



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
June 17, 2024
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Public Libraries of Saginaw Update, Diane Kloc.

CONSENT AGENDA:

1. Approve the June 3, 2024 regular council meeting minutes.
2. Approve Petition 24-7 from Pups in the Park to erect a banner in the 200 Block of W. Genesee from July 29 to August 26, 2024 and the 500 block of Court Street from August 13, 2024 to August 26, 2024 to promote "2nd Annual Pups in the Park."
3. Receive and file Petition 24-8 from Tri County Community Adjudication Program to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license Petition.
4. Approve the insurance renewals with Saginaw Bay Underwriters under Princeton Excess and Surplus Insurance Company, Hanover Insurance Company, Arch Insurance Company, Navigators Specialty Insurance Company, and Houston Casualty Company for a total cost of \$1,016,830.
5. Approve to extend the professional services agreement with Phil Eich, d/b/a Storyville Social Media, through FY 2025 for \$57,000 to provide social media content for the City.
6. Approve the blanket purchase with Avalon for \$9,000 for scanning and document management services for the Fiscal Services Department, Purchasing Division for FY 2025.
7. Approve the purchase with TruGreen, Inc. for an annual amount not to exceed \$19,765 for FY 2025 through FY 2027 for annual lawn fertilization services for all City Departments.
8. Approve the purchase with specified vendors for an amount not to exceed \$11,000 for window replacements, per home, for the ARPA Saginaw Home Rehabilitation Program, funded the American Rescue Plan Act Funds.

9. Approve the amendments to the FY 2024 Approved Budget to recognize changes that have occurred during the May period.
10. Approve the blanket purchase with ServPro for \$18,000 for emergency board up services for the Neighborhood Services and Inspections Department, Inspections Division for FY 2025.
11. Approve the blanket purchase with specified vendors for \$126,000 for apparatus services and repairs for the Fire Department for FY 2025.
12. Approve the blanket purchase with specified vendors for a total of \$15,000 for vehicle services and repairs for the Fire Department for FY 2025.
13. Approve the purchase with Municipal Emergency Services for \$43,000 for firefighter turnout gear, helmets and boots for the Fire Department for FY 2025.
14. Approve the purchase with MSDSonline, dba, Velocity/EHS, for \$2,673 for FY 2025, \$2,806 for FY 2026, and \$2,947 for FY 2027, pending budget approval, for the renewal of annual software maintenance for the Michigan Safety Data Sheets online software for the Public Services Department.
15. Ratification of a purchase with Dover and Company for \$4,550 for the repair of an overhead door at the Public Services building for the Public Services Department, Facilities Division.
16. Approve the blanket purchase with Hoffman's Power Equipment, Inc. for \$5,000 for lawn mower parts for the Public Services Department, Facilities Division for FY 2025.
17. Ratification of a purchase with Clockwork Collision for \$5,103 for repairs to a 2021 Ford Explorer Police Interceptor and a 2019 Ford Explorer Interceptor for the Police Department.
18. Approve the increase to the blanket purchase with A.I.S. Equipment by \$1,000, for a new total of \$35,000, for the Public Services Department, Motor Pool Division.
19. Approve the purchase with GFL Environmental for \$29,750 for FY 2025, and \$30,800 for FY 2026, pending budget approval, for trash container and disposal at the City's Convenience Station for the Public Services Department, Streets Division.
20. Approve the purchase with Abele Greenhouse, Inc. and Kluck Nursery, Inc. for \$5,000 each for trees for the right-of-way for the Public Services Department, Streets Division for FY 2025.
21. Approve the purchase with The Master's Touch for \$2,689 for the printing and mailing of the rubbish bills for the Public Services Department, Streets Division for FY 2025.
22. Approve the blanket purchase with Ace-Saginaw Paving Company for \$250,000 for hot mix asphalt for the Public Services Department, Maintenance and Service Division for FY 2025.
23. Approve the blanket purchase with ETNA Supply Company, a sole source, for \$200,000 for replacement water meters and meter reading components for the Public Services Department, Maintenance and Service Division for FY 2025.

24. Approve the purchase with Unique Paving Materials Corporation, a sole source, for \$200,000 for cold patch asphalt for the Public Services Department, Maintenance and Service Division for FY 2025.
25. Approve the blanket purchase with Ferguson Waterworks for \$10,000 for replacement parts and supplies for Neptune meters for the Public Services Department, Maintenance and Service Division for FY 2025.
26. Approve the blanket purchase with Jack Deheny Company for \$22,000 for Vactor/Hydro-excavation parts and supplies for the Public Services Department, Maintenance and Service Division for FY 2025.
27. Approve the blanket purchase with Begick Nursery and Garden Center, Inc. for \$12,000 for grass seed for the Public Services Department, Maintenance and Service Division for FY 2025.
28. Approve the Professional Engineering Services Agreements with various vendors for \$1,250,000 for the Public Services Department and \$750,000 for the Water and Wastewater Treatment Department, for an annual amount not to exceed \$2,000,000, for engineering services for FY 2025 through FY 2029.
29. Approve the blanket purchase with Marshall E. Campbell Company and Standard Electric Company for \$6,000 each for electrical parts and supplies for the Public Services Department, Traffic Engineering Division for FY 2025.
30. Approve the blanket purchase with Carrier and Gable, Inc. for \$12,000 for repair services of traffic signals for the Public Services Department, Traffic Engineering Division for FY 2025.
31. Approve the proposal with Spicer Group for \$1,372,000 for the design of the infrastructure improvements related to the Medical Diamond Development for the Public Services Department, Engineering Division.
32. Approve the acceptance of the Michigan Department of Environment, Great Lakes and Energy - State Revolving grant award for \$15,000,000 for the construction of a 3-million-gallon elevated water storage tank. Further, authorize the City Manager to disburse funds related to this project in accordance with the grant agreement.
33. Approve the contract with Landmark Structures I, LP for \$16,122,000 for the Elevated Water Storage Tank project for the Public Services Department, Engineering Division.
34. Approve the contract with Rohde Brothers Excavating, Inc. for \$7,818,635 for the Elevated Water Storage Tank Transmission Main Connections Project for the Public Services Department, Engineering Division.
35. Approve the acceptance of the Michigan Department of Environment, Great Lakes and Energy Affordability and Planning grant award for \$500,000 for detailed planning studies for the water system. Further, authorize the City Manager to disburse funds related to this project in accordance with the grant agreement.
36. Approve the purchase with Spicer Group, Inc. for an annual amount of \$2,500,000 for FY 2025 through FY 2027, pending budget approval, for construction administration, inspection and engineering services for the Water and Wastewater Treatment Services Department, Water Treatment Division.

37. Approve the blanket purchase with specified vendors for a total of \$142,000 for supplies and electrical and mechanical repair services for the Water and Wastewater Treatment Services Department, Water Treatment Division for FY 2025.
38. Approve the blanket purchase with Chicago Underwater for \$30,000 for underwater repair services for the Water and Wastewater Treatment Services Department, Water Treatment Division for FY 2025.
39. Approve the purchase with Holzberg Communications, Inc. for \$3,808 for a mixing pump motor for the Water and Wastewater Treatment Services Department, Water Treatment Division.
40. Approve the blanket purchase with specified vendors for a total of \$232,200 for supplies for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping and Remote Facilities Division for FY 2025.
41. Approve the blanket purchase with specified vendors for a total of \$50,000 for services for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping and Remote Facilities Division for FY 2025.
42. Approve the purchase with Q-Mation, a sole source, for \$39,834 for one year of AVEVA software customer first support for the Supervisory Control and Data Acquisition systems for the Water and Wastewater Treatment Services Department, Water Treatment, Wastewater Treatment and Remote Facilities Divisions through the Instrumentation and Process Controls Division.
43. Approve the blanket purchase with Michigan Department of Environment, Great Lakes, and Energy for \$4,000 for laboratory analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division for FY 2025.
44. Approve the agreement with Optimization Solutions Environmental, LLC, a sole source, for an annual amount of \$10,000 for FY 2025 and FY 2026, pending budget approval for computer model technical support for the Water and Wastewater Treatment Services Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council reappointment of Diane Kloc to the Public Libraries of Saginaw with a term to expire June 30, 2028.
2. Approve the Council appointment of Stephanie Domina to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2027.
3. Approve the Council appointment of Mark Turpin to the Saginaw Economic Development Corporation with a term to expire June 30, 2027.
4. Approve the Council appointment of Tom Miller to the Hospital Finance Authority with a term to expire June 30, 2029.

ORDINANCE INTRODUCTION:

ORDINANCE ADOPTION:

RESOLUTIONS:

1. Recognizing the Tri County Community Adjudication Program as a non-profit organization for the purpose of obtaining a charitable gaming license.
2. Objecting to the transfer of tax reverted properties from Saginaw County.
3. Approving the Cost Agreement with the Michigan Department of Transportation for the preventative maintenance on the Center Street Bridge.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, JUNE 3, 2024, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Moore offered a prayer and led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Michael Balls, Annie Boensch, Bill Ostash, Michael Flores, George Copeland, Brenda Moore: 7. Council Members absent: Reggie Williams, Priscilla Garcia: 2.

ANNOUNCEMENTS

City Clerk Kristine Bolzman announced that the Convenience Station will be open this Saturday, June 8, from 8:00 a.m. to 12:00 p.m. Residents may utilize the station to drop off bulky items or other miscellaneous items that need to be disposed of.

Council Member Ostash read a proclamation declaring June as "Pride Month." Audra Wilson and Andrea Foster accepted the proclamation on behalf of Great Lakes Bay Pride.

Council Member Silvia read a proclamation declaring June 19, 2024, as "Juneteenth." Renee Hawkins-Morris and Linda Burks Jackson accepted the proclamation on behalf of COSBE, Inc.

PUBLIC INPUT

Members of the public that addressed the Council: Ben Frazier, Matthew Carpus, Melanie Velasco.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Ostash, Flores, Copeland, Silvia, Balls, Boensch, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

Manager Morales introduced Robert Ruth, Chief of Police. Chief Ruth presented Police Department crime statistics and an update on police department staffing.

CONSENT AGENDA:

Moved by Council Member Balls, seconded by Council Member Silvia to approve the consent agenda, allowing room for exceptions. An exception was made to item 4. 7 ayes, 0 nays, 2 absent. Motion approved.

1. Approve the May 20, 2024 regular council meeting minutes.
2. Approve Petition 24-6 from Wolverine Fireworks Display, Inc. to display fireworks on Ojibway Island on July 4, 2024 at dusk.
3. Approve the amendments to the FY 2024 Approved Budget to recognize changes that have occurred during the April period.

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4. Approve the Professional Services Agreement with Brittany Jeffers for the Police Department.
 5. Approve the blanket purchase with LexisNexis Risk Solutions for \$2,500 for FY 2025 for online investigative services for the Police Department, Investigation Division and Support Services Division for FY 2025.
 6. Approve the purchase with Wirt Saginaw Stone Dock for \$6,300, for FY 2025 for crushed stone for the Durapatch machine for the Public Services Department, Streets Division and FY 2026, pending budget approval.
 7. Approve the blanket purchases with Edw. C. Levy, Co., dba Ace-Saginaw Paving Company and Pyramid Paving Company, for \$50,000 each for hot mix asphalt for the Public Services Department, Streets Division for FY 2025.
 8. Approve the blanket purchase with Unique Paving Materials, Corp., a sole source, for \$50,000 for cold patch asphalt for the Public Services Department, Streets Division for FY 2025.
 9. Approve the blanket purchase with Larry's Auto Supply for \$5,000 for supplies for the Public Services Department, Maintenance and Service Division for FY 2025.
 10. Approve the blanket purchase with Hymmco, LLC for \$12,000 for concrete restoration supplies for the Public Services Department, Maintenance and Service Division for FY 2025.
 11. Approve the purchase with Hoffman's Power Equipment, Inc. for \$4,000 for supplies for the Public Services Department, Maintenance and Service Division for FY 2025.
 12. Approve the blanket purchase with Grainger, Inc. for \$8,000 for supplies for the Public Services Department, Maintenance and Service Division for FY 2025.
 13. Approve the blanket purchase with T.T. Technologies, Inc. for \$6,000 for preventative maintenance and repairs to the horizontal boring tools for the Public Services Department, Maintenance and Service Division for FY 2025.
 14. Approve the blanket purchase with Ritter Technology, LLC for \$4,000 for supplies for the Public Services Department, Maintenance and Service Division for FY 2025.
 15. Approve the purchase with North American Overhead Door, Inc. for \$2,670 for the replacement of an overhead door operator and cables for the Public Services Department, Maintenance and Service Division,
 16. Approve the blanket purchases with specified vendors for \$150,000 for sanitary sewer and storm sewer appurtenances for the Public Services Department, Maintenance and Service Division for FY 2025.
 17. Approve the blanket purchases with specified vendors for \$750,000 for service and repair parts for water main appurtenances for the Public Services Department, Maintenance and Service Division for FY 2025.

18. Approve the purchase with Super-Flite Oil, Co. for \$2,900 for diesel biocide for the diesel generator fuel system for the Water and Wastewater Treatment Services Department, Water Treatment Division.
19. Approve the purchase with Polydyne, Inc. for \$25,200 for liquid PolyDADMAC for the Water and Wastewater Treatment Services Department, Water Treatment Division for FY 2025.
20. Approve the purchase with FCX Performance, Inc. for \$11,632 for replacement wear rings for Raw Sewage Pumps 1 and 2 for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Move by Council Member Silvia, seconded by Council Member Copeland to approve consent agenda item 4. 7 ayes, 0 nays, 2 absent. Motion approved.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Silvia, seconded by Council Member Copeland to approve the following appointments:

1. Council appointment of Kevin Rooker to the Historic District Commission - East Saginaw Historic Business District Study Committee with a term to expire April 22, 2026.
2. Council appointment of Nathan Hanley to the Historic District Commission - East Saginaw Historic Business District Study Committee with a term to expire April 22, 2026.
3. Council appointment of Lee Amo to the Historic District Commission - East Saginaw Historic Business District Study Committee with a term to expire April 22, 2026.
4. Council appointment of Anthony Folino to the Saginaw Water System Advisory Council with a term to expire December 3, 2026.
5. Council reappointment of Deb Melkonian to the Citizen-Police Advisory Commission with a term to expire February 28, 2027.
6. Council reappointment of Floyd Kloc to the Police and Fire Civil Service Commission with a term to expire April 30, 2030.
7. Council reappointment of Michael Hanley to the Saginaw Economic Development Corporation with a term to expire June 30, 2027.
8. Council reappointment of Scot Putzig to the Saginaw Economic Development Corporation with a term to expire June 30, 2027.

7 ayes, 0 nays, 2 absent. Motion approved.

Council Member Copeland left the meeting at 8:14 p.m.

RESOLUTIONS

Moved by Council Member Balls, seconded by Mayor Pro Tem Boensch to adopt the resolution authorizing sponsors of specified community events to use amplifying equipment. 6 ayes, 0 nays, 3 absent. Motion approved.

Moved by Council Member Silvia, seconded by Mayor Pro Tem Boensch to adopt the resolution authorizing the sale and consumption of alcoholic beverages during specified community events. 6 ayes, 0 nays, 3 absent. Motion approved.

Council Member Copeland returned to the meeting at 8:16 p.m.

MISCELLANEOUS BUSINESS

Moved by Council Member Silvia, seconded by Council Member Balls to establish a twelve-month moratorium on the acceptance of applications for special use approval for the development of marihuana establishments within the City of Saginaw. Discussion was held.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote.

Ayes: Silvia, Balls, Copeland

Nays: Boensch, Ostash, Flores, Moore

Absent: Williams, Garcia

Motion denied.

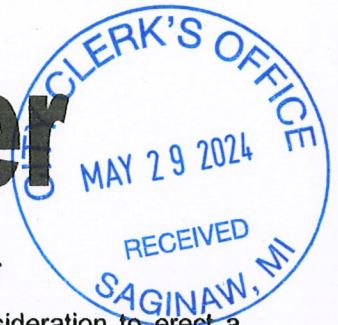
ADJOURNMENT

Moved by Council Member Silvia, seconded by Council Member Copeland to adjourn the meeting at 8:19 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

Petition for Banner



PETITION CAN NOT BE ACCEPTED SIX (6) MONTHS PRIOR TO EVENT

We, the undersigned, do hereby petition the Honorable City Council to give favorable consideration to erect a banner at one or two locations marked below. We understand that the **\$150.00 banner fee per location** must be paid to prior to display at either the Engineering Department or the Treasurer's Office. Banners must be made to City specifications. Display start and end dates cannot be on a weekend and cannot exceed a 30-day span.

☒ 500 Block of Court Street

☐ 300 Block of South Michigan

☒ 200 Block of West Genesee

☐ 1000 Block of East Genesee Avenue

Pups in the Park

Organization Name _____

Event Information

Purpose of Banner _____

BANNER MESSAGE: 2nd Annual Pups in the Park, August 24, 2024

Celebration Park, Saginaw MI

DISPLAY: 7/29/2024 to 8/26/2024

Deliver to Engineering Dept. within 2 weeks of this date

Pick-up within 10 days after this date or they will be disposed of

500 Block of Court Street Display: 8.13.24 to 8.26.24

PETITIONER/S:

1 Stacey Campbell

CONTACT:

NAME Stacey Campbell

PHONE (989) 501-3002

ADDRESS 1617 Cass Street, Saginaw, MI 48602

EMAIL campbell.stacey75@gmail.com

----- CLERK'S OFFICE USE ONLY -----

EMAIL: Engineer@saginaw-mi.com

BY: _____ DATE: _____

COUNCIL APPROVED: _____



TRI COUNTY COMMUNITY ADJUDICATION PROGRAM
2300 Veterans Memorial Parkway
Saginaw, Michigan 48601-1268

TEL: (989) 752-0800
FAX: (989) 752-1366
www.tricap.net

#24-8
To: Saginaw City Council
From: Gary Davis, Executive Director TRI-CAP
Date: 5/30/24

RE: Gaming License

Dear City Council;

I write today asking that the Saginaw City Council place the Tri County Community Adjudication Program, DBA: TRI-CAP on the Counsels next available agenda. We are asking to be recognized as a 501c3 nonprofit program for the purpose of receiving a charitable gaming license from the State of Michigan.

TRI-CAP has plans to build a play scape on facility grounds to be utilized by therapy staff, in conjunction with our clientele, to establish family reconnection prior to discharge from programming. In order to make our plan come to fruition, we must raise approximately \$50,000. The gaming license would allow TRI-CAP to work toward that goal.

Thank you for your consideration,

Gary Davis
Executive Director
TRI-CAP



From: Timothy Morales, City Manager

Subject: Insurance Policy Renewal

Prepared by: Kristine Bolzman, City Clerk

Manager's Recommendation:

I recommend approval of the insurance proposals under Princeton Excess & Surplus Insurance Company for General Liability, Employee Benefits Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability, Automobile Liability; with Princeton Excess & Surplus Insurance Company & Hanover Insurance Company for Automobile Physical Damage; with Arch Insurance Company and Navigators Specialty Insurance Company for the Excess Liability Policies with a policy term from July 2, 2024 to July 2, 2025; and with Houston Casualty Company for the Cyber Liability Policy with a policy term from July 1, 2024 to July 1, 2025. I, and/or my designee shall be authorized to execute any and all necessary insurance documents under the plans as necessary throughout the policy term, including, but not limited to, removing and/or adding automobiles as the City acquires and/or disposes of same.

Justification:

Saginaw Bay Underwriters obtained quotes from the City's current insurance providers for the City's policies expiring on July 2, 2024. Saginaw Bay Underwriters seeks quotes from multiple companies every two to three years. After review and consideration, this year I am recommending the following carriers and policies with coverage, premiums, and deductibles:

Princeton Excess & Surplus Insurance Company: premium is \$602,100 plus an additional charge of \$4,620 for the assessment from the Michigan Catastrophic Claims Association (MCCA). The coverage is for General Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability and Automobile Liability and will have a limit of \$7,000,000 with a \$500,000 self-insured retention. The policy provides \$2,000,000 for sexual abuse and molestation coverage. This policy also provides \$1,000,000 excess limit over the Employer's Liability Limit. For the Automobile Physical Damage, the limit is \$1,000,000 and the deductible is \$25,000.

Hanover Insurance Company: This is Excess Automobile Physical Damage coverage providing a limit of \$5,000,000 for vehicles at City locations. The premium for this is \$52,515.

Arch Insurance Company: This is for the Excess Liability Coverage, providing an additional \$5,000,000 in liability coverage for General Liability, Law Enforcement Liability, Employment Practices Liability, Public Officials Liability, Employee Benefits Liability, and Auto Liability. The total premium quoted is \$236,250.

Navigators Specialty Insurance Company: This excess policy provides an additional \$3,000,000 in liability coverage for General Liability, Law Enforcement liability, and Public Officials Liability. The total premium quoted is \$87,125.

Houston Casualty Company. This is the Cyber and Privacy Liability coverage protecting the City from cyber theft of personally identifiable information of City residents and employees and ransomware coverage. This has a \$50,000 deductible. The premium quoted is \$34,220.

Comparison between last year's premium and the renewal premium for FY2024-2025 is as follows:

<i>Description of Coverage</i>	<i>2023-24 Premium</i>	<i>2024-25 Premium</i>	<i>Difference</i>
Liability Coverages Princeton E&S Ins Co \$7,000,000 in limits	\$528,011	\$602,100	\$74,089
Commercial Auto MCCA Charge	Included Above \$10,992	Included Above \$4,620	 (\$6,372)
Commercial Auto Physical Damage Hanover Ins Co Excess \$5,000,000 limit	\$48,762	\$52,515	\$3,753
Cyber Houston Casualty	\$48,313	\$34,220	(\$14,093)
Excess Liability Arch Ins Co \$5,000,000 in limits	\$229,600	\$236,250	\$6,650
Excess Liability Navigators Specialty Ins Co \$3,000,000 in limits	\$72,200	\$87,125	\$14,925
Total Estimated Premium	\$937,878	\$1,016,830	\$78,952

The City will see an overall increase of \$78,952 in insurance cost for FY2024-2025 as compared to FY2023-2024. The increase is a reflection of the insurance marketplace which continues to see price increases on primary and excess liability policies. This is caused by a number of factors including Social Inflation (increased jury verdicts towards plaintiffs), third party funded litigation, and inflation. In addition, claims and verdicts have been increasing for law enforcement liability. Quotes received were comparable to those of the industry standards and insurance carriers have excellent ratings according to the AM Best Guide, which determines the financial stability of insurance companies.

As in the past, the City has opted to exclude coverage for terrorism losses under the Terrorism Risk Insurance Act of 2002. This election was made due to the fact that the “act of terrorism” only covers an act that is certified by the Secretary of the Treasury in concurrence with the Secretary of State, and the Attorney General of the United States.

Funds are available in the Self-Insurance Fund Insurance Account No. 677-1762-806.000. Funds for insurance premiums are budgeted and collected from all departmental budgets and deposited into the Self-Insurance Fund. General and excess liability policies are charged against the division and/or department's budget pursuant to its size. Auto physical damage is charged to each division and/or department based on the number of vehicles assigned.

Coverage documents, policy changes and contracts to implement the new insurance are subject to the City Manager's approval as to substance and the City Attorney's approval as to form.

Council Action:

Motion to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Professional Service Agreement Extension-Storyville Social Media
Prepared by: Vicki Davis, Office of the City Manager

Manager's Recommendation:

I recommend the approval to extend the professional services agreement with Phil Eich, d/b/a Storyville Social Media, through FY 2025 for an annual amount of \$57,000 to provide social media content for the City.

Justification:

As a certified Redevelopment Ready Community (RRC), the City must continue to meet all objectives of this State of Michigan – MEDC Program and ensure key RRC guidelines are met, including maintaining a marketing and communications strategy. The intent of the marketing plan is to attract businesses, talent, and real estate development by heightening awareness and promoting the unique offerings of Saginaw. A key component of that marketing strategy is the social media component. It is critical to utilize the City of Saginaw's social media channels to provide transparency of government services, share positive stories about Saginaw, keep our citizens informed of general information and data, and build trust-based relations that help restore confidence in local government.

Since January 2020, the City has utilized the services of Phil Eich, d/b/a Storyville Social Media (Storyville), to provide daily content for the city's social media pages as well as ad spending to push high-value content in front of followers and potential followers. Since that time, Storyville has produced 3,914 posts, an average of 2.4 a day, and increased followers by 12,500 (919%) to over 17,000 followers. The services provided by Storyville include developing social media content highlighting City of Saginaw programs, ongoing and future projects, events and services; and creating Facebook graphics and text, tweets, photo, video or graphic posts to populate all social media channels. Storyville also works closely with the City's marketing team to develop a monthly social media content calendar to boost following and engagement.

Based on the past performance of Storyville and its familiarity with the City of Saginaw, we feel it is in the best interest of the City to continue the Professional Services Agreement with Storyville for an annual amount of \$57,000. This agreement will continue to June 30, 2025.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Offices of General Government, Marketing Division, Professional Services Account No. 101-1736-801.000 in the amount of

\$25,458, the Major Street Fund, Engineering Division, Professional Services Account No. 202-4612-801.000 in the amount of \$3,705, Rubbish Collection Fund, Administration Division, Professional Services Account No. 226-4581-801.000 in the amount of \$2,793, Downtown Development Authority Fund, 2-Mill Levy Division Professional Services Account No. 259-1777-801.000 in the amount of \$8,550, Sewer Operations and Maintenance Fund, Administration Division, Professional Services Account No. 590-4810-801.000 in the amount of \$8,052, and Water Operations and Maintenance Fund, Administration Division, Professional Services Account No. 591-4710-801.000 in the amount of \$8,442.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase with Avalon
Prepared by: Kim Jaime, Purchasing Division

Manager's Recommendation:

I recommend the approval of a blanket purchase with Avalon for \$9,000 for scanning and document management services for the Fiscal Services Department, Purchasing Division for FY 2025.

Justification:

Avalon is the City's current provider for scanning and document management services. Avalon will scan, categorize, and return in digital form all Purchasing documents that must be retained for city purposes that are currently stored in City Hall. This will not only free up additional space during City Hall renovations but will also improve staffs' ability to access/retrieve data for city departments and vendors interested in specific bid information.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Fiscal Services, Purchasing Division, Operating Services Account No. 101-1742-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: City Wide Lawn Treatment Services
Prepared by: Kim Jaime, Purchasing Division

Manager's Recommendation:

I recommend the approval of a purchase with TruGreen for an annual amount not to exceed \$19,765 for FY 2025 through FY 2027 for city wide lawn treatment services for all departments.

Justification:

On March 19, 2024, bids were received for as needed lawn treatment services for various City-owned properties. The services specified in the bid package were itemized and priced by service application and based on the treated property size. TruGreen provided the low bid for services which included fertilization and weed control, grub control, insect spraying, aeration and seeding services, soil conditioning and vegetation control. The City properties that will receive these treatments are Andersen Enrichment Center, City Hall, Fire Department, Maintenance & Service, Police Department, Public Works, Traffic Engineering, Cemeteries, Parks, and Water & Wastewater Treatment Plants and Remote Facilities.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division, Operating Services Account No. 101-7575-805.000 \$450, Cemeteries Division, Operating Services Account No. 101-1747-805.000 \$11,850, Celebration Park Division Operating Services Account No. 101-7580-805.000 \$315, Community Public Safety – Police, Police Building Management Division, Operating Services Account No. 101-3514-805.000 \$150, Community Public Safety – Fire, Fire Operations Division, Operating Services Account No. 101-3551-805.000 \$700, Public Works Building Fund, Operating Services Account No. 641-4439-805.000 \$750, Local Streets Fund, Traffic Engineering Division, Operating Services Account No. 203-4621-805.000 \$780, Andersen Center Operation Fund, Andersen Enrichment Center Division, Operating Services Account No. 236-7540-805.000 \$330, Sewer Operations and Maintenance Fund, Treatment and Pumping Division, Operating Services Account No. 590-4830-805.000 \$1,399.20, Remote Facilities Division, Operating Services Account No. 590-4835-805.000 \$720.80, Maintenance and Services Division, Operating Services Account No. 590-4821-805.000 \$525. Water Operations and Maintenance Fund, Treatment and Pumping Division, Operating Services Account No. 591-4730-805.000 \$1,600, and Maintenance and Services Division, Operating Services Account No. 591-4721-805.000 \$525.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Window Contractor Bids Saginaw Home Rehabilitation Program

Prepared by: Leticia Trevino, CDBG Specialist

Manager's Recommendation:

I recommend approval of the purchase with the vendors listed below for an amount not to exceed \$11,000 per home for window replacements for the Saginaw Home Rehabilitation Program.

Justification:

On September 26, 2022, City Council approved an allocation of \$3.8 million of American Rescue Plan Act (ARPA) funds to improve residential properties on owner occupied houses, which would include improvements to furnaces, roofs, and windows. Additionally, on September 25, 2023, the City Council approved an additional \$4 million towards this program. The total allocation for the Saginaw Home Rehabilitation Program is \$7.8 million.

The Saginaw Home Rehabilitation Program is now entering the third phase of the program, window replacement. Bids were opened on May 14, 2024. The city received three qualified bids for window replacement. The bids were reviewed, and the vendors below have been accepted into the program. Federal procurement rules require the City to prepare a preliminary cost estimate to determine reasonableness. The homeowner window replacement will be awarded based on low bids, the contractors' availability to perform the work, and the contractor must be current with its existing project assignments.

Due to the volume of work that will need to be performed within a short period of time, it is recommended that the bids be accepted, and the work will be assigned to the lowest bidder first and then to the next lowest bidder until such time that the low bidder becomes current with its awarded projects and can take on new projects. This rotation will remain throughout the process. The following lists the qualified bidders:

Absolute Building & Cuellar, Inc.
St. Charles, MI

Storm Masters Exteriors
Freeland, MI

Boyle Constructors, Inc.
Bay City, MI

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the American Rescue Plan Act Grant Fund, Public Health Division, Grant Disbursement Account No. 285-1778-965.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: May Budget Adjustment
Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2023/2024 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the month of May.

Justification:

The 2023/2024 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2024 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for May, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by the City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$3,870,284, from \$74,325,489 to \$78,195,773.

- A budget adjustment is required to recognize \$2,150 of donated funds for Team Up to Clean Up Event. Revenues will be recognized in the General Fund Revenues, Contribution Account No. 101-0000-674.000. To offset this increase in revenues, there will be the same increase for the Office of Neighborhood Services and Inspections, Inspections Division, Operating Services Account No. 101-3865-805.000.
- A budget adjustment is required to recognize the annual amount of American Rescue Plan Act Interest of \$2,342,495. Revenues will be realized in the General Fund Revenue, ARPA Interest Account No. 101-0000-664.012 of \$2,342,495. To offset the increase in revenues will be the same increase to the Other General Fund Expenditures, Increase to Fund Equity Account No. 101-8559-989.001.
- A budget adjustment is required to recognize the unanticipated and higher than budgeted cost of retiree health in the General Fund, totaling \$1,515,505. Expenditures will be recognized in the General Fund Community Public Safety – Police, Police Patrol Division, Retiree Healthcare Account No. 101-3511-715.007 of \$661,012, Community Public Safety – Fire, Fire Operations Division, Retiree Healthcare Account No. 101-3551-715.007 of \$479,951, Other General Fund Expenditures, Retiree Healthcare Division, Retiree Healthcare Account No. 101-8510-715.007 of \$363,114 and the Saginaw Housing Commission Division,

Retiree Healthcare Account No. 101-8525-715.007 of \$11,428. To offset the increase in expenditure, will be an appropriation of the available fund balance.

- A budget adjustment is required to recognize unanticipated General Fund Revenues Community Public Safety – Police revenues. This is an increase, in total of \$10,134. These increases are as follows: Reimbursement – Police Account No. 101-0000-676.020 of \$634, Witness Fees Account No. 101-0000-608.003 of \$200, Vehicle Storage Fees Account No. 101-0000-609.003 of \$8,100, and Sale of Property – Police of \$1,200. To offset the increase in revenues will be a \$10,134 increase to the Community Public Safety – Police, Police Technical Services Division, Overtime Account No. 101-3515-704.000.
- During the final review of the General Fund Revenues, the following revenue accounts will be decreased: Parking Violations Fines - Delinquent Account No. 101-0000-655.017 of \$90,000, Marihuana Rental Fees Account No 101-0000-452.002 of \$36,000, Special Assessments Account No 101-0000-672.000 of \$148,950, State Fire Protection Account No. 101-0000-574.009 of \$25,771, Marijuana Payments Account No. 101-0000-452.003 of \$71,641, and Reimbursement/Medicare Account No. 101-0000-502.003 of \$416,724. To offset the General Fund Revenue reduction will be an increase to the Personal Property Taxes Account No. 101-0000-410.000 of \$32,921, Penalties and Interest Account No. 101-0000-445.000 of \$63,312, Delinquent Income Taxes Account No. 101-0000-438.001 of \$48,684, Marihuana Application Fees Account No. 101-0000-452.001 of \$29,547, Electrical Permits Account No. 101-0000-476.003 of \$11,236, Local Community Stabilization Account No. 101-0000-573.000 of \$251,745, Public Act 425 Account No. 101-0000-608.015 of \$10,248, Reimbursements Account No. 101-0000-676.000 of \$121,726, Interest on Investment Account No. 101-0000-664.000 of \$200,669, and Gain/Loss on Investments Account No. 101-0000-671.014 of \$18,998..

The Drug Forfeiture Fund (264) should increase \$915 from \$39,295 to \$40,210. This increase is due to additional funds received for interest on investments. Revenues will be recognized in this fund's Interest on Investment Account No. 264-0000-664.000 of \$915. To offset the increase in revenue, there will be the same increase in this fund's Parts and Supplies Account No. 264-3040-742.000.

The Community Development Block Grant Fund (275) should be increased from \$3,444,858 to \$3,516,343. This represents a \$71,485 increase. The \$56,485 increase is for the Saginaw Housing Commission Lighting Project. The remaining \$15,000 is a grant from Huntington Bank for the Saginaw Economic Development Corporation. Expenditures will be recognized in this fund's Special Project Division, Subgrantee Account No. 275-6511-965.001 in the amount of \$56,485 and the Saginaw Economic Development Division, Events Account No. 275-6520-961.001 of \$15,000. To offset the increase in expenditure will be an increase to this fund's Special Project Federal Grants Account No. 275-0000-501.041 of \$56,485 and to Local Grants Account No. 275-0000-580.004 of \$15,000.

The Saginaw Economic Development Corporation Fund (282) should be increased \$235,000 from \$502,000 to \$737,000. This increase is to recognize the CARES funds received for the Economic Development Initiative Grant that was disbursed at the end of June 2023. Revenues will be recognized in the Block Grant COVID Entitlement Account No. 282-0000-501.051. To offset the increase in revenues will be the same increase to this fund's Loan Disbursement Account No. 282-8570-805.000.

The National OPIOID Settlement Fund (284) should be increased from \$185,935 to \$353,798. This is an increase of \$167,863. This increase reflects the city portion of the various settlements received. Revenues will be recognized in this fund's Other Revenue Account No. 284-0000-671.023 in the amount of \$167,863. To offset the increase in revenues will be the same increase to Parts and Supplies Account No. 284-6020-742.000 in the total amount of \$167,863.

The American Rescue Plan Act (ARPA) Grant Fund (285) should increase from \$26,258,354 to \$26,308,354. This represents a \$50,000 increase. On May 20, 2024, the city council approved additional allocation of ARPA funds to Saginaw African Cultural Festival in the amount of \$50,000 for programming. This budget adjustment recognizes this allocation. Expenditures will be recognized in the ARPA - Negative Economic Impact Division, Subgrant Disbursement Account No. 285-1779-965.001 in the amount of \$50,000. To offset the increase in expenditure, there will be an appropriation of the available fund balance.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket for Emergency Board Up Services
Prepared by: Cassi Zimmerman, Planning and Economic Development

Manager's Recommendation:

I recommend the approval of a blanket purchase order with ServPro of Saginaw for \$18,000.00 for emergency board up services for the Neighborhood Services and Inspections Department, Inspections Division for FY 2025.

Justification:

Quotes were received from two qualified vendors to provide board up services for open vacant and dangerous buildings, on an as needed basis, as emergency situations occur.

ServPro provides these services to help keep our community safe and at a very reasonable price. The use of a blanket purchase order will assist staff in eliminating the need to issue individual purchase orders for each project and make processing payments more efficient.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Neighborhood Services and Inspections, Inspections Division, Professional Services Fund Account No. 101-3865-818.000 for \$18,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Apparatus Services and Repairs – Blanket Purchase Orders for FY25
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend the approval of blanket purchase orders to various vendors totaling \$126,000 for apparatus services and repairs for the Fire Department for FY 2025.

Justification:

Outside vendor services are used to mechanically maintain and repair the Saginaw Fire Department fleet. The vendors listed are either certified to perform repairs and preventive maintenance services on fire apparatus pumps, apparatus hydraulic systems and valves, or they have the capabilities to perform heavy truck repairs in a timely manner to limit our out of service time for front line fire apparatus. The use of these vendors has proven to be cost efficient and effective at reducing the out of service time for our apparatus. Quotes are solicited between vendors for specific services to ensure that the City pays the lowest price when multiple vendors can perform the same services within the same limited timeframes. The list of vendors is as follows:

<u>Vendor</u>	<u>Amount</u>
Front Line Services Freeland, MI	\$65,000
Scientific Brake Saginaw, MI (in-city)	\$12,000
Michigan Truck Spring Saginaw, MI (out-city)	\$10,000
Cummins Bridgeway Saginaw, MI (out-city)	\$25,000
Meekhof Tire Sales Saginaw, MI (out-city)	<u>\$14,000</u>
TOTAL	\$126,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety Fire, Fire Apparatus Operations/Maintenance Division, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Vehicle Repairs and Service - Blanket Purchase Orders for FY25
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend the approval of blanket purchase orders for the specified vendors below for a total of \$15,000 for vehicle services and repairs for the Fire Department for FY 2025.

Justification:

Time and experience have shown that the listed vendors reliably provide the lowest price on certain services and repairs for our smaller vehicles, fire trucks, and engines. These services include all repairs necessary for apparatus and vehicles to function dependably, such as brakes, alignments, oil changes, sirens, horns, warning lights, etc. while maintaining quick turnaround times. The blanket purchase orders will be issued as follows:

<u>Vendor</u>	<u>Amount</u>
Kurtz-Hillman Tire Center Saginaw, MI (in-city)	\$5,000
M&R Auto Electronics Saginaw, MI (out-city)	\$10,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety Fire, Fire Apparatus Operations/Maintenance Division, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Firefighter Personal Protective Equipment – Blanket Purchase Order

Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend approval of a blanket purchase with Municipal Emergency Services for \$43,000 for firefighter turnout gear, helmets, and boots for the Fire Department for FY 2025.

Justification:

The National Fire Protection Association (NFPA) standard requires that firefighter personnel protective equipment (PPE) meet certain parameters and be in service for a period not to exceed ten years. On an annual basis, PPE is purchased to ensure that a schedule is maintained where equipment that is retired is replaced and meets NFPA standards. This is year two of three of the awarded bid to Municipal Emergency Services.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety Fire, Fire Technical Services Division, Clothing Supplies Account No. 101-3552-728.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Velocity EHS, Annual Maintenance/Support Fees
Prepared by: Phillip Karwat, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with MSDSonline, dba VelocityEHS, for \$2,672.25 for FY 25, \$2,805.86 for FY 26 and \$2,946.16 for FY 2027, pending budget approval, for the renewal of annual software maintenance/support for the City's Michigan Safety Data Sheets online software for the Public Services Department.

Justification:

The Public Services Department uses VelocityEHS – Michigan Safety Data Sheets (MSDS) online software systems to help manage and maintain the required MSDS, requirements set by State statute, standards and regulations. Under these regulations, the Public Services Department is required to develop and maintain updated sheets of each chemical or liquid that it may use or has on hand, to include the ingredients of a product, its physical and chemical characteristics, its effect on human health, the chemicals with which it can adversely react, handling precautions, the types of measures that can be used to control exposure, emergency and first aid procedures, and methods to contain a spill. When new regulatory information such as exposure limits or new health effects information becomes available, the MSDS must be updated to reflect it. This online software is what our department uses to manage the hundreds of material safety data sheets.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Public Services Department, Facilities Division, Operating Services Account No. 101-7575-805.000 \$285.37, Major Streets Fund, Routine Maintenance Division, Operating Services Account No. 202-4651-805.000 \$525.38, Sewer Operation and Maintenance Fund, Maintenance and Service Division Operating Services Account No. 590-4821-805.000 \$525.38, Water Operations and Maintenance Fund, Maintenance and Service Division Operating Services Account No. 591-4721-805.000 \$525.38, Public Works Building Fund, Public Works Building Division Operating Services Account No. 641-4439-805.000 \$285.37, Motor Pool Fund, Garage Operations Division Operating Services Account No. 661-4481-805.000 \$525.37 and will be budgeted in the same accounts for FY 2026 and FY 2027, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – Overhead Door Service
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend ratification of an emergency purchase with Dover and Company for \$4,550.00 for the repair of overhead door #14 at the Public Service Building for the Public Service Department, Facilities Division.

Justification:

On May 17, 2024, emergency purchase order no. 519072 was issued to Dover and Company to repair overhead door no. 14 which was not working. A service person determined that the springs that lift the door were broken. This door is used daily to secure equipment and materials. Dover and Company specialize in overhead door repair and is the City's contracted service provider.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Public Works Building Fund, General Repairs Account No. 641-4439-930.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase with Hoffman's Power Equipment
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Hoffman's Power Equipment, Inc. for \$5,000 for lawn mower parts for the Public Services Department, Facilities Division for FY 2025.

Justification:

Hoffman's Power Equipment, Inc. provides parts for three Cemetery mowers, two Parks grounds mowers and other miscellaneous equipment. With the age and excessive use of this equipment, there is a need for multiple parts and repairs. Hoffman's Power Equipment is the only local authorized dealer for the eXmark/Toro Commercial brand equipment. Since these parts are necessary to properly maintain the City's mower fleet, it is in the best interest of the city to approve this request to maintain this equipment.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Facilities Division, Parts and Supplies Account No. 101-7575-742.000 \$3,000.00 and Parks Grounds Maintenance Division, Parts and Supplies Account No. 101-7570-742.000 \$2,000.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – Repair Services
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend ratification of an emergency repair purchase with Clockwork Collision for \$5,102.30 for repairs to a 2021 Ford Explorer Police Interceptor and a 2019 Ford Explorer Police Interceptor for the Police Department.

Justification:

On June 6, 2024, emergency purchase order #519140 for \$2917.17 was issued to Clockwork Collision to repair vehicle #90-1194, which was involved in an accident damaging the front end of the vehicle. On June 11, 2024, emergency purchase order # 519156 for \$2,185.13 was issued to Clockwork Collision to repair vehicle #90-1182, which was struck by a deer causing damage to the front and side of the vehicle. The following is a tabulation of the quotes received:

<u>Vendor</u>		<u>Amount</u>
Clockwork Collision	Vehicle #90-1194	\$2,917.17
Saginaw, MI (out-city)	Vehicle #90-1182	<u>\$2,185.13</u>
	Total	\$5,102.30
Engel's Auto Body	Vehicle #90-1194	\$3,506.87
Saginaw, MI (out-city)	Vehicle #90-1182	<u>\$2,821.66</u>
	Total	\$6,328.53

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Divisions Motor Vehicle Repairs Account No. 661-4481-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Orders – Vehicle Repair Services
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order by \$1,000 with A.I.S. Equipment for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

In FY2024, a purchase order was issued in the amount of \$34,000.00 to A.I.S. Construction. We have spent \$25,188.21 to date, leaving a balance of \$8,811.79. Brush Chipper 53-0801 has emission and wiring issues out for repairs estimated at \$9,363.91, leaving a shortage of \$552.12 with limited time left in the current FY. The Garage has used this vendor for outsourcing repairs of construction-type vehicles. These increases are due to labor shortages in the Motor Pool.

The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
516425	A.I.S. Equipment	\$34,000	\$1,000	\$35,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Fund, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

COUNCIL COMMUNICATION

CC-19

From: Timothy Morales, City Manager
Subject: Convenience Station Containers and Trash Disposal
Prepared by: Brett Reid, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with GFL Environmental for \$29,750.00 for FY 2025 and \$30,800.00 for FY 2026, pending budget approval, for trash containers and trash disposal at the City's Convenience Station for the Public Services Department, Streets Division.

Justification:

On May 28, 2024, the City received two qualified bids, for the containers and disposal of trash collected at the City of Saginaw Convenience Station, located at 1435 S. Washington Avenue. This service requires the vendor to supply 40 cubic yard containers each month for collection of trash at the Convenience Station. It is estimated that 70 containers will be utilized every fiscal year. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Disposal Cost Per 40 Cyd / Container</u>		<u>Total Bid</u>
GFL Environmental USA INC Saginaw, MI	FY 2025	\$425.00	\$29,750.00
	FY 2026	\$440.00	\$30,800.00
Waste Management Saginaw, MI	FY 2025	\$1,016.00	\$71,120.00
	FY 2026	\$1,285.19	\$89,963.30

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Rubbish Collection Fund, Rubbish Collection Division's Operating Services Account No. 226-4582-805.000 and will be budgeted in the same account for FY 2026, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Tree Purchases
Prepared by: Beth London, Public Service Department

Manager's Recommendation:

I recommend the approval of blanket purchases with Abele Greenhouse, Inc. and Kluck Nursery, Inc. for \$5,000.00 each for trees for the right-of-way for FY 2025 for the Public Service Department, Streets Division.

Justification:

The Streets Division maintains approximately 60,000 trees in the right-of-way. Maintenance includes the removal of diseased or dead trees and the planting of new trees as requested, or for special projects. In the past, the Streets Division purchased approximately 75 trees each year for planting in the right-of-way. It has been extremely difficult to plant this many trees at one time with the City's limited personnel and equipment. This also requires personnel to keep a list of requested new tree locations throughout the year so that request can be planted in the fall. By purchasing a small number of trees throughout the year, the Streets Division will be able to replace trees when requested and better manage the planting of new trees. Streets personnel will price quote individual purchases to the lowest and best vendor for each species of tree. The trees will be ordered from the successful bidder and billed to the respective purchase order as follows:

<u>Vendor</u>	<u>Cost</u>
Abele Greenhouse, Inc.	\$5,000.00
Kluck Nursery, Inc.	\$5,000.00

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Routine Maintenance Division's Nursery Supplies Account No. 202-4651-738.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Printing and Mailing of Rubbish Bills
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with The Master's Touch for \$2,688.31 for the printing and mailing of rubbish bills for the Public Services Department, Streets Division.

Justification:

On June 3, 2024, the City received a quote from The Master's Touch for the printing and mailing of the FY 2025 rubbish bills. The quote includes a cost of \$2,688.31 for the printing of the bills. Postage costs will be billed at the current rate. The Master's Touch has printed the City's rubbish bills for the last several years. It is in the City's best interest to continue with the current vendor to avoid costly set up fees with a new vendor to restructure the exported data, reconfigure the bill and ensure compatibility with Treasury scanning equipment. These services are necessary for the mailing of the rubbish bills to the residents of the City.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Rubbish Collection Fund, Administration Division's Operating Services Account No. 226-4581-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for ACE-Saginaw Paving Company
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Ace-Saginaw Paving Company for \$250,000.00 for hot mix asphalt for the Public Services Department, Maintenance and Service Division for FY 2025.

Justification:

The Maintenance and Service Division performs approximately 900 water and sewer excavations annually in the repair of the City's water and sewer utilities within the Right of Way (ROW). The Maintenance and Service Division requires the ability to purchase Hot Mix Asphalt (HMA) for street and driveway restoration in the ROW. Ace-Saginaw Paving Company is the only local provider of HMA within a 10-mile radius of the City that meets Michigan Department of Transportation specifications. A yearly contract proposal is not feasible due to volatility in the commodity market. Vendors are not able to guarantee pricing past two business days, let alone be able to hold a bid price throughout the fiscal year.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division, Street and Road Materials Account No. 591-4721-743.000 \$62,500, Lead & Copper Service Line Maintenance Division, Street and Road Materials Account No. 591-4722-743.000 \$125,000 and in the Sewer Operation and Maintenance Fund, Maintenance and Service Division, Street and Road Materials Account No. 590-4821-743.000 \$62,500 for FY 2025.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for ETNA Supply Company
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with ETNA Supply Company, a sole source, for \$200,000.00 for replacement water meters and meter reading components for the Public Services Department, Maintenance and Service Division for FY 2025.

Justification:

The Maintenance and Service Division requires the ability to purchase water meters and meter reading components on a short notice or emergency basis throughout the fiscal year. An efficient way of purchasing these items is to establish a blanket purchase order; this allows the Maintenance and Service Division to purchase items from the vendor without having to establish individual purchase orders for each purchase. ETNA Supply Company supplies the City with various types of water meters, such as Positive Displacement, Compound, Turbo, and Fire flow meters ranging in size from 5/8" to 10" in diameter on an as needed basis throughout the year. Sensus Water Meters are the most compatible meter with the City's Automated Meter Reading System (AMRS) for ease and cost of installation. ETNA Supply Company is the sole source and the only franchise supplier in the State of Michigan for Sensus Water Meters.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operation and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 590-4820-974.000 \$100,000 and Water Operations and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 591-4720-974.000 \$100,000 for FY 2025.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Blanket Purchase Order for Unique Paving Material Corp.

Prepared By: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Unique Paving Materials Corp., a sole source, for \$200,000.00 for cold patch asphalt for the Public Services Department, Maintenance and Service Division for FY 2025.

Justification:

Unique Paving Materials Corp. is the sole source provider of UPM, High Performance Cold Mix Asphalt. There are no other items or products that offer the same performance, purpose or function that meet the specifications of the City. The Maintenance and Service Division excavates approximately 900 water and sewer repairs annually that require cold asphalt for temporary pavement repairs in the City's ROW. A yearly contract is not currently feasible due to the volatility in the commodity market as vendors are not able to guarantee their per ton unit prices for any length of time.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division, Street and Road Materials Account No. 591-4722-743.000 \$120,000.00, Maintenance and Service Division, Street and Road Materials Account No. 591-4721-743.000 \$40,000.00 and in the Sewer Operations and Maintenance Fund, Maintenance and Service Division, Street and Road Materials Account No. 590-4821-743.000 \$40,000.00 for FY 2025.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Order for Ferguson Waterworks
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend approval of a blanket purchase order to Ferguson Waterworks for \$10,000 for replacement parts and supplies for the City's Neptune Meters for the Public Services Department, Maintenance and Service Division for FY 2025.

Justification:

The Maintenance and Service Division requires miscellaneous supplies throughout the fiscal year. An efficient way of purchasing these items is to establish a blanket purchase order; this allows the Maintenance and Service Division to purchase items from the vendor without having to establish individual purchase orders for each purchase. Ferguson Waterworks is the sole source and the only franchise supplier in the State of Michigan for replacement parts and supplies for the City's Neptune Meters. This vendor supplies the City with various meter supplies as needed throughout the year, such as touch pads, replacement registers and replacement meter chambers.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operation and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 590-4820-974.000 \$5,000 and Water Operations and Maintenance Fund, Meter Maintenance and Service Division, Repairs and Replacements Account No. 591-4720-974.000 \$5,000 for FY 2025.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchases for Jack Doheny Company
Prepared by: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase with Jack Doheny Company for \$22,000.00 for Vactor/Hydro-excavation parts and supplies for the Public Services Department, Maintenance and Service Division for FY 2025.

Justification:

The Maintenance and Service Division has three Vactor/Hydro-excavation units in its fleet that require miscellaneous parts and supplies throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Maintenance and Service Division to purchase wear items and other supplies required to complete maintenance work on the water distribution and sewer collection systems without having to establish a purchase order each time. Jack Doheny Company is the sole source vendor and is the only Vactor representative in the State.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division, Motor Vehicle Supplies Account No. 591-4721-737.000 \$7,333.33, Lead and Copper Service Division, Motor Vehicle Supplies Account No. 591-4722-737.000 \$7,333.34 and Sewer Operations and Maintenance Fund, Maintenance and Service Division, Motor Vehicle Supplies Account No. 590-4821-737.000 \$7,333.33 for FY 2025.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Grass Seed Purchase
Prepared by: Wayne Tornberg II, Public Service Department.

Manager's Recommendation:

I recommend the approval of a blanket purchase with Begick Nursery and Garden Center, Inc. for \$12,000.00 for grass seed for the Public Service Department, Maintenance and Service Division for FY 2025.

Justification:

The Maintenance and Service Division uses approximately 1.5 tons of grass seed annually for turf establishment from water and sewer system maintenance performed in the City's Right of Way. Begick Nursery and Garden Center is the sole source provider of "B" mix grass seed in the Great Lake Bay Area that is specified by the Maintenance and Service Division.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division, Parts and Supplies Account No. 591-4722-742.000 \$6,000, Water Operation and Maintenance Fund, Maintenance and Service Division, Parts and Supplies Account No. 591-4721-742.000 \$3,000 and the Sewer Operation and Maintenance Fund, Maintenance & Service Division, Parts and Supplies Account No. 590-4821-742.000 \$3,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Professional Engineering Services Agreements
Prepared by: Travis J. Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of Professional Engineering Services Agreements with Black & Veatch, DLZ, Fishbeck, Fleis & Vanderbrink, Orchard, Hiltz and McCliment, Inc. dba OHM Advisors, ROWE Professional Services Company, Spicer Group, Surveying Solutions Incorporated, Tetra Tech of Michigan, PC, Wade Trim, Inc., and, William A Kibbe and Associates, Inc., for \$1,250,000 for the Public Services Department and \$750,000 for the Water and Wastewater Treatment Department, for an annual amount not to exceed \$2,000,000, for engineering services for FY 2025 through FY 2029.

Justification:

The services of the firms are necessary to support City staff to carry out the duties and responsibilities of the Public Services and Water and Wastewater Treatment Departments whenever workload demands additional staff and/or consultant expertise. The City Engineer will distribute work between the eleven firms on a rotational and qualifications basis for smaller projects and distribute work on a competitive basis for larger projects. The term of the agreements is for 5 years, commencing on July 1, 2024 and ending on June 30, 2029.

On June 17, 2019, Council approved agreements between the City and ten previously prequalified firms to perform engineering services. Nine of the previously prequalified firms are being renewed, as those agreements are set to expire on June 30, 2024.

In April and May of 2024, the City prequalified Black & Veatch and DLZ to provide general engineering services for the City. With the addition of these two firms, this provides a total of eleven consulting firms that are prequalified to perform engineering services for the City.

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the upcoming Fiscal Years in various departmental engineering services and professional services accounts.

I have approved the agreements as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Electrical Parts and Supplies
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of blanket purchases with Marshall E. Campbell Company and Standard Electric Company for \$6,000 each for electrical parts and supplies for the Public Services Department, Traffic Engineering Division for FY 2025.

Justification:

Since June 26, 2000, City Council has approved a procedure for purchasing electrical parts for the Traffic Engineering Division. Traffic Engineering requires the purchase of a vast array of electrical parts and supplies for maintaining the City's electrical devices such as traffic signals and streetlights. There is no feasible means to predetermine quantities and type of parts that will be needed in any given time period because these are random repairs. Issuing individual purchase orders for the many items purchased is costly and time consuming. Traffic Engineering personnel will price quote items and award purchases to the lowest and best vendor for each item. The parts and supplies will be ordered from the successful bidder and billed to the respective purchase order. It is in the best interest of the City to continue this procedure for FY 2025, in order to make repairs to the traffic signal and street lighting systems as quickly as possible.

<u>Vendor</u>	<u>Amount</u>
Marshall E. Campbell Company Saginaw, MI (in-city)	\$6,000
Standard Electric Company Saginaw, MI (out-city)	\$6,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division, Parts and Supplies Account No. 202-4621-742.000 \$3,000, Local Streets Fund, Traffic Engineering Division, Parts and Supplies Account No. 203-4621-742.000 \$3,000.00, and the General Fund, Public Services Department, Street Lighting Division, Parts and Supplies Account No. 101-4620-742.000 \$6,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Traffic Signal Repair - Blanket Purchase Order
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of a blanket purchase order with Carrier & Gable, Inc. for \$12,000 for repair services of traffic signals for the Public Services Department, Traffic Engineering Division for FY 2025.

Justification:

On February 6, 1996, City Council approved a procedure for repairing traffic signal controller equipment. City staff does routine repair and maintenance of these solid-state devices. Sometimes complex repairs must be done by the manufacturer's authorized service representative. Carrier & Gable, Inc. is Michigan's authorized service representative and offers standard pricing for each type of repair. City staff estimates annual cost for such services is \$12,000 based on past repair history. Since this service is necessary to properly maintain the City's traffic signal system and Carrier & Gable, Inc. is the only authorized service representative in the region, it is in the best interest of the City to continue this procedure for FY 2025.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Traffic Engineering Division Parts and Supplies Account No. 202-4621-742.000 \$6,000 and the Local Streets Fund, Traffic Engineering Division Parts and Supplies Account No. 203-4621-742.000 \$6,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Medical Diamond Infrastructure Design Agreement
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend approval of the proposal from Spicer Group for \$1,372,000.00 for the design of the infrastructure improvements related to the Medical Diamond Development for the Public Services Department, Engineering Division.

Justification:

On June 17, 2019, the City Council approved professional engineering services agreements with 10 firms, including Spicer Group. The proposal will be treated as an exhibit to Spicer's engineering agreement, but the cost will be separate from the approved total amount of \$2,000,000.00

On May 22, 2024, the City received the proposal for design and program management services for the infrastructure improvements related to the Medical Diamond Development. The services of Spicer are to include preliminary design, final design, permitting, bidding and/or negotiating assistance and program management. Any construction-related services will be included in a future agreement.

Spicer Group is a local engineering firm and has been a part of this project from the beginning. Spicer Group has formally attended and coordinated all meetings related to the Medical Diamond Development to include utility relocations, infrastructure relocations, improvements and studies. Spicer Group has already completed the necessary surveys for the entire project. The proposal includes all items necessary to create bid documents for water, storm and sanitary needs, traffic analysis and studies based on Trip Generations from the proposed development, environmental and regulatory requirements and program management. This proposal does not include any items related to park improvements or riverbank stabilization as we are waiting for an approved conceptual plan for this. Spicer's proposal has been thoroughly reviewed and is in line with what would be expected for these types of services. There are approximately 7,500 work hours of various types of services factored into this proposal.

Funds are budgeted in the SOM Dwntrn Sag Medical Facility Grant Fund, SOM Dwntrn Sag Medical Facility Grant Division Engineering Services Account No. 286-1785-802.000 \$1,372,000.00.

I have approved the proposal as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Acceptance of the Michigan Department of Environment, Great Lakes, and Energy - State Revolving Fund Grant for the Elevated Water Storage Tank

Prepared by: Mike Grenier, Water and Wastewater

Manager's Recommendation:

I recommend the acceptance of the Michigan Department of Environment, Great Lakes, and Energy – State Revolving grant award in the amount of \$15,000,000.00 for the construction of a 3-million-gallon elevated water storage tank. Further, authorize the City Manager to disburse funds related to the above-mentioned items in accordance with the grant agreement.

Justification:

On February 2, 2023, the City of Saginaw was awarded a \$15,000,000.00 grant from the Michigan Department of Environment, Great Lakes, and Energy. The purpose of this grant is to construct a 3-million-gallon elevated water storage tank.

After a study of options and risks, the City elected to proceed with a concrete composite style tank and size it for 3 MG to provide at least 2 hours of storage. The purpose of this water tower is to provide the entire system with redundancy for if/when the Water Treatment Plant loses power, and the pumps are not running.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Elevated Water Storage Tank (C-1697)
Prepared by: Mike Grenier, Water & Wastewater Treatment Services Department

Manager's Recommendation:

I recommend approval of the contract with Landmark Structures I, LP. for \$16,122,000.00 for the Elevated Water Storage Tank project for the Public Services Department, Engineering Division.

Justification:

On May 21, 2024, the City of Saginaw received one qualified bid for the Elevated Water Storage Tank (C-1697) project. The project includes developing site, foundation, and constructing a 3-million-gallon composite style elevated water storage tower on a city-owned parcel. Includes yard piping, site drainage and asphalt driveway paving, two connections to existing water mains, plumbing, interior mechanical piping and valving, HVAC, electrical, instrumentation, SCADA integration, security camera system, and security fencing with gates. Tower work also includes architectural facade features and painting. The City of Saginaw was awarded a \$15,000,000.00 grant from the Michigan Department of Environment, Great Lakes, and Energy that will fund this project. All contractors submitting qualified bids were vetted by the project architect and approved. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Landmark Structures I, LP Fort Worth, TX	\$16,122,000.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2025 Water Operations and Maintenance Fund, Surplus Division, Construction Projects Account No. 591-4740-822.000 \$10,000,000, and will be budgeted in the FY 2026 Surplus Division, Construction Projects Account No. 591-4740-822.000 \$6,122,000, upon approval of the FY 2026 budget.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: WTP & Elevated Storage Tank Transmission Main Connections (C-1698)
Prepared by: Mike Grenier, Water & Wastewater Treatment Services Department

Manager's Recommendation:

I recommend the approval of the contract with Rohde Bros. Excavating, Inc. for \$7,818,635.00 for the Water Treatment Plant and Elevated Storage Tank Transmission Main Connections Project for the Public Services Department, Engineering Division.

Justification:

On May 21, 2024, the City of Saginaw received three qualified bids for the Water Treatment Plant and Elevated Storage Tank Transmission Main Connections Project (C-1698). The project includes removing and replacing existing watermains to accommodate new elevated water storage tower, removal & replacement of concrete sidewalk, curb & gutter, HMA pavement, decorative fencing, trees, and clean up & restoration. Contractor shall furnish all labor, tools, equipment, and materials required to perform the work specified in the contract documents. All contractors submitting qualified bids were vetted by the project architect and approved. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Rohde Bros. Excavating, Inc. Saginaw, MI (out-city)	\$7,818,635.00
American Excavating Saginaw, MI (out-city)	\$8,694,440.00
Zito Construction Co. Grand Blanc, MI	\$25,753,510.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2025 Water Operations and Maintenance Fund, Surplus Division Construction Projects Account No. 591-4740-822.000 \$7,818,635.00.

I have approved the contract as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager

Subject: Acceptance of the Michigan Department of Environment, Great Lakes, and Energy Affordability and Planning Grant Agreement – Water System Studies and Planning

Prepared by: Mike Grenier, Water and Wastewater

Manager's Recommendation:

I recommend the acceptance of the Michigan Department of Environment, Great Lakes, and Energy Affordability and Planning grant award in the amount of \$500,000.00 for detailed planning studies for the Water System. Further, authorize the City Manager to disburse funds related to the above-mentioned items in accordance with the grant agreement.

Justification:

On April 1, 2024, the City of Saginaw was awarded a \$500,000.00 grant from the Michigan Department of Environment, Great Lakes, and Energy. The purpose of this grant is to create a master planning study to evaluate the current condition of the existing Water Treatment Plant, produce an updated Reliability Study, a study of the transmission system and provide assistance in creating the FY 2025 State Revolving Fund's Project Plan. The implementation of the study and the proposed improvements supports the City's goals to be the water service provider in the region.

I have approved the agreement as to substance and the City Attorney as to Form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Construction Administration, Inspection and Engineering Services

Prepared by: Mike Grenier, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Spicer Group Inc. for an annual amount not to exceed \$2,500,000 for FY 2025 through FY 2027, pending budget approval, for construction administration, inspection and engineering services for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

Spicer Group assisted the City with applying for funding through EGLE's Drinking Water State Revolving Fund (DWSRF) and the City has been awarded \$15 million in grant funding for the project. Therefore, the City is currently engaged with Spicer Group for design and bidding assistance services for the project which is awaiting the Council's approval. To assist in the construction of this project, the companion piping project and other capital improvements and studies at the Water Treatment Plant, this services contract is sought.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division, Engineering Services Account No. 591-4740-802.000 \$2,500,000.00 for FY 2025 and will be budgeted in the same account for FY 2026 and FY 2027, pending budget approval.

I have approved the agreement as to substance and the City Attorney as to Form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Orders
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of blanket purchase orders for each of the vendors listed below for a total amount of \$142,000.00 for the purchase of various parts, supplies and electrical and mechanical repair services that will be needed to operate and maintain the Water and Wastewater Treatment Services Department, Water Treatment Division for FY2025.

Justification:

Time and experience have shown that certain vendors reliably provide the lowest price on certain parts, supplies, and specialized repair services. These include plumbing and electrical, rental services, piping and valves, repair services, and repair parts only available from a sole source. Water Treatment personnel will continue to solicit quotes for items purchased to ensure that we obtain the lowest possible price. Issuing individual purchase orders is costly and administratively time consuming; therefore, we are requesting authorization to issue blanket purchase orders as follows:

<u>Vendor</u>	<u>PO Amount</u>
Standard Electric Saginaw, MI (out-city)	\$6,000.00
Medler Electric Bay City, MI	\$6,000.00
York Electric Bay City, MI	\$10,000.00
Hamilton Electric Saginaw, MI (out-city)	\$10,000.00
The Macomb Group Midland, MI	\$2,500.00
Ferguson Enterprises Saginaw, MI (out-city)	\$2,500.00
Central Metalizing Saginaw, MI (out-city)	\$10,000.00

Lingle Equipment Inc. Saginaw, MI (out-city)	\$5,000.00
John E. Green Company Saginaw, MI (out-city)	\$25,000.00
William E. Walter, Inc. Flint, MI	\$25,000.00
Michigan CAT Saginaw, MI (out-city)	\$20,000.00
Kraft Power Corporation Gaylord, MI	\$20,000.00

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 591-4730-742.000 \$17,000, General Repairs Account No. 591-4730-930.000 \$90,000, Equipment Rental Account 591-4730-944.000 \$5,000.00, Repairs and Replacements Account No. 591-4730-974.000 \$30,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: 1-Year Extension of Underwater Repair Services
Prepared by: Ted Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Chicago Underwater for \$30,000.00 for blanket purchase of underwater repair services, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On January 18, 2022, the Water Treatment Division opened bids for as needed underwater inspection and repair services for various water control structures and related valves. The professional services specified in the bid package are itemized and priced per service type or equipment, including a comprehensive report of results. Prior to beginning work, the City and Contractor will review the job requirements and select appropriate services. The contractor will then provide a project quote so that staff may decide if the work is appropriate. The bid was awarded to Chicago Underwater. The bid pricing ends June 30, 2024, and Chicago Underwater has agreed to extend the previous bid pricing for FY 2025.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division, Professional Services Account No. 591-4730-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Mixing Pump Motor
Prepared by: Ted Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Holzberg Communications, Inc., for \$3,808.00 for a mixing pump motor for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Plant uses a mixing pump to disperse treatment chemicals added to the raw water entering the plant. EGLE has required the Water Treatment Plant to maintain a spare motor that is ready for installation in the event of mixer failure. On April 23, 2024, the City received the following sole bid:

<u>Vendor</u>	<u>Total Bid</u>
Holzberg Communications, Inc. Totowa, NJ	\$3,808.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division, Capital Outlay less than \$5,000 Account No. 591-4730-971.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Orders for FY2025
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of blanket purchase orders for each of the vendors listed below for a total amount of \$232,200.00, for the purchase of various parts and supplies to operate and maintain the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping and Remote Facilities Divisions for FY2025.

Justification:

Time and experience have shown that certain vendors reliably provide the lowest price on certain parts and supplies. These include pump packing, bearings, nuts and bolts, piping, safety supplies, welding supplies, cleaning supplies, laboratory supplies, and repair parts only available from a sole source. Wastewater personnel will continue to solicit quotes for items purchased to ensure that we obtain the lowest possible price. Issuing individual purchase orders is costly and administratively time consuming; therefore, we are requesting authorization to issue blanket purchase orders as follows:

<u>Vendor</u>	<u>Amount</u>
Alro Steel Bay City, MI	\$4,000.00
Applied Industrial Saginaw, MI (Out-City)	\$4,000.00
Brehob Troy, MI	\$2,500.00
Dubois Cooper Plymouth, MI	\$3,500.00
Etna Supply Saginaw, MI (Out-City)	\$2,500.00
Fastenal Saginaw, MI (Out-City)	\$3,000.00
Fisher Scientific Hanover Park, IL	\$10,000.00

Grainger Lincolnshire, IL	\$10,000.00
Hamilton Electric Saginaw, MI (Out-City)	\$5,000.00
Hamlett Environmental Howell, MI	\$5,000.00
Home Depot Saginaw, MI (Out-City)	\$5,000.00
Hydro International Santa Anna, CA	\$20,000.00
Idexx Distribution, Inc Westbrook, ME	\$8,000.00
JWC Hillsboro, OR	\$40,000.00
Kendall Electric Saginaw, MI (Out-City)	\$21,900.00
Kennedy Industries Wixom, MI	\$5,000.00
Lansing Sanitary Supply Lansing, MI	\$7,000.00
Marshall Campbell Saginaw, MI (In-City)	\$10,000.00
McNaughton McKay Saginaw, MI (Out-City)	\$4,000.00
Motion Industries Saginaw, MI (Out-City)	\$5,000.00
Nalco Crossbow Water, LLC Glenwood, IL	\$3,000.00
NCL of Wisconsin Birnamwood, WI	\$3,500.00
Safety Services Inc. Kalamazoo, MI	\$2,400.00

The Macomb Group Sterling Heights, MI	\$20,000.00
Thomas Scientific Swedesboro, NJ	\$5,000.00
Tommark Inc. Saginaw, MI (Out-City)	\$2,900.00
Waterworks Systems Lakeland, MI	\$20,000.00

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division, Parts and Supplies Account No. 590-4830-742.00 \$161,760.00, Laboratory Supplies Account No. 590-4830-734.000 \$18,500.00, Cleaning Supplies Account No. 590-4830-735.000 \$5,600.00, Operating Services Account No. 590-4830-805.000 \$9,400.00.

Funds are also budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division, Parts and Supplies Account No. 590-4835-742.000 \$33,940.00, Cleaning Supplies Account No. 590-4835-735.000 \$1,400.00, Operating Services Account No. 590-4835-805.000 \$1,600.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase Orders for Services for FY2025
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of blanket purchase orders for each of the vendors listed below for a total amount of \$50,000.00 for services needed for the Water and Wastewater Treatment Services Department, Wastewater Treatment and Pumping and Remote Facilities Divisions for FY2025.

Justification:

Time and experience have shown that certain vendors reliably provide the lowest price for certain time sensitive services. Wastewater personnel will continue to solicit quotes for items purchased to ensure that we obtain the lowest possible price. Issuing individual purchase orders is costly and administratively time consuming; therefore, we are requesting authorization to issue blanket purchase orders as follows:

<u>Vendor</u>	<u>Amount</u>
City Sewer Cleaners Carrollton, MI	\$10,000.00
Michigan CAT Saginaw, MI	\$25,000.00
Nelson Electric Saginaw, MI	\$15,000.00

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division, Professional Services Account No. 590-4830-801.000 \$2,000.00 and General Repairs Account No. 590-4830-930.000 \$7,500.00 for FY2025.

Funds are also budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division, Professional Services Account No. 590-4835-801.000 \$8,000.00 and General Repairs Account No. 590-4835-930.000 \$32,500.00 for FY2025.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: AVEVA Customer First Support Program
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Q-Mation, a sole source, for \$39,834.00 for one year of AVEVA software customer first support for the Supervisory Control and Data Acquisition systems for the Water and Wastewater Treatment Services Department, Water Treatment, Wastewater Treatment and Remote Facilities Divisions, through the Instrumentation and Process Controls Division.

Justification:

On April 16, 2024, the City received a proposal from Q-Mation for customer support for it's Supervisory Control and Data Acquisition (SCADA) system, the human machine interface between the plant operators and the plant equipment. Q-Mation support includes technical support and assistance, upgrades, fixes, patches and service packs. Q-Mation is the sole source provider for support of this software.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Instrumentation and Process Controls Division, Computer Software Account No. 591-4715-741.000 \$19,917.00 and the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls, Computer Software Account No. 590-4815-741.000 \$19,917.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Blanket Purchase for EGLE Laboratory Services
Prepared by: Eden Willcox, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a blanket purchase with the Michigan Department of Environment, Great Lakes, and Energy for \$4,000.00 for laboratory analysis for the Water and Wastewater Treatment Services Department, Water Treatment Division for FY 2025.

Justification:

The Water Treatment Plant is mandated to perform various routine tests as a result of several Environmental Protection Agency (EPA) and Michigan Department of Environment, Great Lakes, and Energy (EGLE) regulatory requirements. Copies of the results must be furnished to EGLE and local county health departments. The EGLE laboratory performs most of the required testing in their laboratory and sends copies of the results to the appropriate regulatory agencies. This is critical analysis and the EGLE laboratory is reliable and consistent. Any alternate laboratories would have to be certified by EGLE to perform these services.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division, Operating Services Account No. 591-4730-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Optimization Solutions Environmental, LLC, Maintenance Agreement
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of an agreement with Optimization Solutions Environmental, LLC ("OSE"); and a purchase for \$10,000.00 for FY 2025; and FY 2026, pending budget approval for a 2-year total of \$20,000 for computer model technical support for the Water and Wastewater Treatment Service Department, Water Treatment Division.

Justification:

In 2007, OSE developed a customized computer model to assist the Water Treatment Plant in optimization of the treatment process. Optimization of the process helps control coagulant feed rates, increase plant performance and increase operator awareness of factors affecting plant performance. Since the initial model development, the City has continued technical support services with OSE that include database management, upgrades to the customized coagulation computer model and ongoing consulting services related to coagulation and treatment.

The optimization of chemical feed rates and plant performance continue to be important with chemical additive costs increasing, source water quality changes and increased regulatory requirements. This agreement extends the technical support services through FY 2026. OSE created the model specifically for the City's source water and associated treatment process; therefore, OSE is a sole source vendor.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division, Engineering Services Account No. 591-4730-802.000, and will be budgeted in the same account for FY2026, pending budget approval.

I have approved the Agreement as to substance and the City Attorney approves as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

CHARITABLE GAMING LICENSE FOR TRI COUNTY COMMUNITY ADJUDICATION PROGRAM

Moved by _____, seconded by Council Member _____ to offer and adopt the following resolution:

WHEREAS: Tri County Community Adjudication Program, dba Tri-Cap, has submitted a request, Petition #24-08, to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license; and

WHEREAS: the Michigan Bureau of State Lottery, pursuant to MCL 432.103, requires a resolution be adopted by the local governing body approving this recognition.

NOW, THEREFORE BE IT RESOLVED that the request from Tri County Community Adjudication Program in the City of Saginaw and County of Saginaw, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered approved.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 17, 2024; the original thereof is on file in the records of the Office of the City Clerk; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

OBJECTION TO TRANSFER OF TAX REVERTED PROPERTIES

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, under Public Act 123 of 1999, all tax delinquent property not sold at the mandatory yearly auctions held by the Saginaw County Treasurer automatically revert to the city, township, or village in which the property is located unless written objection is received by Saginaw County; and

WHEREAS, the Saginaw County Treasurer submitted to the City of Saginaw Treasurer the attached list of tax delinquent property within the City of Saginaw that will be offered at public auction later this year; and

WHEREAS, City of Saginaw staff have reviewed the list and determined that the City of Saginaw has no public purpose or use for said delinquent property; and

WHEREAS, Council for the City of Saginaw wishes to object to any such transfer of the property to the City of Saginaw.

NOW, THEREFORE, BE IT RESOLVED that the City of Saginaw objects to the transfer of the tax delinquent properties on the attached list from Saginaw County to the City of Saginaw; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a copy of this Resolution shall be sent to the Saginaw County Treasurer prior to June 30, 2024.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 17, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC, CMC
City Clerk

	PARCEL	Tax Due	Interest/Fees Due	Total Due	Current SEV	TAX YEARS DELINQUENT
1	90-10-0-12-4000-000	46.06	473.14	519.20	300.0	2022 2021
2	90-10-0-12-5000-000	46.06	473.14	519.20	300.0	2022 2021
3	90-10-0-42-4000-000	877.66	723.97	1,601.63	4,600.0	2022 2021
4	90-10-0-50-2000-000	880.76	738.56	1,619.32	5,400.0	2022 2021
5	90-10-0-50-3000-000	83.74	484.21	567.95	900.0	2022 2021
6	90-10-0-76-3000-000	15.99	465.19	481.18	200.0	2022 2021
7	90-10-0-93-4000-300	10.57	449.12	459.69	300.0	2021
8	90-20-0-26-3000-000	3,867.24	3,413.01	7,280.25	8,200.0	2022 2021 2020 2019 2018 2017 2016
9	90-40-0-35-5000-000	950.63	680.43	1,631.06	4,700.0	2022 2021
10	90-40-0-60-3000-000	46.06	473.14	519.20	300.0	2022 2021
11	90-50-0-01-4000-000	35.95	467.41	503.36	400.0	2022 2021
12	90-50-0-01-5000-000	35.95	467.41	503.36	400.0	2022 2021
13	90-50-0-01-6000-000	25.61	465.36	490.97	300.0	2022 2021
14	90-50-0-03-7000-100	15.15	464.99	480.14	100.0	2022 2021
15	90-50-0-12-4000-000	1,454.52	1,481.55	2,936.07	5,300.0	2022 2021 2020
16	90-50-0-19-9000-000	35.83	467.37	503.20	400.0	2022 2021
17	90-50-0-29-3000-000	1,113.34	795.01	1,908.35	7,100.0	2022 2021
18	90-50-0-33-4000-000	35.95	467.41	503.36	400.0	2022 2021
19	90-50-0-33-5000-000	35.95	467.41	503.36	400.0	2022 2021
20	90-50-0-33-8000-000	26.91	465.60	492.51	300.0	2022 2021
21	90-50-0-34-0000-000	72.13	474.87	547.00	800.0	2022 2021
22	90-50-0-36-1000-000	1,704.24	1,047.32	2,751.56	6,600.0	2022 2021
23	90-60-0-05-1000-000	1,568.49	1,545.68	3,114.17	6,100.0	2022 2021 2020
24	90-60-0-05-9000-000	1,316.66	829.28	2,145.94	4,000.0	2022 2021
25	90-60-0-39-5000-000	28.49	465.85	494.34	400.0	2022 2021
26	90-60-0-39-7000-000	47.74	469.81	517.55	600.0	2022 2021
27	90-60-0-39-8000-000	47.74	469.81	517.55	600.0	2022 2021
28	90-70-0-09-7000-000	1,799.34	936.84	2,736.18	12,900.0	2022 2021
29	90-70-0-11-1000-000	1,812.02	1,005.20	2,817.22	23,400.0	2022 2021
30	90-80-0-02-5000-000	979.59	852.57	1,832.16	8,800.0	2022 2021
31	90-80-0-02-8000-000	2,344.03	2,471.44	4,815.47	7,100.0	2022 2021 2020 2019
32	90-80-0-05-9000-000	727.35	756.76	1,484.11	7,800.0	2021
33	90-80-0-14-2000-000	1,270.10	718.55	1,988.65	15,700.0	2022 2021
34	90-80-0-43-1000-000	1,806.62	1,005.43	2,812.05	11,500.0	2022 2021
35	90-80-0-68-8000-000	739.27	759.78	1,499.05	800.0	2022 2021

	PARCEL	Tax Due	Interest/Fees Due	Total Due	Current SEV	TAX YEARS DELINQUENT
36	90-80-0-73-1000-100	11.74	464.06	475.80	100.0	2022 2021
37	90-80-0-78-4000-000	5,435.36	3,054.53	8,489.89	26,800.0	2022 2021 2020
38	90-80-0-80-3000-000	6,376.43	5,621.54	11,997.97	16,100.0	2022 2021 2020 2019 2018
39	90-80-0-80-8000-000	1,420.81	933.17	2,353.98	10,000.0	2022 2021
40	90-80-0-90-2000-000	665.72	661.04	1,326.76	4,200.0	2022 2021
41	90-90-0-02-8000-000	2,015.04	1,516.71	3,531.75	5,600.0	2022 2021 2020
42	90-90-0-28-3000-000	961.79	650.54	1,612.33	8,000.0	2022 2021
43	90-90-0-37-0000-000	989.63	717.19	1,706.82	6,400.0	2022 2021
44	90-90-0-60-4000-100	18.89	465.94	484.83	200.0	2022 2021
45	90-90-0-61-1000-000	1,951.11	1,047.52	2,998.63	15,900.0	2022 2021
46	90-90-0-62-6000-000	35.60	473.80	509.40	400.0	2022 2021
47	90-90-0-62-8000-000	14.51	450.66	465.17	300.0	2021
48	90-90-0-64-9000-000	1,138.80	802.37	1,941.17	7,200.0	2022 2021
49	90-90-1-03-1000-000	1,200.45	744.53	1,944.98	6,300.0	2022 2021
50	91-00-0-08-2000-000	1,700.73	1,312.36	3,013.09	8,900.0	2022 2021 2020
51	91-00-0-08-3000-000	33.71	477.95	511.66	500.0	2022 2020
52	91-00-0-13-8000-000	282.02	614.10	896.12	500.0	2022 2020
53	91-00-0-21-0000-000	379.37	689.12	1,068.49	500.0	2022 2020
54	91-00-0-24-6000-000	1,018.16	656.00	1,674.16	6,300.0	2022 2021
55	91-00-0-29-8000-000	2,251.00	1,008.51	3,259.51	7,900.0	2022 2021
56	91-00-0-30-9000-000	1,024.90	735.99	1,760.89	6,700.0	2022 2021
57	91-00-0-32-9000-000	2,563.54	2,599.93	5,163.47	7,200.0	2022 2021 2020 2019
58	91-00-0-35-0000-000	1,280.53	840.98	2,121.51	6,200.0	2022 2021
59	91-00-0-54-5000-000	1,885.61	2,463.48	4,349.09	8,100.0	2022 2021 2020 2019
60	91-00-0-85-5000-000	257.62	563.94	821.56	300.0	2022 2021
61	91-00-1-04-7000-000	3,224.17	2,174.00	5,398.17	17,900.0	2022 2021 2020
62	91-00-1-08-9000-000	547.64	579.90	1,127.54	2,500.0	2022 2021
63	91-00-1-19-6000-000	2,560.39	2,079.09	4,639.48	6,800.0	2022 2021 2020 2019
64	91-00-1-25-6000-000	30.58	469.06	499.64	200.0	2022 2021
65	91-10-0-19-1000-000	156.22	516.14	672.36	600.0	2022 2021
66	91-10-0-26-5000-000	78.21	482.59	560.80	600.0	2022 2021
67	91-10-0-26-6000-000	1,546.33	925.52	2,471.85	8,800.0	2022 2021
68	91-10-0-42-8000-000	78.21	482.59	560.80	600.0	2022 2021
69	91-10-0-44-5000-000	93.86	487.30	581.16	700.0	2022 2021
70	91-10-0-45-9000-000	1,382.39	939.29	2,321.68	8,900.0	2022 2021 2020
71	91-10-0-51-9000-000	2,131.91	1,576.09	3,708.00	10,100.0	2022 2021 2020

	PARCEL	Tax Due	Interest/Fees Due	Total Due	Current SEV	TAX YEARS DELINQUENT
72	91-10-0-54-2000-000	1,460.00	804.26	2,264.26	11,500.0	2022 2021
73	91-10-0-59-0000-000	3,055.07	2,182.97	5,238.04	9,300.0	2022 2021 2020
74	91-10-0-65-5000-000	63.28	478.08	541.36	500.0	2022 2021
75	91-10-0-66-7000-000	1,784.50	1,593.55	3,378.05	7,600.0	2022 2021 2020
76	91-10-0-69-7000-000	4,101.43	3,574.73	7,676.16	10,300.0	2022 2021 2020 2019 2018
77	91-10-0-75-4000-000	1,713.58	1,540.45	3,254.03	7,800.0	2022 2021 2020
78	91-10-0-98-1000-000	4,155.60	1,296.84	5,452.44	7,600.0	2022 2021
79	91-10-1-10-2000-000	555.98	568.06	1,124.04	6,200.0	2022 2021
80	91-10-1-14-7000-000	943.64	711.48	1,655.12	5,700.0	2022 2021
81	91-10-1-22-1000-000	94.98	487.64	582.62	700.0	2022 2021
82	91-10-1-30-9000-000	1,108.02	684.40	1,792.42	12,600.0	2022 2021
83	91-10-1-34-0000-000	4,919.38	5,525.96	10,445.34	9,300.0	2022 2021 2020 2019 2017 2016
84	91-10-1-46-3000-000	135.09	362.04	497.13	1,700.0	2022 2020
85	91-10-1-47-8000-000	1,107.82	732.04	1,839.86	14,000.0	2022 2019
86	91-10-1-49-8000-000	10.74	463.81	474.55	200.0	2022 2021
87	91-10-1-60-1000-000	2,527.27	1,908.87	4,436.14	11,800.0	2022 2021 2020
88	91-20-0-09-4000-100	31.39	469.22	500.61	300.0	2022 2021
89	91-20-0-09-5000-000	2,367.91	1,871.09	4,239.00	6,300.0	2022 2021 2020
90	91-20-0-11-1000-000	2,093.20	1,777.08	3,870.28	6,600.0	2022 2021 2020 2019
91	91-20-0-20-1000-000	2,036.85	1,079.55	3,116.40	12,800.0	2022 2021
92	91-20-0-28-6000-000	86.96	447.16	534.12	500.0	2022 2021 2019
93	91-20-0-33-9000-000	3,523.55	2,036.90	5,560.45	11,900.0	2022 2021 2020 2019
94	91-20-0-37-8000-000	1,224.59	828.18	2,052.77	11,600.0	2022 2021
95	91-20-0-47-3000-000	618.04	588.05	1,206.09	7,000.0	2022 2021
96	91-20-0-60-9000-000	1,169.34	698.88	1,868.22	10,800.0	2022 2021
97	91-20-0-62-5000-000	1,091.64	750.66	1,842.30	6,800.0	2022 2021
98	91-20-0-69-6000-000	62.52	477.86	540.38	500.0	2022 2021
99	91-20-1-03-1000-000	2,146.88	1,138.85	3,285.73	9,700.0	2022 2021
100	91-20-1-29-0000-000	865.62	625.56	1,491.18	4,500.0	2022 2021
101	91-20-1-32-9000-000	277.66	543.27	820.93	1,800.0	2022 2021
102	91-20-1-36-4000-000	131.03	579.73	710.76	600.0	2022 2021 2017 2016 2015
103	91-20-1-36-5000-000	107.02	560.96	667.98	600.0	2022 2021 2016 2015
104	91-20-1-36-6000-000	107.02	545.96	652.98	600.0	2022 2021 2016 2015
105	91-30-1-00-4000-000	5,344.33	2,660.63	8,004.96	42,900.0	2022 2021 2020
106	91-30-1-99-1000-000	4,029.00	1,674.28	5,703.28	23,800.0	2022 2021
107	91-30-2-32-2000-000	273.24	568.63	841.87	400.0	2022 2021

	PARCEL	Tax Due	Interest/Fees Due	Total Due	Current SEV	TAX YEARS DELINQUENT
108	91-30-2-32-4000-000	335.76	587.60	923.36	800.0	2022 2021
109	91-30-2-33-9000-000	351.40	592.34	943.74	900.0	2022 2021
110	91-30-2-89-7000-000	3,244.10	2,051.44	5,295.54	18,200.0	2022 2018 2017 2016
111	91-30-2-95-9000-000	1,525.78	918.82	2,444.60	12,600.0	2022 2021
112	91-40-0-68-6000-000	5,683.46	4,388.71	10,072.17	9,500.0	2022 2021 2020 2019 2018 2017 2016 2015
113	91-40-0-76-2000-000	1,166.25	904.37	2,070.62	22,500.0	2022 2021
114	91-50-0-19-0000-000	3,755.77	2,755.71	6,511.48	18,400.0	2022 2021 2020 2019
115	91-50-0-21-0000-000	146.53	502.51	649.04	1,000.0	2022 2021
116	91-50-0-36-9000-000	814.98	492.68	1,307.66	9,100.0	2022 2021
117	91-50-0-37-8000-000	10,846.26	12,776.53	23,622.79	27,100.0	2022 2021 2020 2019 2018 2017 2016 2015 2014
118	91-50-0-38-1000-000	3,406.48	1,434.02	4,840.50	22,100.0	2022 2021
119	91-50-0-39-1000-000	353.66	592.74	946.40	1,000.0	2022 2021
120	91-50-0-39-2000-000	3,904.40	1,486.06	5,390.46	26,000.0	2022 2021
121	91-50-0-49-2000-000	3,056.93	1,375.72	4,432.65	21,500.0	2022 2021
122	91-50-0-55-8000-000	2,889.99	1,329.35	4,219.34	23,600.0	2022 2021
123	91-70-0-25-7000-000	2,212.35	915.18	3,127.53	21,600.0	2022 2021
124	91-80-0-05-2000-000	2,805.90	1,305.19	4,111.09	18,600.0	2022 2021
125	91-80-0-71-0000-000	2,662.81	1,262.06	3,924.87	16,400.0	2022 2021
126	91-80-0-92-3000-000	3,214.75	2,172.69	5,387.44	8,200.0	2022 2021 2020
127	91-90-0-00-1000-000	3,749.58	2,240.75	5,990.33	21,500.0	2022 2021 2020
128	91-90-0-04-4000-100	1,482.86	950.16	2,433.02	7,500.0	2022 2021
129	91-90-0-31-6000-000	1,878.90	1,063.98	2,942.88	7,800.0	2022 2021
130	91-90-0-55-9000-000	3,033.34	1,316.18	4,349.52	25,100.0	2022 2021
131	91-90-0-67-8000-000	1,748.33	980.75	2,729.08	8,600.0	2022 2021
132	91-90-0-69-4000-100	156.02	506.35	662.37	1,000.0	2022 2021
133	91-90-0-92-8000-000	1,634.81	909.48	2,544.29	9,400.0	2022 2021
134	91-90-1-04-9000-000	442.62	592.76	1,035.38	3,700.0	2022 2021
135	91-90-1-15-9000-000	1,371.66	704.91	2,076.57	22,400.0	2023 2022 2021
136	91-90-1-20-2000-000	3,500.36	4,535.81	8,036.17	14,800.0	2022 2018 2017 2016
137	91-90-1-81-5000-000	559.29	585.07	1,144.36	10,200.0	2022 2021
138	91-90-1-90-5000-000	2,322.65	1,127.18	3,449.83	15,500.0	2022 2021
139	91-90-1-90-9000-400	1,502.63	777.82	2,280.45	19,300.0	2022 2021
140	91-90-2-05-9000-000	2,379.29	1,176.60	3,555.89	14,100.0	2022 2021
141	92-00-0-11-2000-000	1,768.03	1,375.75	3,143.78	5,700.0	2022 2021 2020
142	92-00-0-26-0000-000	1,764.41	875.31	2,639.72	21,300.0	2022 2021
143	92-00-0-54-4000-100	297.89	548.80	846.69	2,200.0	2022 2021

	PARCEL	Tax Due	Interest/Fees Due	Total Due	Current SEV	TAX YEARS DELINQUENT
144	92-00-0-58-3000-000	2,453.62	940.02	3,393.64	23,000.0	2022 2021
145	92-00-2-10-2000-000	10.14	448.96	459.10	900.0	2021
146	92-00-2-52-1000-000	2,335.06	1,071.76	3,406.82	13,300.0	2022 2021
147	92-00-2-56-1000-000	360.22	924.60	1,284.82	1,100.0	2022 2021 2020
148	92-10-0-17-1000-000	1,276.58	844.21	2,120.79	7,200.0	2022 2021
149	92-10-0-19-9000-000	921.97	704.98	1,626.95	4,700.0	2022 2021
150	92-10-0-64-0000-000	273.24	568.63	841.87	400.0	2022 2021
151	92-10-0-64-1000-000	273.24	568.63	841.87	400.0	2022 2021
152	92-10-0-64-4000-000	562.80	656.11	1,218.91	2,300.0	2022 2021
153	92-10-0-78-0000-000	2,211.50	2,737.61	4,949.11	5,800.0	2022 2021 2020 2019 2018 2017
154	92-10-0-87-5805-400	2,677.25	1,357.43	4,034.68	13,800.0	2022 2021
155	92-10-0-87-5814-000	8,196.39	11,145.12	19,341.51	13,800.0	2022 2021 2020 2019 2018 2017 2016 2015 2014
156	92-10-0-87-5C29-300	3,854.46	2,796.01	6,650.47	14,500.0	2022 2021 2020 2019
157	92-10-0-87-5D37-000	898.78	655.84	1,554.62	13,400.0	2022 2021
158	92-10-1-65-1000-000	1,695.51	956.15	2,651.66	8,500.0	2022 2021
159	92-10-1-66-0000-100	28.20	465.81	494.01	400.0	2022 2021
160	92-10-1-66-1000-000	28.20	465.81	494.01	400.0	2022 2021
161	92-10-1-66-2000-000	28.20	465.81	494.01	400.0	2022 2021
162	92-10-1-66-3000-000	28.20	465.81	494.01	400.0	2022 2021
163	92-10-1-66-4000-000	57.61	471.86	529.47	800.0	2022 2021
164	92-10-1-66-5000-000	28.20	465.81	494.01	400.0	2022 2021
165	92-10-1-66-6000-000	28.20	465.81	494.01	400.0	2022 2021
166	92-10-1-66-7000-000	28.20	465.81	494.01	400.0	2022 2021
167	92-10-1-66-8000-000	91.92	478.92	570.84	1,500.0	2022 2021
168	92-10-1-66-9000-000	28.20	465.81	494.01	400.0	2022 2021
169	92-10-1-67-0000-000	28.20	465.81	494.01	400.0	2022 2021
170	92-10-1-68-1000-000	66.19	473.62	539.81	800.0	2022 2021
171	92-10-1-84-6000-000	109.10	492.11	601.21	700.0	2022 2021
172	92-10-2-03-8000-000	1,767.79	1,116.89	2,884.68	22,500.0	2022 2021
173	92-10-2-08-3000-000	4,818.84	3,888.39	8,707.23	7,700.0	2022 2021 2020 2019
174	92-10-2-09-1000-200	101.05	474.31	575.36	400.0	2022 2021 2020
175	92-10-2-84-8000-000	1,191.86	691.64	1,883.50	8,300.0	2022 2021
176	92-10-2-90-0000-000	1,500.95	902.42	2,403.37	400.0	2022 2021
177	92-10-2-92-6000-000	46.62	473.29	519.91	300.0	2022 2021
178	92-10-2-92-7000-000	46.06	473.14	519.20	300.0	2022 2021
179	92-10-3-01-5000-000	1,535.93	934.20	2,470.13	9,000.0	2022 2021

[illegible]

From: Timothy Morales, City Manager
Subject: MDOT Cost Agreement 24-5237, Center Street Bridge
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of Cost Agreement 24-5237 with the Michigan Department of Transportation for the preventative maintenance of the Center Street Bridge for the Public Services Department, Engineering Division.

Justification:

Michigan Department of Transportation Cost Agreement 24-5237 is for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements for the preventative maintenance on Center Street over the Saginaw River, (Structure No. 9438), including concrete deck and sidewalk patching, epoxy overlay on the sidewalk, deck expansion joint cover plate replacement, silane and horizontal surface sealer on piers, beam end repairs and silane sealer on bridge railing; and all together with necessary related work.

The total estimated project cost is \$741,180 and is partially funded with Federal Funds and State Local Bridge Funds. Federal Funds shall be applied to the project cost at a participation ratio equal to 80 percent, up to an amount not to exceed \$592,944. State Local Bridge Funds shall be applied to the project cost at a participation ratio equal to 15 percent, up to an amount not to exceed \$111,177. The balance of the project costs, after deduction of all Federal and State funds, shall be paid by the City of Saginaw. In summary, Federal and State funds will pay for \$704,121 of the project costs; the City is responsible for \$37,059 and any cost overruns.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the FY 2025 Major Street Fund, Bridge Projects Division Construction Projects Account No. 202-4616-822.000 \$37,059.

I have approved the cost agreement as to substance and the City Attorney as to form.

Council Action:

This Council Communication is for informational purposes of the resolution to be adopted.

APPROVING MDOT COST AGREEMENT 24-5237
FOR THE PREVENTATIVE MAINTENANCE OF THE CENTER STREET BRIDGE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Cost Agreement No. 24-5237 has been submitted by the Michigan Department of Transportation, which requires the City of Saginaw to adopt a resolution indicating its willingness to participate in the cost of preventative maintenance work on the Center Street Bridge over the Saginaw River (Structure No. 9438); including concrete deck and sidewalk patching, epoxy overlay on the sidewalk, deck expansion joint cover plate replacement, silane and horizontal surface sealer on piers, beam end repairs and silane sealer on bridge railing; and all together with necessary related work; and

WHEREAS: Cost Agreement No. 24-5237 has been approved by the City Manager as to substance and the City Attorney as to form; and

WHEREAS: By virtue of their positions, the Mayor and City Manager are authorized to sign the cost agreement contract.

NOW, THEREFORE, BE IT RESOLVED, that the Council for the City of Saginaw does hereby approve Cost Agreement No. 24-5237 as submitted by the Michigan Department of Transportation.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on June 17, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk