



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
August 12, 2024
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Joyce Seals, Board Chair, and Deborah Sanchez, Director, Saginaw Promise Update.

CONSENT AGENDA:

1. Approve the July 22, 2024 regular council meeting minutes.
2. Approve the appointment of Kaylene VanWagner as officer delegate and Lisa Crook as alternate officer delegate, and Alex Shephard as employee delegate and Jen Tafel as alternate employee delegate, to attend the Municipal Employees Retirement System's 78th Annual Meeting.
3. Approve the Purchase and Development Agreement for 310 Meredith Street and 321 Holden Street with the Saginaw Community Food Club and Kitchen.
4. Approve the amendment to the Parking Lease Agreement with Spicer Group for the use of a portion of the City owned parking lot at 220 Baum Street.
5. Approve the 2023 Coronavirus State and Local Fiscal Recovery Fund Grant Agreement for \$2,030,266 for the Police Department, Victim Services Division. Further, approve a budget adjustment for FY 2025 to recognize these funds.
6. Approve the U.S. Department of Justice, Office for Victims of Crime, Child Victims and Witnesses Support Materials Grant for \$5,166 for the Police Department, Victim Services Division. Further, approve a budget adjustment for FY 2025 to recognize these funds.
7. Approve the purchase with Print Express Products for \$5,166 for child/victim witness support booklets for the Police Department, Victim Services Division.
8. Approve the agreement with Dow Chemical Company for access to Wickes Park and the boat launch for an environmental remediation project for the Engineering Section, Right of Way Division. Further, approve a budget adjustment for FY 2025 to recognize these funds.

9. Approve the Professional Services Agreement and purchase with SCAPE Landscape Architecture DPC for \$1,367,400 for the design of the Riverfront Park improvements related to the Medical Diamond Development for the Public Services Department, Engineering Division.
10. Approve the Grass Cutting Services Agreement with the Saginaw County Land Bank Authority for an annual amount of \$50,000 from July 1, 2024 through June 30, 2027.
11. Approve the blanket purchase with Arrow-Magnolia International, Inc., a sole source, for \$5,000 for ARC-250 Tack Cleaner for the Public Services Department, Maintenance and Service Division.
12. Approve the purchase with Allied, Inc. for \$31,105 for two post mobile column lift systems for the Public Services Department, Motor Pool Division.
13. Approve the purchase with Power Line Supply for \$2,806 for pole setting equipment for the Public Services Department, Traffic Engineering Division.
14. Approve the Professional Services Agreement and purchase with Arbre Croche Cultural Resources, LLC for \$50,750 for archaeological monitoring services in conjunction with the Adams Street and Cass Street reconstruction project for the Public Services Department, Engineering Division.
15. Approve the Agreement with Kendall Electric, a sole source, for \$8,590 for hardware/software product support through Rockwell Automation, Inc. for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.
16. Approve the purchase with Hexagon, a sole source, for \$23,446 for the EAM software annual renewal maintenance fee for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.
17. Approve the purchase with EQ Industrial Services, Inc. for \$99,029 for the removal and disposal of the two underground chemical storage tanks for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
18. Approve the purchase with Airgas USA LLC for \$6,627 for a Tig Welder for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
19. Approve the blanket purchase with R.W. Mercer, Co. for \$2,200 for underground storage tank inspection for the Water and Wastewater Treatment Services Department, Water Treatment Division.
20. Approve the Demand Response Program Agreement with Consumers Energy for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division.
21. Ratification to increase the purchase order with Spicer Group by \$61,433.06, for a new total of \$910,433.06, for the professional engineering services for the design phase of the new high service pump station and transmission main piping connections for the Water and Wastewater Treatment Services Department, Water Treatment Division.

22. Approve the blanket purchase with Nalco Pretreatment Solutions, LLC for \$2,692 for the annual deionized water system service for the Water and Wastewater Treatment Services Department, Water Treatment Division.
23. Approve the purchase with YSI, Inc. for \$4,415 for a YSI ProQuatro portable multiparameter water quality meter system for the Water and Wastewater Treatment Services Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council appointment of Mark Greskowiak to Historic District Commission with a term to expire July 31, 2026.
2. Approve the Council appointment of Viloshinee Murugan to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2027.
3. Approve the Council appointment of Thomas Raines to Historic District Commission with a term to expire July 31, 2027.

ORDINANCE INTRODUCTION:

ORDINANCE ADOPTION:

RESOLUTIONS:

1. Approve Neighborhood Enterprise Zone Certificate-1407 N. Fayette Street.
2. Approve Neighborhood Enterprise Zone Certificate-1413 N. Fayette Street.
3. Authorize the sale and consumption of alcoholic beverages during the specified community event.
4. Accept the CMF/DNR Spark Grant Agreement for the Rehabilitation of the Riverfront/Iron Belle Trail from Wickes Park to Ojibway Island.
5. Authorize the ballot language for a proposal to amend the City Charter.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

1. Consideration of a motion to go into closed session to discuss pending litigation in Sanchez/Drake v. City of Saginaw per MCL 15.268(e).

ADJOURNMENT:

Timothy Morales
City Manager

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JULY 22, 2024, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Silvia offered a prayer and Mayor Pro Tem Boensch led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Reggie Williams, Michael Balls, Annie Boensch, Bill Ostash, Priscilla Garcia, Michael Flores, George Copeland, Brenda Moore: 9. Council Members absent: 0.

ANNOUNCEMENTS

City Clerk Kristine Bolzman made the following announcements:

- Tomorrow, July 23 at 4:00 p.m. is the deadline to file to be a candidate for City Council or the Saginaw School Board. City Council will have five 4-year terms and one 2-year term. The Saginaw School District Board will have three 6-year terms. These positions will appear on the Nov. 5 ballot. Petition sheets and Affidavit of Identity forms are available at the City Clerk's Office.
- The Clerk's Office will be open Saturday, August 3 from 8:00 a.m. to 4:00 p.m. for absentee voting.
- The Saginaw County Early Vote Center, located at 618 Cass, will be open beginning this Saturday, July 27 for voters that wish to tabulate their ballot. The center will be open daily from 9:00 a.m. to 5:00 p.m. until August 4. Wednesday, July 31, the hours are 11:00 a.m. to 7:00 p.m.
- Tuesday, August 6th is the State Primary Election. Polls will be open from 7:00 a.m. to 8:00 p.m.
- A resolution has been added to the agenda for the establishment of an emergency polling location for precincts 12 and 15. Notice was received on July 17 that the new high school, formerly SASA, will not be usable on August 6 due to circumstances surrounding the construction of the parking lot. The temporary location will be at the Andersen Enrichment Center, at 120 Ezra Rust. Required signage notifying voters of the change will be placed at the school and all affected voters will be mailed a notice this week. Media platforms will also be made aware of the change.

PUBLIC INPUT

Members of the public that addressed the Council: Alisha Arnoldi, Jimmy Carter, Samantha Jones, Evelyn McGovern, Bishop Hurley Coleman Jr.

Moved by Council Member Flores, seconded by Council Member Silvia to suspend the rules of order. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Flores, seconded by Council Member Silvia to allow Bishop Coleman to continue his oratory. Discussion was held.

Moved by Council Member Balls, seconded by Council Member Copeland to amend the motion to allow the speaker one additional minute. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Moore conducted the vote on the main motion as amended. 9 ayes, 0 nays, 0 absent. Motion approved.

Public Input continued with Terra Riley-Watson and Debbie Melkonian.

Council Member Flores left the meeting at 7:00 p.m. and returned at 7:02 p.m.

Public Input continued with Craig Tatum, Betty Holmes, Bishop Larry Camel, Inez Williams, Matthew Carpus, Saleem Mana'an, and Tina Swanton.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Copeland, Silvia, Williams, Balls, Ostash, Garcia, Flores, Boensch, and Moore.

Council Member Williams left the meeting at 7:32 p.m. and returned at 7:34 p.m.

Council Member Copeland left the meeting at 7:36 p.m. and returned at 7:38 p.m.

Council Member Balls left the meeting at 7:41 p.m. and returned at 7:44 p.m.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

Council Member Flores left the meeting at 7:48 p.m. and returned at 7:50 p.m.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. An exception was made to items 2, 3, and 4. 9 ayes, 0 nays, 0 absent. Motion approved.

1. Approve the July 8, 2024 regular council meeting minutes.
2. Approve to amend the agreement with Guidehouse, Inc. by \$351,000, for a new total not to exceed \$1,201,000, for consulting services related to funds received under the American Rescue Plan Act grant.
3. Approve to grant the City Manager the authority to execute the Subdivision and Special District Settlement Participation Forms, and any and all other documents, related to the proposed partial settlement of the national opioid litigation with Kroger.
4. Approve the termination of the Subrecipient Agreement with World Outreach Campus for funding received under the American Rescue Plan Act.
5. Approve the amendments to the FY 2025 Approved Budget to recognize changes that have occurred during the July period.
6. Approve the Listing and Marketing Commission Agreement with Brindlee Mountain Fire Apparatus for the sale of fire apparatus for the Fire Department.
7. Approve the purchase with Summit Fire Protection for an amount not to exceed \$8,609 for city wide fire extinguishers and service for all departments.
8. Approve the purchase with United Rotary Brush Corp. for an amount not to exceed \$34,595 for sweeper brooms for the Public Services Department, Motor Pool Division.

9. Approve the blanket purchases with specified vendors for an amount not to exceed \$30,000 for the annual supply of fluids for the Public Works Department, Motor Pool Operations Division.
10. Approve the purchase with Republic Services for \$143,013 for FY 2025 and \$157,315 for FY 2026, pending budget approval, for the hauling and disposal of street sweeping debris for the Public Services Department, Streets Division.
11. Approve the purchase with Michigan CAT Power Systems Division for \$66,988 for a 34-foot articulating boom with winch for the Water and Wastewater Treatment Services Division, Treatment and Pumping Division.
12. Approve the purchase with Monarch Welding and Engineering for \$54,400 to replace a hot water storage tank for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
13. Approve the purchase with Kerr Pump and Supply for \$28,476 for a return activated sludge pump impeller and wear rings for the Water and Wastewater Services Department, Treatment and Pumping Division.

Moved by Council Member Flores, seconded by Council Member Copeland to approve consent agenda item 2. Discussion was held.

Moved by Council Member Copeland, seconded by Council Member Silvia to amend the motion to state that it is related to "interest" funds received under the American Rescue Plan Act grant. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Moore conducted the vote on the main motion as amended. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Flores to approve consent agenda item 3. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Silvia, seconded by Council Member Copeland to approve consent agenda item 4. 9 ayes, 0 nays, 0 absent. Motion approved.

ORDINANCE INTRODUCTION

Moved by Council Member Copeland, seconded by Mayor Pro Tem Boensch to introduce an ordinance to amend §153.021 "Definitions," and §§153.226 Principal Permitted Uses, 153.426, "Uses and Parking Standards," and by adding a new section titled, "Short-Term Rentals," by adding §§153.651 "Title," 153.652 "Purpose," 153.653 "Definitions," 153.654 "Short-Term Rental Unit General Provisions," 153.655 "Short-Term Rental Unit License and Fees," 153.656 "Short-Term Rental Unit Requirements," and 153.657 "Prohibited Acts and Penalties," of Chapter 153, "Zoning Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Copeland, seconded by Council Member Flores to introduce and ordinance to amend §151.003 "Definitions," and §151.III "Definitions of Chapter 151, "Property Maintenance Code," of Title XV, "Land Usage," of the City of Saginaw Code of Ordinances, O-204. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Moore announced that both ordinances will be laid over under Charter provision.

RESOLUTIONS

Moved by Council Member Silvia, seconded by Council Member Copeland to adopt a resolution for the establishment of an emergency polling location for the August 6, 2024, election. 9 ayes, 0 nays, 0 absent. Motion approved.

MISCELLANEOUS BUSINESS

Council Member Balls stated that he is no longer employed by Come Out Stay Out or Changing Situations, any work performed will be on a volunteer basis, and that he is not receiving any funds.

Moved by Council Member Balls, seconded by Council Member Flores to adopt the resolution allocating ARPA funds to the Saginaw Community Foundation, for the benefit of, and as fiduciary for TD Holden Jail and Prison Ministries, Inc. the amount of \$740,000 for eligible programming or capital expenses for the Come Out Stay Out Workforce Development Program in partnership with Changing Situations. Discussion was held.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Copeland to amend the motion to have all ARPA applicants in the Workforce Development portal vetted by Guidehouse to provide a fair and accurate answer as to why they were not chosen. Discussion was held.

Council Member Flores left the meeting at 8:33 p.m. and returned at 8:35 p.m.

Council Member Silvia left the meeting at 8:36 p.m. and returned at 8:40 p.m.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the amendment.

Ayes: Boensch

Nays: Silvia, Williams, Balls, Ostash, Garcia, Flores, Copeland, Moore

Absent:

Motion denied.

Moved by Council Member Balls, seconded by Council Member Flores to postpone until Council Member Silvia gets further information. Discussion was held.

Moved by Council Member Ostash, seconded by Council Member Copeland to call the question. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the motion to postpone.

Ayes: Silvia, Balls, Flores

Nays: Williams, Boensch, Ostash, Garcia, Copeland, Moore

Absent:

Motion denied.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the main motion.

Ayes: Balls, Flores

Nays: Silvia, Williams, Boensch, Ostash, Garcia, Copeland, Moore

Absent:

Motion denied.

Moved by Council Member Flores, seconded by Council Member Silvia to allocate \$65,000 to Women of Colors for capital expenses from ARPA Workforce Development. Discussion was held.

Moved by Council Member Balls, seconded by Council Member Copeland to call the question. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote on the main motion.

Ayes:

Nays: Silvia, Balls, Williams, Boensch, Ostash, Garcia, Flores, Copeland, Moore

Absent:

Motion denied.

ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Copeland to adjourn the meeting at 9:05 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Tim Morales, City Manager
Subject: Municipal Employees Retirement System 78th Annual Meeting
Prepared by: Kristine Bolzman, City Clerk

Manager's Recommendation:

I recommend the appointment of Kaylene VanWagner as officer delegate and Lisa Crook as alternate officer delegate, and Alex Shephard as employee delegate and Jen Tafel as alternate employee delegate, to attend the Municipal Employees Retirement System's 78th Annual Meeting.

Justification:

The Municipal Employees Retirement Act provides that an annual meeting shall be held for representatives of participating municipalities for the purpose of selecting nominees for membership on the retirement board and to transact such business as may be required for the proper operation of the retirement system. The 2024 annual meeting has been scheduled for October 10 and 11, at the Amway Grand in Grand Rapids.

The officer delegate and alternate officer delegate are recommended based on appointing criteria. The employee delegate and employee alternate delegate are elected in accordance with the Act that requires the City Clerk to hold a secret ballot election for City eligible Municipal Employees Retirement System members. This election has been noticed to the applicable employees and secretly conducted. Upon conclusion, votes were counted, tallied and verified resulting in Alex Shephard receiving the highest number of votes and Jen Tafel the second highest.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Purchase and Development Agreement with Saginaw Community Food Club and Kitchen

Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend the approval of the Purchase and Development Agreement for 310 Meredith Street and 321 Holden Street with the Saginaw Community Food Club and Kitchen.

Justification:

On July 24, 2023, City Council awarded a one-time allocation of \$1,000,000 in ARPA funds to the Saginaw Community Food Club and Kitchen to develop their project in the City of Saginaw.

On October 23, 2024, a lease agreement was approved by City Council for this organization to occupy 1910 Fordney. This site proved to be unfeasible for this development and additional locations were evaluated.

The City of Saginaw is the current owner of the vacant properties located at 310 Meredith Street and 321 Holden Street.

Saginaw Community Food Club and Kitchen desires to purchase the properties, located at 310 Meredith Street and 321 Holden Street, from the City for improvements to the property, remediation of environmental conditions, and subsequent development for the use of the Food Club & Kitchen. The use of the property will ultimately serve an important purpose for the City by addressing and improving food equity in the City of Saginaw through increased access to healthy foods and nutritional resources to individuals and communities.

The City is proposing that the acquisition be provided with a development agreement for the purchase price of \$1.00 with the additional consideration that the development of the land will be a mutual benefit. The developer, pursuant to this agreement, is required to complete the development and construction of a community food club and kitchen to support food-related businesses and provide nutrition programming within eighteen months. Should any of the requirements of this agreement not be met, the developer is required to transfer the property back to the City upon thirty days' written notice from the City.

Upon execution of this agreement, the lease agreement between the City and Saginaw Community Food Club & Kitchen for the property located at 1910 Fordney Street, shall be deemed terminated and no longer in effect.

This is the negotiated purchase of unique real estate and is not subject to the standard requirement of competitive bidding, pursuant to section 14.27 "Sole Source", of "Purchasing, Contracting, and Selling Procedure", of Chapter 14, "Finance and Purchasing", of Title 1, General Provisions" of the Saginaw Code of Ordinances O-1.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Amendment to Spicer Group Parking Lease Agreement
Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend the approval of the Amendment to the Parking Lease Agreement with Spicer Group, Inc. for the use of 82 spaces of the City owned parking lot located at 220 Baum Street.

Justification:

In 2023, the City was approached by Spicer Group who desired to use a parking lot owned by the City at 220 Baum Street. The parking lot is currently open and available for paid public parking purposes. The agreement was approved by City Council on October 23, 2023, for a two-year period to determine the public's use of the parking lot. At this time, Spicer's parking needs are not being met and it has been deemed appropriate to expand the lease to include additional spaces as there is not an overwhelming demand for paid public parking at this location.

The need for Spicer to use this lot arises from an increase in employment at their downtown Saginaw location, 230 S. Washington Ave. In the last year, Spicer has added 30 jobs and plans to add an additional 30 in the near future. The parking spaces will be utilized by employees working downtown at the downtown location.

The amendment provides that Spicer may lease 82 parking spaces for the remainder of the agreement at the approved pay rate of \$30 per space, per month totaling \$2,460 per month, plus any additional property taxes that accrue due to the private use of the parking lot. The proposed agreement will expire in August 2025 after which the City will reevaluate the public need and use of the parking lot.

The agreement also provides that Spicer Group will indemnify and hold harmless the City against any and all liability, loss, damage, costs or expenses caused by the use of the lot.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: 2023 Coronavirus State and Local Fiscal Recovery Fund Grant

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the 2023 Coronavirus State and Local Fiscal Recovery Fund Grant Agreement in the amount of \$2,030,266 for the Police Department, Victim Services Division.

In addition, a budget adjustment is required to increase the General Fund Revenues, Other State Grants - HELP Account No. 101-000.00-541.005 for \$700,000, Other State Grants – Victorious Community Development, Account No. 101-000.00-541.006 for \$910,000, and Other State Grants – Victim Services, Account No. 101-000.00-541.007 for \$420,266. To offset the increase in revenues will be an increase to the General Fund, Community Public Safety – Police, HELP Division, Professional Services, Account No. 101-307.28-801.000 for \$700,000, Victorious Community Development Division, Professional Services Account No. 101-307.29-801.000 for \$910,000, and Victim Services Division, Professional Services Account No. 101-307.30-801.000 of \$420,266.

Justification:

The 2023 Coronavirus State and Local Fiscal Recovery Fund (SLFRF) program, authorized by the American Rescue Plan Act, delivers funds to state, territorial, local, and Tribal governments across the country to support their response to, and recovery from, the COVID-19 public health emergency. The grant commences from the date of the grantee's signature and concludes on September 30, 2026.

Funds from this grant will be utilized to sustain the Victim Services Unit (VSU) Supervisor position, the Victim Services Specialist position, and the establishment of the SPD Vault Program where the VSU will be able to provide victims with emergency items such as cell phones, chargers, clothing, door locks and security cameras.

Additionally, this grant provides funding for two local community violence intervention programs: Healing, Engagement, Love, and Presence (HELP) and Victorious Community Development (VCD). HELP will be utilized to strengthen community relations, promote conflict resolution, empower at-risk individuals, reduce incidents of violence, and enhance community safety. VCD will increase community engagement and allow for planning and implementing evidence-based programs to improve conditions for youth and their families, including preventing and reducing violence.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: U.S. D.O.J. OVC Child Victims and Witnesses Support Materials Grant

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the U.S. Department of Justice, Office for Victims of Crime, Child Victims and Witnesses Support Materials Grant in the amount of \$5,166 for the Police Department, Victim Services Division.

In addition, a budget adjustment is required to increase the General Fund Revenues, Other Federal Grants Account No. 101-0000-501.027 from \$0 to \$5,166. To offset the increase in revenue will be an increase to the General Fund, Community Public Safety – Police, Police Administration Division, Parts and Supplies Account No. 101-3512-742.000 by the same amount.

Justification:

This grant will provide the Police Department with books that are designed for helping children who are victims or witnesses of a crime to navigate the criminal justice system, which can be confusing and re-traumatizing for children. These items provide a trauma informed explanation of the criminal justice system, what their rights are, the roles of different people they may meet and what their roles are, and how to cope with any difficult feelings they may have throughout the process. The period of this grant is July 15, 2024, to October 30, 2024.

The Victim Service Unit will distribute these materials directly to caregivers of child victims and witnesses to crime in the City of Saginaw. They will also provide materials to community agencies such as the CAN Council, the Sexual Assault Center, and Child Protective Services.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: VSU Child Victim/Witness Support Booklets Purchase
Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of a purchase with Print Express Office Products for \$5,165.90 for child victim/witness support booklets for the Police Department, Victim Services Division.

Justification:

On August 12, 2024, a Council Communication was brought before City Council to accept the U.S. Department of Justice, office of Victims of Crime, Child Victims and Witness Support Materials Grant for \$5,1066. Upon approval, the grant award will be used to provide the Police Department, Victim Services Division (VSU), with books that are designed for helping children who are victims and/or witnesses of a crime to navigate the criminal justice system, which can be confusing and re-traumatizing for children.

Two competitive quotes were obtained by the VSU with Print Express, a local vendor, offering the lowest quote for the booklets. The U.S. Department of Justice, Office for Victims of Crime, awarded this grant utilizing the quote provided by Print Express Office Products.

<u>Vendor</u>	<u>Cost</u>
Print Express Office Products Saginaw, MI (Out-city)	\$5,165.90
Presto Page Kentwood, MI	\$5,343.60

The VSU will also provide materials to community agencies such as the CAN Council, the Sexual Assault Center, and Child Protective Services to use in their investigations.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Police, Police Administration Division, Parts and Supplies, Account No. 101-3512-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Dow Chemical Company Wickes Park Access Agreement

Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend the approval of the agreement with Dow Chemical Company to access Wickes Park and the boat launch to conduct activities related to an environmental remediation project for the Engineering Section, Right of Way Division.

It is further recommended that a budget adjustment be completed to increase the General Fund Revenues, Reimbursements Account No. 101-0000-676.000 from \$417,302 to \$419,302 which is a \$2,000 increase. This increase is necessary in order to recognize the payment for access to Wickes Park. This increase in revenue will be offset by an increase to the General Fund, Department of Public Services, Parks Grounds Maintenance Division, Professional Services Agreement Account No. 101-7570-801.000 by the same amount.

Justification:

Dow Chemical Company has requested to access to property controlled by the City. Access to the Saginaw River is required to be able to launch and load small barges for the project. Dow will construct a temporary fence to store materials, equipment, and to make temporary repairs to the site, including a working surface and a river access platform.

The agreement will be in place until the project is completed or November 30, 2024 whichever occurs earlier. As consideration for use to the property, Dow will pay the City a sum of \$1,000 per month for the duration of the project.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Medical Diamond - Riverfront Park Design Agreement
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend approval of the Professional Services Agreement and purchase with SCAPE Landscape Architecture DPC for \$1,367,400.00 for the design of the Riverfront Park improvements related to the Medical Diamond Development for the Public Services Department, Engineering Division.

Justification:

On August 7, 2024, the City received the proposal for complete landscape design and engineering services for the Saginaw Riverfront Park improvements as part of Phase II of the Medical Diamond Development. The services of SCAPE are to include schematic design, design development, environmental review, construction documentation, and pre-construction/bidding. Any construction administration services will be included in a future agreement.

SCAPE is a nationally known landscape architecture and urban design firm headquartered in New York, who is also a subconsultant to Studio Gang as part of the team designing all of the concept plans surrounding the Medical Diamond Development site. SCAPE plans, designs, and builds parks, waterfronts, plazas, master plans and urban frameworks all over the country. The project will include design of the Riverfront Park, which is approximately 5.6 acres in size, located between Water Street and the Saginaw River along the Medical Diamond corridor. Spicer Group will be one of the subconsultants to SCAPE, helping with civil, site structural, waterfront/marine, electrical, and utility engineering, environmental permitting, and overall project cost estimating. SCAPE has built a great team to design this new and exciting Riverfront Park to be a staple in the community for years to come.

Funds are budgeted in the SOM Dwntrn Sag Medical Facility Grant Fund, SOM Dwntrn Sag Medical Facility Grant Division Engineering Services Account No. 286-1785-802.000 \$1,367,400.00.

I have approved the agreement as to substance and is subject to City Attorney approval as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Saginaw County Land Bank Authority Grass Cutting Services Agreement and Budget Adjustment

Prepared by: Phillip Karwat, Director of Public Services

Manager's Recommendation:

I recommend that the Grass Cutting Services Agreement in the amount of \$50,000 per year with the Saginaw County Land Bank Authority be approved. The term of the Agreement is for three fiscal years from July 1, 2024, through June 30, 2027.

Justification:

The Saginaw County Land Bank Authority (SCLBA) has collaborated with the City of Saginaw since 2010 to provide grass cutting services for the SCLBA vacant properties. Based upon the City's prior performance, the parties have agreed to enter into this Agreement for the City to provide services and maintenance equipment replacements for Fiscal Year's 2025 - 2027 grass cutting seasons (July 1, 2024, through June 30, 2027). The total amount of the agreement over the three-year period will be \$150,000. Specifically, the City will provide grass cutting services for cutting the right of ways and corner clearances for properties abutting City of Saginaw streets. The monies will be used to support the services provided for the grass cutting seasons. In addition, the city will prepare and provide reports to the SCLBA regarding its grass cutting activities. The grass cutting season historically begins the middle of April and ends October 31, depending on the weather.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for Arrow-Magnolia
Prepared By: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Arrow-Magnolia International, Inc. for \$5,000.00 for ARCS-250 Tack Cleaner for the Public Services Department, Maintenance and Service Division.

Justification:

The Maintenance and Service Division uses approximately 110 gallons, quoted at \$2,145.00 per 55-gallon drum of ARCS-250 Tack Cleaner annually. Arrow-Magnolia is the sole source provider of ARCS-250 Tack Cleaner. The Maintenance and Service Division excavates approximately 900 water and sewer repairs annually, with a portion of those that require tack to be applied before the asphalt is spread for permanent pavement repairs in the City's Right-of-Way. This product is the recommended cleaner for the equipment used to spread the tack application.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division, Street and Road Materials Account No. 591-4722-743.000 \$2,500.00, Maintenance and Service Division, Street and Road Materials Account No. 591-4721-743.000 \$1,250.00 and in the Sewer Operations and Maintenance Fund, Maintenance and Service Division, Street and Road Materials Account No. 590-4821-743.000 \$1,250.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Post Mobile Column Lift
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend approval of a purchase with Allied, Inc. for \$31,105.00 for two post mobile column lift systems for the Public Services Department, Motor Pool Division.

Justification:

The City purchased two of four posts in FY 2024 and has budgeted for the remaining two posts in FY 2025. This will complete the four-post column set. This purchase reflects a 7.8% increase over FY 2024. The Motor Pool Division works on numerous large class vehicles such as plow trucks, sewer jets, dump trucks, etc. The post column lift system will improve technician safety and efficiency when making daily repairs and inspections.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Motor Pool Operation Fund, Garage Operations Division, Shop Equipment Account No. 661-4481-979.000 \$31,105.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Pole Setting Equipment
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Power Line Supply for \$2,806.00 for pole setting equipment for the Public Services Department, Traffic Engineering Division.

Justification:

On July 17, 2024, the City received two quotes for pole setting equipment. The Traffic Engineering Division maintains various types of streetlight and traffic signal poles throughout the city. The City recently purchased a "Derrick Digger" pole setting truck and that truck is now in operation. Prior to the purchase of the pole setting truck, the Traffic Engineering Division relied on outside contractors to replace and repair all streetlight and traffic signal poles damaged due to vehicle accidents or storm damage. The equipment being purchased will solely be used with the new pole setting truck.

<u>Vendor</u>	<u>Cost</u>
Power Line Supply Reed City, MI	\$2,806.00
Altec Supply Fort Wayne, IN	\$3,092.38

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Street Lighting Division's Parts and Supplies Account No. 101-4620-742.000 \$1,683.60 and in the Major Street Fund, Traffic Engineering Division's Parts and Supplies Account No. 202-4621-742.000 \$1,122.40.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Archaeological Monitoring Services – Adams & Cass Street Reconstruction

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend approval of the Professional Services Agreement and purchase with Arbre Croche Cultural Resources, LLC for \$50,750 for archaeological monitoring services in conjunction with the Adams Street & Cass Street reconstruction project for the Public Services Department, Engineering Division.

Justification:

In conjunction with the Adams Street and Cass Street Reconstruction from Michigan Avenue to Niagara Street, the State Historic Preservation Office (SHPO) has identified the entire project area as archaeologically sensitive based on evidence of burials, artifacts and wooden features found in previous projects. SHPO requires that the City employ the services of a professional archaeologist to monitor excavation activities throughout the duration of the project. Arbre Croche Cultural Resources, LLC conducted archaeological monitoring for the Michigan Avenue Resurfacing project in 2013 and 2014 and is very familiar with the archaeologically sensitive areas within the city.

A professional archaeologist will monitor excavation activity for archaeological deposits and stop work if necessary to examine and evaluate the deposits. It will be the archaeologist's duty to notify the City in writing of any findings, and if necessary, consult with the State Archaeologist to discuss steps to preserve and/or recover archaeological findings. A final report from the archaeologist will detail the findings. Monitoring activities will take place during the excavation period of the project, which is estimated to be May and June 2025.

Pursuant to the terms of the Agreement, the City will pay Arbre Croche Cultural Resources, LLC a fixed per day fee of \$1,250 assuming an eight-hour day. Additional hours in a day will be invoiced at \$100 per hour. It is estimated that 35 days of excavation activity will need to be monitored. Most contractors work a ten-hour day, so the proposed cost also includes an additional two hours per day at \$100 per hour. 35 days @ \$1,250 per day (8-hour day) and an extra 70 hours @ \$100 per hour (extra 2 hours per day) comes out to a total cost of \$50,750.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Streets Projects Division's Professional Services Account No. 202-4614-801.000 \$10,750, the Sewer Operations and Maintenance Fund, Surplus Division's Professional Services Account No. 590-4840-801.000 \$10,000, and the Water Operations and Maintenance Fund, Surplus Division's Professional Services Account No. 591-4740-801.000 \$30,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Rockwell Automation, Inc. TechConnect Support Renewal
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Kendall Electric, a sole source, for \$8,589.96 for hardware/software product support through Rockwell Automation, Inc. for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.

Justification:

On July 5, 2024, the City of Saginaw received a quote for a TechConnect Support renewal to provide automation software support services at the Water and Wastewater Treatment Divisions through September 13, 2025. This support covers hardware, software updates and phone and e-mail support for the Supervisory Control and Data Acquisition System which runs the electrical controls. Kendall Electric is the distributor for Rockwell Automation, Inc. and the sole provider of this service.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Division Subscriptions Account No. 590-4815-823.002 \$4,294.98 and the Water Operations and Maintenance Fund, Instrumentation and Process Controls Division Subscriptions Account No. 591-4715-823.002 \$4,294.98.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: EAM Software Maintenance Renewal Fee
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Hexagon for \$23,445.11 for the EAM software annual renewal maintenance fee, for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.

Justification:

On June 11, 2024, the City of Saginaw received a quote from Hexagon for EAM software annual maintenance renewal through September 30, 2025. Personnel from the Water and Wastewater Treatment Plants utilize EAM Enterprise Edition software for asset management, maintenance processes, collaborative workflow, reporting and analysis and routine equipment maintenance. An annual renewal maintenance fee is required to receive all new upgrades for the software licenses and the right to call the help desk for all software related questions and/or problems. Hexagon is the sole provider of this service.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Controls Division Operating Services Account No. 590-4815-805.000 \$11,722.55 and the Water Operations and Maintenance Fund, Instrumentation and Controls Division Operating Services Account No. 591-4715-805.000 \$11,722.56.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Underground Chemical Storage Tank Removal
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with EQ Industrial Services, Inc. for \$99,029.00 for the removal and disposal of two underground chemical storage tanks for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

Two 30-year-old underground chemical storage tanks (UGCST) used for phosphorus removal recently failed and, after cost analysis, have been replaced with a new system. The abandoned tanks require removal and disposal in accordance with Part 211, Underground Storage Tank Regulations, Act 451 of 1994 and the Michigan Underground Storage Tank Rules. On July 2, 2024, the city received the following bids for the removal, disposal, and site restoration of the UGCSTs.

<u>Vendor</u>	<u>Amount</u>
EQ Industrial Services, Inc. Livonia, MI	\$99,029.00
SP Powells Sand and Soil LLC Montrose, MI	\$243,000.00
TSP Services, Inc. Redford, MI	\$490,379.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Surplus Division General Repairs Account No. 590-4840-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Tig Welder
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Airgas USA LLC for \$6,626.29 for a Tig welder and associated equipment for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

On July 16, 2024, a quote was received to replace a twenty-year-old welding machine which had recently failed. Welders are used to repair and fabricate a variety of equipment to ensure continued plant operation.

This purchase is being processed through the State of Michigan MIDEAL, state bid pricing contract #240000000436. Airgas is a participant in the MiDeals program, an extended purchasing program which enables Michigan municipalities to buy goods and services at lower costs from state contracts.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Divisions, Maintenance Equipment Account No. 590-4830-978.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase for Underground Storage Tank Inspection
Prepared by: Ken Manchester, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a blanket purchase with R.W. Mercer, Co. for \$2,200.00 for underground storage tank Inspection for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Plant has diesel and ferric chloride underground storage tanks. These tanks are required by law to be inspected quarterly and/or annually.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division, Parts and Supplies Account No. 591-4730-824.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Demand Response Agreement with Consumers Energy
Prepared by: Mike Grenier, Water and Wastewater

Manager's Recommendation:

I recommend the approval of the Demand Response Program Agreement with Consumers Energy of Jackson, MI for the Water Treatment Plant.

Justification:

Consumers Energy Demand Response Program rewards customers for minimizing energy use during periods of high electrical demand. The program period is in effect June 1 through August 31, beginning June 1, 2025, and ending May 31, 2027. All events will take place between the hours of 11am and 7pm, Monday thru Friday, excluding holidays.

When notified of a Demand Response event, the Water Treatment Plant will be required to switch power supply to a standby generator. If unable to switch due to operational commitments, Consumers Energy will be notified, and the city will suffer no penalty. The events are limited to 5 per period up to 4 hours each.

The Water Treatment Plant will receive credits to electrical bills, based off load reductions, for all successful events. In addition to financial rewards, participation in the Demand Response Program will help Consumers Energy maintain the capacity to provide uninterrupted power to the rest of their customers during periods of peak demand.

I have approved the agreements as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Purchase Order Increase with Spicer Group
Prepared by: Mike Grenier, Water and Wastewater

Manager's Recommendation:

I recommend ratification to increase purchase order #512202 with Spicer Group by \$61,433.06, for a new total of \$910,433.06, for professional engineering services for the design phase for a new high service pump station and transmission main piping connections for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On October 11, 2021, City Council approved the agreement for \$849,000 with Spicer Group for the design of a new pump station and the transmission line changes to service the new water tower. Due to the complexity of these two projects, costs have gone over the allowable contingency. An increase of \$61,433.06 to PO #512202 is requested to cover these costs.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division, Engineering Services Account No. 591-4740-802.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Deionized Water System Services
Prepared by: Eden Willcox, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Nalco Pretreatment Solutions LLC for \$2,691.91 for the annual Deionized Water System service for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Division is required to have reagent grade water for laboratory analysis. In order to remain certified by the Michigan Department of Environment, Great Lakes, and Energy, the lab must maintain the Deionized Reagent Water System.

Providing Grade I Reagent Water is a specialized service and quotes were requested from qualified vendors to provide annual service. Following is the sole qualified quote received June 20, 2024.

<u>Vendor</u>	<u>Total Quote</u>
Nalco Pretreatment Solutions LLC Ypsilanti, MI	\$2,691.91

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division, Operating Services Account No. 591-4730-805.000.

This purchase/contract is contingent on the approval of the City Manager as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: YSI ProQuatro Meter System
Prepared by: Eden Willcox, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with YSI, Inc., for \$4,414.59 for a YSI ProQuatro portable multiparameter water quality meter system for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On June 25, 2024, the City received bids for YSI ProQuatro Portable Multiparameter Water Quality Meter System. The YSI ProQuatro unit will be used to monitor four parameters in the field to assess water quality at Lake Linton and Kochville Reservoirs. Following is a tabulation of the qualified bids received:

<u>Vendor</u>	<u>Total Bid</u>
YSI, Inc. Yellow Springs, OH	\$4,414.59
System Specialties Bloomfield Hills, MI	\$4,875.00
Technology International, Inc. Lake Mary, FL	\$5,500.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division, Less than \$5,000 Account No. 591-4730-971.000.

Council Action:

Motion to approve the recommendation of the City Manager.

NEIGHBORHOOD ENTERPRISE ZONE NEW FACILITY CERTIFICATE FOR PROPERTY AT 1407 N. FAYETTE STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Saginaw City Council legally established a Neighborhood Enterprise Zone – Covenant 1, on March 4, 2024, as required under PA 147 of 1992 after a public hearing held on January 22, 2024; and

WHEREAS: the applicant, Saginaw-Shiawassee Habitat for Humanity is not delinquent on any taxes related to the facility.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Saginaw hereby granted a Neighborhood Enterprise Zone New Facility Exemption for property located at 1407 N. Fayette Street, Saginaw, Michigan, for a period of 15 years, beginning December 31, 2024, and ending December 31, 2039, pursuant to the provisions of PA 147 of 1992, as amended.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 12, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

NEIGHBORHOOD ENTERPRISE ZONE NEW FACILITY CERTIFICATE FOR PROPERTY AT 1413 N. FAYETTE STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Saginaw City Council legally established a Neighborhood Enterprise Zone – Covenant 1, on March 4, 2024, as required under PA 147 of 1992 after a public hearing held on January 22, 2024; and

WHEREAS: the applicant, Saginaw-Shiawassee Habitat for Humanity is not delinquent on any taxes related to the facility.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Saginaw hereby granted a Neighborhood Enterprise Zone New Facility Exemption for property located at 1413 N. Fayette Street, Saginaw, Michigan, for a period of 15 years, beginning December 31, 2024, and ending December 31, 2039, pursuant to the provisions of PA 147 of 1992, as amended.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 12, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

RESOLUTION TO SPONSOR OF COMMUNITY EVENT TO PERMIT THE SALE OF ALCOHOLIC BEVERAGES

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the SVRC Marketplace plans to hold Rides on the Riverfront at 203 S. Washington Avenue; and

WHEREAS, the SVRC Marketplace requests permission to sell alcoholic beverages on August 18, 2024; and

WHEREAS, City Council can provide authorization for the sale of alcoholic beverages on public property.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the sale of alcoholic beverages during the event listed with the date and location (subject to change), between the hours of 10:00 a.m. and 10:00 p.m., to be held at the location listed above.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 12, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: CMF/DNR Spark Grant Agreement – Iron Belle Trail Rehabilitation
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend adoption of the resolution authorizing the acceptance of a Council of Michigan Foundations DNR Spark Grant Agreement for the rehabilitation of the Riverfront/Iron Belle Trail from Wickes Park Drive to Ojibway Island Drive for the Public Services Department, Engineering Division.

Justification:

The Council of Michigan Foundations (CMF) is working with the Michigan Department of Natural Resources (MDNR) to equitably guide resources that expand access to public recreation opportunities through the Michigan Spark Grant program. The Michigan Spark Grant program is a state funded program that represents a milestone moment for outdoor recreation, helping local communities that want to create, renovate, or redevelop public outdoor opportunities for residents and visitors – especially those who were hardest hit by the COVID-19 pandemic.

There were two applications submitted by the City of Saginaw to this grant program. The first application was for the rehabilitation of the Riverfront/Iron Belle Trail from Wickes Park Drive to Ojibway Island Drive, and from Holland Avenue Bridge to Emerson Street, which was a total grant request of \$1 million. The second application was for park improvements at Veterans Memorial and Otto Roeser Parks, which was a total grant request of \$950,000.

The City of Saginaw was awarded funding in the amount of \$862,500 for the rehabilitation of the Riverfront/Iron Belle Trail from Wickes Park Drive to Ojibway Island Drive, and the construction of trailhead parking at the southern and northern limits of the project. Due to the large amount of grant applications received by the program, the CMF made the decision to reduce award amounts in order to award funding to as many communities as possible. The CMF decided to reduce the City of Saginaw's award from the request of \$1 million by eliminating the second segment of trail rehabilitation, from Holland Avenue Bridge to Emerson Street, to reduce the overall scope of the project.

This project is currently under design, with construction scheduled to start in 2025. All grant funds need to be obligated by December 31, 2025, and project completion by September 30, 2026. The estimated cost of the project is \$862,500. The CMF Spark Grant will cover up to \$862,500 of the costs. The City is responsible for costs of design and any cost overruns.

Council Action:

This council communication is for informational purposes only of the resolution to be adopted.

CMF/DNR SPARK GRANT AGREEMENT FOR THE REHABILITATION OF THE RIVERFRONT/IRON BELLE TRAIL FROM WICKES PARK TO OJIBWAY ISLAND

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Michigan Department of Natural Resources (the “Department”) has authority to issue grants for the development of public outdoor recreation facilities under sections 602 and 603 of section 9901 of the Social Security Act of Public Law No. 117-2, known as the American Rescue Plan Act of 2021 (ARPA), signed into law on March 11, 2021, as the Coronavirus State and Local Fiscal recovery Funds (SLFRF); and

WHEREAS: the State of Michigan was awarded \$6.54 billion dollars under the Fiscal Recovery Fund, and in section 451 of Public Act 53 of 2022, the State of Michigan Legislature appropriated funds to the Department for an ARPA grant to the Council of Michigan Foundations (CMF) in the amount of \$27,500,000 (the “Grant”); and

WHEREAS: in consideration of receiving the Grant, CMF has been tasked with providing technical assistance and distribution of ARPA funding to support the expansion of access to healthy indoor and outdoor recreation opportunities in communities experiencing significant levels of health, social and economic disparities and with little or no previous parks and recreation investment, with the intent of advancing transformative change for Michigan’s historically under-resourced and underrepresented communities (the “Project”); and

WHEREAS: CMF entered into a Spark Partnership Agreement (the “Partnership Agreement”) with the Department in order to receive the Grant; and

WHEREAS: the Partnership Agreement expressly requires that all Spark Partnership Subrecipients assume certain specific risks and responsibilities by entering a Subrecipient Grant Agreement with Grantee (CMF) in consideration of their funding; and

WHEREAS: Subrecipient has agreed to contract for, manage, and implement certain portions of the Project and CMF has committed to provide a portion of the Grant funding to the Subrecipient for those portions of the Project, subject to certain conditions being met and final Department approval.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw does hereby accept the terms of the Subrecipient Agreement as received from the Council of Michigan Foundations, and that the City of Saginaw does hereby specifically agree, but not by way of limitation, as follows:

1. To authorize the sum of \$862,500 towards construction and related costs to complete the project according to the Subrecipient Agreement with the Council of Michigan Foundations.

2. To maintain satisfactory accounts, documents, and records and to make them available to the Council of Michigan Foundations and/or the Michigan Department of Natural Resources for auditing at reasonable times in perpetuity.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Subrecipient Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 12, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/MMC
City Clerk

INITIATORY PETITION FOR BALLOT A PROPOSAL TO AMEND THE CITY CHARTER

Moved by Council Member _____, seconded by Council Member _____
to adopt the following resolution:

WHEREAS: the Home Rule City Act, Act 279 of 1909, as amended (HRCA), provides for City Charter amendments by initiatory petition; and

WHEREAS: an initiatory petition to amend the Saginaw City Charter by adding Chapter XIX, Section 1 was filed with the City Clerk on July 1, 2024; and

WHEREAS: in accordance with the HRCA, specifically MCL 117.25, the City Clerk has canvassed the petition to ascertain if it has been signed by the requisite number of registered electors and has certified the sufficiency thereof; and

WHEREAS: in accordance with the HRCA, specifically MCL 117.21 and MCL 117.25, if the petition contains the requisite number of signatures of registered electors, the Clerk shall submit the proposed amendment to the electors of the City at the next regular municipal or general state election held in the City which shall occur not less than 90 days following the filing of the petition, which will be the general election to be held Tuesday, November 5, 2024; and

WHEREAS: in accordance with the HRCA, specifically MCL 117.21, the form in which a proposed Charter amendment shall appear on the ballot shall be provided for in the initiatory petition, however, City Council may add an explanatory caption; and

WHEREAS: in accordance with the HRCA, specifically MCL 117.21, the purpose of the proposed charter amendment or question shall be designated on the ballot in not more than 100 words, exclusive of caption, that shall consist of a true and impartial statement of the purpose of the amendment or question in language that does not create prejudice for or against the amendment or question; and the text of the statement shall be submitted to the Attorney General for approval as to compliance with this requirement before being printed; and

WHEREAS: in accordance with the HRCA, specifically MCL 117.22, every amendment to a city charter, before its submission to the electors shall be transmitted to the Governor; if she shall approve it, she shall sign it; if not, she shall return the amendment to the legislative body of the city, with her objections thereto, which shall be spread at large on the journal of the body receiving them, and if it be an amendment proposed by initiatory petition, it shall be submitted to the electors notwithstanding such objections; and

WHEREAS: on July 3, 2024, the City Clerk submitted the petition and related information to the Attorney General and Governor's offices, but, to date, has received no response back in review of those materials; and

WHEREAS: there is presently legal action filed in several other jurisdictions challenging the validity of the proposal, but the City Clerk has not been made aware of any final decisions or orders in such proceedings as of the date of this resolution; and

WHEREAS: the language of the proposal herein is as stated in the initiatory petition, but for the caption, which is provided for explanatory purposes.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the Home Rule City Act and Michigan Election Law, a proposal to amend the Saginaw City Charter by adding a new Chapter XIX, Section 1, entitled, "Back the Blue Public Safety Priority," shall be placed before the qualified electors of the City of Saginaw on the ballot for the general election to be held Tuesday, November 5, 2024, subject to the requirements as set forth in the Home Rule City Act; and

BE IT FURTHER RESOLVED that the form of the ballot shall be as follows:

PROPOSAL 1

PROPOSAL TO AMEND THE CITY CHARTER BY ADDING A NEW CHAPTER XIX, SECTION 1 ENTITLED, "BACK THE BLUE PUBLIC SAFETY PRIORITY"

Shall the Charter of the City of Saginaw, Michigan be amended by adding a new Chapter XIX, Section 1, to state that "The proposed Back the Blue Public Safety Priority City Charter Amendment, if adopted, would honor, better protect, and provide victim compensation for Fire and Police Officers, Emergency Medical Technicians and other First Responders, and their families."

YES _____

NO _____

BE IT FURTHER RESOLVED, that subject to the requirements as set forth in the Home Rule City Act, said proposal shall be and the same is hereby ordered to be submitted to the qualified electors of the City of Saginaw on the ballot for the general election to be held Tuesday, November 5, 2024, and the City Clerk shall certify such ballot proposal language to the County Clerk and to perform all acts required by City Charter, ordinance and state law for the conduct of this election; and

BE IT FURTHER RESOLVED, that the ballot proposal shall be posted and/or published as required by law.

Vote: _____

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on August 12, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC, CMC
City Clerk