



Saginaw City Council Regular Meeting Agenda

1315 S. Washington Avenue
Council Chambers, Room 205
May 6, 2024
6:30 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation declaring May 2024 as "Mental Health Month."

PUBLIC HEARINGS:

1. Request to establish an Obsolete Property Rehabilitation District at 122 S. Hamilton Street.

PUBLIC INPUT:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

1. Memorial Cup presented by Dow Update, Cassi Zimmerman, Planning and Economic Development Director, Kayla Pionk, Local Event Manager, 2024 Memorial Cup, Saginaw Spirit and Jimmy Greene, Special Events Sales Director for the Memorial Cup.
2. Overview of the Fiscal Year 2024-2025 Proposed Budget, Yolanda M. Bland, Director of the Office of Management and Budget.

CONSENT AGENDA:

1. Approve the April 22, 2024 regular council meeting minutes.
2. Approve Petition 24-5 from American Fireworks Company to display fireworks at 125 Davenport Avenue, 300 and 303 Johnson Street on May 23 and June 2, 2024.
3. Approve the purchase with Shred Experts, LLC for an annual amount not to exceed \$9,000 for FY 2025 through FY 2027, pending budget approval, for city-wide shredding services.
4. Approve the purchase with M D Solutions, Inc. for \$20,470 for sign posts for the Public Services Department, Traffic Engineering Division.
5. Approve to increase the blanket purchase with Wieland Truck by \$20,000, for a new total of \$73,000, for vehicle repair services for the Public Services Department, Motor Pool Division.
6. Approve the purchase with Hoffman's Power Equipment for \$56,000 for four 2023 Toro mowers, as specified, for the Public Services Department, Abatement of Nuisances Division and Cemetery Division. Further, recommend the acceptance of a \$5,300 trade-in credit for five mowers no longer in operation.

7. Approve to increase the contract with Lois Kay Contracting Co. by \$1,250,000, for a new total of \$3,117,671, for the Water and Sewer Road Patch Restoration project for the Public Services Department, Engineering Division.
8. Approve to increase the contract with RAM Construction Services of Michigan, Inc. by \$813,642 for the Water Treatment Plant Masonry Repairs project for the Public Services Department, Engineering Division.
9. Approve the purchase with Marshall E. Campbell Co for \$2,714 for electrical supplies for the turbidimeter upgrade for the Water and Wastewater Treatment Services Department, Water Treatment Division.
10. Ratification of the purchase with Kone, Inc. for \$2,450 for elevator repairs for the Water and Wastewater Treatment Services Department, Water Treatment Division.
11. Approve the purchase with Univar Solutions USA, Inc. for \$76,890 for Hydrofluorosilic Acid for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.
12. Approve the purchase with Jacobi Carbons, Inc. for \$98,700 for powdered activated carbon for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.
13. Approve the purchase with JGM Valve, a sole source, for \$16,752 for a Vaughn self-priming chopper pump for the Water and Wastewater Treatment Services Department, Remote Facilities Division.
14. Approve the purchase with Q-Mation, a sole source for \$39,660 for the six AVEVA Intouch HMI 2023 R2 workstation licenses for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division, Instrumentation and Process Controls Division.
15. Approve the purchase with JCI Jones Chemical, Inc. for \$350,000 for FY 2025, pending budget approval, for liquid sodium hypochlorite for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
16. Approve the purchase with Graymont Western Lime for an amount not to exceed \$400,000 for FY 2025, pending budget approval, for calcium oxide for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
17. Approve the purchase with JCI Jones Chemical, Inc. for \$97,200 for FY 2025, pending budget approval, for liquid chlorine for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
18. Approve the amendment to the City Septage Disposal Rates for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
19. Approve the purchase with Michigan CAT Power Systems Division for \$12,390 for a 12-foot truss boom with winch for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
20. Approve the purchase with Mullen Equipment Corporation for \$10,098 for a lime slurry pump for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

21. Approve the purchase with Pinnacle Design for \$8,566 for office furniture and window blinds for the Water and Wastewater Treatment Services Department, Water Treatment Division.
22. Approve the amendment to the MI LCR Regulatory Sampling Incentive Program for the Water and Wastewater Treatment Services Department.
23. Approve the purchase with Raftelis Financial Consultants for an amount not to exceed \$20,000 for professional consulting services for the Water and Wastewater Treatment Services and Public Services Departments.

BOARD/COMMISSION/COMMITTEE REPORTS:

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS:

1. Approve the Council reappointment of Sonia Burklund to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2027.
2. Approve the Council reappointment of William Keys to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2027.

ORDINANCE INTRODUCTION:

1. An ordinance to amend §12.042, "Citizen-Police Advisory Commission," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204.

ORDINANCE ADOPTION:

RESOLUTIONS:

1. Establish an Obsolete Property Rehabilitation District at 122 S. Hamilton Street.
2. Adopt the resolution to permit the consumption of alcoholic beverages on public property on Johnson Street.

UNFINISHED BUSINESS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVE., 759-1480.

CITY OF SAGINAW

PROCLAMATION

WHEREAS, mental health is essential to everyone's overall physical health and emotional well-being; and

WHEREAS, mental health will strike one in five adults and children in a given year regardless of age, gender, race, ethnicity, religion or economic status; and

WHEREAS, people who have mental illnesses can recover and lead full productive lives; and

WHEREAS, an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and

WHEREAS, the cost of untreated and mistreated mental illnesses and addictive disorders to American business, government and families has grown \$113 billion annually; and

WHEREAS, community-based services that respond to individual and family needs are cost-effective, and beneficial to consumers and the community; and

WHEREAS, the National Mental Health Association and its national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness.

NOW, THEREFORE BE IT RESOLVED, I, Brenda F. Moore, Mayor of the City of Saginaw do hereby proclaim May 2024 as Mental Health Month in the City of Saginaw. I also call upon the citizens, government agencies, public and private institutions, businesses and schools in the state of Michigan to recommit to our community to increasing awareness and the understanding of mental health, and the need to appropriate accessible services for all people who have mental illnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this sixth day of May in the year of our Lord two thousand twenty-four.



May 6, 2024

Brenda F. Moore, Mayor

Councilmembers

Annie E. Boensch, Mayor Pro Tem
Michael D. Balls, George Copeland, Jr., Michael Flores,
Priscilla Garcia, Monique Lamar-Silvia,
Bill Ostash, and Reggie Williams II

Timothy Morales, City Manager



CITY COUNCIL PUBLIC HEARING NOTICE

**In compliance with requirements of Public Act 146,
as amended, the following notice is posted:**

Notice is hereby given that the Saginaw City Council will conduct a public hearing on Monday, May 6, 2024 at 6:30 p.m. in Council Chambers of City Hall, Room 205, located at 1315 S. Washington Avenue, to consider the request from Hamilton Real Estate, LLC to create an Obsolete Property Rehabilitation District at 122 S. Hamilton Street.

The OPRA application with a legal description of the property is on file in the Office of the City Clerk. All interested persons are invited to attend this public hearing.

Kristine Bolzman, MiPMC/CMC
City Clerk

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

Posted:

By: _____

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, WAS HELD MONDAY, APRIL 22, 2024, AT 6:30 P.M. IN COUNCIL CHAMBERS AT CITY HALL, 1315 S. WASHINGTON AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Balls offered a prayer and Council Member Ostash led the pledge of allegiance of the United States of America.

ROLL CALL

Mayor Moore called the meeting to order. Council Members present: Monique Silvia, Reggie Williams, Michael Balls, Annie Boensch, Bill Ostash, Michael Flores, George Copeland, Brenda Moore: 8. Council Members absent: Priscilla Garcia: 1.

ANNOUNCEMENTS

Council Member Williams read a proclamation declaring April 26, 2024, as Arbor Day. Tyrone Harge of the Green Team accepted the proclamation.

PUBLIC INPUT

Members of the public that addressed the Council: Tonya Jones, Kimberly Horne, Crystal Sanders, Kendall McElway, Evelyn McGovern, Rhonda Farrell-Butler, Melanie Velasco.

Council Member Flores left the meeting at 6:56 p.m. and returned at 6:59 p.m.

Public Input continued with Angie Miller, Matthew Carpus.

COUNCIL REMARKS

Remarks were heard from the following Council Members: Copeland, Silvia, Williams, Balls, Ostash, Flores, Boensch, and Moore.

Council Member Balls left the meeting at 7:18 p.m. and returned at 7:21 p.m.

REPORTS FROM CITY MANAGER

City Manager Tim Morales reported updates regarding various projects.

Manager Morales introduced State Representative Amos O'Neal. Representative O'Neal presented a State of Michigan recognition plaque to Mayor Moore for her dedication to service in the City of Saginaw.

Manager Morales introduced Travis Hare, City Engineer. Mr. Hare provided an overview of current and upcoming Engineering projects.

CONSENT AGENDA:

Moved by Council Member Silvia, seconded by Council Member Copeland to approve the consent agenda, allowing room for exceptions. No exceptions were made 8 ayes, 0 nays, 1 absent. Motion approved.

1. Approve the April 8, 2024 regular council meeting minutes.
2. Approve Petition 24-3 from Saginaw Art Initiative to erect banners at Court Street from July 15 through August 12, 2024 to promote the Saginaw Art Fair on Ojibway Island.

3. Approve Petition 24-4 from American Fireworks Company to display fireworks at 125 Davenport Avenue, 300 and 303 Johnson Street on May 24 and June 1, 2024.
4. Approve the lease agreement with the Saginaw Community Foundation for \$5,794 for FY 2024; \$34,760 for FY 2025, and \$11,587 for FY 2026, pending budget approval, for office space for the Office of Management and Budget, Saginaw Economic Development Corporation, and Community Services Division. Furthermore, authorize the City Manager and/or his designee to sign all required documents.
5. Approve the amendment to the Professional Services Agreement with Michele Allen for legal services.
6. Approve the acceptance of the donation from the Health Advantage Credit Union for office furniture and cubicles for the Police Department.
7. Approve the purchase with Bornor Restoration, Inc. for \$99,850 for the repair of brick and mortar at Fire Station No. 1 for the Fire Department, Fire Suppression Division.
8. Approve the purchase with First Fleet Truck Sales, Inc. for \$287,600 for a 2024 Freightliner 114SD Grapple Crane Truck for the Public Services Department, Streets Division.
9. Approve the purchase with Berger Chevrolet, Inc. for \$94,500 for two 2024 Chevrolet 2500 Silverado double cab 4WD pickup trucks, as specified, for the Public Services Department, Maintenance and Service Division.
10. Approve the purchase with Applied Innovation for \$6,158 for an FC9000-140 vinyl cutter for the Public Services Department, Traffic Engineering Division.
11. Approve the purchase with Waste Management of Michigan for \$92,786 for FY 2025 and \$97,427 for FY 2026, pending budget approval, for the hauling and disposal of grit screenings for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
12. Approve the purchase with JCI Jones Chemical, Inc. for \$29,400 for FY 2025, pending budget approval, for sulfur dioxide for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.
13. Approve the purchase with Kendall Electric, a sole source, for \$15,984 for two installs of Rockwell Automation AB Studio 5000 full licenses for the Water and Wastewater Treatment Services Department, Water and Wastewater Treatment Divisions through the Instrumentation and Process Controls Division.

APPOINTMENT OF BOARD/COMMISSION/COMMITTEE MEMBERS

Moved by Council Member Ostash, seconded by Mayor Pro Tem Boensch to approve the following appointments:

1. Council reappointment of Erik Rasmussen to the Saginaw Arts & Enrichment Commission with a term to expire June 30, 2027.
2. Council appointment of Steve Hensley to the Riverfront Development Commission with a term to expire April 1, 2029.

3. Mayoral appointment of Cecelia Olvera to the Saginaw Housing Commission with a term to expire September 30, 2024.

8 ayes, 0 nays, 1 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Silvia, seconded by Council Member Ostash to adopt the resolution authorizing the ballot language for the Saginaw Transit Authority Regional Services proposal. 8 ayes, 0 nays, 1 absent. Motion approved.

UNFINISHED BUSINESS

Moved by Council Member Silvia, seconded by Council Member Ostash to adopt the resolution establishing a study committee to research the creation of the East Saginaw Historic Business district. Discussion held.

Mayor Moore asked Clerk Bolzman to conduct a roll call vote.

Ayes: Silvia, Williams, Balls, Boensch, Ostash, Flores, Copeland

Nays: Moore

Absent: Garcia

7 ayes, 1 nay, 1 absent. Motion approved.

MISCELLANEOUS BUSINESS

Moved by Council Member Silvia, seconded by Council Member Flores to allow Women of Colors to use the ARPA allocation of programming dollars for capital expenses. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Flores, seconded by Council Member Williams to go into closed session to discuss pending litigation in Collison v. City of Saginaw per MCL 15.268(e).

Mayor Moore asked Clerk Bolzman to conduct a roll call vote.

Ayes: Silvia, Williams, Balls, Boensch, Ostash, Flores, Copeland, Moore

Nays:

Absent: Garcia

Motion approved.

Council entered closed session at 8:17 p.m.

Moved by Council Member Silvia, seconded by Council Member Flores to return to regular session at 8:24 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Mayor Pro Tem Boensch, seconded by Council Member Copeland to approve legal recommendation as discussed in closed session regarding the Collison pending litigation. 8 ayes, 0 nays, 1 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Williams, seconded by Council Member Copeland to adjourn the meeting at 8:25 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Submitted by,

Kristine Bolzman, MiPMC/CMC
City Clerk

Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY
DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 258

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- ☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☐ Display Fireworks
☒ Public Display ☐ Private Display
☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT SAGINAW SPIRIT		ADDRESS OF APPLICANT 6321 STATE STREET, SAGINAW, MI 48603	AGE OF APPLICANT 18 YEARS OR OLDER ☒ YES ☐ NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER		ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR AMERICAN FIREWORKS COMPANY - ROBERT HENNINGS		ADDRESS OF PYROTECHNIC OPERATOR 2409 RIDGE ROAD, HINCKLEY, OH 44233	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER ☒ YES ☐ NO
NO. YEARS EXPERIENCE 20+ YEARS	NO. DISPLAYS 200+	WHERE THROUGHOUT MICHIGAN, OHIO, MARYLAND	
NAME OF ASSISTANT DAN BILBREY		ADDRESS OF ASSISTANT 14604 CARLETON WEST ROAD, CARLETON, MI 48117	AGE OF ASSISTANT 18 YEARS OR OLDER ☒ YES ☐ NO
NAME OF OTHER ASSISTANT JOHN CROSS		ADDRESS OF OTHER ASSISTANT 20201 MARCHMONT RD., SHAKER HEIGHTS, OH 44122	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER ☒ YES ☐ NO
EXACT LOCATION OF PROPOSED DISPLAY Lot Near -125 Davenport Ave, Saginaw, MI 48602 (FIREWORKS DISPLAY) 300 JOHNSON ST., SAGINAW, MI 48607 AND 303 JOHNSON ST., SAGINAW, MI 48607 (FOR COLD SPARKS)			
DATE OF PROPOSED DISPLAYS MAY 23, MAY 24, JUNE 1, JUNE 2, 2024		TIME OF PROPOSED DISPLAY APPROX 5:25 PM FOR MAY 23 COLD SPARKS DISPLAY APPROX 10:00 PM EACH FIREWORKS DISPLAY APPROX 10 PM FOR JUNE 1 COLD SPARKS DISPLAY	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT THERE WILL BE NO STORAGE NECESSARY AS THE PRODUCT WILL BE DELIVERED TO THE SITE ON THE DAY OF DISPLAY AND NOT BE LEFT UNATTENDED			
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$10,000,000		NAME OF BONDING CORPORATION OR INSURANCE COMPANY Everest Indemnity Ins. Co. & Everest Danali Ins. Co.	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY Britton-Gallagher Assoc., Inc., One Cleveland Center - Floor 30, 1375 East 9th Street, Cleveland, OH			
NUMBER OF FIREWORKS		KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)	
MAY 24 & JUNE 1	800	1.5" " ASSORTED AERIAL SHELLS	
	312	2.5" " ASSORTED AERIAL SHELLS	
	120	3" " ASSORTED AERIAL SHELLS	
MAY 23 & JUNE 2	6	SPARKULATOR MACHINES	
SIGNATURE OF APPLICANT <i>Robert Sorgi</i>		AMERICAN FIREWORKS CO. ROBERTO SORGI, PRESIDENT	
		DATE 7-30-24 04/30/24	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/30/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure, LLC dba Britton Gallagher 3737 Park East Dr. STE 204 Beachwood OH 44122		CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com		
INSURED American Fireworks Company 7041 Darrow Road P. O. Box 1447 Hudson OH 44236-2254		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Everest Indemnity Insurance Co.		10851
		INSURER B : Everest Denali Insurance Company		16044
		INSURER C : Axis Surplus Ins Company		26620
		INSURER D : Accident Fund Ins. Co.		
		INSURER E :		
INSURER F :				

COVERAGES

CERTIFICATE NUMBER: 1870864254

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOG OTHER:			SI8ML02518-241	4/1/2024	2/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			SI8CA00291-241	4/1/2024	2/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			P-001-000841157-03	4/1/2024	2/1/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A			ARP12001125200 (MI)	4/19/2024	4/19/2025	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess Liability #2			SI8EX02318-241	4/1/2024	2/1/2025	Each Occ/ Aggregate \$5,000,000 Total Excess Limits \$9,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

Display Dates: May 23, May 24, June 1, June 2, 2024 Rain Dates: TBD

Display Sites: Lot Near -125 Davenport Ave, Saginaw, MI 48602, 303 Johnson Street, Saginaw, Michigan 48607, & 300 Johnson St, Saginaw, MI 48607

Additional Insureds: Saginaw Spirit Hockey Club, Dow Jones Center, Jolt Credit Union Event Park, ASM Global, and The City of Saginaw, Michigan

Coverage is primary and non-contributory in regard to above listed policies.

CERTIFICATE HOLDER

CANCELLATION

Saginaw Spirit Hockey Club 6321 State Street Saginaw MI 48603 United States	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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From: Timothy Morales, City Manager
Subject: City-Wide Shredding Services
Prepared by: Kim Jaime, Purchasing Division

Manager's Recommendation:

I recommend the approval of a purchase with Shred Experts LLC for city-wide shredding services and respective purchase orders issued to them as needed by department, for a total estimated amount not to exceed \$9,000 per year totaling \$27,000 for FY 2025 through FY 2027.

Justification:

On March 19, 2024, the City received bids for the purpose of tote rental and shredding services for various shreddable materials for use by all City locations for a 3-year agreement through June 30, 2027.

The following is a tabulation of the bids received:

	Shred Experts LLC Saginaw, MI	IT Disposal USA Rochester, MI
Standard Box	\$4.50	\$2.29
Large Box	\$7.00	\$2.35
Large Legal Box	\$9.00	\$2.99
64 Gallon Tote	\$25.00	\$27.40
Container Cost	\$0	\$0
96 Gallon Tote	\$30.00	\$36.00
Container Cost	\$0	\$0
Fuel Charge	\$0	\$99

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the various budgets of each respective department's Professional Services and Operating Services accounts.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Sign Post Material
Prepared by: Joseph Nugent, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with M D Solutions, Inc. for \$20,470 for the annual supply of sign posts for the Public Services Department, Traffic Engineering Division.

Justification:

On March 19, 2024, the Traffic Engineering Division received bids for the annual supply of Sign Materials. The city has split the bid between the vendors to maximize savings, there are various pieces that are included in the maintenance, repair and construction of the City's Road Signage System used on an as needed basis. According to the bid tab #P1988-23 MD Solutions is the lowest bid for items 47, 49, 50:

Item:	Quantities:	Cost Each:	Total:
47- Telespar 1 3/4"	200	\$30.13	\$6,026
49- Telespar 2 1/4"	100	\$50.06	\$5,006
50- U Channel 13'	200	\$47.19	\$9,438
			<u>\$20,470</u>

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Major Street Fund, Traffic Engineering Division's Parts and Supplies Account No. 202-4621-742-000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Increase Blanket Purchase Orders – Vehicle Repair Services
Prepared by: Dan Ryan, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the blanket purchase order with Wieland Truck by \$20,000, for a new total of \$73,000, for vehicle repair services for the Public Services Department, Motor Pool Division.

Justification:

In FY 2024, a purchase order was issued in the amount of \$53,000.00 for Wieland Truck. We have spent \$52,768.46 to date leaving a balance of \$231.54 and 2 trucks out for repair with estimate totaling \$5,400.00. The City's Municipal Garage requires the services of this vendor for various repairs of Class 7 and up Navistar trucks from July 1, 2023, to June 30, 2024. This increase is due to labor shortages in the Motor Pool and will allow for any additional repairs through the remainder of FY 2024.

The original blanket PO information is as follows:

<u>PO Number</u>	<u>Vendor</u>	<u>Current Amount</u>	<u>Recommended Increase</u>	<u>New Total Amount</u>
516435	Wieland Truck	\$53,000	\$20,000	\$73,000

These vendors meet all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in Motor Pool Operation Funds, Garage Operations Division's Motor Vehicle Repairs Account No. 661-4481-931.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase Replacement Mowers
Prepared by: Daniel Ryan, Public Services Department

Manager's Recommendation:

I recommend the approval of a purchase with Hoffman's Power Equipment for \$55,676.00 for four 2023 Toro mowers as specified for the Public Services Department, Abatement of Nuisances Division and Cemetery Division.

Further, recommend the acceptance of a \$5,300 trade-in credit for five mowers that are no longer in operation.

Justification:

The Abatement of Nuisances Division has budgeted, in fiscal year 2024, to purchase 2 Toro Model #72923 Mowers with 60" rear discharge decks replacing 3 mowers that are at this time used as parts donors, a 2013 Exmark with 1678hrs, 2004 Toro Groundmaster with 811hrs, 2007 Toro Z-master with 2030hrs. These mowers are used to maintain abandoned and overgrown lots throughout the city.

The Cemetery Division has budgeted to purchase 2 Toro Model #72923 Mowers with 60" rear discharge decks replacing two 2015 Toro Groundmaster mowers with 1972hrs and 2213hrs. These are used to maintain the City of Saginaw Cemeteries..

At this time, as a gesture of appreciation to the Saginaw community, our local vendor is offering additional discounted pricing that exceeds the discounts offered within the cooperative municipal bid per Sourcewell Contract No. 2422 pricing. This allows us an additional \$772.00 savings as shown below.

<u>Vendor</u>		<u>Cost</u> <u>Model 72923</u>
Hoffman Power Equipment -Sourcewell Contract pricing		\$14,112.00
Hoffman Power Equipment -2023 Bid Pricing		\$13,919.00
		\$ 193.00
		x 4
Total Savings		\$ 772.00
<u>Model</u>		<u>Cost</u>
Model #72923 Mowers @ \$13,919.00 x4		\$55,676.00
Non-functioning Parts Mower Credit		- \$ 5,300.00
Total Cost		\$50,376.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the General Fund, Department of Public Service, Abatement of Nuisances Division, Maintenance Equipment Account No. 101-7571-978.000 \$24,538.00 and Cemetery Division, Maintenance Equipment Account No. 101-1747-978.000 \$25,838.00.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Contract Increase Water & Sewer Road Patch Contract (C-1684)

Prepared by: Travis Hare, Public Services Department

Manager's Recommendation:

I recommend the approval to increase the contract with Lois Kay Contracting Co. by \$1,250,000, for a new total contract cost of \$3,117,670.25, for the Water & Sewer Road Patch Restoration project for the Public Services Department, Engineering Division.

Justification:

On April 3, 2023, contract C-1684 was approved with Lois Kay Contracting Co., for the Water & Sewer Road Patch Restoration Project in the amount of \$1,867,670.25. This project includes concrete & asphalt road patch repairs throughout the City. As part of utility maintenance, the Maintenance and Service Division frequently has to cut into the roadway to replace water services, fix water main breaks, fix catch basins, and repair sewer mains. The Maintenance and Service Division has a backlog of permanent road patches to complete, due to recent staff shortages and the expedited timeframe in which lead lines need to be identified and replaced to meet EGLE requirements. The current contract amount will cover the restoration of around 350 road patches, yet there are still over 2,000 patches remaining to be completed. Lois Kay Contracting Co. has agreed to hold their bid prices from 2023, and with the increase in concrete costs every year, we believe this to be the best use of funds to continue restoring road patches.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds will be budgeted in the FY 2025 Water Operations and Maintenance Fund, Lead and Copper Division, Professional Services Account No. 591-4722-801.000 \$750,000, Water Operations and Maintenance Fund, Maintenance and Service Division, Professional Services Account No. 591-4721-801.000 \$250,000, and Sewer Operations and Maintenance Fund, Maintenance and Service Division, Professional Services Account No. 590-4821-801.000 \$250,000, upon approval of the FY 2025 budget.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: Contract Increase Water Treatment Plant Masonry Repairs (C-1688)

Prepared by: Theodore Bomba, Water and Wastewater Treatment

Manager's Recommendation:

I recommend the approval to increase the contract with RAM Construction Services of Michigan, Inc. by \$813,642.00 for the Water Treatment Plant Masonry Repairs project for the Public Services Department, Engineering Division.

Justification:

On May 30, 2023, contract C-1688 was approved with RAM Construction Services of Michigan, Inc. for the Water Treatment Plant Masonry Repairs Project in the amount of \$699,505.00. The original contract was for the tower and administrative/filter and pump building repairs. Additional work is required to repair the south face of the administrative/filter and pump building, the clarifier building, the settling building, and reservoir vent houses. The additional repairs shall complete the masonry repairs on the remaining Water Plant buildings. Utilizing this existing contract is the best route for completing these necessary improvements.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Surplus Division, Construction Projects Account No. 591-4740-822.000 for \$813,642.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Electrical Supplies for Turbidimeter Upgrades
Prepared by: Ken Manchester, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Marshall E. Campbell Co. for \$2,713.08 for electrical supplies for the turbidimeter upgrade project for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

The Water Treatment Plant has purchased new turbidimeters to replace obsolete models. This purchase is for electrical and data link supplies and materials to be used for the installation of the units. The upgrade allows for updated data communications to the plants new Programmable Logic Controller and Supervisory Control and Data Acquisition system. On April 3, 2024, the following quotes were received:

<u>Vendor</u>	<u>Total Quote</u>
Marshall E. Campbell Co. Saginaw, MI (In-City)	\$2,713.08
Medler Electric Co. Bay City, MI	\$2,801.52
Standard Electric Co. Saginaw, MI (Out-City)	\$3,080.43

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division, Parts and Supplies Account No. 591-4730-742.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Ratification of Emergency Purchase – Elevator Repairs
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend ratification of an emergency purchase with Kone, Inc. for \$2,450.00 for repair of two elevators for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On March 14, 2024, emergency purchase order #0518558 was issued to Kone, Inc. for the repair of one passenger elevator and one freight elevator. On February 27, 2024, the State of Michigan Elevator Section performed annual inspections of the three elevators. A notice of violation for the passenger elevator was issued requiring correction by March 26, 2024, and the freight elevator was not recertified due to current out of service status. On March 5 and 6, 2024 the following quotes were received:

<u>Vendor</u>	<u>Total</u>
Kone, Inc. Livonia, MI	\$2,450.00
Great Lakes Elevator Williamston, MI	\$5,786.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division, Professional Services Account No. 591-4730-801.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: 1-Year Extension of Hydrofluorosilicic Acid Purchase, Joint Bid

Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Univar Solutions USA, Inc. for \$76,890.00 for 110 tons of Hydrofluorosilicic Acid for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On May 2, 2023, two qualified vendors submitted bids in response to the Joint Bid for chemical purchases by the Cities of Saginaw and Bay City and Bay County. Bid #1933-23 included Hydrofluorosilicic Acid (Fluoride). Fluoride is added to drinking water for the prevention of tooth decay. The bid was awarded to Univar USA, Inc. The bid pricing ends June 30, 2024 and Univar has agreed to extend the previous bid pricing for FY 2025. Pricing and quantities will remain unchanged at \$699.00 per ton.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division, Chemicals Account No. 591-4730-727.000, for FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager

Subject: 1-Year Extension of Powdered Activated Carbon Purchase, Joint Bid

Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Jacobi Carbons, Inc. for \$98,700.00 for 105,000 pounds of Powdered Activated Carbon for FY 2025, pending budget approval, for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On May 2, 2023, four qualified vendors submitted bids in response to the Joint Bid for chemical purchases by the Cities of Saginaw and Bay City and Bay County. Bid #1933-23 included Powdered Activated Carbon. Powdered Activated Carbon is used to assist in the elimination of organic and chemical impurities that affect the taste and odor of water. The bid was awarded to Jacobi Carbons, Inc. The bid pricing ends June 30, 2024 and Jacobi Carbons, Inc has agreed to extend the previous bid pricing for FY25. Pricing will remain unchanged at \$0.94 per pound.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Chemicals Account No. 591-4730-727.000, for FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Vaughn Chopper Pump
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with JGM Valve, a sole source, for \$16,752.00 for a Vaughn self priming chopper pump for the Water and Wastewater Treatment Services Department, Remote Facilities Division.

Justification:

On April 11, 2024, Remote Facilities personnel received a sole source quote for a replacement Chopper Pump for the Drake Street Pump Station. The Drake Street Pump Station is used to lift sewage from a depth of 30 feet to allow it to flow via gravity to the Wastewater Treatment Plant over five miles away. In addition to wastewater, the lift pumps at the Drake Pump Station pump rags, wipes, and other trash disposed of into the sewer.

The original pumps installed in the 1990s are reaching the end of their service lives and are scheduled to be replaced with new chopping-type pumps. Chopper pumps are designed to reduce the size of contaminants to allow them to flow downstream for removal at the Wastewater Treatment Plant, which will save pump down time and manhours associated with manually removing rags and other trash.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Division, Repairs and Replacement Account No. 590-4840-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Q-Mation, AVEVA Intouch Purchase
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Q-Mation, a sole source, for \$39,660.00 for six AVEVA Intouch HMI 2023 R2 Workstation licenses for the Water and Wastewater Treatment Services Department, Wastewater Treatment Division through the Instrumentation and Process Controls Division.

Justification:

On April 23, 2024, a sole source quote was received for the purchase of AVEVA Intouch HMI 2023 R2 Workstation Software Licenses to be installed on the Supervisory Control and Data Acquisition (SCADA) Servers at the Wastewater Plant to extend the SCADA system into the lab and administrative area for reporting. Q-Mation is the distributor for AVEVA products and the sole provider of this purchase.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Division, Computer Software Account No. 590-4815-741.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Sodium Hypochlorite Purchase
Prepared by: ReBekka Hardy, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with JCI Jones Chemical, Inc., for \$350,000.00 for FY 2025, pending budget approval, for liquid sodium hypochlorite for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

Sodium hypochlorite is used at the Remote Treatment Facilities to disinfect water discharged during a storm event, as required by our National Pollutant Discharge Elimination System permit. On April 16, 2024, the City received the following bids for Sodium Hypochlorite:

<u>Vendor</u>	<u>Price Per Gallon</u>
JCI Jones Chemical, Inc. Riverview, MI	\$2.00
Alexander Chemical Co. LaPorte, IN	\$2.25
PVS Nolwood Chemicals Detroit, MI	\$2.68

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Remote Facilities Division, Chemicals Account No. 590-4835-727.000 for FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Calcium Oxide Purchase
Prepared by: ReBekka Hardy, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Graymont Western Lime for an amount not to exceed \$400,000 for FY 2025, pending budget approval, for calcium oxide (Lime) for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

Lime is used in the treatment of wastewater sludge (biosolids) for stabilization. Biosolids stabilization is a requirement of the state mandated Residual Management Program (RMP). The RMP provides directives and requirements that regulate the land application of bio-solids. On April 16, 2024, the City received the following bids for calcium oxide.

<u>Vendor</u>	<u>Cost/Ton</u>
Graymont Western Lime West Bend, WI	\$260.00
Carmeuse Lime, Inc. Pittsburgh, PA	\$347.75

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment & Pumping Division, Chemicals Account No. 590-4830-727.000, for FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Chlorine Purchase
Prepared by: ReBekka Hardy, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with JCI Jones Chemical, Inc. for \$97,200.00 for FY 2025, pending budget approval, for Liquid Chlorine, for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

Chlorine is used by the Wastewater Treatment Division for disinfection of treated wastewater prior to its discharge to the Saginaw River. Disinfection of all discharged waters is required by Michigan Department of Environment, Great Lakes, and Energy, and is stipulated in the National Pollutant Discharge Elimination System permit. On April 16, 2024, the City received the following bids for Liquid Chlorine:

<u>Vendor</u>	<u>Cost/Ton</u>
JCI Jones Chemical, Inc Riverview, MI	\$1,620.00
Alexander Chemical Corp LaPorte, IN	\$1,849.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division, Chemicals Account No. 590-4830-727.000, for FY 2025, pending budget approval.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: City Fees and Rates Schedule
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of an amendment to the City Septage Disposal Rates for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

Due to the increased treatment costs incurred since the last rate increase back in 2010, recent rate increases to individual account holders, a similar increase in rates for Septage Haulers is justified. Rates have held steady for nearly 15 years while rates of surrounding communities Wastewater Treatment Plants have steadily raised their disposal fees, leaving Saginaw the least expensive option for Septage Haulers in the Mid-Michigan area. Even with a modest increase of \$0.02/gallon, the City of Saginaw will still be the least expensive receiving station in the area.

FEE SCHEDULE:

<u>Truck Capacity/gallons</u>	<u>Current Rate/\$</u>	<u>Proposed Rate/\$</u>
1 - 1000	30.00	50.00
1001 - 1500	45.00	75.00
1501 - 2000	60.00	100.00
2001 - 2500	75.00	125.00
2501 - 3000	90.00	150.00
3001 – 3500	105.00	175.00
3501 – 4000	120.00	200.00
Over - 4001	0.03/gallon	0.05/gallon

The amended rates will take effect 30 days after Septage Hauler notification following City Council approval. The City Fees and Rates Schedule is maintained by the City Clerk's Office and is posted on the City's website.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Truss Boom
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend approval of a purchase with Michigan CAT Power Systems Division for \$12,390.00 for a 12-foot truss boom with winch for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

On April 3, 2024, the City received a quote to replace an electric hoist used to lower tools and maintenance equipment into storage and settling tanks. This purchase is through the State of Michigan MIDEAL state bid pricing contract #240000000165. Michigan CAT Power Systems Division is a participant in the MiDeals program, which is an extended purchasing program that allows Michigan cities to buy goods and services from state contracts.

The current electric hoist was determined to be inoperable and required replacement during the most recent annual inspection. Numerous options were compared, and it was determined that a truss boom with winch from Michigan CAT was the best option.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Divisions, Maintenance Equipment Account No. 590-4830-978.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Lime Pump
Prepared by: John Frollo, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Mullen Equipment Corporation for \$10,098.00 for a lime slurry pump for the Water and Wastewater Treatment Services Department, Treatment and Pumping Division.

Justification:

The Wastewater Treatment Plant, utilizing the natural settling process, captures approximately 20 million gallons of settled sludge from the incoming wastewater stream each year. This settled sludge is pumped from the Primary Settling Tanks to underground storage tanks for eventual land application to farm fields. Prior to storage, approximately 1.4 million pounds of pebble lime are used each year to 'stabilize' the sludge (biosolids), to preserve natural nutrient values and prevent the creation of explosive gases.

Pebble lime is converted into a lime slurry (liquid) at the wastewater plant in lime slakers. This slurry is injected, using lime pumps, into the sludge flow, between the Primary Settling Tanks and the underground storage tanks. These lime pumps have been in service for over thirty years and require replacement. As part of the Capital Improvement Plan, one pump per year has been scheduled for replacement, depending upon condition assessments. This is the second of four pumps which will require eventual replacement. On March 26, 2024, the following bids were received:

<u>Vendor</u>	<u>Amount</u>
Mullen Equipment Corporation Troy, MI	\$10,098.00
Professional Pump Belleville, MI	\$10,562.00
TAZA Supplies, Inc. South Holland, IL	\$12,582.00
Technology International Lake Mary, FL	\$16,000.00

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division, Repairs and Replacements Account No. 590-4830-974.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Office Furniture Purchase
Prepared by: Theodore Bomba, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Pinnacle Design for \$8,565.94 for office furniture and window blinds for the Water and Wastewater Treatment Services Department, Water Treatment Division.

Justification:

On April 11, 2024, Pinnacle Design provided a quote for office furniture, chairs, and window blinds for the Chief Chemist and Operations offices. The existing chairs and furniture are 15 to 25 years old and in need of replacement.

Pinnacle Design and the City of Saginaw are participants in U.S. Communities Contracts which is a program by which the product and services are bid to vendors on a national basis. Therefore, an additional bidding process is not required. Pinnacle Design is a local vendor in Saginaw Township and has been doing business in Saginaw and the surrounding area for over 35 years. This program resulted in a 23.7% savings on applicable products.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operation and Maintenance Fund, Treatment and Pumping Division, Capital Outlay Less Than \$5,000 Account No. 591-4730-971.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: MI LCR Regulatory Sampling Incentive Program
Prepared by: Mike Grenier, Water & Wastewater

Manager's Recommendation:

I recommend approval of an amendment to the incentive program for water customers who participate in regulatory sampling required by the Michigan Safe Drinking Water Act, Lead and Copper Rule. The expected cost of the program under current requirements would be \$1,500.00 annually.

Justification:

The City is required by the State to obtain 30 samples annually over the summer. One lab technician from the Water Treatment Division and one service technician from the Maintenance and Service Division enter the residence to do sampling. The process in each home takes approximately 10 minutes. Once the sample procedure is completed, an internal plumbing inspection is conducted.

Currently, the incentive is a \$30.00 water bill credit. An increased benefit is needed to boost and incentivize household participation. Therefore, a \$50.00 water bill credit to participants is recommended. This increase is approximately what an average homeowner is paying for their monthly bill. The cost to the city to obtain the required 30 samples would be \$1,500.00 annually.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment and Pumping Division, Operating Services Account No. 591-4730-805.000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Timothy Morales, City Manager
Subject: Professional Consulting Services
Prepared by: Mike Grenier, Water and Wastewater

Manager's Recommendation:

I recommend the approval of a purchase with Raftelis Financial Consultants for an amount not to exceed \$20,000, for professional consulting services for the Water and Wastewater Treatment Services and Public Services Departments.

Justification:

The Water and Wastewater Treatment Services and Public Services Departments have capital expenditures that are funded through various mechanisms. Traditionally, the different funding mechanisms require that we consult with a financial advisor. We have in the past utilized Raftelis for financial services and rate making for the enterprise funds of water and sewer. Due to regulatory changes and the requirement of Water and Sewer Asset Planning, we have needed to consult with a financial advisor and bond counsel as we implement our asset management plans. By having the ability to issue the purchase orders as needed annually, as priorities change, we will be able to assess quickly what impact changes to the capital/asset management plans may have on the end user.

This vendor meets all requirements of §14.33, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "Administrative Code," of the Saginaw Code of Ordinances, O-204.

Funds are budgeted in the Water Operations and Maintenance Fund, Administration Division, Professional Services Account No. 591-4710-801.000 \$10,000 and the Sewer Operations and Maintenance Fund, Administration Division, Professional Services Account No. 590-4810-801.000 \$10,000.

Council Action:

Motion to approve the recommendation of the City Manager.

From: Tim Morales, City Manager

Subject: Citizen-Police Advisory Commission Ordinance Amendment

Prepared by: Kristine Bolzman, City Clerk

Manager's Recommendation:

I recommend approval to amend §12.042, "Citizen-Police Advisory Commission," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204.

Justification:

The purpose of the proposed amendment is to remove the exclusive requirement that the Police Department Chaplain serves as a member and Chair of the commission. This change will create an opportunity for one representative of a faith-based organization to apply for and be considered for appointment. Additionally, commissioners will then choose and elect a member to serve as Chair in the same current procedure as the Vice Chair.

Council Action:

This Council Communication is for explanation purposes of the ordinance to be introduced and enacted according to City Charter, Section 22, titled "Ordinances."

Moved by Council Member _____, seconded by Council Member _____ to introduce an ordinance entitled and reading as follows:

O-_____

AN ORDINANCE TO AMEND §12.042, "CITIZEN-POLICE ADVISORY COMMISSION," OF CHAPTER 12, "BOARDS AND COMMISSIONS," OF TITLE I, "ADMINISTRATIVE CODE," OF THE CITY OF SAGINAW ORDINANCE, O-204.

Laid over under Charter provision.

Moved by Council Member _____, seconded by Council Member _____ to adopt an ordinance introduced May 6, 2024, entitled and reading as follows, be taken up and enacted:

O-_____

AN ORDINANCE TO AMEND §12.042, "CITIZEN-POLICE ADVISORY COMMISSION," OF CHAPTER 12, "BOARDS AND COMMISSIONS," OF TITLE I, "ADMINISTRATIVE CODE," OF THE CITY OF SAGINAW ORDINANCE, O-204.

The City of Saginaw ordains:

Section 1. §12.042, "Citizen-Police Advisory Commission," of Chapter 12, "Boards and Commissions," of Title I, "Administrative Code," of the City of Saginaw Code of Ordinances, O-204, is hereby amended to read as follows:

CHAPTER 12: BOARDS AND COMMISSIONS

§ 12.042 CITIZEN-POLICE ADVISORY COMMISSION.

(E) *Formation of Commission.*

(1) *Membership.*

(a) The Commission shall consist of nine members to be appointed by City Council. Membership on the Commission shall consist of members from each of the following:

1. One youth representative from a local high school;
2. One representative nominated by the local chapter of the NAACP or similar organization active in the city;
3. One representative nominated by the local chapter of the Mexican American Council or similar organization active in the city;
4. One representative nominated by a LGBTQ+ organization active in the city;
5. One representative from the local neighborhood associations;
6. One representative who had previously been convicted of a crime and incarcerated for same;
7. One mental health professional;
8. One at-large member; and
9. ~~The Department Chaplain~~ One representative from a faith-based organization.

(J) *Operations and support.*

(3) *Meetings.* ~~The Department Chaplain shall serve as Chair of all Commission meetings.~~ At the first regular meeting of each calendar year, the Commission shall select from its members a Chair and Vice Chair, who shall serve in the Chair's absence. Regular Commission meetings shall be determined at the January meeting for the current year by a majority vote of the Commission. All meetings shall be open to the public and subject to the requirements of Michigan's Open Meetings Act, PA 267 of

1976. A majority vote of those members present shall be necessary to approve any motion, resolution, or recommendation of the Commission. All records of the Commission shall be subject to the requirements of Michigan's Freedom of Information Act, PA 442 of 1976.

This ordinance shall become effective May 30, 2024.

Enacted: May 20, 2024.

Yeas:

Nays:

Absent:

ORDINANCE DECLARED ADOPTED

Brenda F. Moore
Mayor

Kristine Bolzman, MiPMC/CMC
City Clerk

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 20, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

ESTABLISHING AN OBSOLETE PROPERTY REHABILITATION DISTRICT AT 122 S. HAMILTON STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: under P.A. 146 of 2000 the City of Saginaw is authorized to form Obsolete Property Rehabilitation Districts; and

WHEREAS: the property at 122 S. Hamilton Street, parcel #16-0077-00000, has been deemed functionally obsolete by the City of Saginaw; and

WHEREAS: the owner of the property has been notified by certified mail that a public hearing will be conducted on May 6, 2024, in accordance with P.A. 146 of 2000.

NOW THEREFORE BE IT RESOLVED, that the City of Saginaw hereby approves the formation of an Obsolete Property Rehabilitation District pursuant to Public Act 146 of 2000, as amended, for the eligible property legally described as:

122 S. Hamilton Street

Assessor's File #: 16-0077-00000

Property exempt from Ad Valorem taxes and assessed on the Special Act Roll pursuant to PA 261 of 2003 expiring 12/31/2024. N.WLY. 90 FT. OF S.WLY. 40 FT. OF LOT 1, BLK.9, CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET, ALSO NWLY 1/2 OF A PRIVATE ALLEY LYING ADJACENT THERETO

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 6, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk

RESOLUTION TO PERMIT THE CONSUMPTION OF ALCOHOLIC BEVERAGES ON PUBLIC PROPERTY ON JOHNSON STREET

Moved by Council Member _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS, the sponsors (as listed below) plan to hold the following events:

Name of Event	Location	Date	Sponsor
Memorial Cup	Johnson Street Dow Parking Lot	5/22/24 - 6/2/24	Memorial Cup Host Organizing Committee and Dow Event Center

WHEREAS, the above sponsors request permission to allow attendees to consume alcoholic beverages in a fenced area of Johnson Street, which will be closed, from Franklin to Jefferson, on the dates listed above; and

WHEREAS, City Council can provide authorization for the consumption of alcoholic beverages on public property in accordance with §132.01(c), Chapter 132, Title XII of the Saginaw Code of Ordinances; and

WHEREAS, §132.01 (c), Chapter 132, Title XIII, of the Saginaw Code of Ordinances, states that City Council can authorize the service of alcoholic beverages on public property if the vendor provides evidence of all of the following to the satisfaction of the City:

- (1) The precise location where said beverages are to be sold and consumed;
- (2) The date and times for said activities;
- (3) A proper state license for the sale and consumption of alcoholic beverages at the place and times listed in the subsections (1) and (2) above;
- (4) Adequate public liability and property damage insurance for the benefit of the City with a company licensed to sell insurance by the state;
- (5) Such other insurance as the City Council deems adequate for the benefit of the City;
- (6) Adequate personnel to control the premises where the alcoholic beverages are to be sold and consumed; and
- (7) Such other reasonable requirements as said City Council deems appropriate.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saginaw hereby authorizes the consumption of alcoholic beverages on public property in a fenced area of Johnson Street, between Franklin and Jefferson, contingent upon Sponsors providing to the City mandatory documents and proofs listed in §132.01 (c), Chapter 132, Title XIII, of the Saginaw Code of Ordinances.

BE IT FURTHER RESOLVED, that all insurance requirements will be set by the City and all insurance certificates must be reviewed and approved by the City.

BE IT FURTHER RESOLVED, if Sponsors do not provide the aforementioned mandatory documents and proofs as itemized in § 132.01 (c), Chapter 132, Title XIII, of the Saginaw Code of Ordinances, it will not be allowed to permit the consumption of alcoholic beverages in the fenced area of Johnson Street during the dates and times requested.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

I, Kristine Bolzman, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on May 6, 2024; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Kristine Bolzman, MiPMC/CMC
City Clerk