



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
May 20, 2024
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation declaring May 25, 2024 as "Theodore Roethke Day."

PUBLIC HEARINGS:

1. Request from Hamilton Real Estate, LLC for an Obsolete Property Rehabilitation Exemption Certificate at 122 S. Hamilton Street.
2. Fiscal Year 2024-2025 Proposed Budget and Property Tax Millage.
3. Special Assessment District for a Police and Fire Millage for Fiscal Year 2024-2025.
4. Downtown Development Authority District millage to be levied on properties within the district.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Update on American Rescue Plan Act Funding, Marcel Evans, Senior Consultant, State and Local Government and Andrew Sokoly, Senior Consultant, State and Local Government, Guidehouse, Inc.
2. Cassi Zimmerman, Planning and Economic Development Director, Update on Saginaw County Fairgrounds Demolition

CONSENT AGENDA:

1. Approve the May 6, 2024 regular council meeting minutes.
2. Approve the lease agreement with Pitney Bowes for an annual amount of \$4,061.16, a total of \$20,305.80, for FY 2025 through FY 2029, pending budget approval for a SendPro MailCenter 2000 postage meter for postage for all City Departments.
3. Approve the amendments to the FY 2024 Approved Budget to recognize changes that have occurred during the February and March period.

4. Approve the lease agreement with Applied Innovation, Inc. for an annual amount of \$1,898, for a total of \$9,486, for a five-year lease of three multi-function copiers for the Fire Department.
5. Approve the purchase with Heritage Fire Equipment for \$4,275 for a battery-powered ventilation fan for the Fire Department, Fire Suppression Division.
6. Approve the purchase with Todd Wenzel Chevrolet for \$48,668 for a 2024 Chevrolet Silverado 2500 HD for the Fire Department, Fire Suppression Division.
7. Ratification to increase the blanket purchase order with Cummins Bridgeway by \$3,000, for a new total of \$18,000, for emergency repairs to a 2017 Spartan Fire Engine for the Fire Department, Fire Suppression Division.
8. Approve the FY 2022-2023 Byrne State Crisis Intervention Program grant through the U.S. Department of Justice, Bureau of Justice Assistance, Michigan State Police and Community Services Division for \$134,900. Further, approve a budget adjustment to recognize these funds.
9. Approve the Memorandum of Understanding with Saginaw Valley State University for the installation and maintenance of the completed temporary art installations on City owned properties.
10. Approve the purchase with Champagne and Marx Excavating, Inc. for \$6,300 for FY 2025, pending budget approval, for screened topsoil for the Public Services Department, Cemeteries Division.
11. Approve the purchase with Bit-Mat Products of Michigan for \$18,895 for tack coat and emulsified asphalt for FY 2025, pending budget approval, for the Public Services Department, Streets Division.
12. Approve the purchase with Woodland Industries LLC for \$2,580 for a 2024 ST8212TA-030 Sure Trac Trailer for the Public Services Department, Abatement and Nuisances Division.
13. Approve the purchase with Pomp's Tire Service for \$8,000 for scrap tire recycling for FY 2025, pending budget approval, for the Public Services Department, Streets Division.
14. Approve the blanket purchase with Hymmco LLC for \$15,000 for FY 2025, pending budget approval, for concrete restoration supplies for the Public Services Department, Streets Division.
15. Approve the purchase with Champagne and Marx Excavating, Inc. for \$87,300 for FY 2025, pending budget approval, for screened topsoil for the Public Services Department, Maintenance and Service Division.
16. Approve the purchase with Osburne Associates, Inc. for \$5,849 for aluminum sign blank materials for the Public Services Department, Traffic Engineering Division.
17. Approve the purchase with Standard Electric for \$15,625 for Lumecon Ring of Fire decorative LED light fixtures for the Public Services Department, Traffic Engineering Division.

18. Approve the Safe Streets and Roads for All Grant Agreement with the United States Department of Transportation's Federal Highway Administration in the amount of \$278,530 for the Public Services Department, Traffic Engineering Division.
19. Approve the transfer of control by 123.Net, Inc. to 123Net Holdings LLC.
20. Approve the acceptance of the Water System Advisory Council Mini grant award for \$20,347 and authorize the City Manager to disburse funds in accordance with the grant agreement. Further, approve a budget adjustment to recognize these funds.
21. Approve the purchase with Tetra Tech for \$130,000 for the design and construction of a smoke detection system for the Water and Wastewater Treatment Services Department, Water Treatment Division through the Instrumentation and Process Controls Division.
22. Approve the purchase with PVS Nolwood Chemicals, Inc. for \$322,200 for sodium hypochlorite for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.
23. Approve the purchase with Cygnet Enterprises for \$8,460 for sodium percarbonate for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.
24. Approve the purchase with Graymont Western Lime for \$62,400 for calcium oxide for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.
25. Approve the purchase with PVS Technologies, Inc. for \$228,600 for ferric chloride for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

ORDINANCE INTRODUCTION:

ORDINANCE ADOPTION:

1. An ordinance to amend §12.042, "Citizen-Police Advisory Commission," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204.

RESOLUTIONS:

1. Establish an Obsolete Property Rehabilitation Certificate for property at 122 S. Hamilton Street.
2. Establishment of Sister City with Barrie, Ontario.
3. Fiscal Year 2024-2025 Proposed Budget and Property Tax Millage.
4. Special Assessment District for a Police and Fire Millage for Fiscal Year 2024-2025.

5. Downtown Development Authority District millage to be levied on properties within the district.
6. Adopt the Resolution authorizing the use of amplifying equipment on Johnson Street during the 2024 Memorial Cup presented by Dow event on May 21, 2024 through June 2, 2024.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, Theodore Roethke, a famous poet, was born May 25, 1908 and died August 1, 1963; and

WHEREAS, Theodore's birthplace, 1805 Gratiot Avenue in the City of Saginaw, is maintained as a museum in his honor; and

WHEREAS, Theodore attended the University of Michigan, earning A.B. and M.A. degrees and briefly attended law school before entering Harvard University. The Great Depression caused Theodore to leave school. Theodore then taught English at several universities including Lafayette College, Pennsylvania State University, Bennington College and University of Washington; and

WHEREAS, Theodore also taught at Michigan State University in East Lansing. During this period of time he became a well-known poet and author; and

WHEREAS, Theodore continued writing poetry and books which resulted in receiving a Pulitzer Prize, two National Book Awards, and the Bollingen Prize, amongst many other honorable awards; and

WHEREAS, Theodore's legacy remains strong in the City of Saginaw, his final resting place, as his remains are interred at Saginaw's Oakwood Cemetery; and

WHEREAS, in April 2012, the United States Postal Service dedicated a postage stamp in honor of Theodore Roethke, the "Roethke Forever Stamp"; and

WHEREAS, Theodore once was quoted as saying, "A lively understandable spirit once entertained you. It will come again. Be still. Wait." As we proudly honor this magnificent individual, we know the wait is over, as he is before us and will continue to entertain us through his poetry and writings.

NOW, THEREFORE, BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw, hereby proclaim, May 25, 2024 as

"THEODORE ROETHKE DAY"

in the City of Saginaw and call upon the citizens of this community to reflect on and honor the life of this brilliant individual.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 20th day of May in the year of our Lord two thousand twenty-four.



Brenda F. Moore, Mayor

Councilmembers

Annie E. Boensch, Mayor Pro Tem
Michael D. Balls, George Copeland, Jr., Michael Flores,
Priscilla Garcia, Monique Lamar-Silvia,
Bill Ostash, and Reggie Williams II

May 20, 2024

Timothy Morales, City Manager



CITY COUNCIL PUBLIC HEARING NOTICE

**In compliance with requirements of Public Act 146,
as amended, the following notice is posted:**

Notice is hereby given that the Saginaw City Council will conduct a public hearing on Monday, May 20, 2024, at 6:30 p.m. in Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the request from Hamilton Street Real Estate, LLC regarding an Obsolete Property Rehabilitation Exemption Certificate at 122 S. Hamilton Street.

The OPRA application with a legal description of the property is on file in the Office of the City Clerk. All interested persons are invited to attend this public hearing.

Kristine Bolzman, MiPMC/CMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted:
By: _____



CITY OF SAGINAW

PUBLIC HEARING NOTICE

Notice is hereby given that subject to the provision of the City Charter, a public hearing will be held on the proposed Fiscal Year 2024-2025 Budget of the City of Saginaw before its final adoption by the City Council of the City of Saginaw.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

Said public hearing will be held in the City Council Chambers at the City Hall at 6:30 p.m. on Monday, May 20, 2024. At this time residents are invited to present to the Council oral and/or written comments and to ask questions on the proposed budget for Fiscal Year 2024-2025.

A copy of the proposed Fiscal Year 2024-2025 municipal budget will be available for public inspection seven days prior to the hearing in the Office of the City Clerk in City Hall from 8:00 a.m. to 4:00 p.m. on weekdays.

Kristine Bolzman, MiPMC/CMC
City Clerk

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Posted: _____
By: __kb_____



PUBLIC HEARING NOTICE

SPECIAL ASSESSMENT DISTRICT FOR A POLICE AND FIRE MILLAGE

In compliance with requirements of Act 267, P.A. 1976,
the following notice is published

Notice is hereby given that the Saginaw City Council has scheduled a public hearing to determine the amount of the special assessment required and to be levied in the special assessment district for a police and fire millage.

The public hearing will be held Monday, May 20, 2024, at 6:30 p.m. in the Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue. All interested parties are invited to attend and provide input.

Kristine Bolzman, MiPMC/CMC
City Clerk

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Posted: _____
By: __kb_____



PUBLIC HEARING NOTICE

FOR A DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT MILLAGE

In compliance with requirement of Act 267, P.A. 1976,
the following notice is published

Notice is hereby given that the Saginaw City Council has scheduled a public hearing to receive comments on the Downtown Development Authority District millage to be levied on properties within the district.

The public hearing will be held Monday, May 20, 2024, at 6:30 p.m. in the Council Chamber of City Hall, Room 205, located at 1315 S. Washington Avenue. All interested parties are invited to attend and provide input.

Kristine Bolzman, MiPMC/CMC
City Clerk

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Posted: _____
By: __kb_____

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, MAY 6, 2024, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Balls offered a prayer and Council Member Silvia led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Michael Balls, Annie Boensch, Bill Ostash, Priscilla Garcia Brenda Moore: 6. Council Members absent: Reggie Williams, Michael Flores, George Copeland: 3.

ANNOUNCEMENTS

City Clerk Kristine Bolzman announced that the Convenience Station will be open this Saturday, May 11, from 8:00 a.m. to noon. City residents can drop off items not picked up at the curb and other miscellaneous bulky items.

Clerk Bolzman invited Chief Ruth to come forward. Chief Ruth introduced newly hired Police Officers Jenna Nyquist, Megan Mahorney, and Peter Miller. Clerk Bolzman administered the oath of office for the new officers.

Council Members Williams and Flores entered the meeting at 6:37 p.m.

Council Member Garcia read a proclamation declaring May 2024, as "Mental Health Month." Stacy, a City of Saginaw resident, accepted the proclamation.

PUBLIC HEARING

Clerk Bolzman announced the public hearing regarding the request to establish an Obsolete Property Rehabilitation District at 122 S. Hamilton Street. Mayor Moore called for public comments. Eric Tankersley of Shaheen Development spoke in favor of the topic. Mayor Moore called for public comment two additional times. No further comments were made.

Moved by Mayo Pro Tem Boensch, seconded by Council Member Williams to close the public hearing. 8 ayes, 0 nays, 1 absent. Motion approved.

PUBLIC INPUT

Members of the public that addressed the Council: Isaac Campbell, Brad Holp, Matthew Carpus, Evelyn McGovern, Vicki Hill, Pam Ross-McClain.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Silvia, Williams, Balls, Ostash, Garcia, Flores, Boensch, and Moore.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

Manager Morales introduced Cassi Zimmerman, Planning and Economic Development Director; Kayla Pionk, Saginaw Spirit Local Event Manager; and Jimmy Greene, Saginaw Spirit Sales Director of Special Events. The three representatives collectively presented updates on the timeline of events surrounding the Memorial Cup presented by Dow.

Council Member Balls left the meeting at 7:22 p.m. and returned at 7:25 p.m.

Manager Morales introduced Yolanda Bland, Director of the Office of Management and Budget. Mrs. Bland presented an overview of the Fiscal Year 2024-2025 Proposed Budget.

Council Member Williams left the meeting at 7:52 p.m. and returned at 7:53 p.m.

Council Member Silvia left the meeting at 7:52 p.m. and returned at 7:55 p.m.

Mayor Pro Tem Boensch left the meeting at 8:05 p.m. and returned at 8:09 p.m.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Williams to approve the consent agenda, allowing room for exceptions. An exception was made to item 7. 8 ayes, 0 nays, 1 absent. Motion approved.

1. Approve the April 22, 2024 regular council meeting minutes.
2. Approve Petition 24-5 from American Fireworks Company to display fireworks at 125 Davenport Avenue, 300 and 303 Johnson Street on May 23 and June 2, 2024.
3. Approve the purchase with Shred Experts, LLC for an annual amount not to exceed \$9,000 for FY 2025 through FY 2027, pending budget approval, for city-wide shredding services.
4. Approve the purchase with M D Solutions, Inc. for \$20,470 for sign posts for the Public Services Department, Traffic Engineering Division.
5. Approve to increase the blanket purchase with Wieland Truck by \$20,000, for a new total of \$73,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
6. Approve the purchase with Hoffman's Power Equipment for \$56,000 for four 2023 Toro mowers, as specified, for the Public Services Department, Abatement of Nuisances Division and Cemetery Division. Further, recommend the acceptance of a \$5,300 trade-in credit for five mowers no longer in operation.
7. Approve to increase the contract with Lois Kay Contracting Co. by \$1,250,000, for a new total of \$3,117,671, for the Water and Sewer Road Patch Restoration project for the Public Services Department, Engineering Division.
8. Approve to increase the contract with RAM Construction Services of Michigan, Inc. by \$813,642 for the Water Treatment Plant Masonry Repairs project for the Public Services Department, Engineering Division.
9. Approve the purchase with Marshall E. Campbell Co for \$2,714 for electrical supplies for the turbidimeter upgrade for the Water and Wastewater Treatment Services Department, Water Treatment Division.
10. Ratification of the purchase with Kone, Inc. for \$2,450 for elevator repairs for the Water and Wastewater Treatment Services Department, Water Treatment Division.

11. Approve the purchase with Univar Solutions USA, Inc. for \$76,890 for Hydrofluorosilic Acid for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.
12. Approve the purchase with Jacobi Carbons, Inc. for \$98,700 for powdered activated carbon for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.
13. Approve the purchase with JGM Valve, a sole source, for \$16,752 for a Vaughn self-priming chopper pump for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
14. Approve the purchase with Q-Mation, a sole source for \$39,660 for the six AVEVA Intouch HMI 2023 R2 workstation licenses for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division, Instrumentation and Process Controls Division.
15. Approve the purchase with JCI Jones Chemical, Inc. for \$350,000 for FY 2025, pending budget approval, for liquid sodium hypochlorite for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
16. Approve the purchase with Graymont Western Lime for an amount not to exceed \$400,000 for FY 2025, pending budget approval, for calcium oxide for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
17. Approve the purchase with JCI Jones Chemical, Inc. for \$97,200 for FY 2025, pending budget approval, for liquid chlorine for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
18. Approve the amendment to the City Septage Disposal Rates for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
19. Approve the purchase with Michigan CAT Power Systems Division for \$12,390 for a 12-foot truss boom with winch for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
20. Approve the purchase with Mullen Equipment Corporation for \$10,098 for a lime slurry pump for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
21. Approve the purchase with Pinnacle Design for \$8,566 for office furniture and window blinds for the Water and Wastewater Treatment Services Department, Water Treatment Division.
22. Approve the amendment to the MI LCR Regulatory Sampling Incentive Program for the Water and Wastewater Treatment Services Department.
23. Approve the purchase with Raftelis Financial Consultants for an amount not to exceed \$20,000 for professional consulting services for the Water and Wastewater Treatment Services and Public Services Departments.

Moved by Council Member Balls, seconded by Council Member Williams to approve consent agenda item 7. 8 ayes, 0 nays, 1 absent. Motion approved.

BOARD/COMMISSION/COMMITTEE REPORTS

Council Member Balls reported that the City School County Liaison Committee is currently searching for parties interested in developing the vacant school buildings.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Silvia, seconded by Council Member Williams to approve the following appointments:

1. Council reappointment of Sonia Burklund to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2027.
2. Council reappointment of William Keys to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2027.

8 ayes, 0 nays, 1 absent. Motion approved.

ORDINANCE INTRODUCTION

Moved by Mayor Pro Tem Boensch, seconded by Council Member Williams to introduce and ordinance to amend §12.042, "Citizen-Police Advisory Commission," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204. 8 ayes, 0 nays, 1 absent. Motion approved.

Mayor Moore announced that the ordinance will be laid over under Charter provision.

RESOLUTIONS

Moved by Mayor Pro Tem Boensch, seconded by Council Member Williams to adopt the resolution establishing an Obsolete Property Rehabilitation District at 122 S. Hamilton Street. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Flores to adopt the resolution to permit the consumption of alcoholic beverages on public property on Johnson Street. 8 ayes, 0 nays, 1 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Flores, seconded by Council Member Williams to adopt the resolution to amend the ARPA allocation to Women of Colors from \$200,000 to \$275,000 for eligible expenses. Discussion was held.

Moved by Council Member Flores, seconded by Council Member Williams to amend the motion to state "for eligible capital expenses." Discussion was held.

Moved by Council Member Balls, seconded by Council Member Silvia to call for the question on the amendment.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote.

Ayes: Silvia, Williams, Balls, Boensch, Ostash, Garcia, Flores, Moore

Nays:

Absent: Copeland

Motion approved.

Mayor Moore conducted the vote on the amendment to the main motion. 8 ayes, 0 nays, 1 absent. Motion approved.

Mayor Moore called for the vote on the main motion, as amended. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Flores, seconded by Council Member Silvia to adopt the resolution to amend the ARPA allocation to the Mexican American Council from \$270,000 to \$330,000 for eligible capital expenses. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Silvia, seconded by Council Member Flores to adjourn the meeting at 8:38 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

From: Timothy Morales, City Manager
Subject: Postage Meter Lease Agreement
Prepared by: Kristine Bolzman, City Clerk

Manager's Recommendation:

I recommend the approval of a lease agreement with Pitney Bowes for an annual amount of \$4,061.16, a total of \$20,305.80, for FY25 through FY29, pending budget approval, for a SendPro MailCenter 2000 postage meter for all City Departments.

Justification:

The City Clerk's office processes all outgoing mail for city departments utilizing a leased postage meter. The lease with the current vendor will expire in September; however, due to updated requirements from the United States Postal Service the metering software will become insufficient on July 1. On April 29, 2024, a quote was obtained from Pitney Bowes utilizing State of Michigan pricing via contract #220000000858. The term of the lease is sixty months, totaling \$20,305.80.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Postage Supplies Account No. 101-0000-110.008 with monthly allocations posted to the applicable department accounts by the City controller in Fiscal Services.

I have approved this agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: February and March Budget Adjustment
Prepared by: Yolanda M. Bland, Office of Management and Budget

Manager's Recommendation:

I recommend approval of the amendments to the 2023/2024 Approved Budget for the listed funds. This adjustment is required to recognize any errors, omissions, or changes that have occurred within the months of February and March.

Justification:

The 2023/2024 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2024 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as needed. As a result of the City Manager's monthly analysis for February and March, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

In review of the General Fund, it is recommended that this fund be increased by \$25,689,793, from \$48,088,316 to \$72,440,152.

- A budget adjustment is required to recognize the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$22,629,088. Revenues will be realized in Other State Grant Account No. 101-0000-569.000 of \$22,629,088. To offset the increase in revenues will be an increase to the following appropriation centers unfunded MERS Liability accounts: the Office of General Government of \$1,105,323, Department of Fiscal Services of \$1,586,511, Community Public Safety – Police of \$12,123,427, Community Public Safety – Fire of \$5,889,090, Neighborhood Services and Inspections of \$76,883, and Department of Public Services – General Fund of \$1,187,854.
- On March 20, 2023, City Council accepted the \$3,000,000 of grant funds from the Department of Housing and Urban Development – 2023 Community Project Fund. This budget adjustment is to recognize these funds. These funds will be utilized to support the necessary public infrastructure needed for the project on South Water Street and west roadside of South Washington. Revenues will be recognized in the General Fund, State Grant Account No. 101-0000-539.000. To offset the increase in revenues will be the same increase to the General Fund, Department of Public Services, HUD Community Project Fund Division, Construction Project Account No. 101-4693-822.000.

- A budget adjustment is required to recognize \$2,550 of donated funds for Team Up to Clean Up Event. Revenues will be recognized in the General Fund Revenues, Contribution Account No. 101-0000-674.000. To offset this increase in revenues, there will be the same increase for the Office of Neighborhood Services and Inspections, Inspections Division, Operating Services Account No. 101-3865-805.000.
- A budget adjustment is required to recognize \$7,275 of additional funds received for vehicle storage. Revenues will be recognized in the General Fund Revenues, Vehicle Storage Account No. 101-0000-609.003. To offset this increase in revenues, there will be the same increase for the Community Public Safety – Police, Police Building Management Division, Parts and Supplies Account No. 101-3514-742.000.
- A budget adjustment is required to recognize \$2,608 of additional funds received as reimbursement for the February Election, Police Services, as well as other reimbursements. Revenues will be recognized in the General Fund Revenues, Reimbursement - PD Account No. 101-0000-676.020. To offset this increase in revenues, there will be the same increase for the Community Public Safety – Police, Police Building Management Division, Parts and Supplies Account No. 101-3514-742.000.
- A budget adjustment is required to recognize \$380 of additional funds received for witness fees. Revenues will be recognized in the General Fund Revenues, Witness Fees Account No. 101-0000-608.003. To offset this increase in revenues, there will be the same increase for the Community Public Safety – Police, Police Building Management Division, Parts and Supplies Account No. 101-3514-742.000.
- A budget adjustment is required to recognize \$2,635 of additional federal grant funds received for Bullet Proof Vest Partnership 2023 grant. Revenues will be recognized in the General Fund Revenues, Other Federal Grant Account No. 101-0000-501.027. To offset this increase in revenues, there will be the same increase for the Community Public Safety – Police, Police Building Management Division, Parts and Supplies Account No. 101-3514-742.000.
- A budget adjustment is required to recognize \$12,697 of additional funds received from Region 3 Homeland Security for Community Public Safety – Fire. Revenues will be recognized in the General Fund Revenues, FD Overtime Reimbursement Account No. 101-0000-676.017. To offset the increase in revenues, there will be the same increase for Community Public Safety – Fire, Fire Apparatus and Operations Division, Vehicle Account No. 101-3554-982.000.
- A budget adjustment is required to recognize \$2,560 of unanticipated revenues for fire training. Revenues will be recognized in the General Fund, Fire Training Account No. 101-0000-628.004. To offset the increase in revenues, there will be

the same increase for the Community Public Safety – Fire, Fire Training Division, Training and Development Account No. 101-3552-823.003.

- A budget adjustment is required to recognize the Operating Transfer from the Cemetery Endowment Funds – Forest Lawn Cemetery Endowment Fund of \$20,000 and Oakwood Cemetery Endowment Fund of \$10,000 for the purchase of cemeteries equipment. Total amount transferred is \$30,000. Revenues will be recognized in the General Fund, Cemetery Endowment Account No. 101-0000-664.002. To offset the increase in revenues, there will be the same increase to the Department of Public Services, Cemeteries Division, Maintenance Equipment Account No. 101-1747-978.000.

The Major Streets Fund (202) should increase from \$8,419,895 to \$9,731,547. This represents a \$1,311,652 increase. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$1,311,652. Revenues will be realized in Other State Grant Account No. 202-0000-569.000 of \$1,311,652. To offset the increase in revenues will be an increase to the following expenditures: Engineering Administration Division, Unfunded MERS Liability Account No. 202-4612-715.014 of \$145,166, Street Project Division, Unfunded MERS Liability Account No. 202-4614-715.014 of \$36,846, Traffic Engineering Division, Unfunded MERS Liability Account No. 202-4621-715.014 of \$200,432, Street Administration Division, Unfunded MERS Liability Account No. 202-4650-715.014 of \$39,054, Routine Maintenance Division, Unfunded MERS Liability Account No. 202-4651-715.014 of \$418,549, Bridge Maintenance Division, Unfunded MERS Liability Account No. 202-4654-715.014 of \$33,159, Winter Maintenance Division, Unfunded MERS Liability Account No. 202-4655-715.014 of \$217,382, State Trunkline Division, Unfunded MERS Liability Account No. 202-4690-715.014 of \$18,422, State Routine Maintenance Division, Unfunded MERS Liability Account No. 202-4691-715.014 of \$103,162 and State Winter Maintenance Division, Unfunded MERS Liability Account No. 202-4692-715.014 of \$99,480.

The Local Streets Fund (203) should increase from \$2,209,898 to \$2,488,443. This represents a \$278,545 increase. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$278,545. Revenues will be realized in Other State Grant Account No. 203-0000-569.000 of \$278,545. To offset the increase in revenues will be an increase to the following expenditures: Engineering Administration Division, Unfunded MERS Liability Account No. 203-4612-715.014 of \$46,424, Traffic Engineering Division, Unfunded MERS Liability Account No. 203-4621-715.014 of \$117,902, Street Administration Division, Unfunded MERS Liability Account No. 203-4650-715.014 of \$22,107, and Routine Maintenance Division, Unfunded MERS Liability Account No. 203-4651-715.014 of \$92,112.

The Rubbish Collection Fund (226) should increase from \$5,051,070 to \$5,818,902. This represents a \$767,832 increase. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's

portion of the grant is \$767,832. Revenues will be realized in Other State Grant Account No. 226-0000-569.000 of \$767,832. To offset the increase in revenues will be an increase to the following expenditures: Rubbish Collection Administration Division, Unfunded MERS Liability Account No. 226-4581-715.014 of \$77,373, Environmental Improvement Division, Unfunded MERS Liability Account No. 226-4583-715.014 of \$147,376, Brush Collection Division, Unfunded MERS Liability Account No. 226-4585-715.014 of \$206,327, Recycling Division, Unfunded MERS Liability Account No. 226-4586-715.014 of \$121,587, Composting Division, Unfunded Liability Account No. 226-4587-715.014 of \$64,108 and Yard Waste Division, Unfunded MERS Liability Account No. 226-4588-715.014 of \$151,061.

The Clean Energy Coalition Fund (230) should increase \$5,895 from \$40,000 to \$45,895. This increase is due to the City of Saginaw receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. The Clean Energy Coalition Fund's portion of the grant is \$5,895. Revenues will be recognized in Other State Grant Account No. 230-0000-596.000 in the amount of \$5,895. To offset the increase in revenues will be the same increase to this fund's Unfunded Liability Account No. 230-1795-715.014.

The Police Training Fund (261) should increase \$9,807 from \$10,293 to \$20,100. This increase is due to additional funds received for state grants of \$9,800 and interest on investments of \$7. Revenues will be recognized in this fund's Police Training Account No. 261-0000-575.002 of \$9,800 and Interest on Investment Account No. 261-0000-664.000 of \$7. To offset the increase in revenue, there will be the same increase this fund's Training and Development Account No. 261-3323-823.003.

The Department of Justice (DOJ) Fund (263) should increase \$1,017 from \$182,114 to \$183,131. This increase is due to additional funds received for interest on investments. Revenues will be recognized in this fund's Interest on Investment Account No. 263-0000-664.000 of \$1,017. To offset the increase in revenue, there will be the same increase in this fund's JAG 2023 – Vehicle Account No. 264-3347-982.000.

The Drug Forfeiture Fund (264) should increase \$2,650 from \$36,645 to \$39,295. This increase is due to additional funds received for interest on investments and sale of property and firearms. Revenues will be recognized in this fund's Interest on Investment Account No. 264-0000-664.000 of \$1,815, Sale of Property Items Account No. 264-0000-673.003 of \$650 and Sale of Firearms Account No. 264-0000-673.005 of \$185. To offset the increase in revenue, there will be the same increase in this fund's Parts and Supplies Account No. 264-3040-742.000.

The Saginaw Treatment and Prevention Fund (265) should increase \$39 from \$67,231 to \$67,270. This increase is due to additional funds received for interest on investments. Revenues will be recognized in this fund's Interest on Investment Account No. 265-0000-664.000. To offset the increase in revenue, there will be the same increase this fund's Professional Services Account No. 265-3325-801.000.

The Community Development Block Grant (CDBG) Fund (275) should increase \$372,125 from \$3,072,733 to \$3,444,858. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$372,125. Revenues will be realized in Other State Grant Account No. 275-0000-569.000 of \$372,125. To offset the increase in revenues will be an increase to the following expenditures: CDBG Administration Division, Unfunded MERS Liability Account No. 275-6510-715.014 of \$154,744, Special Project Division, Unfunded MERS Liability Account No. 275-6511-715.014 of \$73,688, SEDC Division, Unfunded MERS Liability Account No. 275-6520-715.014 of \$70,005, and Code Compliance Division, Unfunded MERS Liability Account No. 275-6572-715.014 of \$73,688.

The CDBG Residential Loan Fund (276) should increase \$117,902, from \$588,053, to \$705,955. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$117,902. Revenues will be realized in Other State Grant Account No. 276-0000-569.000 of \$117,902. To offset the increase in revenues will be the same increase for this fund's Unfunded MERS Liability Account No. 276-6540-715.014.

The Block Grant Home Program Fund (278) should increase \$22,107, from \$1,706,242 to \$1,728,349. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$22,107. Revenues will be realized in Other State Grant Account No. 278-0000-569.000 of \$22,107. To offset the increase in revenues will be the same increase for this fund's Unfunded MERS Liability Account No. 278-6580-715.014.

The American Rescue Plan Act (ARPA) Grant Fund (285) should increase from \$25,123,354 to \$26,123,354. This represents a \$1,000,000 increase. On March 18, 2024, City Council approved additional allocation of ARPA funds to Hunger Solutions Center Expansion of \$900,000 and Saginaw Transit Regional Authority (STARS) of \$100,000. This budget adjustment recognizes these allocations. Expenditures will be recognized in the Public Health Division, Grant Disbursement Account No. 285-1778-965.000 in the amount of \$1,000,000. To offset the increase in expenditure, there will be an appropriation of the available fund balance.

The Sewer Operations and Maintenance Fund (590) should be increased \$6,267,517 from \$34,575,371 to \$40,842,888. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$6,267,517. Revenues will be realized in Other State Grant Account No. 590-0000-569.000 of \$6,267,517. To offset the increase in revenues will be an increase to the following expenditures: Sewer Administration Division, Unfunded MERS Liability Account No. 590-4810-715.014 of \$176,851, Sewer Engineering Administration Division, Unfunded MERS Liability Account No. 590-4811-715.014 of \$176,851, Instrumentation and Process System Control Division, Unfunded MERS Liability Account No. 590-4815-715.014 of \$110,534, Meter Maintenance and Service Division, Unfunded MERS Liability Account No. 590-4820-715.014 of \$272,648, Maintenance and Service Division, Unfunded MERS Liability Account No. 590-4821-715.014 of \$1,249,017, Catch

Basin Division, Unfunded MERS Liability Account No. 590-4822-715.014 of \$136,324, Treatment and Pumping Division, Unfunded MERS Liability Account No. 590-4830-715.014 of \$2,892,591, Asset Management Division, Unfunded MERS Liability Account No. 590-4832-715.014 of \$110,534, Remotes Facilities Division, Unfunded MERS Liability Account No. 590-4835-715.014 of \$792,149 and Customer Accounting Division, Unfunded MERS Liability Account No. 590-5311-715.014 of \$350,018.

The Water Operations and Maintenance Fund (591) should be increased \$5,472,331 from \$54,586,288 to \$60,058,619. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$5,472,331. Revenues will be realized in Other State Grant Account No. 591-0000-569.000 of \$5,472,331. To offset the increase in revenues will be an increase to the following expenditures: the Cross Connection Division Unfunded MERS Liability Account No. 591-3867-715.014, Water Administration Division, Unfunded MERS Liability Account No. 591-4710-715.014 of \$184,223, Water Engineering Administration Division, Unfunded MERS Liability Account No. 591-4711-715.014 of \$272,648, Instrumentation and Process System Control Division, Unfunded MERS Liability Account No. 591-4715-715.014 of \$110,534, Meter Maintenance and Service Division, Unfunded MERS Liability Account No. 591-4720-715.014 of \$254,223, Maintenance and Service Division, Unfunded MERS Liability Account No. 591-4721-715.014 of \$1,230,595, Lead and Copper Division, Unfunded MERS Liability Account No. 591-4722-715.014 of \$346,336, Treatment and Pumping Division, Unfunded MERS Liability Account No. 591-4730-715.014 of \$2,541,741, Asset Management Division, Unfunded MERS Liability Account No. 591-4732-715.014 of \$147,376 and Customer Accounting Division, Unfunded MERS Liability Account No. 591-5310-715.014 of \$347,808.

The Public Works Building Fund (641) should be increased \$154,746 from \$592,891 to \$747,637. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$154,746. Revenues will be realized in Other State Grant Account No. 641-0000-569.000 of \$154,746. To offset the increase in revenues will be the same increase for the Public Works Building Fund, Unfunded MERS Liability Account No. 641-4439-715.014.

The Technical Services – Geographical Information Services (GIS) Fund (650) should be increased \$110,534 from \$367,177 to \$477,711. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$110,534. Revenues will be realized in Other State Grant Account No. 650-0000-569.000 of \$110,534. To offset the increase in revenues will be the same increase for the GIS Fund, Unfunded MERS Liability Account No. 650-1738-715.014.

The Technical Services - Information Services Fund (658) should be increased \$331,599 from \$2,005,554 to \$2,337,153. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$331,599. Revenues will be realized in Other State Grant Account No. 658-0000-569.000 of \$331,599. To offset the increase in revenues will be the same

increase for the Information Services Fund, Unfunded MERS Liability Account No. 658-1720-715.014.

The Radio Operations Fund (660) should be increased from \$574,152 to \$596,259. This equals a \$22,107 increase. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$22,107. Revenues will be realized in Other State Grant Account No. 660-0000-569.000 of \$22,107. To offset the increase in revenues will be the same increase for the Radio Operations Fund, Unfunded MERS Liability Account No. 660-4422-715.014.

The Motor Pool Operations Fund (661) should be increased from \$2,682,737 to \$3,428,120. This represents a \$745,383 increase. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$736,883. In addition, additional revenues will be received for the variable contributions from other funds in the amount of \$8,500. Revenues will be realized in this fund's Other State Grant Account No. 661-0000-569.000 of \$736,883, and in the Contribution of Funds – Variable Account No. 661-0000-675.005. Expenditures will be realized in the Garage Administration Division, Unfunded MERS Liability Account No. 661-4480-715.014 of \$736,883 and in the Garage Operations Division, Motor Vehicle Supplies Account No. 661-4481-737.000 of \$8,500.

The Self Insurance Fund (677) should be increased from \$1,867,947 to \$1,956,052, which is an \$88,105 increase. This increase is attributed to the City receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. This fund's portion of the grant is \$33,159. In addition, this fund will recognize unanticipated revenues for reimbursements for overpayment of \$7,994 and claim payments of \$46,952. Revenues will be realized in Other State Grant Account No. 677-0000-569.000 of \$33,159, Reimbursement Account No 677-0000-676.000 of \$7,994, and Claim Payments Account No. 677-0000-676.019 of \$46,952. To offset the increase in revenues, there will be the same increase in this fund's Unfunded MERS Liability Account No. 677-1762-715.014 of \$33,159 and Insurance Account No 677-1762-806.000 of \$54,946.

The Workers Compensation Fund (678) should be increased \$44,215 from \$1,448,545 to \$1,492,760. This increase is due to the City of Saginaw receiving the Protecting MI Pension Grant for over \$38 million in August of this fiscal year. The Workers' Compensation Fund's portion of the grant is \$44,215. Revenues will be recognized in the Workers' Compensation Fund, Other State Grant Account No. 678-0000-596.000 in the amount of \$44,215. To offset the increase in revenues will be the same increase to this fund's Unfunded Liability Account No. 678-1751-715.014.

The Forest Lawn Cemetery Endowment Fund (711) should be increased by \$20,000, from \$29,674 to \$49,674. This increase is due to additional funds received for the grave spaces. Revenues will be realized in this fund's Grave Spaces Account No. 711-0000-644.002 of \$20,000. To offset the increase in revenues will be an increase to this fund's Operating Transfer Out – General Fund Account No. 711-9960-999.001 for the same amount. These funds will be utilized for the purchase of lawnmowers at the Cemeteries.

The Oakwood Cemetery Endowment Fund (712) should be increased by \$10,000, from \$5,236 to \$15,236. This increase is due to additional funds received for the grave spaces. Revenues will be realized in this fund's Grave Spaces Account No. 712-0000-644.002 of \$10,000. To offset the increase in revenues will be an increase to this fund's Operating Transfer Out – General Fund Account No. 712-9960-999.001 for the same amount. These funds will be utilized for the purchase of lawnmowers at the Cemeteries.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ricoh Multi-Function Copy Machine Lease Renewals for Fire Dept.
Prepared by: Jeff Klopac, Technical Services Department

Manager's Recommendation:

I recommend approval of a lease agreement with Applied Innovation, Inc. for an annual amount of \$1,897.20, for a total of \$9,486.00, for a five-year lease of three multi-function copiers for the Fire Department.

Justification:

The Technical Services Department conducted a copy/print study in 2011. The study concluded the City would see a dramatic decrease in print related cost if it were to remove all personal desktop printers from employees' desks and replace them with multi-function printers that were shared by a group of employees.

The Fire Department will each be replacing three end lease multi-function copy machines. Each lease will be responsible for monthly payments for the next five years.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety – Fire – Fire Administration Division, Operating Services Account No. 101-3551-805.000 in the amount of \$9,486.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Fire Department Ventilation Fan
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Heritage Fire Equipment for \$4,275.00 for a battery-powered ventilation fan for the Fire Department, Fire Suppression Division.

Justification:

On April 30, 2024, the City received ten qualified bids for a battery-powered ventilation fan. The Department is looking to purchase its first battery-powered ventilation fan to eliminate greenhouse gas emissions and prevent the introduction of carbon monoxide into enclosed spaces. The department's current ventilation fans are all gas-powered and have the potential to exhaust fumes into the space it is attempting to ventilate. The ventilation fan is manufactured specifically for the fire service and operates on Milwaukee batteries, similar to other fire department equipment. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Heritage Fire Equipment Columbus, OH	\$4,275.00
MacQueen St. Paul, MN	\$4,623.17
Dinges Fire Company Amboy, IL	\$4,640.00
Municipal Emergency Services Sandy Hook, CT	\$4,640.00
R&R Fire Truck Repair, Inc. Belleville, MI	\$4,653.00
Atlas Defense International Dallas, TX	\$5,203.13
Swipe Resources LLC Manassas, VA	\$5,700.00
Technology International, Inc. Lake Mary, FL	\$5,790.00

MLC Enterprises, LLC Detroit, MI	\$6,000.00
Avante Enterprises, LLC Livonia, MI	\$7,481.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Operations Division, Capital Outlay less than \$5,000 Account No. 101-3551-971.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Fire Department Vehicle Replacement
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend the approval of a purchase with Todd Wenzel Chevrolet for \$48,668.00 for a 2024 Chevrolet Silverado 2500HD for the Fire Department, Fire Suppression Division.

Justification:

The Fire Department needs to replace a 2005 Chevrolet Suburban that tows the 14' water rescue boat and stores all water and ice rescue equipment. The vehicle has increasingly needed maintenance and its projected lifespan has been exceeded. As the vehicle is assigned to all water and ice rescues, it is imperative this vehicle remain reliable and ready to respond. It was determined that a pick-up truck style vehicle is cheaper than a Suburban while also providing more operational flexibility. On May 7, 2024, Todd Wenzel Chevrolet provided a quote utilizing the State of Michigan MiDeal state bid pricing, contract #071B7700178.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Apparatus Maintenance Division, Vehicles Account No. 101-3554-982.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – Repair Services
Prepared by: Brandon Hausbeck, Fire Chief

Manager's Recommendation:

I recommend approval to increase the blanket purchase order with Cummins Bridgeway by \$3,000, for a new total of \$18,000, for emergency repairs to a 2017 Spartan Fire Engine for the Fire Department, Fire Suppression Division.

Justification:

On May 9, 2024, a quote was received from Cummins Sales and Service for repairs needed on Fire Engine No.4. This apparatus is assigned to the State Street Fire Station as the primary fire suppression vehicle. Cummins Sales and Service is the authorized service provider for Cummins diesel engines in the Saginaw area.

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
516283	Cummins Bridgeway	\$15,000	\$3,000	\$18,000

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Community Public Safety - Fire, Fire Apparatus Maintenance Division, Motor Vehicle Repairs Account No. 101-3554-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: U.S.D.O.J. – FY 2022-2023 Byrne State Crisis Intervention Program Grant

Prepared by: Brian Rowell, Community Public Safety – Police

Manager's Recommendation:

I recommend the approval of the FY 2022-2023 Byrne State Crisis Intervention Program grant through the U. S. Department of Justice, Bureau of Justice Assistance, Michigan State Police, Grants and Community Services Division, in the amount of \$134,900. The period of this grant is from May 1, 2024, through December 31, 2025.

In addition, a budget adjustment is required to increase the General Fund Revenues, Byrne SCIP Grant Help #1 Account No. 101-000.00-502.062 from \$0 to \$134,900. To offset the increase in revenue will be an increase to the Community Public Safety – Police, Byrne SCIP Grant Help #1 Division, Professional Services Account No 101-307.28-801.000 by the same amount.

Justification:

This grant will enable the Saginaw Police Department and H.E.L.P. (Healing Engagement Love Presence) to partner to reduce incidents of community violence and improve the overall safety, well-being, and quality of life for residents. The project will focus on H.E.L.P. first responders providing training, outreach, mentorship and education to youth, at-risk individuals, and caregivers, focusing on gun violence prevention.

I have approved the agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Memorandum of Understanding with Saginaw Valley State University

Prepared by: Phillip Karwat, Public Services Director

Manager's Recommendation:

I recommend the approval of the Memorandum of Understanding with Saginaw Valley State University for the installation and perpetual maintenance necessary to maintain all completed temporary art installations on City owned properties.

Justification:

Saginaw Valley State University ("SVSU") on behalf of its Marshall M. Fredericks Sculpture Museum ("Museum") wishes to display public art throughout the Great Lakes Bay Region (specifically Bay, Midland, and Saginaw Counties). Public Art plays a pivotal role in fostering vibrant and thriving communities. Whether through interactive installations, mural painting events, or sculpture gardens, public art invites residents and tourists to actively engage with a community. SVSU, in conjunction with its museum and as part of its Public Art Passport 2024 Summer Exhibition, wishes to install various types of art within the City of Saginaw. Proposed locations for new outdoor sculptures to be temporarily placed within the City of Saginaw will be approved by the Public Services Department, prior to placement.

Public Art Passport serves Tourists and residents alike through these temporary art exhibitions in each county and at the Museum, located on Campus of Saginaw Valley State University, as well as an ongoing basis through its interactive PublicArtPassport.com web portal.

The agreement between the parties is to allow the installation, maintenance, and care and ultimately the removal of the art/sculptures installed by SVSU, on City-owned property.

I have approved the Agreement as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Supply of Screened Topsoil
Prepared by: Jay Gustin, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Champagne & Marx Excavating, Inc. for \$6,300 for FY 2025, pending budget approval, for screened topsoil for the Public Services Department, Cemeteries Division.

Justification:

On March 12, 2024, the Maintenance and Service Department and Cemeteries Division received two qualified bids for an annual supply of screened topsoil. The Cemeteries Division uses topsoil to complete the process of finishing off burial graves at the three municipal cemeteries owned by the city. The Cemeteries estimates using 350 tons for FY 2025. The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost/Ton</u>
Champagne & Marx Excavating, Inc. Saginaw, MI (Out City)	\$18.00
Bourdow Contracting Bay City, MI (Out City)	\$20.44

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Cemeteries Division's Parts and Supplies Account No. 101-1747-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Emulsified Asphalt and Tack Coat Purchase
Prepared by: Beth London, Public Service Department

Manager's Recommendation:

I recommend the approval of purchase with Bit-Mat Products of Michigan for \$18,894.20 for tack coat and emulsified asphalt for FY 2025, pending budget approval, for the Public Services Department, Streets Division.

Justification:

On April 26, 2022, a sole bid was received for a purchase of 4,960 gallons of HF RS-2 Anionic Emulsified Asphalt and 2,307 gallons of LTBC-2 Tack Coat. The Streets Division requires these materials to make road repairs on City streets using hot mix asphalt and the Durapatch machine. Bit-Mat Products of Michigan has agreed to hold this price for FY 2025. The following is a tabulation of the bid received:

<u>Vendor</u>	<u>Material</u>	<u>Unit Price</u>	<u>Total Cost</u>
Bit-Mat Products of Michigan	Emulsified Asphalt	\$2.60 / Gal	\$12,896.00
Bay City, Michigan	Tack Coat	\$2.60 / Gal	\$ 5,998.20
Total Costs:			\$18,894.20

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 202-4651-743.000 \$8,547.37 and the Local Streets Fund, Routine Maintenance Division's Street and Road Materials Account No. 203-4651-743.000 \$10,346.83, for FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Replacement Trailer
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Woodland Industries LLC for \$2,580.00 for a 2024 ST8212TA-030 Sure-Trac Trailer for the Public Services Department, Abatement of Nuisances Division.

Justification:

Three quotes were received for a 2024 Sure-Trac Trailer to replace a 2002 trailer that is past its life expectancy. The Abatement of Nuisances Division uses the trailer daily to haul lawn mowers throughout the city to maintain city property and right of ways. The following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
Woodland Industries LLC Kawkawlin, MI	\$2,580.00
Becks Trailer Store St. Johns, MI	\$3,199.00
BNM Trailer Elsie, MI	\$4,537.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Public Services Department, Abatement of Nuisances Division, Capital Outlay Less than \$5,000 Account No. 101-7571-971.000, \$2,580.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase for Tire Recycling Services
Prepared by: Beth London, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Pomp's Tire Service for \$8,000 for scrap tire recycling for FY 2025, pending budget approval, for the Public Services Department, Streets Division.

Justification:

On April 27, 2021, the City received a sole bid for the recycling of discarded tires collected at the City of Saginaw's convenience station and municipal garage, for FY 2022, FY 2023 and FY 2024. This service requires the vendor to supply a minimum 40 foot trailer for collection and disposal of discarded tires. Pomp's Tire Service's FY 2024 bid was for \$2,000 per each time the trailer is emptied. Pomps's Tire Service has agreed to hold this price for FY 2025. It is estimated that the 40 foot trailer will need to be emptied four times during FY 2025.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Rubbish Collection Fund, Sanitary Landfill Divisions Operating Services Account No. 226-4584-805.000 \$1,600 and the Motor Pool Operation Fund, Garage Operations Operating Services Account No. 661-4481-805.000 \$400, for FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Concrete Restoration Supply Purchase
Prepared by: Beth London, Public Service Department.

Manager's Recommendation:

I recommend the approval of a blanket purchase with Hymmco LLC for \$15,000.00, for FY 2025, pending budget approval, for concrete restoration supplies for the Public Service Department, Streets Division.

Justification:

The Streets Division requires concrete materials and supplies to perform permanent street repairs throughout the fiscal year and an efficient way of purchasing these items is to establish a blanket purchase order. This allows the Streets Division to purchase items that include but are not limited to steel, poly flex forms, pins/bars and stakes that are required to complete road maintenance without having to establish a purchase order each time for products. Hymmco is a local approved supplier of concrete supplies and can provide most products needed the same day to reduce inventory items.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Streets Fund, Routine Maintenance Division's Street and Parts and Supplies Account No. 202-4651-742.000 \$12,000.00 and the Local Streets Fund, Routine Maintenance Division's Street and Parts and Supplies Account No. 203-4651-742.000 \$3,000.00, for FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Annual Supply of Screened Topsoil
Prepared By: Wayne Tornberg II, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Champagne & Marx Excavating, Inc. for \$87,300.00 for FY 2025, pending budget approval, for screened topsoil for the Public Service Department, Maintenance and Service Division.

Justification:

On March 12, 2024, the City received two qualifying bids for an annual supply of 4,850 tons of screened topsoil used by the Maintenance and Service Division to restore grass areas in the City's Right of Way disturbed by water and sewer excavations. The following is a tabulation of the bids received.

<u>Vendor</u>	<u>Cost</u>
Champagne & Marx Excavating, Inc. Saginaw, MI (out city)	\$18.00 / ton
Bourdow Contracting Bay City, MI	\$20.44 / ton

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 591-4721-742.000 \$21,825.00, Water Operation and Maintenance Fund, Lead & Copper Service Line Maintenance Division's Parts and Supplies Account No. 591-4722-742.000 \$43,650.00 and in the Sewer Operation and Maintenance Fund, Maintenance and Service Division's Parts and Supplies Account No. 590-4821-742.000 \$21,825.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Aluminum Sign Blanks
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Osburne Associates, Inc. for \$5,849 for aluminum sign blank materials for the Public Services Department, Traffic Engineering Division.

Justification:

On March 19, 2024, the Traffic Engineering Division received bids for the annual supply of sign materials, which included the aluminum sign blanks. The City has split the bid between the vendors to maximize savings, there are various pieces that are included in the maintenance, repair and replacement of the City's road signage system. These sign blanks will be used for our inventory and to maintain the City's signs throughout the city limits. According to the bid tab #P1988-23 Osburne Associates is the lowest bid for items 1-5, 12-36, 39-44:

<u>Vendor</u>	<u>Quantity</u>	<u>Cost</u>
Osburne Associates Inc. Logan, OH	780	\$5,849.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Traffic Engineering Division's Parts and Supplies Account No. 202-4621-742-000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Ring of Fire LED Light Fixtures
Prepared by: Joe Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Standard Electric for \$15,624.36 for eighteen Lumecon Ring of Fire decorative LED light fixtures for the Public Services Department, Traffic Engineering Division.

Justification:

On March 7, 2023, the City received bids for Lumecon Ring of Fire decorative LED light fixtures. On May 3, 2024, Standard Electric provided a quote holding this bid price for FY 2024. These fixtures will replace existing decorative fixtures on the Court St. Bridge approach and bridge itself as these fixtures are failing at a rapid rate due to age. These fixtures will also be used to replace fixtures that have been damaged beyond repair in the downtown, Old Town, and other areas of the City, maintaining a consistent decorative lighting streetscape.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Services, Street Lighting Division Parts and Supplies Account No. 101-4620-742.000, \$4,687.31 and the Clean Energy Coalition Fund, Clean Energy Coalition Division's Parts and Supplies Account No. 230-1795-742.000, \$10,937.05.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: SS4A Grant Agreement – Safe Streets and Roads for All
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval of the Safe Streets and Roads for All Grant Agreement with the United States Department of Transportation's Federal Highway Administration in the amount of \$278,530 for the Public Services Department, Engineering Division.

Justification:

The City applied for a United States Department of Transportation's Safe Streets and Roads for All (SS4A) Grant for identifying solutions to improve the safety of Saginaw roads in July of 2023. The grant award is \$278,530 to be used for the development of an action plan. The Safe Streets Saginaw Action Plan (S3AP) will utilize the methodology as identified by the Federal Highway Administration and Local Road Safety Plans to develop a safety plan for the City of Saginaw, which will lead to agency coordination, strategy, and specific recommendations for safety solutions. As a legacy 20th century automotive community, the City of Saginaw has a transportation system designed for vehicles, not pedestrians and bicycles. The Safe Streets 4 Saginaw program will identify solutions to improve the safety and efficiency of non-motorized transportation throughout the City and address issues including speeding and distracted driving.

The U.S. Department of Transportation's Federal Highway Administration requires that the City of Saginaw enter into an agreement for the purpose of setting forth the rights and obligations of the parties.

The action plan will be developed in 2024 and 2025, with an expected final completion of December 31, 2025. Adoption of the action plan would take place in April 2026 and final grant reporting would be due by May 1, 2026. Once complete, the action plan will allow the City to apply for future SS4A implementation grants to construct the proposed improvements presented in the plan.

The estimated cost of developing the action plan is \$352,750. The SS4A grant will cover up to \$278,530 of the costs, with the City being responsible for the match of \$74,220, and any cost overruns.

Funds will be budgeted in the FY 2025 Major Street Fund, Street Projects Division's, Engineering Services Account No. 202-4614-802.000 \$74,220, upon approval of the FY 2025 budget.

I have approved the agreement as to substance and is subject to City Attorney approval as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Approval of Transfer of Control Over 123.Net Inc.
Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend approval of the transfer of control by 123.Net Inc. to 123Net Holdings, LLC.

Justification:

On October 21, 2013, 123.net was approved for a Right-of-Way Telecommunications Permit. The Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("Metro Act") was created to, among other things, streamline the process for authorizing access to and use of public rights-of-way by telecommunications providers and ensures the reasonable control and management of public rights-of-way by municipalities. A telecommunications provider using or seeking to use the public rights-of-way for its facilities must obtain a permit from the municipality and pay all fees required under the Act. The Act determines all aspects of the permitting process, including application, dispute resolution and fees.

On April 11, 2024, 123.Net signed a Membership Interest Purchase Agreement (the "Agreement") with 123Net Holdings, LLC ("Holdings"). Holdings is owned by a group of funds managed by Grain Management, LLC ("Grain"), and under the terms of the Agreement, Holdings will control 123.Net once the transactions contemplated under the Agreement close. Under Section 11 of the Permit, until 123.Net has completed the construction of the facilities identified in Exhibit A of the Permit, City of Saginaw's prior approval is sought prior to a change in control of 123.Net.

The recommendation is to approve the transfer of control. It does not change the relationship between the parties, requirements regarding the payment of fees or requirements regarding construction and maintenance of telecommunications facilities within the City's rights-of-way.

I have approved the transfer of control as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Acceptance of the Water System Advisory Council Mini Grant and Budget Adjustment

Prepared by: Mike Grenier, Department of Water and Wastewater

Manager's Recommendation:

I recommend the acceptance of the Water System Advisory Council Mini grant award in the amount of \$20,347.00 for printing costs, educational and social media campaigns and lead awareness toolkits. Further, authorize the City Manager to disburse funds related to the above-mentioned items and in accordance with the grant agreement.

In addition, a budget adjustment should be completed in the amount of \$20,347.00 to recognize these funds. Revenues will be recognized in the Water Operations and Maintenance Fund, State Grant Account No. 591-0000-539.000 for \$20,347.00. To offset the increase in revenues will be an increase to the Water Operations and Maintenance Fund, Treatment and Pumping Division, Advertising Account No. 591-4730-880.000 for the same amount.

Justification:

On January 31, 2024, the staff submitted an application to the Michigan Department of Environment, Great Lakes, and Energy for assistance from the FY 2023 Funding Allocation to educate the public about Lead in drinking water.

On March 25, 2024, the City of Saginaw was awarded a \$20,347.00 grant from the Michigan Department of Environment, Great Lakes, and Energy. The purpose of this grant is to support the cost of flyer printing, postcard printing and mailing, aerator cleaning kits, social media services, and Consumer Confidence Report.

This agreement has been approved by the City Manager as to substance and by the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Tetra Tech, Smoke Detection Design and Construction Proposal
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a proposal with Tetra Tech, for \$130,000.00 for the design and construction of a smoke detection system for the Water and Wastewater Treatment Services Department, Water Treatment Division through the Instrumentation and Process Controls Division.

Justification:

On June 17, 2019, the City Council approved professional engineering services agreements with 10 firms, including Tetra Tech. The proposal will be treated as an exhibit to Tetra Tech's engineering agreement, but the cost will be separate from the approved total amount of \$2,000,000.

On April 3, 2024, the City received a proposal for the design and construction of a smoke detection system to be integrated with the Supervisory Control and Data Acquisition (SCADA) system at the Water Treatment Plant. This installation will provide smoke detection throughout the plant with alarming through SCADA. This installation is a recommendation/requirement from CHUBB, the city's insurance provider.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Surplus Division, Construction Projects, Account No. 591-4740-822.000.

I have approved the proposal as to substance and the City Attorney as to form.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Sodium Hypochlorite Purchase, Joint Bid
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with PVS Nolwood Chemicals, Inc. for \$322,200.00 for 120,000 gallons of Sodium Hypochlorite FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

Sodium Hypochlorite is used at the Water Treatment Plant for disinfection during the water treatment process. The Cities of Saginaw and Bay City issued a Joint Bid for chemical purchases. On April 23, 2024, the sole bid of \$2.685 per gallon was received. This is a 27.9% increase from FY 2024.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division, Chemicals Account No. 591-4730-727.000, for FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: 1-Year Extension of Sodium Percarbonate Purchase, Joint Bid

Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Cygnet Enterprises for \$8,460.00 for 6,000 pounds of Sodium Percarbonate for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On May 2, 2023, one qualified vendor submitted a bid in response to the Joint Bid for chemical purchases by the Cities of Saginaw and Bay City and Bay County. Bid #1933-23 included Sodium Percarbonate, which is used to treat algae growth in the Lake Linton and Kochville raw water reservoirs. The bid pricing ends June 30, 2024, and Cygnet Enterprises has agreed to extend the previous bid pricing for FY 2025. Pricing will remain unchanged at \$1.41 per pound.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division, Chemicals Account No. 591-4730-727.000, for FY 2025 pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Calcium Oxide Purchase, Joint Bid
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Graymont Western Lime for \$62,400.00 for 240 tons of Calcium Oxide for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

Calcium Oxide (Lime) is used in the treatment of water for pH adjustment and corrosion control. The Cities of Saginaw and Bay City issued a Joint Bid for chemical purchases. The low bid of \$260.00 per ton is an increase of 4.9% from Fiscal Year 2024. On April 23, 2024, the City received the following bids for Calcium Oxide:

<u>Vendor</u>	<u>Per Ton</u>	<u>Total Bid</u>
Graymont Western Lime West Bend, WI	\$260.00	\$62,400.00
Carmeuse Lime, Inc. Pittsburgh, PA	\$347.75	\$83,460.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division, Chemicals Account No. 591-4730-727.000, for FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ferric Chloride Purchase, Joint Bid
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with PVS Technologies, Inc. for \$228,600.00 for 200 tons of Ferric Chloride for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

Ferric Chloride is used as the primary coagulant in the water treatment process for improved particulate removal. The Cities of Saginaw and Bay City issued a Joint Bid for chemical purchases. The low bid of \$1143.00 per ton is an increase of 1.8% from Fiscal Year 2024. Following is a tabulation of the bids received on April 23, 2024:

<u>Vendor</u>	<u>Per Ton</u>	<u>Total Bid</u>
PVS Technologies, Inc. Detroit, MI	\$1,143.00	\$228,600.00
Kemira Water Solutions, Inc. Lawrence, KS	\$1,197.00	\$239,400.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000 for FY 2025.

Council Action:

Motion to approve the recommendation of the City Manager.

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced May 6, 2024, entitled and reading as follows, be taken up and enacted:

O-_____

AN ORDINANCE TO AMEND §12.042, "CITIZEN-POLICE ADVISORY COMMISSION," OF CHAPTER 12, "BOARDS AND COMMISSIONS," OF TITLE I, "ADMINISTRATIVE CODE," OF THE CITY OF SAGINAW ORDINANCE, O-204.

The City of Saginaw ordains:

Section 1. §12.042, "Citizen-Police Advisory Commission," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

CHAPTER 12: BOARDS AND COMMISSIONS

§ 12.042 CITIZEN-POLICE ADVISORY COMMISSION.

(E) *Formation of Commission.*

(1) *Membership.*

(a) The Commission shall consist of nine members to be appointed by City Council. Membership on the Commission shall consist of members from each of the following:

1. One youth representative from a local high school;
2. One representative nominated by the local chapter of the NAACP or similar organization active in the city;
3. One representative nominated by the local chapter of the Mexican American Council or similar organization active in the city;
4. One representative nominated by a LGBTQ+ organization active in the city;
5. One representative from the local neighborhood associations;
6. One representative who had previously been convicted of a crime and incarcerated for same;
7. One mental health professional;
8. One at-large member; and
9. One representative from a faith-based organization.

(J) *Operations and support.*

(3) *Meetings.* At the first regular meeting of each calendar year, the Commission shall select from its members a Chair and Vice Chair, who shall serve in the Chair's absence. Regular Commission meetings shall be determined at the January meeting for the current year by a majority vote of the Commission. All meetings shall be open to the public and subject to the requirements of Michigan's Open Meetings Act, PA 267 of 1976. A majority vote of those members present shall be necessary to approve any motion, resolution, or recommendation of the Commission. All records of the

Commission shall be subject to the requirements of Michigan's Freedom of Information Act, PA 442 of 1976.

This ordinance shall become effective May 30, 2024.

Enacted: May 20, 2024.

Yeas:

Nays:

Absent:

ORDINANCE DECLARED ADOPTED

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC/CMC
City Clerk

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

OBSOLETE PROPERTY REHABILITATION CERTIFICATE **FOR PROPERTY AT 122 S. HAMILTON STREET**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000, as amended, the City of Saginaw is a Qualified Local Government Unit eligible to establish one or more Obsolete Property Rehabilitation (OPRA) Districts; and

WHEREAS: the Saginaw City Council legally established the OPRA District at 122 S. Hamilton Street on May 6, 2024, after a public hearing on May 6, 2024; and

WHEREAS: the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total taxable value of the City of Saginaw; and

WHEREAS: the application was approved after a public hearing as provided by section 4(2) of Public Act 146 of 2000 on May 20, 2024; and

WHEREAS: the applicant is not delinquent in any taxes related to the facility; and

WHEREAS: the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000; and

WHEREAS: the applicant Hamilton Street Real Estate, LLC has provided answers to all required questions under the application instructions to the City of Saginaw; and

WHEREAS: the City of Saginaw requires that rehabilitation of the facility shall be completed by June 1, 2025; and

WHEREAS: the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District; and

WHEREAS: the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that it is situated within the OPRA District established in the City of Saginaw eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS: completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, revitalize urban areas, and increase the number of residents in which the facility is situated; and

WHEREAS: the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(1) of Public Act 146 of 2000; and

WHEREAS: the application was approved for 12 years and no extension of the certificate can be considered. The certificate shall be in effect for a period of twelve (12) years.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Saginaw hereby granted an Obsolete Property Rehabilitation Exemption for the real property, excluding land, located at 122 S. Hamilton Street, Saginaw, Michigan, for a period of twelve (12) years, pursuant to the provisions of Public Act 146 of 2000, as amended.

122 S. Hamilton Street

Assessor's File #: 16-0077-00000

Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 261 of 2003 expiring 12/31/2024. N.WLY. 90 FT. OF S.WLY. 40 FT. OF LOT 1, BLK.9, CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET, ALSO NWLY 1/2 OF A PRIVATE ALLEY LYING ADJACENT THERETO

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

ESTABLISHMENT OF SISTER CITY WITH BARRIE, ONTARIO

Moved by Council Member _____, seconded by Council Member _____, to adopt the following resolution:

WHEREAS: the Sister City Program, administered by Sister Cities International, was initiated by the President of the United States of America in 1956 to encourage greater friendship and understanding between the United States and other nations through direct personal contact; and

WHEREAS: in order to foster those goals, the people of Saginaw Michigan and Barrie, Ontario, in a gesture of friendship and goodwill, agree to collaborate for the mutual benefit of the communities by exploring education, economic, and cultural opportunities; and

WHEREAS: Barrie is a cultural hub, with an emphasis on arts, historic preservation, and economic development, much like the City of Saginaw; and

WHEREAS: entering into a Sister City Agreement with Barrie, Ontario will formalize and strengthen the relationship between our two cities; and

WHEREAS: members of Saginaw City Council and other community representatives have met with representatives from Barrie, Ontario and members of their International Relations Committee over the past year to discuss the proposed Sister City Agreement; and

WHEREAS: the Saginaw City Council has concluded that the proposal meets the City's criteria for establishing a Sister City, namely:

1. Mutual improvements to the cultural, educational, and economic environment for both cities; and
2. New opportunities for exchange programs, cultural enrichment, curriculum enhancement, and economic development as a result of the relationship; and
3. From these new opportunities there should accrue direct benefits to the students of local high schools and the universities in both cities; and
4. It should be demonstrated that a sufficient number of Saginaw residents are committed to pursuing this relationship, and that such a group is also capable of representing Saginaw's interest in such a relationship; and
5. It should be demonstrated that a sufficient number of residents in the sister city are committed to, and capable of, sustaining the relationship; and
6. There should be no direct or indirect costs to the City of Saginaw; and
7. The sister city relationship should increase the harmony in Saginaw and be in the best interest of the City; and

WHEREAS: officials of Barrie, Ontario have expressed their own desire for a Sister City relationship with Saginaw.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Saginaw hereby approves the establishment of a Sister City relationship with Barrie, Ontario.

BE IT FURTHER RESOLVED, the sister city agreement shall be officially established and shall become effective when this document has been duly executed by the Mayor of Saginaw, Michigan and the Mayor of Barrie, Ontario.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

2024/2025 PROPOSED BUDGET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the City Charter requires the City Council, by resolution, to establish and adopt the budget, appropriate funds for the next fiscal year's expenditures, and to provide for a tax levy of the amount necessary to be raised by taxation at least 30 days prior to the first day of the upcoming fiscal year; and

WHEREAS: a public hearing on this fiscal year 2024-2025 budget was held on Monday, May 20, 2024, at 6:30 p.m., in accordance with Section 44 of the Charter of the City of Saginaw and State of Michigan Act 5 Public Acts of 1982, as amended; and

WHEREAS: the taxable value of real and personal property in the City has been determined to be \$568,335,838, being 8.60% of \$6,602,674,758, the December 31, 2023, calendar year 2024 total Ad Valorem taxable value of property in Saginaw County.

NOW, THEREFORE, BE IT RESOLVED, that the budget of the City of Saginaw for the fiscal year beginning July 1, 2024, as summarized below, is hereby adopted on a department (appropriation center) level in General Fund and at the fund level for all other funds, subject to all City Ordinance and policies regarding the expenditure of funds and the conditions set forth in this resolution. The financial summary of all funds for the fiscal year 2024-2025 budget is as follows:

General Fund Operating Fund - 101

Means of Financing:

Property Tax	\$	4,173,860	
City Income Tax		16,085,583	
State Revenue Sharing		9,940,537	
Grants		4,502,881	
Licenses, Permits, and Fees		2,884,337	
Charges for Services & Sales		1,350,175	
Fines and Forfeitures		399,400	
Interest		784,374	
Rents		79,600	
Reimbursements		3,693,749	
Other Revenues		566,779	
Fund Balance		0	
Transfers		94,677	\$ 44,555,952

Estimated Requirements:

General Government	\$	3,715,440	
Fiscal Services		3,414,733	
Community Public Safety - Police		16,265,916	
Community Public Safety - Fire		9,849,173	
Neighborhood Services & Inspections		2,072,033	
Public Services		6,788,046	
Other Expenditures*		2,450,611	\$ 44,555,952

*Includes retiree healthcare insurance, unemployment, operating transfers, payment to other governmental entities, and contributions

Major Streets Fund - 202

Means of Financing:

State Revenue Sharing	\$	6,953,812	
State Reimbursement		552,422	
Non-Business Permits		29,000	
Services - Sales		4,000	
Other Revenues		68,259	
Fund Equity		1,015,748	\$ 8,623,241

Estimated Requirements:

Engineering Administration	\$	331,438	
Street Projects		3,045,530	
Bridge Projects		265,000	
Traffic Engineering		697,223	
Street Administration		646,662	
Routine Maintenance		1,870,935	
Bridge Maintenance		70,169	
Winter Maintenance		1,177,503	
State Trunkline		29,771	
State Routine Maintenance		83,227	
State Winter Maintenance		247,546	
Debt Service		144,079	
Transfers		14,158	\$ 8,623,241

Local Streets Fund - 203

Means of Financing:

State Revenue	\$	1,888,081	
Interest		4,500	
Other Revenue		47,370	
Transfer from the General Fund		66,094	
Fund Equity		233,795	\$ 2,239,840

Estimated Requirements:

Engineering Administration	\$	85,422	
Street Resurfacing		587,960	
Street Projects		50,000	
Traffic Engineering		311,658	
Street Administration		413,994	
Routine Maintenance		710,029	
Winter Maintenance		71,430	
Transfers		9,347	\$ 2,239,840

Public Safety Fund - 205

Means of Financing:

Property Taxes	\$	3,262,610	\$ 3,262,610
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Estimates Requirements:

Community Public Safety - Police	\$	2,349,639	
Community Public Safety - Fire		912,971	\$ 3,262,610

Rubbish Collection Fund - 226

Means of Financing:

Property Taxes	\$	(125,903)	
Services and Sales		400	
Charges for Service		2,821,613	
Interest and Rents		90,000	
Other Revenues		1,700,943	
Fund Equity		697,848	\$ 5,184,901

Estimates Requirements:

Administration	\$	767,756	
Rubbish Collections		1,503,508	
Environmental Improvement		421,258	
Sanitary Landfill		8,000	
Brush Collections		503,970	
Recycling		445,968	
Composting		365,832	
Yard Waste		953,755	
Debt Service		63,707	
Transfers		151,147	\$ 5,184,901

Clean Energy Coalition - 230

Means of Financing:

Transfers	\$	40,376	\$ 40,376
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Estimated Requirements:

Clean Energy Coalition	\$	40,376	\$ 40,376
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Andersen Enrichment Center - 236

Means of Financing:

Charge for Services	\$	29,000	
Interest and Rents		54,000	
Other Revenues		16,000	\$ 99,000

Estimated Requirements:

Andersen Enrichment Center	\$	99,000	\$ 99,000
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Saginaw Arts and Enrichment Commission - 237

Means of Financing:

Donations	\$	170,000	
Interest and Rents		1,000	
Other Revenues		33,000	\$ 204,000

Estimated Requirements:

Arts and Enrichment Commission	\$	204,000	\$	204,000
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Boat Launch Operations Fund - 239

Means of Financing:

Charges for Service	\$	25,000	\$	25,000
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Estimated Requirements:

Boat Launch Operations	\$	25,000	\$	25,000
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Brownfield Authority - 245

Means of Financing:

Property Taxes	\$	120,368	\$	120,368
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Estimated Requirements:

Tax Increment Payments	\$	120,368	\$	120,368
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Downtown Development Authority - 2011 - 259

Means of Financing:

Property Taxes	\$	128,087		
Grants		750,000		
Transfers		42,000	\$	920,087

Estimated Requirements:

Grants	\$	42,000		
2-Mill Levy		128,087		
Redevelopment Grant		750,000	\$	920,087

Police Training Fund - 261

Means of Financing:

State Grants	\$	14,000	\$	14,000
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Estimated Requirements

Police Training	\$	14,000	\$	14,000
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DOJ - JAG Grant Fund - 263

Means of Financing:

Grants	\$	0	\$	0
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Estimated Requirements:

Justice Assistance Grant	\$	0	\$	0
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Drug Forfeiture Fund - 264

Means of Financing:

Interests and Rents	\$	1,000		
Other Revenues		30,000	\$	31,000

Estimated Requirements:

Drug Forfeitures	\$	31,000	\$	31,000
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Saginaw County Treatment and Prevention Services Fund - 265

Means of Financing:

Other Revenues	\$	17,596	\$	17,596
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Estimated Requirements:

Saginaw Couty TAPS	\$	17,596	\$	17,596
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Police Justice Grant Fund 268

Means of Financing:

Grant	\$	12,000	\$	12,000
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Estimated Requirements:

Justice Victims Grant	\$	12,000	\$	12,000
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Community Development Block Grant (CDBG) Fund - 275

Means of Financing:

Federal Grants	\$	2,266,522	\$	2,266,522
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Estimated Requirements:

CDBG Administration	\$	503,043	
Special Projects		852,570	
Economic Development		52,000	
Economic Development Subgrantees		324,000	
Saginaw Economic Development Corp.		145,944	
Code Compliance		136,978	
Subgrantees		60,000	
McKinney Homeless		191,987	\$ 2,266,522

CDBG Residential Loan Fund - 276

Means of Financing:

Federal Grants	\$	734,879	\$ 734,879
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Estimated Requirements:

Residential Loans	\$	290,879	
Single Family		444,000	\$ 734,879

Home Program - 278

Means of Financing:

Federal Grants	\$	1,582,547	\$ 1,582,547
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Estimated Requirements:

Home Program	\$	1,582,547	\$ 1,582,547
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SEDC Revolving Loan Fund - 282

Means of Financing:

Interest and Rents	\$	40,000	
Other Revenues		251,706	
Use of Fund Equity		149,794	\$ 441,500

Estimated Requirements:

SEDC	\$	441,500	\$ 441,500
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National Opioid Settlement Fund - 284

Means of Financing:

Fund Equity	\$ 168,288	\$ 168,288
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Estimated Requirements:

National Opioid	\$ 168,288	\$ 168,288
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American Rescue Plan Act Fund - 285

Means of Financing:

Fund Equity	\$ 37,545,020	\$ 37,545,020
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Estimated Requirements:

Public Health	\$ 7,195,741	
Negative Economic Impact	5,698,906	
Revenue Replacement	19,225,373	
ARPA - Administration	325,000	
Saginaw County	5,100,000	\$ 37,545,020

Saginaw Medical Facility Fund - 286

Means of Financing:

Grants	\$ 12,000,000	\$ 12,000,000
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Estimated Requirements:

Saginaw Medical Facility	\$ 12,000,000	\$ 12,000,000
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Unfunded Liability Fund - 296

Means of Financing:

Other Revenues	\$ 178,000	\$ 178,000
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Estimated Requirements:

Increase Fund Equity	\$ 178,000	\$ 178,000
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Capital Project Fund - 401

Means of Financing:

Fund Equity	\$	3,411,340	
Transfers		496,121	\$ 3,907,461

Estimated Requirements:

General Fund	\$	3,762,276	
Rubbish Collection Fund		145,185	\$ 3,907,461

Sewer Operations and Maintenance Fund - 590

Means of Financing:

Property Taxes	\$	(29,000)	
Non-Business Permits		200	
Services and Sales		21,841,107	
Fines and Forfeitures		65,515	
Interest and Rents		671,500	
Other Revenues		146,850	
Retained Earnings		15,587,035	\$ 38,283,207

Estimated Requirements:

Sewer Administration	\$	1,718,638	
Engineering Administration		372,953	
Process Control Systems		921,269	
Meter Maintenance and Services		627,712	
Maintenance and Services		4,531,290	
Catch Basin Cleaning		770,815	
Treatment and Pumping		11,567,897	
Sewer Asset Management		441,432	
Remote Facilities		3,240,648	
Sewer Surplus		12,390,000	
Debt Service		985,100	
Customer Accounting		688,776	
Transfers		26,677	\$ 38,283,207

Water Operations and Maintenance Fund - 591

Means of Financing:

Property Taxes	\$	(32,000)	
Grants		14,070,000	
Services - Sales		24,136,000	
Interest and Rents		510,000	
Reimbursement		19,736	
Other Revenues		6,673,000	
Retained Earnings		16,175,363	\$ 61,552,099

Estimated Requirements:

Cross Connections	\$	74,162	
Water Administration		1,601,207	
Engineering Administration		643,128	
Process Control Systems		926,768	
Meter Maintenance and Services		600,236	
Maintenance and Services		4,209,533	
Lead & Copper Replacement		2,733,576	
Treatment and Pumping		9,642,310	
Water Asset Management		497,033	
Raw Water		1,100,000	
Water Surplus		28,244,620	
Water Bond Construction		6,673,000	
Debt Service		3,881,901	
Customer Accounting		703,417	
Transfers		21,208	\$ 61,552,099

Public Works Building Fund - 641

Means of Financing:

Services and Sales	\$	593,675	
Other Revenues		19,041	\$ 612,716

Estimated Requirements:

Public Works Building	\$	612,716	\$ 612,716
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Technical Services - Geographical Information Systems Fund - 650

Means of Financing:

Charge for Services	\$ 375,113	\$ 375,113
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Estimated Requirements:

Geographical Information Systems	\$ 375,113	\$ 375,113
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Technical Services - Information Services Fund - 658

Means of Financing:

Charge for Services	\$ 2,139,701	
Sale of Property	5,000	
Reimbursement	1,430	
Interest	7,922	\$ 2,154,053

Estimated Requirements:

Information Services	\$ 2,154,053	\$ 2,154,053
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Radio Operations Fund - 660

Means of Financing:

Charge for Services	\$ 125,130	
Interest	499	
Reimbursement	170	\$ 125,799

Estimated Requirements:

Radio Operations	\$ 125,799	\$ 125,799
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Motor Pool Operations Fund - 661

Means of Financing:

Charge for Services	\$ 2,871,444	
Interest	3,567	
Reimbursement	4,637	
Other Revenues	33,900	\$ 2,913,548

Estimated Requirements:

Garage - Administration	\$	1,217,915	
Garage - Operations		1,695,633	\$ 2,913,548

Self-Insurance Fund - 677

Means of Financing:

Charge for Services	\$	2,277,258	
Interest		1,277	\$ 2,278,535

Estimated Requirements:

Self-Insurance	\$	2,278,535	\$ 2,278,535
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Workers Compensation Fund - 678

Means of Financing:

Charge for Services	\$	1,414,908	\$ 1,414,908
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Estimated Requirements:

Workers Compensation Administration	\$	1,049,050	
Employee Health		309,463	
Increase to Fund Equity		56,395	\$ 1,414,908

Forest Lawn Cemetery Fund - 711

Means of Financing:

Charge for Services	\$	29,674	\$ 29,674
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Estimated Requirements:

Increase in Fund Equity	\$	29,674	\$ 29,674
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Oakwood Cemetery Fund - 712

Means of Financing:

Charge for Services	\$	5,236	\$ 5,236
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Estimated Requirements:

Increase in Fund Equity	\$	5,236	\$ 5,236
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TOTAL GENERAL FUNDS AND OTHER FUNDS

\$233,919,076

RESOLVED FURTHER, that budgetary control is exercised at the department (appropriation center) level in the General Fund and at the fund level for all other funds. The City Manager is hereby empowered to transfer appropriations within appropriation centers. General Fund line-item budget transfers from one account to another within the same appropriation center can be made without City Council approval. All budget transfers from one appropriation center to another or from the General Fund Contingent Appropriation center account must be approved by the City Council. In all other funds, line-item budget transfers from one account to another within the same department and fund can be made without City Council approval; and

RESOLVED FURTHER, that there is hereby a 7.500 mills on each dollar of taxable value of real property for the purpose of public safety, and in the amount of 6.7368 mills on each dollar of taxable value for the purpose of meeting all other municipal requirements for said fiscal year, said levy to be applied on all the taxable real and personal property in the City of Saginaw as set forth in the assessment roll for 2024; and

RESOLVED FURTHER, that there is hereby levied against each household unit, the fee of \$240.00 per unit for the collection, disposal, recycling, processing, and marketing of solid waste collection, including materials to be placed in a landfill or composted, whether such services are provided by the City or its commercial hauler. The charges for unpaid rubbish services shall become a lien against the property in accordance with MCL 141.121, as amended.

RESOLVED FURTHER, that the Treasurer and/or Deputy Treasurer in his/her capacity as City Treasurer and/or Deputy Treasurer be authorized and directed to accept payment of taxes and special assessment due July 1, 2024 without additional charge up to and including July 31, 2024 provided that after said thirty-first day of July, 2024 there shall be added one-half percent collection fee to taxes and special assessments remaining unpaid, as required by Section 60 of the City Charter, and

RESOLVED FURTHER, that the Treasurer and/or Deputy Treasurer in his/her capacity as City Treasurer and/or Deputy Treasurer be authorized and directed to accept partial payment of taxes and special assessments in four or less equal installments for a period not extending beyond March 1, 2025, with interest as follows:

To July payments add	0.0%
To August payments add	1.0%
To September payments add	1.5%
To October payment add	2.0%
To November payment add	2.5%

To December payment add	3.0%
To January payment add	3.5%
To February payment add	4.0%

RESOLVED FURTHER, that the fiscal year 2024-2025 General Fund Budget be automatically amended on July 1, 2024, to re-appropriate encumbrances outstanding and reserved at June 30, 2024, and capital allocations as determined appropriate by the City Manager; and

RESOLVED FURTHER, that the personnel complement be amended to incorporate those changes contained in the fiscal year 2024-2025 Budget; and

RESOLVED FURTHER, that the City Manager be authorized to adjust the compensation levels for City Employees restricted within the applicable pay range contained in the fiscal year 2024-2025 Budget.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

2024/2025 PUBLIC SAFETY MILLAGE

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Council of the City of Saginaw, pursuant to the authority granted by Act No. 33 of the Public Acts of 1951, as amended, created a special assessment district in 2006 with an assessment to be determined each year, with the proceeds dedicated to pay for the costs of police and fire protection for the City of Saginaw; and

WHEREAS: the proposal to further authorize the Council to create a special assessment district with a millage rate not to exceed seven and one-half (7.5000) mills was approved by voters at an election held on March 10, 2020; and

WHEREAS: a public hearing shall be held on May 20, 2024, on the estimate for funding the special assessment district for 2025 and defraying the expenses for police and fire by special assessment on the property to be especially benefited.

NOW, THEREFORE, BE IT RESOLVED, that the District shall be the entire City of Saginaw and that seven and one-half (7.5000) mills on the taxable value of all real property in the district is the amount necessary to defray the expenses for police and fire services by special assessment on the property to be especially benefited.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

**APPROVING THE REQUEST OF THE DOWNTOWN DEVELOPMENT AUTHORITY
TO LEVY A 2 MILL TAX ON ALL REAL AND TANGIBLE PERSONAL PROPERTY
NOT EXEMPT BY LAW AND AS FINALLY EQUALIZED IN THE DOWNTOWN
DEVELOPMENT DISTRICT FOR FISCAL YEAR 2025**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: Part 2, Downtown Development Authorities, of Michigan's Recodified Tax Increment Financing Act, being Public Act 57 of 2018, as amended, authorizes the Saginaw Downtown Development Authority to levy not more than two mills of tax on the real and tangible personal property not exempt by law and as finally equalized in the Downtown District, which is also sometimes referred to as the Downtown Development Authority District; and

WHEREAS: The Saginaw Downtown Development Authority, at a regular meeting of its board on March 28, 2017, found and determined that the levying of such tax is necessary to carry out the purposes for which it was created, including to correct and prevent deterioration in the Downtown District and promote economic growth therein; and

WHEREAS: The Saginaw Downtown Development Authority had held an informational public meeting on March 14, 2017, pursuant to notice requesting input from property owners within the Downtown District, and all affected individuals were provided the opportunity to speak in support of or objection to the levying of such a tax; and

WHEREAS: The Council for the City of Saginaw approves the levying of such a tax to halt property value deterioration and increase property valuation where possible in the Downtown District and to eliminate the causes of that deterioration and to promote economic growth.

NOW, THEREFORE, BE IT RESOLVED, that the City of Saginaw approves the levy of a 2 mill ad valorem tax on all real and tangible personal property not exempt by law and as finally equalized in the Downtown District.

BE IT FURTHER RESOLVED, that all officials and employees of the Saginaw Downtown Development Authority and the City of Saginaw are hereby directed and authorized to take whatever action is necessary and proper to levy the 2 mills for fiscal year 2025.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

RESOLUTION TO AUTHORIZE SPONSORS OF VARIOUS COMMUNITY EVENTS **THE USE OF AMPLIFYING EQUIPMENT**

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the sponsors (as listed below) plan to hold the following events:

Name of Event	Location	Date	Sponsor
2024 Memorial Cup	Johnson Street Dow Parking Lot	5/21-6/2	Memorial Cup Host Organizing Committee and Dow Event Center

WHEREAS, the above sponsors have annual events and request permission to use amplifying equipment on the dates listed above; and

WHEREAS, City Council can provide authorization for the use of amplifying equipment on public property; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the use of amplifying equipment during the above events listed with dates and locations (subject to change), between the hours of 10:00 a.m. and 10:00 p.m., to be held at the various locations listed in the (above) chart.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk