

Council Agenda

December 16, 2013 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline.)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Andre Borrello, City Attorney, presentation on Parliamentary procedures.
2. Phil Karwat, Director of Public Services, presentation on 2008 FEMA underrun funds.

CONSENT AGENDA:

1. Approve the November 25, 2013 closed session Council meeting minutes and minutes from the December 9, 2013 regular Council meeting.
2. Approve the Urban Cooperation Agreement with the City of Zilwaukee
3. Approve the phone equipment maintenance agreements and purchase order to I.T.I. in the amount of \$2,236.56 for telephone equipment at the City Maintenance & Service, Water & Sewer Division and the Water Treatment Division for a one-year period.
4. Approve the vendor name change on the purchase order authorized by City Council on November 25, 2013 from Dave Ray & Associates to Insite Instrumentation Group in the amount of \$2,260 for the purchase of two replacement probes for the Wastewater Treatment Plant.
5. Approve the increase of purchase order #0493238 to Kennedy Industries, sole source, from \$2,578 to \$3,085 to reline and repair a 20" Dezurik valve for the Wastewater Treatment Division.

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6. Approve the purchase order to KAR Laboratories, Inc. in the amount of \$12,000 for laboratory analysis for the Water Treatment Division for fiscal year 2014.
7. Approve payment for emergency purchase order to Pumford Construction, Inc. in the amount of \$15,520 for emergency repairs to the security fence for the Water Treatment Division.
8. Approve the annual membership and education fee for 2014 to the MISS Dig System Inc., in the amount of \$2,059.36 for the identification of underground utilities.
9. Approve a purchase order to Vulcan Aluminum in the amount of \$4,706.30 for the purchase of 850 aluminum sign blanks for the Traffic Maintenance Section of the Right of Way Division.
10. Approve purchase orders to Marshall Campbell in the amount of \$300 and Standard Electric in the amount of \$5,225.40, for a total of \$5,525.40, for various street lights, bulbs and repairs for the Traffic Maintenance Section of the Right of Way Division.
11. Approve a purchase order to Red Holman Buick GMC in the amount of \$33,687 for a 2014 GMC Sierra pickup truck with a plow and spreader package for the Maintenance Service Division.
12. Approve the purchase order to Red Holman Buick GMC in the amount of \$45,378.40 for a 2014 GMC Sierra dump truck with a plow and spreader package for the Streets Section of the Right of Way Division.
13. Approve a purchase order to Signature Ford Lincoln Mercury in the amount of \$54,819 for the purchase of a 2014 Ford F350 super cab for the Maintenance and Service Division.
14. Approve a purchase order to Red Holman Buick GMC in the amount of \$59,260 for the purchase of two 2015 GMC Sierra extended cap pick-ups for the Maintenance and Service Division.
15. Approve a purchase order to Bandit Industries, Inc. in the amount of \$114,420 for the purchase of two 2014 Model 990XP 12" drum style brush chippers and one 2014 Model 280XP 18" brush bandit chipper for the Streets Section.
16. Approve a purchase order to Michigan Cat in the amount of \$148,075 for the purchase of a 2014 Caterpillar excavator with trailer and equipped for the Maintenance & Service Division.

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REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBER

1. Consideration of reappointing Hazel M. Moore to the Human Planning Commission with a term to expire December 16, 2015.
2. Consideration of reappointing John Strzynski the Board of Examiners of Stationary Boiler Operators and Stationary Engineers with a term to expire December 31, 2016.
3. Consideration of reappointing James Doane to the City Planning Commission with a term to expire December 31, 2016.
4. Consideration of reappointing Susanne Smokoska to the Human Planning Commission with a term to expire December 16, 2016.
5. Consideration of reappointing Charles Sproul to the Zoning Board of Appeals with a term to expire December 31, 2016.

INTRODUCTION OF ORDINANCES:

1. An Ordinance to rezone certain property described at Lot 1, Popp & Wolfs Subdivision of a portion of the West ½ of the NW ¼ of Section 32, T12N R5E, commonly known as 2811 E. Genesee and Record the Change in Table III, "Zoning Map Changes" of the Table of Special Ordinances, of the Saginaw Code of Ordinances O-1.

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
Interim City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN,
HELD TUESDAY, DECEMBER 9, 2013, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF
CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Fitzpatrick offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Daniel Fitzpatrick, Norman Braddock, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc and Mayor Dennis Browning – 9. Council Members absent – 0.

ANNOUNCEMENTS

Deputy City Clerk Lynnette Hagen made the following announcement:

- The City's Waste Convenience Station at the Public Works Building will be open to City residents Saturday, December 14, 2013 from 10:00 a.m. to 2:00 p.m. for disposing of items curbside service does not pick up.

PERSONAL APPEARANCES

The following person addressed the Council: Beverly Brascom.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Moore, Mayor Pro Tem O'Neal, Braddock, Fitzpatrick, Kloc, Balls and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

Interim City Manager Tim Morales announced the City's use of e-Bay for selling property, other than land property, has been successful and urged all to check the website.

John Stemple, Neighborhood Services, and Tim Novak, Saginaw County Treasurer, presented an update on the status of the TARP Grant.

Mayor Pro Tem O'Neal left the meeting at 7:35 p.m. and returned at 7:40 p.m.

Sarah A. Lewis, Fuss & O'Neill, gave a presentation on the Downtown Saginaw Design Charrette, which was developed from the input citizens provided at meetings held in November.

Deputy Clerk Lynnette Hagen informed Council that Consent Agenda item #8 has a correction that the specified work will be completed December 16 through December 20, 2013.

Consent Agenda

1. Approve the November 25, 2013 regular Council meeting minutes.
2. Approve the Credit Application from McNaughton-McKay Electric for \$1,508 for a Power Conditioner Unit for the Wastewater Plant.

3. Approve emergency purchase order to Central Metallizing & Machine, a sole source, for emergency repairs to Aqua Booster Station Pump #2 in the amount of \$3,175 for the Water Treatment Division.
4. Approve a purchase order to Lubrication Engineers, a sole source, for a 55 gallon drum of Monolec gear lubricant in the amount of \$2,124 for the Wastewater Treatment Plant.
5. Approve a purchase order to Martin Control Services, a sole source, for a replacement control console for the Accusonic flow meter at the Salt/Fraser retention and treatment basin in the amount of \$22,120 for the Wastewater Treatment Division.
6. Approve a purchase order to System Specialties Co., a sole source, for two Rotork valve actuators in the amount of \$23,892.70 for the Wastewater Treatment Division.
7. Approve a purchase order to Lake State Railway for track removal and replacement services in the amount of \$6,576 for the Maintenance and Service Division.
8. Approve the agreement to release Lake State Railway from liability while utility easement work is done by the Maintenance and Service Division at the Lake State Railway property.

Council Action:

Moved by Council Member Balls, seconded by Council Member Coulouris to approve consent agenda items 1 through 6. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Braddock to approve consent agenda item 7 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to approve consent agenda item 8 as corrected. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council Member Coulouris reported the City Planning Commission approved recommendation to rezone 2811 E. Genesee from R1A to B1 at their November 26, 2013 meeting.

Council Member Fitzpatrick reported the Saginaw County 911 Authority announced the Motorola Project was error free. He urged residents to sign up for Saginaw County 9-1-1 Emergency Notifications at www.saginawcounty911.com.

CONSIDERATION AND PASSING OF ORDINANCES

Moved by Council Member Braddock, seconded by Council Member Kloc to adopt an Ordinance to amend §16.19 "Non-Duty Death" and §16.20 "Death Occurring in the Line

of Duty," of Chapter 16 "Police Officer and Firefighters Retirement System," Title I "Administrative Code," of the City of Saginaw Code of Ordinances O-1.
9 ayes, 0 nays, 0 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Moore, seconded by Council Member Coulouris to adjourn the meeting at 8:52 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Lynnette A. Hagen
Deputy City Clerk

From: Timothy Morales, Interim City Manager
Subject: City of Zilwaukee
Prepared by: John Stemple, Chief Inspector

Manager's Recommendation:

I recommend the approval of the Urban Cooperation Agreement ("Agreement") between the City of Saginaw and the City of Zilwaukee. Both parties have authority to negotiate this Agreement, pursuant to the Urban Cooperation Act, MCL 124.501, et. seq. The term of the Agreement is for one year with the option of extending it on a year-to-year basis. I have approved the Agreement as to substance and the City Attorney as to form.

Justification:

Recently, the City of Saginaw was approached by the City of Zilwaukee about providing it with code enforcement services and assistance with the implementation of a non-owner occupied property registration program. Pursuant to the terms of the Agreement, the City will make the persons available for assignments in Zilwaukee for inspections on an as needed basis. The Agreement allows for the City of Saginaw to collect fifty percent (50%) of all revenues collected from the implementation of their rental program. In addition, the City of Zilwaukee will pay all office supplies and other incidental costs. The parties have agreed to mutually indemnify and hold each other harmless.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Timothy Morales, Interim City Manager
Subject: I.T.I, Inc., Maintenance Agreements
Prepared by: Jeff Klopchic, Technical Services Department

Manager's Recommendation:

I recommend that the phone equipment maintenance agreements with I.T.I. Inc. be approved and that a purchase order be approved and issued to them in the amount of \$2,236.56. It is further recommended that the City Manager or his designee be authorized and directed to execute the six maintenance agreements. These agreements were approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The I.T.I Agreements cover the telephone equipment located at the City Maintenance & Service, Water & Sewer Division and the Water Treatment Plant for a one-year period. The agreements cover all service under normal wear and tear including parts, labor and travel time. It also includes free user training, no charge for service related software updates, free loaner equipment, and 24-hour, seven-day service without paying any after-hour premium.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this payment are budgeted and available in the Technical Services Information Services Fund, Operating Services Account No. 658-1720-805.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Timothy Morales, Interim City Manager
Subject: Replacement Dissolved Oxygen Probes Correction
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that the vendor name on the purchase order authorized by City Council on November 25, 2013 be changed from Dave Ray & Associates to Insite Instrumentation Group. The amount of the purchase remains \$2,260.00, as authorized, for the purchase of two Insite dissolved oxygen probes for the Wastewater Treatment Plant.

Justification:

On October 10, 2013, we received a quote from Dave Ray & Associates in the amount of \$2,260 to purchase a replacement probe, plus one for stock. Dave Ray & Associates is the manufacturer's representative for Insite. On November 25, 2013, City Council approved a purchase order to Dave Ray & Associates; however, payment must be made directly to the manufacturer Insite Instrumentation Group.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, Interim City Manager
Subject: Relining of a Twenty Inch Dezurik Plug Valve Cost Increase
Prepared by: Brian Baldwin, Water and Wastewater

Manager's Recommendation:

I recommend that purchase order #0493238 issued to Kennedy Industries of New Hudson, MI, a sole source, be increased from \$2,578.00 to \$3,085.00 to reline and repair a 20" Dezurik valve for the Wastewater Treatment Division.

Justification:

The wastewater plant recently experienced a failure of our #1 Raw Sewage Pump. When we went to pull the pump we discovered that the 20" Dezurik valve that isolates the pump was leaking so badly that we had to devise another method to isolate the pump so that it could be removed. The Wastewater Plant has six of these valves, one for each of the raw sewage pumps. These valves must be in place and operational in order to remove the raw sewage pumps for maintenance. The cost to replace one of these valves is in excess of \$8,000. Dezurik, the manufacturer of these valves, can reline them. On October 19, 2013, we received a quote from Kennedy Industries in the amount of \$2,578 to reline our 20" Dezurik valve. This quote was approved by council on November 12, 2013. After receiving the valve, Kennedy Industries determined that there is significant damage to the bearing seat which will require additional work to complete the repair. On December 4, 2013, we received a quote for \$3,085 for the original work plus the additional work, resulting in a \$507 increase to the original cost. Kennedy Industries is the manufacturer's representative for Dezurik and a sole source for replacement parts.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, Interim City Manager
Subject: Water Treatment Plant TTHM Analysis
Prepared by: Amanda Kiel, Water and Wastewater

Manager's Recommendation:

I recommend that a purchase order be approved and issued to KAR Laboratories, Inc. in the amount of \$12,000 for laboratory analysis for the Water Treatment Plant for Fiscal Year 2014.

Justification:

The Water Treatment Plant is performing trihalomethane and haloacetic acid analysis under the Stage 2 Disinfectants/Disinfection Byproduct Rule with a contract laboratory. One year of data has been gathered, with participation by each water wholesale customer. Several water systems are having difficulty meeting the standard. The water treatment plant will perform additional trihalomethane analysis through KAR Laboratories, Inc. to monitor formation of these byproducts during the pumping and treatment process. Samples will be collected at Junction Pumping Station, Plant Raw and Plant Tap locations. Data collected will be used in planning and reduction of trihalomethane production so the water system is not in violation of the Rule.

Three project quotes were compared to standard MDEQ individual pricing. Due to the nature of the project, reduced bulk pricing was offered. KAR Laboratories offers the best total pricing. All listed are certified by the MDEQ for this analysis. Following is a tabulation of the quoted prices.

KAR Laboratories, Inc. Kalamazoo, MI	\$45.00/sample + \$12.00/week shipping
Underwriters Laboratories, Inc. South Bend, IN	\$50.00/sample Shipping Included
National Testing Laboratories Cleveland, OH	\$58.00/sample \$10-25.00/week shipping
MDEQ Drinking Water Lab Lansing, MI	\$65.00/sample Shipping Not Included

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operation and Maintenance Fund, Treatment and Pumping Division Operating Services Account No. 591-4730-861.805-000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Tim Morales, Interim City Manager
Subject: Emergency Repair of Security Fence
Prepared by: Ted Bomba, Water and Wastewater

Manager's Recommendation:

I recommend that payment for emergency purchase order #493197 be made to Pumford Construction, Inc. of Saginaw, MI in the amount of \$15,520 for emergency repairs to the security fence for the Water Treatment Division.

Justification:

On October 4, 2013, a car traveling on Washington Ave. lost control and collided with the brick and steel security fence. Approximately 50 ft. of steel fence and two brick columns were destroyed. As a secure facility, a breach in our security fence required immediate repair. Therefore, quotes were requested from the two contractors that built the original fence. The quotes resulted in the issuing of emergency purchase order #493197 to Pumford Construction, Inc. on November 5, 2013, as they were the low quote. Following is a tabulation of the quotes received:

	<u>Total Quote</u>
Pumford Construction, Inc. Saginaw, MI	\$15,520.00
J.R. Heineman & Sons, Inc. Saginaw, MI	\$17,578.00

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Water Operations and Maintenance Fund, Treatment & Pumping Division General Repairs Account No. 591-4730-930.000 for Fiscal Year 2014.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Timothy Morales, Interim City Manager
Subject: MISS DIG System, Inc. Annual Membership Fee
Prepared by: John Premo, Public Services Department

Manager's Recommendation:

I recommend that the annual membership and education fee for 2014 be approved and a purchase order be issued to the MISS DIG System Inc., of Auburn Hills, MI, in the amount of \$2,059.36 for the identification of underground utilities.

Justification:

The MISS DIG System, Inc. is a sole source vendor for the one call notification network throughout the State of Michigan as required by Public Act 53 of 1974. This network provides notification to owners of underground utilities of work that is planned to take place in the vicinity of their utilities, thereby, providing notice to stake or mark utilities for others to locate by hand or other non-destructive methods. The annual fee for the City of Saginaw is \$1,959.36 and the educational fee is \$100 for a total of \$2,059.36.

MISS DIG System, Inc. meets all requirements of §14.23, "Vendors," of Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operation and Maintenance Fund – Maintenance and Service Division's, Other/Operating Services Account No. 591-4721-805-000 (\$1,029.68), and in the Sewer Operation and Maintenance Fund – Maintenance and Service Division, Other/Operating Services Account No. 590-4821-805-000 (\$1,029.68).

Council Action:

Moved by Council Member _____, seconded by Council Member _____, that the recommendation of the City Manager be approved.

From: Timothy Morales, Interim City Manager
Subject: Purchase of Sign Blanks – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the low bid from Vulcan Aluminum of Foley, AL be accepted and a purchase order be issued in the amount of \$4,706.30 for the purchase of 850 aluminum sign blanks for the Traffic Engineering Division.

Justification:

On November 19, 2013, the City received four qualified bids for 850 aluminum sign blanks, of various sizes, for the repair or replacement of street signs. The Traffic Maintenance Section of the Right of Way Division is required to maintain and replace, when necessary approximately 25,000 streets signs within the City of Saginaw.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Vulcan Aluminum Foley, AL	\$4,706.30
Tapco Brown Deer, WI	\$5,206.50
Rathco Safety Supply Portage, MI	\$5,210.50
Osburn Associates Logan, OH	\$5,437.78

Vulcan Aluminum meets all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Major Street Fund – Traffic Engineering Division Parts and Supplies Account No. 202-4621-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____
that the recommendation of the City Manager be approved.

From: Timothy Morales, Interim City Manager
Subject: Purchase of Street Lights, Bulbs and Repair Parts – ROW Division
Prepared by: Beth D. London, Public Services Department

Manager's Recommendation:

I recommend the following bids be split between the two low bidders and purchase orders be issued to Marshall Campbell in the amount of \$300.00, and to Standard Electric in the amount of \$5,225.40 for a total of \$5,525.40 for various street lights, bulbs and repair parts.

Justification:

The Traffic Maintenance Section of the Right of Way Division is required to maintain and replace, when necessary, approximately 7000 street lights within the City of Saginaw. On November 19, 2013, the City received six bids for various street lights, bulbs and parts for the repair of street lights. The bids listed below are approved and marked partial represents the vendors that did not submit pricing on each item requested.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Wholesale Electric Bay City, MI (out city)	\$4,401.00 (partial bid)
Kendall Electric Saginaw, MI (out city)	\$4,638.00 (partial bid)
Wesco Distribution Saginaw, MI	\$5,348.25 (partial bid)
Standard Electric Saginaw, MI (out city)	\$5,622.15
Marshall Campbell Saginaw, MI (in City)	\$6,065.50
McNaughton-McKay Electric Flint, MI	\$5,950.00

Marshall Campbell and Standard Electric meet all requirements of §14.23, "Vendors", Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the General Fund – Street Lighting Division Parts and Supplies Account No. 101-4620-742.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Timothy Morales, Interim City Manager

Subject: Maintenance & Service - Replacement Shop Truck

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Red Holman Buick GMC of Westland, MI at the State bid price in the amount of \$33,687 for the purchase of a 2014 GMC Sierra 2500HD 4X4 Pickup with a plow and spreader package for the Maintenance and Service Division.

Justification:

The Maintenance & Service Division is replacing a 1999 Dodge Pickup with over 60,000 miles that was scheduled for replacement in 2009. This is a multi-use truck that is primarily used as the shops parts truck for the stock clerk and mechanic and operates as a plow truck with salt spreader for the City's shop yard and parking lots. This truck has extensive wear, rust, and fatigue to the body, frame, and driveline along with mechanical issues that make this vehicle expensive to maintain in a useable condition. Due to the excessive maintenance costs, and down time of this truck, it is in the best interest of the City to replace this unit. This vehicle is being purchased using State bid pricing.

Red Holman Buick GMC meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund – Surplus Division, Capital Outlay/ Vehicles Account No. 591-4740-982.000 (\$16,843.50), and in the Sewer Operations and Maintenance Fund - Surplus Division Vehicles Account No. 590-4840-982.000 (\$16,843.50).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, Interim City Manager
Subject: Right of Way Division - Replacement One-Ton Dump Truck
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Red Holman Buick GMC of Westland, MI at the State bid price in the amount of \$45,378.40 for the purchase of 2014 GMC Sierra 3500HD dump truck with a plow and spreader package for the Streets Section Right of Way Division.

Justification:

The Streets Section of the Right of Way Division is replacing a fifteen-year-old one-ton dump truck with over 115,000 miles scheduled for replacement in 2006. This is one of two units used daily by the Streets Section to maintain the City's over 310 lane miles of paved street and state highway's, hauling and pulling various materials, and support equipment. This truck is being replaced with a four-wheel drive unit with a plow and spreader package in order to increase fleet versatility and productivity, and will be purchased using State bid pricing.

Red Holman Buick GMC meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Street Fund - Routine Maintenance Division Vehicles Account No. 202-4651-982.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Timothy Morales, Interim City Manager
Subject: Maintenance and Service - Replacement Valve Turning Truck
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Signature Ford Lincoln Mercury of Owosso, MI at the State bid price in the amount of \$54,819 for the purchase of a 2014 Ford F350 Super cab 4X4 equipped as specified for the Maintenance and Service Division.

Justification:

The Maintenance and Service Division is replacing A 2004 GMC C4500 stake rack truck with over 109,595 miles that was scheduled for replacement in 2013. This is the oldest of two of these units used in the daily location, staking, inspection, valve exercising and repairs of utilities in the City on some 600 miles of water and sewer main, and out city some 110 miles of transmission mains that serve Saginaw, parts of Bay, and Tuscola Counties. This purchase will be made using State bid pricing.

Signature Ford Lincoln Mercury meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted 50% Water Operations and Maintenance Fund – Surplus Division Capital Outlay/Vehicles Account No. 591-4740-982.000 (\$27,409.50), and Sewer Operations and Maintenance Fund - Surplus Division Vehicles Account No. 590-4840-982.000 (\$27,409.50).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Timothy Morales, Interim City Manager
Subject: Maintenance and Service - Replacement Meter Reader Trucks
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Red Holman Buick GMC of Westland, MI at the State bid price of \$59,260, for the purchase of two 2015 GMC Sierra 2500HD 4X4 Extended Cab Pickups, equipped as specified at \$29,630 each, totaling \$59,260 for the Maintenance and Service Division.

Justification:

The Maintenance and Service Division is replacing two 1999 Dodge Pickups with over 100,000 miles each that were scheduled for replacement in 2009. These trucks are used as transportation in the process of meter reading, and also as service trucks when needed for inspection and repairs of utilities in the City on approximately 600 miles of water and sewer mains and approximately 110 miles of out-city transmission mains that serve Saginaw, Bay and Tuscola Counties. The new vehicles will replace two trucks that are then cycled down to meter service trucks, which will replace meter reader trucks. This purchase will be made using State bid pricing.

Red Holman Buick GMC meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund – Surplus Division, Capital Outlay/Vehicles Account No. 591-4740-982.000 (\$29,630) and Sewer Operations and Maintenance Fund - Surplus Division, Vehicles Account No. 590-4840-982.000 (\$29,630).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Timothy Morales, Interim City Manager
Subject: Right of Way Division - Replacement Brush Chippers
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Bandit Industries, Inc. of Remus, MI at the State bid price in the amount of \$114,420 for the purchase of two 2014 Model 990XP (12" Drum Style) (\$29,880 each), and one 2014 Model 280XP HD (18" Disc Style) Brush Bandit chippers (\$54,660 each).

Justification:

The Streets Section is replacing two ten-year-old chippers that have over 10,000 hours of use on them. Due to the excessive maintenance costs, and down time of this equipment, it is in the best interest of the City to replace this equipment. These are two of three chippers that are used to maintain the city's urban forest and brush pickup routes. One of these chippers is being replaced with two application-matched units in order to increase the efficiency of the City's Forestry Division. These units are being purchased using State bid pricing.

Bandit Industries, Inc. meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Major Street Fund - Routine Maintenance Division Maintenance Equipment Account No. 202-4651-978.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: Timothy Morales, Interim City Manager
Subject: Maintenance and Service - Excavator and Trailer
Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to Michigan Cat of Saginaw, MI at the State Bid Price, in the amount of \$148,075 for the purchase of a 2014 Caterpillar 308E2CR Excavator with trailer and equipped as specified for the Maintenance and Service Division.

Justification:

The Maintenance & Service Division is replacing a 2004 JCB 215E Backhoe with 7,430 hours that was scheduled for replacement in 2013. The Division has five of these units with this one being the oldest in service. This Backhoe is a frontline piece of equipment used in the daily maintenance and repairs of utilities in the City on approximately 600 miles of water and sewer mains and approximately 110 miles of out-city transmission mains that serve Saginaw, Bay, and Tuscola Counties. We are replacing this unit with a Mini Excavator and trailer that will improve frost breakage, digging, and lifting abilities. This purchase will be made using State bid pricing.

Michigan Cat meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund - Surplus Division Maintenance Equipment Account No. 591-4740-978.000 (\$74,037.50) and Sewer Operations and Maintenance Fund - Surplus Division Maintenance Equipment Account No. 590-4840-978.000 (\$74,037.50).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

From: City Planning Commission
Subject: Rezoning of 2811 E. Genesee
Prepared by: Michael J. Foust, Planning and Zoning

Manager's Recommendation:

It is recommended that the zoning map be amended to change the above named property from R-1A to B-1. An ordinance has been prepared and appears under the regular order of business.

Justification:

On November 25, 2013 the Planning Commission held a public hearing on a proposal to amend the zoning map by rezoning the parcel of land commonly known as 2811 E. Genesee from R-1A, Residential/Agricultural to B-1, Local Business. A notice of public hearing was published in the Saginaw News and notice of the hearing was mailed to everyone within a three hundred foot radius of the property.

From investigation and review of evidence presented at the hearing the Commission found that the subject property is located on the west side of East Genesee approximately 450 feet southeast of the Webber Street – East Genesee intersection. The property is on a main thoroughfare of the city where there is already a great deal of commercial activity. Two parcels directly to the south of the subject property are already zoned B-1 so this would be an enlargement of the current commercial district. The property directly across the street is B-1 and R-4, High-Rise Residential. The property to the north would remain R-1A.

The property now includes a large house that has been modified. The proposed use will be office space. There is currently a FirstMerit branch bank on the property to the south. There were no comments made to staff or at the public hearing opposing this proposed use or the rezoning of the property.

Council Action:

Moved by Council Member _____, seconded by Council Member _____, that the recommendation from the City Planning Commission be received and filed.

ORDINANCE INTRODUCTION

INTRO O- 1

Moved by Council Member _____, seconded by Council Member _____ to introduce an ordinance entitled and reading as follows:

AN ORDINANCE TO REZONE CERTAIN PROPERTY DESCRIBED AS LOT 1, POPP & WOLFS SUBDIVISION OF A PORTION OF THE WEST ½ OF THE NW ¼ OF SECTION 32, T12N R5E, COMMONLY KNOWN AS 2811 E. GENESEE AND RECORD THE CHANGE IN TABLE III, "ZONING MAP CHANGES" OF THE TABLE OF SPECIAL ORDINANCES, OF THE SAGINAW CODE OF ORDINANCES O-1.

Laid over under the Charter Provision.

ORDINANCE

INTRO O-1

Council Member _____ moved, seconded by Council Member _____ that an ordinance introduced on December 16, 2013 be taken up and enacted, entitled and reading as follows:

O-_____

Council _____ moved that an ordinance introduced, December 16, 2013, entitled and reading as follows, be taken up and enacted:

AN ORDINANCE TO REZONE CERTAIN PROPERTY DESCRIBED AS LOT 1, POPP & WOLFS SUBDIVISION OF A PORTION OF THE WEST ½ OF THE NW ¼ OF SECTION 32, T12N R5E, COMMONLY KNOWN AS 2811 E. GENESEE AND RECORD THE CHANGE IN TABLE III, "ZONING MAP CHANGES" OF THE TABLE OF SPECIAL ORDINANCES, OF THE SAGINAW CODE OF ORDINANCES O-1.

The City of Saginaw Ordains:

Section 1. That the zoning classification of certain property described as Lot 1 Popp & Wolfs Subdivision of a portion of the W ½ of the NW ¼ of Section 32, T12N R5E, commonly known as 2811 E. Genesee, be and the same is hereby changed from R-1A, Residential/Agricultural, to B-1, Local Business.

Section 2. That the Zoning Map of the City of Saginaw is hereby amended accordingly.

Section 3. That this ordinance shall take effect on January 17, 2014

Enacted: January 7, 2014

Yeas:

Nays:

Absent:

Abstain:

Motion Carried.

Dennis D. Browning
Mayor

Janet Santos, CMC/MMC
City Clerk

ORDINANCE DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the ordinance adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on January 7, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMC/MMC
City Clerk



Webber

Fairfax

Loomis

Fueh

B-1

Genesee

2811

R-4

Hiland

B-1

R-2

R-1A

Lamson