General Fund, Department of Public Services, Abatement of Nuisance Division, Employment Agency Fees Account No. 101-7571-804.000 of \$12,647. To offset the increase in expenditures will be the same increase to the General Fund Revenues, Restricted Fund Equity Account No. 101-0000-989.000.
- A budget adjustment is needed for the replacement of a double cab 4WD pickup truck for Cemeteries in the amount of \$48,750. Expenditures will be recognized in the General Fund, Department of Public Services, Cemeteries Division, Vehicles Account No. 101-1747-982.000. To offset this increase in expenditures will be an appropriation of available fund balance for the same amount.
- A budget adjustment is required to recognize a \$25,000 donation from the Saginaw Community Foundation for the Riverfront Gateway Project design and permitting. Revenues will be recognized in the General Fund Revenues Other Federal Grants Account No. 101-0000-501.027 of \$25,000. To offset the increase in revenues will be the same increase to the General Fund, Department of Public Services, Parks and Grounds Operations Division, Construction Project Account No. 101-7570-822.000.
- A budget adjustment is required to carryforward purchase order 0518006 to Zervan Construction for the masonry repairs on the Wickes Park sign in the amount of \$1,000. Expenditures will be recognized in the General Fund, Department of Public Services, Parks and Grounds Operations Division, General Repairs Account No. 101-7570-930.000. To offset the increase in expenditures will be an appropriation of available fund balance.
- A budget adjustment is required to carryforward purchase order 0519970 to Hymmco for the floating dock supplies in the amount of \$7,900. Expenditures will be recognized in the General Fund, Department of Public Services, Parks and Grounds Operations Division, Parts and Supplies Account No. 101-7570-742.000. To offset the increase in expenditures will be an appropriation of available fund balance.
- On October 23, 2023, the City Council approved purchase order 0517519 with Carter Lumber for floating docks building supplies. As of July 1, 2024, the work was not completed, and the purchase order needed to be carried forward in the amount of \$4,373. Therefore, a budget adjustment is required to carryforward this purchase order in the amount of \$4,373. Expenditures will be recognized in the General Fund, Department of Public Services, Parks and Grounds Operations Division, Parts and Supplies Account No. 101-7570-742.000. To offset the increase in expenditures will be an appropriation of available fund balance.

The Major Street Fund (202) should be increased from \$8,623,241, to \$8,633,704. This represents a \$10,463 increase. This increase is due to the following:

- A budget adjustment is needed to recognize a partial insurance reimbursement of \$8,308 for the replacement of the Leica Survey Equipment, that was a total loss in an incident. (The total reimbursement cost is shared with Sewer Operations and Maintenance and Water Operations and Maintenance funds). Revenues will be recognized in this fund's Reimbursement Account No. 202-0000-676.000 of \$8,308. To offset the increase in revenues will be the same increase to the Engineering Administration Division, Maintenance Equipment Account No. 202-4612-978.000.
- A budget adjustment is required to recognize the reimbursement of electrical services for pole setting provided by Traffic Engineering to Community Public Safety – Police. This is a reimbursement of \$2,155. Revenues will be recognized in the Major Streets Fund. Barricade Permit Account No. 202-0000-476.011. To offset the increase in revenues is the same increase to the Traffic Engineering Division, Parts and Supplies Account No. 202-4621-742.000.

The Rubbish Collection Fund (226) should be increased \$81,284 from \$5,184,901 to \$5,266,185. This increase is to recognize the carryforward of purchase order 0518736 to Bandit Industries, Inc for the purchase of an Intimidator 18XP Brush Chipper that was ordered in FY 2024. Expenditures will be recognized in this fund's Brush Collections Division, Maintenance Equipment Account No. 226-4585-978.000 of \$81,284. To offset the increase in expenditures will be an appropriation of available fund balance.

The Community Development Block Grant Fund (275) should be increased from \$2,266,522 to \$2,276,772. This represents a \$10,250 increase. This increase is primarily attributed to the Saginaw Economic Development Corporation receiving two grants, Huntington Bank (\$9,500 remaining) and CRA (\$750 remaining), that were not totally spent during FY 2024. This budget adjustment is to recognize these balances. Expenditures will be recognized in this fund's Economic Development Division, Events Account No. 275-6520-961.001 of \$10,250. The increase in expenditures will be offset by the same increase to Local Grants Account No. 275-0000-580.004.

The American Rescue Plan Grant Fund (285) should be decreased from \$37,545,020 to \$32,992,986. This represents a \$4,652,034 reduction to the fund. In FY 2024, Saginaw County allocated \$5 million to the City to act as the sub recipient for the Saginaw Medical Diamond project. Instead, Saginaw County will be spending these funds on planning and construction for their portion of the building. In addition, \$347,965 was already incurred to pay for engineering services on the County's behalf. Therefore, a budget adjustment is required to reduce the Saginaw County's allocation less incurred engineering services. The budget adjustment will decrease the American Rescue Plan Act Fund, Saginaw County Division, Construction Project Account No. 285-1786-822.000 by (\$4,652,034). To offset the reduction will be a decrease to the Other Federal Grants – ARPA Account No. 285-0000-528.003 by the same amount.

The Sewer Operations and Maintenance Fund (590) should be increased \$8,308 from \$38,283,207 to \$38,291,515. This increase is due to a partial insurance reimbursement of replacement costs for the Leica Survey Equipment, that was a total loss in an incident. (The total reimbursement cost is shared with Major Streets and Water Operations and Maintenance funds). Revenues will be recognized in this fund's Reimbursement Account No.

590-0000-676.000 of \$8,308. To offset the increase in revenues will be the same increase to the Surplus Division, Maintenance Equipment Account No. 590-4840-978.000.

The Water Operations and Maintenance Fund (591), it is recommended that this fund should be increased by \$2,956,903, from \$72,552,099 to \$75,509,002. This increase is due to the following:

- A budget adjustment is needed to recognize a partial insurance reimbursement of \$8,308 for the replacement of the Leica Survey Equipment, that was a total loss in an incident. (The total reimbursement cost is shared with Major Streets and Sewer Operations and Maintenance funds). Revenues will be recognized in this fund's Reimbursement Account No. 591-0000-676.000 of \$8,308. To offset the increase in revenues will be the same increase to the Surplus Division, Maintenance Equipment Account No. 591-4740-978.000.
- A budget adjustment is required to recognize the funding for the Second Addendum to the Water Service Agreement with Thomas Township in the total amount of \$2,948,595. Revenues will be recognized in this fund's Reimbursement Account No. 591-00000-676.000 in the amount of \$2,948,595. To offset the increase in revenues will be an increase to the Surplus Division, Professional Services Account No. 591-4740-801.000 of \$521,595, Engineering Services Account No. 591-4740-802.000 of \$120,000, and Construction Project Account No. 591-4740-822.000 of \$2,307,000.

The Radio Operations Fund (660) should be increased from \$125,799 to \$197,872. This represents a \$72,073 increase. In February of 2024, City Council approved purchase order 0518419 to Anderson Radio for the replacement of 2-way radios. This budget adjustment is to recognize the carryforward of \$72,073 for the replacement of radios that were not received until FY 2025. Expenditures will be recognized in this fund's Repair and Replacement Account No. 660-4422-974.000 in the amount of \$72,073. To offset the increase in expenditures will be an appropriation of available fund balance.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: HUD HOME Investment Partnership Program Grant Agreement
Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the HOME Grant Agreement with the Department of Housing and Urban Development for \$409,911.15 for FY 2024-2025.

Justification:

The City of Saginaw has received a Grant Agreement (Agreement) from the Department of Housing and Urban Development (HUD) for FY 2024-2025 for the HOME Investment Partnership Program. The Agreement is in the amount of \$409,911.15. The City will use \$253,204.15 for the City's Residential Rehabilitation Program that will assist low-income homeowners in the community with home repairs. Habitat for Humanity will use the required \$141,707 for rehabilitation and/or new construction of houses, and \$15,000 for operating fees in conjunction with these activities. The activities referred to in the Agreement include services and needs listed in the submissions approved by the City Council for the entitlement funds on April 8, 2024.

In accepting this Agreement, the City agrees to comply with all its terms and conditions, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the HOME Investment Partnership Grant Program. These conditions are also made a part of all contracts with third parties or subgrantees funded with HOME monies.

I have approved this Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: HUD HOME and Community Housing Development Organization Subgrantee Agreements

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the HOME Subgrantee Agreements for \$156,707 and a Memorandum of Understanding for \$253,204.15 for FY 2024-25.

Justification:

There are two Agreements from the HOME Program, which include the purchase of materials for rehabilitation of property, and operation expenses. In addition, one Memorandum of Understanding (MOU) has also been included for the City homeowner rehabilitation program. The following information outlines the scope of activity and funding level for the projects under agreement with the City.

1. Saginaw Habitat for Humanity-CHDO Operating Expenses \$15,000
This activity is administered by Habitat for Humanity. It provides operating funds for Habitat to act as the Community Housing Development Organization (CHDO) for the City of Saginaw.
2. Saginaw Habitat for Humanity-Rehabitat \$141,707
This activity will be administered by Habitat for Humanity. They will dedicate these funds to full rehabilitation and or new construction of houses that are homeowner occupied in the City of Saginaw.
3. City of Saginaw Home Owner Rehabilitation Program \$253,204.15
This program provides low-income qualified homeowners with repairs and updates to their homes in low to moderate income areas of the community.

Council approved the City's submission to the Department of Housing and Urban Development for these funds on April 8, 2024.

I have approved the Agreements and MOU as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Emergency Solutions Grant Agreement
Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the Emergency Solutions Grant Agreement with the Department of Housing and Urban Development for \$189,842 for FY 2024-25.

Justification:

The City of Saginaw has received a Grant Agreement from the Department of Housing and Urban Development (HUD) for FY 2024-2025 for the Emergency Solutions Grant (ESG) Program. The Agreement is in the amount of \$189,842. This is the City's entitlement amount approved by the federal government. The activities referred to in the funding agreement include services and needs listed in the submissions approved by the City Council for the entitlement funds on April 8, 2024.

In accepting the Agreement, the City agrees to comply with all the terms and conditions of the agreement, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the ESG Program. These conditions are also made a part of all contracts with third parties or subgrantees funded with ESG monies.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: HUD Emergency Solutions Grant Subgrantee Agreements
Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the Emergency Solutions Grant Subgrantee Agreements for \$189,842 for FY 2024-2025.

Justification:

There are eight agreements from the Emergency Solutions Grant (ESG) Program to provide \$189,842 of assistance to organizations providing shelter and supportive services for the homeless and those at risk of becoming homeless. The following information outlines the scope of activity and funding level for each project under agreement with the City:

1. Underground Railroad \$35,000
This allocation supports the emergency shelter program and the crisis helpline for survivors of domestic violence, sexual assault, human trafficking and stalking.
2. Youth Protection Council-Innerlink \$25,000
The funds will be used for program operations to include staffing, occupancy, and supplies at the shelter that serves runaways and homeless youth.
3. Saginaw Catholic Mustard Seed Foundation-Shelter \$15,000
This allocation will be used to offset costs of operating the emergency shelter programs such as food and utilities. This shelter focuses on immediate and critical needs for shelter of women and their children.
4. Restoration Community Outreach Shelter \$34,844
The funds will be used for operational costs for the Shelter and supplies. This shelter houses men only. It is the only shelter in the City that provides this service to homeless or chronically homeless men, veterans, mentally and physically disabled men.
5. United Way of Saginaw County-HMIS \$17,963
This allocation is used to maintain the Homeless Management Information System. This system is required by HUD and assists in providing data to local agencies in assessing the needs of the community.

6. United Way of Saginaw County-HPRP \$35,965
The funds will be used for homeless prevention and rapid rehousing services in the City. This allocation will cover rapid rehousing efforts and a caseworker.
7. Restoration Community Outreach Shelter-HPRP \$10,785
The funds will be used to assist the shelter clients with rental assistance such as down payment, first months rent and move in costs.
8. Youth Protection Council \$15,285
The funds will be used for rapid rehousing program and homeless youth project with a focus on education, job training, employment opportunities and life skills.

Council approved the City's submission to the Department of Housing and Urban Development for these funds on April 8, 2024.

I have approved the Agreements as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Community Development Block Grant Agreement

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the Community Development Block Grant Agreement with the Department of Housing and Urban Development for \$2,049,100 for FY 2024-25.

Justification:

The City of Saginaw has received a Grant Agreement from the Department of Housing and Urban Development (HUD) for FY 2024-2025 for the Community Development Block Grant (CDBG) Program. The Agreement is in the amount of \$2,049,100. This is the City's entitlement amount approved by the federal government. The activities referred to in the Agreement include services and needs listed in the submissions approved by the City Council for the entitlement funds on April 8, 2024.

In accepting the Agreement, the City agrees to comply with all its terms and conditions, applicable laws, regulations, and all other requirements of HUD now or hereafter in effect pertaining to the CDBG Program. These conditions are also made part of contracts with third parties or subgrantees funded with CDBG monies.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: HUD Community Development Block Grant Subgrantee Agreements

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend the approval of the Community Development Block Grant Subgrantee Agreements for \$620,298 and Memorandums of Understanding for \$1,406,938 for FY 2024-2025.

Justification:

There are twenty-four agreements and six memorandums of understanding (MOU) for housing, economic development, public improvements, and public service activities to be carried out under the City's 48th year of the Community Development Block Grant (CDBG) Program. The following information outlines the scope of activity and funding level for each project under agreement with the City:

1. Saginaw Economic Development Corp \$235,475
This activity is operated by the Saginaw Economic Development Corporation. It provides funds to make business loans to credit worthy entrepreneurs and firms that wish to start or expand businesses in the targeted areas. Each business loan is based on the number of jobs to be created and made available to low and moderate-income residents in the City. The budget is comprised of entitlement funds, loan repayments, and carryover funds.
2. Downtown Development Authority \$42,000
This activity is operated by the Downtown Development Authority (DDA). These funds will be utilized by the DDA in their efforts to redevelop properties and recruit businesses to Downtown Saginaw.
3. Saginaw Habitat for Humanity Housing Counseling \$9,445
This activity is operated by Habitat for Humanity in the City of Saginaw. It provides for housing counseling to homeowners. This service is provided to households with income that fall between 30-60% of the area median income for the number of members in their household.
4. Saginaw Habitat for Humanity-Home Maintenance Self Help \$14,000
This activity is operated by Habitat for Humanity in the City of Saginaw. It provides for home maintenance classes for basic plumbing, electrical, interior and exterior repairs. This service is provided to households with income that fall

between 30-60% of the area median income for the number of members in their household.

5. Youth Protection Council- Youth Protective Services Innerlink \$16,000
This activity is operated by the Saginaw County Youth Protection Council. The program seeks to provide intensive long-term social casework intervention for twenty low to moderate-income families whose personal problems have led to degeneration of the family unit.
6. Youth Protection Council - Protective Services Teen Parent Support \$16,000
This activity is operated by the Saginaw County Youth Protection Council. The program seeks to provide assistance directed toward high-risk pregnant and parenting females under the age of 21. Teen Parent Support works to: reduce infant mortality and child abuse, delay subsequent pregnancies, and help young mothers work toward self-sufficiency. This activity will serve 55 clients eligible to be assisted with CDBG funds.
7. First Ward LACER \$15,527
This activity is sponsored by First Ward Community Services. The purpose of this program is to implement Literacy Arts Cultural Enrichment and Recreation (LACER) Program. It is an after-school and summer program whose goal is to enhance and expand the number and variety of programs serving youth in the K-12th grades and increasing the number of youth who do not have access to positive opportunities in safe environments in the City of Saginaw.
8. First Ward H.I.R.E. \$10,840
This activity is sponsored by First Ward Community Services. The H.I.R.E. program stands for Helping Individuals Retain Employment. The program is focused on preparing people that are in need with the skills and abilities to be marketable in the workplace and to find jobs. The program targets youth and will provide positive environment and learning opportunities in a safe environment.
9. First Ward Community Senior Center \$5,000
The Senior Citizens Center provides a place for Seniors to have a nutritious meal, socialize with their peers in a safe and friendly environment.
10. Houghton Jones Neighborhood Task Force \$12,499
The All Around the Neighborhood program provides community enrichment to people of all ages. They provide tutoring and afterschool activities for the youth in the neighborhood, a community garden, and community engagement through neighborhood empowerment.

11. Hearts for the Community-Summer Youth Program \$12,000
Provides a Summer Youth Program for youth in the community and ensures that nutritional lunches and daily activities are provided in a safe, healthy environment in the community.
12. Hearts for the Community-After School Program \$12,000
Provides an After School Program for youth in the community and ensures that nutritional lunches and daily activities are provided in a safe, healthy environment in the community.
13. Legal Services of Eastern Michigan-Testing and Education \$10,012
This activity will support Fair Housing Education and Testing which is required by HUD.
14. YMCA – Senior Connect Program \$10,000
The funding will be used to fund the Y-Senior Connect Program. The program is operated on a bimonthly basis for the senior citizens in our community.
15. Gideon Corporation USA \$20,000
The allocation is being used for the Gideon Youth Boxing Club Program. This program provides a safe space to learn and train in the sport of boxing.
16. Hearts for the Community – Playground Equipment \$39,000
This allocation is for additional playground equipment to the Community park located on the South end of the City of Saginaw.
17. Saginaw Housing Commission-Elmwood Manor Electrical Panel Upgrade \$60,000
The funds will be used to upgrade the electrical panel in the high rise Elmwood Manor this upgrade will improve the safety of the residents as it is replacing the original panels and wiring that are outdated and are a trip hazard which could result in a fire.
18. Daniel's Den Ministries After School and Summer Academics Program \$25,000
This newly funded activity is year-round after school and during summer break. They seek to serve approximately 100 K-8 students attending school in the City. It also seeks to expand its outreach to the families as a whole that they serve to enrich and improve learning in a safe, secure and supportive environment.
19. Daniel's Den Ministries Seed of Youth Project \$6,000
This newly funded activity is a youth gardening project that is located in their community. The project will be tailored to the needs of the community that they are in teaching composting, planting and many other facets of the horticultural experience.

20. Major Chords for Minors \$5,000
This activity has been funded in years prior and is back this year to receive funding for their Youth music lessons for low to moderate income families in the City of Saginaw.
21. Emmaus House of Saginaw \$9,500
Recovery coach services provided to women that are recovering from substance abuse disorders. The coaches bring lived experience to the group sessions with the women that are housed at their shelter.
22. Rooted In Hope \$15,000
The I Read, I Lead, I Succeed Literacy program is new to funding this year and is available to kids K-6 that will enhance children's reading literacy with cutting edge practices that will improve assessment scores of our students at a local, state and national level.
23. Urban Racquet Sports Foundation \$10,000
Youth tennis instruction along provided all year round to kids along with instruction on character building, health and nutrition education relevant to their training.
24. Ahsrat Entrepreneur Training \$10,000
This newly funded program provides aspiring entrepreneurs with training and education to assist them in building their readiness skills in pursuing their small business goals.

The following information outlines the scope of activity and funding level for each project under a Memorandum of Understanding (MOU) with City departments outside of the Community Development Block Grant Division:

1. Street Improvements \$350,000
Funding was provided for this project in the same amount as last year. This activity is under the City of Saginaw's Department of Public Services. The purpose of the program is to resurface streets, replace deteriorated pavement sections, adjust manhole structures, and construct ADA compliant sidewalk ramps within CDBG-eligible neighborhoods.
2. ADA Ramps \$80,000
Funding was provided for this project in the same amount as last year. This activity is under the City of Saginaw's Department of Public Services. The purpose of the program is to construct ADA compliant sidewalk ramps within CDBG-eligible neighborhoods.

3. Community Policing \$90,177
This activity is under the City of Saginaw's Police Department. The purpose of this program is to continue to fund three (3) Community Police Officers (CPOs) in designated CDBG-eligible neighborhoods. The CPOs have developed close relationships with the residents, business owners/employees and other stakeholders within their assigned neighborhoods. These relationships have resulted in an improved quality of life for the residents.
4. Demolition of Dangerous Buildings \$305,064
This activity is administered under the City of Saginaw's Inspections Division. The purpose of the program is to reduce the presence of blighted, vacant, unsafe structures within the City of Saginaw.
5. Rehabilitation Program \$447,429
This program provides home repairs to residents in the City that own their homes and reside in a low to moderately low-income area.
6. Specification Writing Program \$134,268
Code Enforcement Officers write specifications and provide oversight of the construction projects through the entire process for the City's Housing Rehabilitation Programs.

Council approved the City's submission to the Department of Housing and Urban Development (HUD) for these funds on April 8, 2024.

I have approved the Agreements as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Michigan Fitness Foundation Grant Acceptance

Prepared by: Cassi Zimmerman, Director of Planning and Economic Development

Manager's Recommendation:

I recommend the acceptance of the grant award from the Michigan Fitness Foundation for \$10,000 through the Promoting Active Communities program.

In addition, a budget adjustment should be completed to increase the General Fund Revenue, State Grants Account No. 101-0000-539.000 in the amount of \$10,000. To offset the increase in revenues will be the same increase to the General Fund, Department of Neighborhood Services and Inspections, Planning and Zoning Division, Professional Services Account No. 101-3863-801.000.

Justification:

The City of Saginaw was approached by the Michigan Fitness Foundation to participate in a pilot program called Promoting Active Communities (PAC). This program helps communities better understand barriers to active living and solutions to overcome those barriers. A team of interested community members used the PAC online tools, virtually and on the ground, to examine their community's policies, programs, and built environment. These tools enabled the committee to engage with the community to evaluate our city resources around physical activity. Currently, an action plan is being drafted to prioritize actions to increase physical activity opportunities in Saginaw.

On September 5, 2024, the City was notified that milestones were met to allow the disbursement of the first half of the program grant. The total award will be \$10,000 with no matching fund requirement by the City of Saginaw. These funds will be used to accomplish the goals of the action plan.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: 2024-2025 Byrne Justice Assistance Grant Interlocal Agreement
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend approval of the Interlocal Agreement with the County of Saginaw for administration of the 2024-2025 Byrne Justice Assistance Grant and distribution of proceeds for the Police Department.

In addition, a budget adjustment should be completed to increase the Department of Justice – JAG Fund, JAG 2024 Grant Account No 263-0000-501.061 from \$0 to \$37,352. To offset the increase in revenues will be an increase to the DOJ – JAG Fund, JAG 2023 Division, Vehicle Account No 263-3349-982.000 by the same amount.

Justification:

The City of Saginaw (City) and the County of Saginaw (County) are required to enter into an Interlocal Agreement (Agreement) prior to the disbursement of funds for the Byrne Justice Assistance Grant (JAG). The Agreement sets forth the rights and obligations of the parties. The City and County have negotiated the division of the JAG funds. Pursuant to the terms of the Agreement, the County will serve as facilitator and fiduciary of the \$74,704 grant funds. The County shall allocate \$37,352 toward the purchase of patrol vehicles, equipment for vehicles, and equipment for the purpose of sustaining the delivery of basic law enforcement services. The City shall allocate \$37,352 toward the purchase of patrol vehicles and equipment for patrol vehicles for the purpose of sustaining the delivery of basic law enforcement services.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance – FY24 Byrne Discretionary Community Project Funding Grant

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the FY 2024 Byrne Discretionary Community Project Funding grant through the U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, in the amount of \$141,500, for the Police Department.

In addition, a budget adjustment is required to increase the General Fund Revenues, Byrne Grant – Kildee No. 2 Account No. 101-000.00-502.062 from \$0 to \$141,500. To offset the increase in revenue will be an increase to the General Fund, Community Public Safety - Police, Byrne Grant - Kildee No. 2 Division, Vehicles, Account No. 101-307.29-982.000 by \$110,000 and General Fund, Community Public Safety - Police, Byrne Grant - Kildee No. 2 Division, Equipment, Account No. 101-307.29-982.000 by \$31,500.

Justification:

The period of this grant is from October 1, 2024, through July 31, 2027. The 2024 Byrne Discretionary Community Project funding helps law enforcement agencies make critical upgrades to equipment, technology, and patrol vehicles and vessels to ensure the enduring efficacy of mid-Michigan's law enforcement. Based on the public safety needs of each community, this initiative is aimed at reducing crime, including planning, evaluation, and technology improvement programs.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: CAN Council Agreement for Professional Services - Two-year Extension
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a two-year extension of the Professional Services Agreement with the Child Abuse and Neglect Council for the Police Department.

Justification:

This agreement is for the period of October 1, 2024, to September 30, 2026. The Child Abuse and Neglect (CAN) Council has been heavily involved with the development of the Saginaw Police Department's Victim Services Unit since the unit's inception. With the approval of the two-year extension of the Professional Services Agreement, the CAN Council will continue to place one of their trained Victim Advocates at the Police Department as a contracted employee. The advocate works as a Victim Services Specialist, coordinating with detectives, officers, and victims of crime to better serve the citizens of the City of Saginaw. All costs associated with this contracted position will be paid through the 2023 Coronavirus State and Local Fiscal Recovery Fund Grant approved by City Council on August 12, 2024.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: CFS Agreement for Professional Services - Two-year Extension

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a two-year extension of the Professional Services Agreement with Child and Family Services of Saginaw for the Police Department.

Justification:

This agreement is for the period of October 1, 2024 to September 30, 2026. Child and Family Services of Saginaw (CFS) has been heavily involved with the development of the Saginaw Police Department's Victim Services Unit since the unit's inception. With the approval of the two-year extension of the professional services agreement CFS will continue to place one of their trained Victim Advocates at the Police Department as a contracted employee. The advocate works as a Victim Services Specialist, coordinating with detectives, officers and victims of crime to better serve the citizens of the City of Saginaw. All costs associated with this contracted position will be paid through the 2023 Coronavirus State and Local Fiscal Recovery Fund Grant approved by City Council on August 12, 2024.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: STOPV: STOP Violence Grant, Victim Services Memorandum of Agreement - CT

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the Memorandum of Agreement between Child and Family Services, Carrollton Township Police Department for the Police Department.

Justification:

Under this agreement, the Child and Family Services – Sexual Assault Center (C&FS) will provide a shared Victim Service Specialist who will administer victim advocacy and intervention services to victims of domestic violence, dating violence, sexual assault, stalking, and human trafficking, who have filed cases with the Saginaw Police Department (SPD) and/or the Carrollton Township Police Department (CTPD).

This agreement is for the period of October 1, 2024, through September 30, 2025, and is funded through the STOPV: STOP Violence Grant, Victim Services – 2025, awarded to CFS as the lead agency and SPD and CTPD as collaborating partners.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: STOPV: STOP Violence Grant, Victim Services Memorandum of Agreement - SVSU

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the Memorandum of Agreement between Child and Family Services, the University Police of Saginaw Valley State University, and the Police Department.

Justification:

Under this agreement the Child and Family Services – Sexual Assault Center (CFS) will provide a shared Victim Service Specialist who will administer victim advocacy and intervention services to victims of domestic violence, dating violence, sexual assault, stalking, and human trafficking, who have filed cases with the Saginaw Police Department (SPD) and/or the University Police of Saginaw Valley State University (SVSUPD).

This agreement is for the period of October 1, 2024, through September 30, 2025, and is funded through the STOPV: STOP Violence Grant, Victim Services – 2025, awarded to C&FS as the lead agency and SPD and SVSUPD as collaborating partners.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: STOPV: STOP Violence Grant, Victim Services Memorandum of Agreement - BV

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the Memorandum of Agreement between Child and Family Services, the Buena Vista Police Department for the Police Department.

Justification:

Under this agreement the Child and Family Services – Sexual Assault Center (C&FS) will provide a shared Victim Service Specialist who will administer victim advocacy and intervention services to victims of domestic violence, dating violence, sexual assault, stalking, and human trafficking, who have filed cases with the Saginaw Police Department (SPD) and/or the Buena Vista Police Department (BVPD).

This agreement is for the period October 1, 2024, through September 30, 2025, and is funded through the STOPV: STOP Violence Grant, Victim Services – 2025, awarded to C&FS as the lead agency and SPD and BVPD as collaborating partners.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Covenant Medical Center, Inc. Police Officers Agreement Extension
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend approval of a five-year extension of the Agreement for law enforcement protection and services with Covenant Medical Center, Inc. for the Police Department.

Justification:

This agreement is for the period of May 1, 2024, to June 30, 2029. Covenant, as a community partner, will continue to provide funding for four full-time police officer positions in order to have dedicated service in and around their Cooper and Harrison campus properties, as well as the surrounding neighborhoods. It is understood that any officers assigned to the Covenant detail may be called away in the event of an emergency or other event requiring their presence elsewhere in the City.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Donation to City of Saginaw from Saginaw Community Foundation
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend the approval of the acceptance of the donation of \$5,000 from the Saginaw Community Foundation to be used towards the purchase of a new fountain to be placed in Lake Linton in the City of Saginaw for the Public Services Department.

It is further recommended that a budget adjustment be completed to increase the Water Operation and Maintenance Fund Revenues, Miscellaneous Account No. 591-0000-502.002 by \$5,000. This increase in revenue will be offset by an increase to the Water Operation and Maintenance Fund, Surplus Division, Repairs and Replacements Account No. 591-4740-974.000 by the same amount.

Justification:

The City of Saginaw has been working towards replacing the existing fountain in Lake Linton that has exceeded its useful life and is no longer operational. As part of our fund-raising efforts, we have reached out the Saginaw Community Foundation in attempts to see if there are any funds available that could go towards this purchase. The Saginaw Community Foundation has offered to donate five thousand dollars towards this purchase.

The City Attorney has reviewed the donation and commented that State law allows a city to accept any gift of real or personal property. MCL 123.905 provides: "Any municipality may receive, own, and enjoy any gift of real, personal, or intangible property, made by grant, devise, or bequest, or in any other manner, for public parks, grounds, cemeteries, public buildings, or other public purposes, whether made directly or in trust, subject to the conditions, limitations, and requirements provided in the grant, devise, bequest, or other instrument."

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Lake Linton Fountain
Prepared by: Phil Karwat, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Blue Thumb for \$48,103.40 for an Aqua Control Titan Fountain for Lake Linton for the Public Services Department, Facilities Division.

Justification:

On June 27, 2024, a quote was received for an Aqua Control Titan Fountain. This fountain will replace the existing fountain in Lake Linton that has exceeded its useful life and is no longer operational. The new fountain will maintain a consistent decorative landscape and provide increased efficiency with lower operational costs. The fountain serves a place making function for both Celebration Park and the City's historic Water Filtration Plant. It also provides additional aeration to Lake Linton - the raw water storage reservoir. Blue Thumb is the nearest authorized Aqua Control distributor in Michigan.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division, Repairs and Replacements account no. 591-4740-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Michigan Cat Blanket Purchase Order – Garage Parts
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with Michigan CAT by \$15,000, for a new total of \$20,000, for vehicle parts for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, the blanket purchase order listed below was issued in the amount of \$5,000.00 to Michigan CAT for garage parts for the Public Services Department, Motor Pool Division. The City's Municipal Garage requires the services of this vendor for various repairs from July 1, 2024 to June 30, 2025. We have spent \$4,832.39 to date leaving a balance of \$167.61. Two invoices totaling \$2,910.87 are currently outstanding and awaiting payment.

There are no feasible means to predetermine what parts will be needed. The City's Municipal Garage requires purchases from Michigan CAT for various parts of larger equipment classified to CAT industrial equipment only.

The original blanket purchase order information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
519490	Michigan CAT	\$5,000	\$15,000	\$20,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division, Motor Vehicle Repairs Account No. 661-4481-931.000

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Michigan Cat Blanket Purchase Order – Garage Parts
Prepared by: Alex Niedecken, Public Services Department

Manager's Recommendation:

I recommend the approval to increase a blanket purchase order to Michigan Cat by \$15,000, for a new total of \$20,000, for vehicle parts for the Public Services Department, Motor Pool Division.

Justification:

In FY 2025, the purchase order listed below was issued to the vendor for a total of \$5,000.00 for garage parts for the Public Services Department, Motor Pool Division. We have spent \$4,832.39 to date leaving a balance of \$167.61 and two invoices to be paid totaling \$2,910.87.

In FY 2024, the Garage spent \$16,627.69 on parts from Michigan Cat. In FY 2023, the Garage spent \$20,233.33 on parts from Michigan Cat.

Due to the current economy, many vendors have had to increase their prices, while keeping their pricing competitive. There are no feasible means to predetermine what parts will be needed. The Garage Division's personnel obtain price quotes for parts, awarding purchases to the lowest and best vendor for each item. The City's Municipal Garage requires purchases from Michigan Cat for various parts of larger equipment classified to Cat industrial equipment only. The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
519490	Michigan Cat	\$5,000	\$15,000	\$20,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Early Fill Road Salt Purchase
Prepared by: Brett Reid, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Compass Minerals America, Inc. for \$56,110.00 for 1,000 tons of early fill road salt for the Public Services Department, Streets Division.

Justification:

On April 18, 1977, City Council approved a cooperative purchasing agreement with the State of Michigan, which allows the City to purchase material and equipment at State bid pricing. The City has used this agreement to purchase road salt for ice control in the past

Compass Minerals America, Inc. was the low bidder on the State bid at \$56.11 per ton with the State Contract Number 180000000787. This per ton price includes the salt, weighing, loading, handling and the truck freight charges.

The City purchased 1,500 tons of early-fill road salt in 2023 at the unit price of \$58.39 per ton. This year's unit price for early fill salt represents a 4.0% decrease from the 2023 unit price for early fill salt. In February of this year the City purchased 2,000 tons of seasonal road salt at the unit price of \$55.61 per ton. This year's unit price for early fill salt is a 0.9% increase from the seasonal road salt that was purchased in February of this year. The salt barn can hold 4,000 tons of salt. It is estimated that there are 3,000 tons of road salt in the salt barn currently.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Winter Maintenance Divisions Street and Road Materials Account No. 202-4655-743.000 \$22,444.00, the Major Streets Fund, State Winter Maintenance Divisions Street and Road Materials Account No. 202-4692-743.000 \$25,249.50, and the Local Streets Fund, Winter Maintenance Divisions Street and Road Materials Account No. 203-4655-743.000 \$8,416.50.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Horizontal Boring Tool – Maintenance and Service Division
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with T.T. Technologies, Inc. for \$13,990.00 for two 3" Grundomat 75P Horizontal Boring Tools for the Public Services Department, Maintenance and Service Division.

Justification:

On September 10, 2024, the Maintenance and Service Division received bids for the purchase of a 3" Grundomat 75P Horizontal Boring Tool, to be utilized for the installation of new water service connections and extensions in various sizes from ¾ inch to 2 inch in diameter throughout the City's water distribution system. These boring tools will be direct replacements of older units that are broken beyond repair. These boring tools are a frontline piece of equipment that are used daily by the water service line replacement crews within the Maintenance and Service Division.

<u>Vendor</u>	<u>Cost</u>
T.T. Technologies, Inc. Aurora, IL.	\$6,845.00 each \$ 150.00 freight
USA Bluebook Waukegan, IL.	\$7,709.35 each \$ 194.49 freight
AIS Construction Equipment Bridgeport, MI.	\$7,788.00 each \$ 175.00 freight
United Rentals Inc. Saginaw, MI. (out of City)	\$8,827.00 each \$ 200.00 freight

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division, Maintenance Equipment Account No. 591-4722-978.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Minnich A-1-30 Concrete Air Drill
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend a purchase with Ace Cutting Equipment & Supply, Inc. for \$8,920.00 for a Minnich A-1-30 concrete air drill for the Public Services Department, Maintenance and Service Division.

Justification:

On August 14, 2024, the Maintenance & Service Division received a sole source quote from Ace Cutting Equipment & Supply, Inc. for the purchase of a Minnich A-1-30 concrete air drill. The Maintenance and Service Division will utilize this piece of equipment to ensure the street repairs required, due to the maintenance and repair of the City's Water and Sewer System in the Right of Way, meet all the City of Saginaw and Michigan Department of Transportation standards in street repairs. This concrete air drill will be a direct replacement of an older unit that is broken beyond repair.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division Repairs and Replacements Account No. 591-4721-974.000 \$4,460.00 and the Sewer Operation and Maintenance Fund, Maintenance and Service Division Repairs and Replacements Account No. 590-4821-974.000 \$4,460.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Traffic Regulation Changes
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend that the following proposed traffic regulation changes be approved, each of which is recommended by the Traffic Committee.

1. Abolishment of Parking Regulations, S. Sixth Avenue (200-100 blocks):

All parking regulations and limitations on both sides of S. Sixth Avenue, from Janes Avenue to Lapeer Avenue, are hereby abolished.

2. Establishment of Parking Regulations, S. Sixth Avenue (200 block):

Parking is prohibited on the east side of S. Sixth Avenue, from Janes Avenue to Lapeer Avenue.

3. Establishment of Parking Regulations, S. Sixth Avenue (100 block):

There are no parking regulations posted on the west side of S. Sixth Avenue between Federal Avenue and Lapeer Avenue with the exception of a back of curb parking from 265 feet north of the north curb line of Tuscola Avenue to 375 feet north of the north curb line of Tuscola Avenue. Parking is prohibited on the east side of S. Sixth Avenue between Federal Avenue and Lapeer Avenue with the exception of a back of curb parking from 255 feet north of the north curb line of Tuscola Avenue to 375 feet north of the north curb line of Tuscola Avenue.

4. Abolishment of Parking Regulations, N. Sixth Avenue (100-1400 blocks):

All parking regulations and limitations on both sides of N. Sixth Avenue, from Lapeer Avenue to N. Washington Avenue (M-13), are hereby abolished.

5. Establishment of Parking Regulations, N. Sixth Avenue (100-300 blocks):

Parking is prohibited on the east side, N. Sixth Avenue between Lapeer Avenue and Fitzhugh Street.

6. Establishment of Parking Regulations, N. Sixth Avenue (400-800 blocks):

Parking is prohibited on the east and west sides, N. Sixth Avenue between Fitzhugh Street and Sears Street

7. Establishment of Parking Regulations, N. Sixth Avenue (900-1300 blocks):

There are no parking regulations posted on the east and west sides, N. Sixth Avenue between Sears Street and Myrtle Street.

8. Establishment of Parking Regulations, N. Sixth Avenue (1400 block):

Parking is prohibited on the east and west sides, N. Sixth Avenue between Myrtle Street and N. Washington Ave/M-13.

9. Abolishment of Stop Control at N. Fifth Avenue and Wadsworth Street:

The stop control for N. Fifth Avenue at its intersection with Wadsworth Street is hereby abolished.

10. Establishment of Multi-way Stop Control at N. Fifth Avenue and Wadsworth Street:

No person driving a vehicle on N. Fifth Avenue shall enter or cross Wadsworth Street without first bringing said vehicle to a complete stop. No person driving a vehicle on Wadsworth Street shall enter or cross N. Fifth Avenue without first bringing said vehicle to a complete stop.

11. Abolishment of Stop Control at N. Sixth Avenue and Wadsworth Street:

The stop control for N. Sixth Avenue at its intersection with Wadsworth Street is hereby abolished.

12. Establishment of Multi-way Stop Control at N. Sixth Avenue and Wadsworth Street:

No person driving a vehicle on N. Sixth Avenue shall enter or cross Wadsworth Street without first bringing said vehicle to a complete stop. No person driving a vehicle on Wadsworth Street shall enter or cross N. Sixth Avenue without first bringing said vehicle to a complete stop.

13. Abolishment of Stop Control at Fitzhugh Street and N. Sixth Avenue:

The stop control for Fitzhugh Street at its intersection with N. Sixth Avenue is hereby abolished.

14. Establishment of Multi-way Stop Control at Fitzhugh Street and N. Sixth Avenue:

No person driving a vehicle on Fitzhugh Street shall enter or cross N. Sixth Avenue without first bringing said vehicle to a complete stop. No person driving a vehicle on N. Sixth Avenue Street shall enter or cross Fitzhugh Street without first bringing said vehicle to a complete stop.

15. Abolishment of One-way traffic on N. Fifth Avenue:

One-way traffic on N. Fifth Avenue between Lapeer Avenue and N. Washington Avenue (M-13) is hereby abolished.

16. Establishment of Two-way traffic on N. Fifth Avenue:

Two-way traffic on N. Fifth Avenue between Lapeer Avenue and N. Washington Avenue (M-13) is hereby established.

17. Abolishment of One-way traffic on S. Fifth Avenue:

One-way traffic on S. Fifth Avenue between Thompson Street and Lapeer Avenue is hereby abolished.

18. Establishment of Two-way traffic on S. Fifth Avenue:

Two-way traffic on S. Fifth Avenue between Thompson Street and Lapeer Avenue is hereby established.

19. Abolishment of One-way traffic on Thompson Street:

One-way traffic on Thompson Street between E. Genesee Avenue and S. Fifth Avenue is hereby abolished.

20. Establishment of Two-way traffic on Thompson Street:

Two-way traffic on Thompson Street between E. Genesee Avenue and S. Fifth Avenue is hereby established.

21. Abolishment of One-way traffic on N. Sixth Avenue:

One-way traffic on N. Sixth Avenue between Lapeer Avenue and N. Washington Avenue (M-13) is hereby abolished.

22. Establishment of Two-way traffic on N. Sixth Avenue:

Two-way traffic on N. Sixth Avenue between Lapeer Avenue and N. Washington Avenue (M-13) is hereby established.

23. Abolishment of One-way traffic on S. Sixth Avenue:

One-way traffic on S. Sixth Avenue between Cherry Street and Lapeer Avenue is hereby abolished.

24. Establishment of Two-way traffic on S. Sixth Avenue:

Two-way traffic on S. Sixth Avenue between Cherry Street and Lapeer Avenue is hereby established.

25. Abolishment of One-way traffic on Cherry Street:

One-way traffic on Cherry Street between E. Genesee Avenue and S. Sixth Avenue is hereby abolished.

26. Establishment of Two-way traffic on Cherry Street:

Two-way traffic on Cherry Street between E. Genesee Avenue and S. Sixth Avenue is hereby established.

Justification:

These proposed changes in traffic regulations are a result of separate studies performed at the request of the public and the Engineering Section of the Right of Way Division. The City Engineer and the Traffic Committee have approved these changes, which should have a positive impact on traffic safety in these areas.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Railroad Crossing Removal Contract
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of the contract with Rohde Brothers Excavating, Inc. for \$242,876.00 for the Railroad Crossing Removal project for the Public Services Department, Engineering Division.

It is further recommended that a budget adjustment be completed to increase the Major Streets Fund Revenues, Reimbursements Account No. 202-0000-676.000 from \$5,442 to \$274,192, which is a \$268,750 increase. This increase is necessary in order to recognize the state incentive payments to be received upon completion of the Railroad Crossing Removal project. This increase in revenue will be offset by an increase to the Major Streets Fund, Street Projects Division's Construction Projects Account No 202-4614-822.000 by the same amount.

Justification:

On September 10, 2024, the City received two qualified bids for the Railroad Crossing Removal Contract C-1704. The contract includes replacing curb & gutter, repairing road surface, and installation of guardrail at the railroad crossing at Mackinaw & Niagara Streets; installation of guardrail and signage at the railroad crossing at Meredith Street east of Franklin Street; and removal of railroad tracks, roadway repairs, and curb & gutter replacement at the railroad spur crossing Niagara Street near Waller Street. Once this project is completed, these three railroad crossings will be removed from the state and national inventory, which will eliminate the potential for train and vehicle crashes at the crossings. MDOT Contracts No. 2023-0479 (Meredith Street) and 2023-0480 (Mackinaw Street) were previously approved on June 19, 2023, by Council, which stated the City will receive a total of \$218,750 in state incentive payments. MDOT has also committed to providing up to \$50,000 for the removal of the railroad spur on Niagara Street near Waller Street. Total state incentive payments to be received is \$268,750, which will cover the entire cost of this project.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Rohde Brothers Excavating, Inc. Saginaw, MI (out-city)	\$242,876.00
Champagne & Marx Excavating Saginaw, MI (out-city)	\$251,702.21

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Street Projects Division's Construction Projects Account No. 202-4614-822.000 \$242,876.

I have approved the contract as to substance and is subject to City Attorney approval as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: 5th & 6th One-Way Conversion Project
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with J Ranck Electric, Inc. for \$124,680.38 for the 5th & 6th One-Way Conversion project for the Public Services Department, Engineering Division.

Justification:

On September 10, 2024, the City received one qualified bid for the 5th & 6th One-Way Conversion P#2028-25. The project includes approximately 3500' of pavement markings and sign replacements to convert streets from one-way to two-way traffic on Thompson Street from E. Genesee Avenue to S. 5th Avenue, 5th Avenue from Thompson Street to Fitzhugh Street, Cherry Street from E. Genesee Avenue to S. 6th Avenue, and 6th Avenue from Cherry Street to Fitzhugh Street.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
J Ranck Electric, Inc. Mt. Pleasant, MI	\$124,680.38

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Street Projects Division's Construction Projects Account No. 202-4614-822.000 \$124,680.38.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Second Amendment to Water Service Agreement with Thomas Township

Prepared by: Mike Grenier, Water & Wastewater Treatment Services Department

Manager's Recommendation:

I recommend the approval of the Second Amendment to the Water Service Agreement with Thomas Township.

Justification:

In June 2005, the City and Thomas Township entered into a 30-year Water Service Agreement, which provided for, among other things, revenue sharing derived from new non-residential development. The Agreement was amended in 2007 in relation to expansions being undertaken by Hemlock Semiconductor.

Now, in order to accommodate expansion in the Township of Richland for economic development by Solar Technology LLC, the City and Township representatives have prepared a Second Amendment to the Water Service Agreement which acknowledges the development being undertaken by Solar Technology and the expansion of Thomas Township's water system into the Township of Richland.

I have approved the Second Amendment as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Water Capacity Fee Agreement with Thomas Township and Solar Technology, LLC

Prepared by: Mike Grenier, Water & Wastewater Treatment Services Department

Manager's Recommendation:

I recommend the approval of the Water Capacity Fee Agreement with Thomas Township and Solar Technology, LLC.

Justification:

In June 2005, the City and Thomas Township entered into a 30-year Water Service Agreement, which provided for, among other things, revenue sharing derived from new non-residential development. The Agreement was amended in 2007 in relation to expansions being undertaken by Hemlock Semiconductor.

Now, in order to accommodate expansion in the Township of Richland for economic development by Solar Technology, LLC, the parties have prepared a Water Capacity Fee Agreement which provides a revenue sharing for this development. Solar Technology, LLC shall pay the City a flat fee per year in lieu of employees of Solar Technology, LLC being subject to the City's non-resident income tax.

I have approved the Water Capacity Fee Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: 425 Agreement with Township of Richland
Prepared by: Mike Grenier, Water & Wastewater Treatment Services Department

Manager's Recommendation:

I recommend the approval of the 425 Agreement with Township of Richland for the purpose of economic development projects.

Justification:

The Township of Richland and City of Saginaw have proposed that certain property be conditionally transferred from Richland Township to City of Saginaw pursuant to Act 425 of 1984 to promote economic development by supporting Solar Technology LLC, in expanding its operations, making improvements to its real property, acquiring new capital equipment, and retaining and creating employment. The agreement is being contemplated by the parties in order to secure the availability of water service to the Transferred Area by Thomas Township and allow for certain revenue sharing requirements as provided by the Water Service Agreement between Thomas Township and the City.

I have approved the 425 Agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Professional Consulting Services
Prepared by: Mike Grenier, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Fishbeck for \$844,800, for professional consulting services for the Water and Wastewater Treatment Services Department, Water Treatment Plant.

Justification:

With the approaching 100-year anniversary of the Saginaw Water Treatment Plant, a study of the treatment plant and its challenges due to its age and options going forward is required for capital decision making. A \$500,000 Affordability and Planning grant from the State of Michigan was awarded to aid in this study. A Request for Proposal was released to selected qualified engineering firms to conduct this study with Fishbeck being selected by the project review team.

This study will be a comprehensive look at the facility with a look to the future and the plant's ability to meet those needs and an evaluation of alternatives with estimated costs. At this time and due to the highly related nature of the two projects, an updated reliability study is one of the deliverables and a requirement for this to be regularly updated. These two documents will give Council the information they will need to make the necessary decision about upgrades, relocation, and the path forward for the Saginaw Water System.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division, Engineering Services Account No. 591-4740-802.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Hach Brand Reagent Pick and Ship Plan
Prepared by: Eden Willcox, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with HACH Company for \$3,384.80 for HACH chemical reagents for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On August 6, 2024, bid #2024-23 was requested and no bids were received. On August 7, 2024, Request for Quotes were sought. On August 22, 2024, the City received a sole quote for HACH chemical reagents. The Water Treatment Division performs Turbidity and Free Chlorine Residual (Cl-) analyses using Hach Company's benchtop instruments. Turbidity analysis is an indication of water quality. The Environmental Protection Agency (EPA) and Michigan Department of Environment, Great Lakes, and Energy (EGLE) require continuous and periodic monitoring of these parameters. The requested reagents are on a one-year Reagent Pick and Ship Plan for automatic quarterly delivery and include shipping costs.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division, Operating Services Account No. 591-4730-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Wickes Park, Dewatering Pump
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Detroit Pump, a sole source, for \$6,975.00 for a dewatering pump for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

The Remote Facilities Division maintains ten lift stations. The collection system mainly flows by gravity to the Wastewater Treatment Plant (WWTP). However, there are a few locations in the system that require lift stations to lift flows up to higher elevation sewers that will flow by gravity to the WWTP.

Due to the highly abrasive nature of the grit and other inorganic solids at the bottom of the pumping station, the dewatering pump has a limited lifespan. The Wickes dewatering pump has failed due to its age and condition. Replacement is necessary over repairs to ensure continued operation of the pump station.

On August 15, 2024, we received a quote from Detroit Pump of Warren, Michigan for the replacement of the existing dewatering pump. Detroit Pump is the manufacturer's representative for Sulzer pumps in Michigan.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus, Repairs and Replacements Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Underground Piping Repairs
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Corby Energy Service, Inc. for an annual amount of \$2,000,000.00 for FY 2025; and pending budget approval, \$1,000,000.00 for FY 2026 and FY 2027, for inspection and repair of storage tanks and piping systems for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping and Remote Facilities Divisions.

Justification:

The two Wastewater Divisions require specialized maintenance services to identify and repair suspected piping and storage tank defects to prevent future failures in Wastewater Treatment and Pumping and Remote Facilities Divisions systems. The contractor will provide planned and emergency system repair services in accordance with the Capital Improvement Plan. Corby Energy Services, Inc. has agreed to extend the FY 2022 pricing through the National Intergovernmental Purchasing Alliance/Omnia Partners Contract No. R170801 through FY 2027, recognizing a minimum 9% saving versus today's contract prices.

Cleaning and televising of storage and piping systems will assist in identifying structural deficiencies which will then be repaired using both trenchless and trenched methodology. All the engineering and design will be provided by Corby Energy Services, Inc., which will provide a reduction of crew and equipment mobilization costs.

The City is using The National Intergovernmental Purchasing Alliance / Omnia Partners Contract #R170801, a national bidding entity that provides a competitive solicitation process consistent with applicable suppliers that the contract may be used by other government agencies throughout the United States. This language is based on the lead jurisdiction "Joint Power Authority" or "Cooperative Procurement Authority." It allows governmental and public entities opportunities for greater efficiency and economy in procuring goods and services.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Divisions Construction Projects Account No. 590-4840-822.000 for \$2,000,000.00, and in the same account for \$1,000,000.00 for FY 2026 and FY 2027, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: RTB Flushing Valve Replacement
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with OCV Control Valves, a sole source, for \$9,586.00 for the replacement of several flushing valves, for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

On August 20, 2024, a quote was received from OCV Control Valves, the sole source distributor, for replacement of several valves. Retention and Treatment Basins (RTBs) are engineered to capture and treat excess wet weather flows. They store this surplus, which is later released to the sewer system for treatment at the Wastewater Treatment Plant. As the water is stored, solids settle at the basin's bottom. These solids must be flushed out after draining to meet the National Pollutant Discharge Elimination System permit requirements, preserve capacity, and reduce odors and gas production.

Several essential valves in the RTBs, vital to the flushing process, have failed and need to be replaced to guarantee proper flushing between wet weather occurrences.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division, Repairs and Replacements Account No. 590-4835-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Radar Level Detection Units
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Vega Americas, Inc., a sole source, for \$6,396.50 for radar level detection units for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

Level meters are utilized in all seven Retention Treatment Basins (RTB) to gauge the levels of tanks and channels. These measurements are vital for the operation, treatment, and documentation of wet weather events at the RTBs. Several meters at the RTBs are starting to malfunction and need replacement to ensure compliance with the National Pollutant Discharge Elimination System permit.

On August 7, 2024, Vega Americas, Inc., the producer of Vega radar level sensors and the exclusive supplier of these products, provided a quote for radar level detection units. Vega meters have demonstrated exceptional robustness in challenging wastewater conditions and are known for their reliability.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division, Repairs and Replacements Account No. 590-4835-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Composite Samplers
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Endress & Hauser, a sole source, for \$14,593.14, for two composite samplers for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

The Retention Treatment Basins utilize multiple composite samplers. Composite samplers collect wastewater samples that are analyzed to provide analytical data to help ensure compliance with National Pollutant Discharge Elimination System requirements.

Since the 1970's the Wastewater Treatment Division has used Sigma samplers. Several years ago, Hach purchased Sigma and phased out production of the Sigma samplers, eliminating replacement parts. Plant personnel evaluated replacement models and settled upon the Endress & Hauser model.

Over the past few years, Wastewater personnel have begun replacing failing Sigma samplers, with the Endress and Hauser model, and they've proved reliable and cost effective. Endress + Hauser is the manufacturer of this equipment and Forberg Smith is their sole source distributor in Michigan. On August 13, 2024, Forberg Smith provided a sole source quote to replace two samplers for \$14,593.14 for the Remote Facilities Division.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Divisions Repairs and Replacements Account No. 590-4835-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Repair Services Blanket
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a blanket purchase with A. C. Klopf, Inc. for \$20,000.00 for repair services to inspect and repair HVAC systems and components for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

The HVAC system in the Operations Building at the Wastewater Treatment Plant has undergone significant updates with A.C. Klopf overseeing the improvements to its key elements.

Further attention is required for additional components like ducting, registers, and temperature probes to enhance energy efficiency, air quality, and safety. A.C. Klopf will perform system pressure tests to identify any leaks, contamination, or component failures. Necessary repairs or replacements will be carried out according to the results of these tests.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division, General Repairs Account No. 590-4830-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Great Lakes Bay Health—Beneficiary Agreement
Prepared by: Lori Brown, Finance Director

Manager's Recommendation:

I recommend approval of the beneficiary agreement with Great Lakes Bay Health in the amount of \$5,000,000 for the Behavioral Health Clinic Project and authorize the City Manager to sign all related documents.

Justification:

On November 28, 2022, Council approved a motion to allocate \$5,000,000 in ARPA funds to the Behavioral Health Clinic Project in the City and in cooperation with the Saginaw County Health Department. The City will be entering into a beneficiary agreement with Great Lakes Bay Health for their use of those funds for the construction of their portion of the facility. Great Lakes Bay Health intends to provide behavioral health and related services from the facility once complete. The agreement shall be effective upon execution by all parties and end on December 31, 2026.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.